Member of the South Eastern Pennsylvania Consortium for Higher Education (SEPCHE)
SEPCHE is a consortium of seven independent higher education institutions in the Greater Philadelphia region who engage in a collaborative approach to the challenges of higher education and work together to promote quality and efficiency of academic programming, student access, faculty development, institutional operations and community outreach, through sharing of a range of multi-functional activities, services and information. Other members of SEPCHE are: Arcadia University, Cabrini College, Chestnut Hill College, Holy Family University, Immaculata University, Neumann University and Rosemont College.

This catalog serves as an explanation of the offerings of Gwynedd Mercy University and is not a contract with the student. The administration reserves the right to change courses, expenses or requirements as the need arises.

Gwynedd Mercy University is committed to maintaining a positive learning, working, and living environment that is free from unlawful discrimination and harassment. Gwynedd Mercy University does not discriminate against any applicant for admission to or employment at the University because of race, religion, age, gender, sexual orientation, gender identity, national origin, disability, color, marital status, veteran status, genetic characteristics, or any other characteristic protected by federal, state or local law (“Protected Classes”). This includes, but is not limited to, admissions, financial aid, educational services, and student programs and activities, as well as to all terms and conditions of employment including, but not limited to, recruitment, selection, hiring, placement, transfer, promotion, training, compensation, benefits, discipline, and termination. The University will not tolerate unlawful acts of discrimination or harassment based upon Protected Classes, or related retaliation against or by any employee or student.

This policy applies to all University faculty, administrators, staff and students. Persons who lodge discrimination or harassment complaints or participate in the investigation of such a complaint are protected from retaliation (e.g., adverse action or consequences) for those actions. Retaliation will not be tolerated at Gwynedd Mercy University. Although discrimination and harassment described and prohibited by this policy include a wide range of behaviors, certain discriminatory conduct is addressed elsewhere. For example, sexual harassment is addressed in the University’s Sexual Misconduct Policy. Individuals who violate this policy shall be disciplined or subjected to corrective action, up to and including termination or expulsion.
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Academic Year 2016-2017

Fall 2016

Accelerated X1 Begins (8/22-10/12)  
University Assembly  
Saturday Classes Begin  
Regular Classes Begin  
Labor Day (University Closed)  
Last Day to Drop/Add Regular Classes  
Deadline for January 2017 Graduation Application  
Fall Break (No regular classes)  
Accelerated X2 Begins (10/19-12/13)  
Spring 2017 Registration  
Last day to Withdrawal from Regular Classes  
Thanksgiving Holidays (University Closed)  
Last Day of Regular Classes  
Final Exams  
Deadline for May 2017 Graduation Application

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Accelerated X1 Begins (8/22-10/12)</td>
<td>August 22</td>
</tr>
<tr>
<td>University Assembly</td>
<td>August 24</td>
</tr>
<tr>
<td>Saturday Classes Begin</td>
<td>August 27</td>
</tr>
<tr>
<td>Regular Classes Begin</td>
<td>August 29</td>
</tr>
<tr>
<td>Labor Day (University Closed)</td>
<td>September 5</td>
</tr>
<tr>
<td>Last Day to Drop/Add Regular Classes</td>
<td>September 6</td>
</tr>
<tr>
<td>Deadline for January 2017 Graduation Application</td>
<td>September 6</td>
</tr>
<tr>
<td>Fall Break (No regular classes)</td>
<td>October 17, 18</td>
</tr>
<tr>
<td>Accelerated X2 Begins (10/19-12/13)</td>
<td>October 19</td>
</tr>
<tr>
<td>Spring 2017 Registration</td>
<td>November 7</td>
</tr>
<tr>
<td>Last day to Withdrawal from Regular Classes</td>
<td>November 11</td>
</tr>
<tr>
<td>Thanksgiving Holidays (University Closed)</td>
<td>November 23, 24, 25</td>
</tr>
<tr>
<td>Last Day of Regular Classes</td>
<td>December 12</td>
</tr>
<tr>
<td>Final Exams</td>
<td>December 13-17</td>
</tr>
<tr>
<td>Deadline for May 2017 Graduation Application</td>
<td>December 19</td>
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Spring 2017

Accelerated X3 Begins (1/9-2/28)  
University Assembly  
Regular Classes Begin  
Graduation – No Ceremony  
Last Day to Drop/Add Regular Classes  
Spring Break (No regular classes)  
Accelerated X4 Begins (3/13-5/4)  
Summer & Fall 2017 Registration  
Last Day to Withdrawal from Regular Courses  
Easter Holiday (University Closed)  
Last Day of Regular Classes  
Final Examinations  
Commencement

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<th>Event</th>
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<tbody>
<tr>
<td>Accelerated X3 Begins (1/9-2/28)</td>
<td>January 9</td>
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<tr>
<td>University Assembly</td>
<td>January 10</td>
</tr>
<tr>
<td>Regular Classes Begin</td>
<td>January 12</td>
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<tr>
<td>Graduation – No Ceremony</td>
<td>January 15</td>
</tr>
<tr>
<td>Last Day to Drop/Add Regular Classes</td>
<td>January 19</td>
</tr>
<tr>
<td>Spring Break (No regular classes)</td>
<td>March 6-10</td>
</tr>
<tr>
<td>Summer &amp; Fall 2017 Registration</td>
<td>March 27</td>
</tr>
<tr>
<td>Last Day to Withdrawal from Regular Courses</td>
<td>April 7</td>
</tr>
<tr>
<td>Easter Holiday (University Closed)</td>
<td>April 13-17</td>
</tr>
<tr>
<td>Last Day of Regular Classes</td>
<td>May 1</td>
</tr>
<tr>
<td>Final Examinations</td>
<td>May 2-6</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 13</td>
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SUMMER I SESSION  
Memorial Day (University Closed)  
SUMMER II SESSION  
Independence Day (University Closed)  
Graduation – No Ceremony

<table>
<thead>
<tr>
<th>Session</th>
<th>Dates</th>
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<tbody>
<tr>
<td>SUMMER I SESSION</td>
<td>May 15 – June 26</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>May 29</td>
</tr>
<tr>
<td>SUMMER II SESSION</td>
<td>June 27 – August 8</td>
</tr>
<tr>
<td>Independence Day</td>
<td>July 4</td>
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<tr>
<td>Graduation – No</td>
<td>August 15</td>
</tr>
<tr>
<td>Ceremony</td>
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</table>
Academic Year 2017-2018

Fall 2017

Accelerated X1 Begins (8/17-10/7) August 17
University Assembly August 29
Saturday Classes Begin August 31
Regular Classes Begin September 7
Labor Day (University Closed) September 8
Last Day to Drop/Add Regular Classes

Deadline for January 2016 Graduation Application September 8
Accelerated X2 Begins (10/14-1289) October 14
Fall Break (No regular classes) October 19, 20
Spring 2016 Registration November 9
Last day to Withdrawal from Regular Classes November 13
Thanksgiving Holidays (University Closed) November 25, 26, 27
Last Day of Regular Classes December 14
Final Exams December 15-19
Deadline for May 2016 Graduation Application December 18

Spring 2018

Accelerated X3 Begins (1/4-2/23) January 4
University Assembly January 12
Regular Classes Begin January 14
Graduation – No Ceremony January 15

Last Day to Drop/Add Regular Classes January 20
Accelerated X4 Beings (2/29-4/21) February 29
Spring Break (No regular classes) March 7-11
Easter Holiday (University Closed) March 24-28
Summer & Fall 2016 Registration March 29
Last Day to Withdrawal from Regular Courses April 8
Last Day of Regular Classes May 2
Final Examinations May 3-7
Commencement May 14

SUMMER I SESSION (May 16 – June 27) May 30
Memorial Day (University Closed)

SUMMER II SESSION (June 30 – August 15) July 4
Independence Day (University Closed)

Graduation – No Ceremony August 15
GENERAL INFORMATION

Mission Statement
Gwynedd Mercy University is a Catholic University founded and sponsored by the Sisters of Mercy. Our Mission is to create a learning community rooted in Gospel values and rich in the liberal arts. In an atmosphere of inquiry and dialogue, the University seeks to combine education for professional competency with the Mercy tradition of service to society.

Core Values
The following values lie at the heart of higher education in the Mercy tradition:
1. Academic Excellence;
2. Community and Collaboration;
3. Compassion;
4. Competence;
5. Dignity of Each Person;
6. Integrity;
7. Rigorous Intellectual Inquiry;
8. Service;
9. Social Responsibility;

Gwynedd Mercy University believes:
1. That education is a life-long process that enriches the intellectual, moral and spiritual life of the individual and prepares him or her for an active role in society;
2. That a solid liberal arts foundation is the best preparation for life and work;
3. That the cultivation of compassion, intellectual inquiry, dedication to truth, mercy and justice is essential in improving the human condition;
4. That education is a process of transforming oneself and society; and
5. That individual attention in a caring environment promotes learning.

UNIVERSITY STUDENT LEARNING OUTCOMES
Learning Outcomes Assessment is a process designed to measure a student’s social, academic and cultural development. The Gwynedd Mercy University Learning Outcomes were created as an extension of the University’s mission.

1. Communication Skills: Communication skills include listening, speaking, reading, writing and observation. Students demonstrate:
   a. A facility in their use of language in spoken and written forms that is precise, clear and effective;
   b. The ability to listen actively and to participate effectively in the communication process with a variety of persons (e.g., colleagues, students, parents, clients);
   c. A knowledge and understanding of non-verbal communication;
   d. A command of the terminology of their chosen profession; and
e. The ability to use and practice forms of scholarly communication (footnotes, citations, bibliography, etc.).

2. **Professional Competency**: Professional competency includes the skills and knowledge necessary for students to be satisfactory entry-level professionals in their chosen fields. Students demonstrate:
   a. Mastery of the technical skills essential in one’s chosen profession;
   b. Acquisition of social and scientific literacy;
   c. Responsibility and accountability;
   d. Awareness of interpretive frameworks appropriate to particular discipline; and
   e. Knowledge of content.

3. **Moral and Ethical Judgment**: Moral and ethical judgment includes awareness of the historical, philosophical and religious foundations of ethical decision-making. Students demonstrate through personal and professional actions:
   a. Awareness of current ethical dilemmas in their chosen fields of practice;
   b. Respect and care for the dignity and worth of individuals with whom they interact as well as the global community;
   c. Regard for the environment; and
   d. Sense of values reflecting the Mercy tradition.

4. **Problem Solving**: Problem solving involves the ability to identify and address problems and to apply systematic and creative methods or processes. Students demonstrate:
   a. The ability to initiate, adapt and/or create steps in working toward solutions in groups or alone;
   b. The ability to evaluate the effectiveness of solutions;
   c. The ability to assess personal learning; and
   d. The ability to plan for future problem-solving activities.

5. **Critical Thinking**: Critical thinking is the ability to consider and evaluate effectively. It is a process that includes inquiry and logical deduction. Students understand different situations and make thoughtful and accurate assessments. Students demonstrate:
   a. A process of inquiry and logical deduction;
   b. The ability to recognize gaps in their knowledge;
   c. The ability to identify and evaluate sources of information;
   d. The ability to evaluate information for accuracy, relevancy and credibility;
   e. Synthesize the new information from collected information or apply knowledge or information to a new situation; and
   f. Transfer knowledge.

6. **Leadership in Society**: Leadership involves service to society and the awareness of the individual’s role in society and the impact of one’s actions. Students demonstrate:
   a. Sensitivity to individuals with diverse beliefs and ethnic backgrounds;
   b. The ability to organize and manage group projects;
   c. The ability to identify and evaluate various leadership styles in Western and non-Western cultures and how these leaders function in time and place; and
   d. The ability to effect change in the profession and in society.

7. **Critical and Competent Use of Technology**: Critical and competent use of technology involves the individual’s ability to locate, select, create, process, evaluate and distribute information. Students demonstrate:
   a. The effective application of computers and other technologies appropriate to the discipline;
   b. The evaluation of various technologies appropriate to the discipline;
   c. Awareness of the impact of all technologies on society; and
   d. Ethical use of intellectual property.
PROGRAM STUDENT LEARNING OUTCOMES

General Education

1. Express an appreciation and understanding of a variety of aesthetic, literary, cultural and ideological traditions.
2. Engage meaningfully in a community of scholarship through inquiry, research and the communication of ideas.
3. Evaluate historical, political, economic and scientific data while recognizing the interrelatedness of events and processes.
4. Demonstrate an understanding of the impact of technology on society.
5. Reflect upon the relationship of the Divine to the human experience.
6. Examine and understand the dynamics of individual and group behavior.
7. Demonstrate an understanding of quantitative reasoning.
8. Engage in constructive activities of service to the community in light of the Gospel tradition as experienced through the Mercy charism that shapes the University.

First Year Experience

1. Academic: Student will develop skills, such as informational literacy and oral and written communication, necessary for academic success.
2. Mercy: Students will understand the relevance of the Mercy heritage in the Catholic tradition and the Critical Concerns of the Sisters of Mercy.
3. Community: As part of a community of learners, students will connect to University resources and campus life in order to make informed decisions.

Honors

1. Improved communication skills, both oral and written.
2. A sense of the interconnectedness of knowledge.
3. An understanding of human freedom and responsibility to the community.
5. Knowledge of Western Culture, both American and European.
6. Improved research skills.
7. Improved critical thinking.
8. A sense of mankind's spiritual, ethical, and moral heritage.

School of Arts and Sciences

Biology

1. Communicate scientific information in a variety of formats to audiences of varying scientific sophistication in an appropriate scientific style.
2. Recognize, articulate, analyze, and synthesize the fundamental principles of molecular, cellular and organismal biology, including genetics, biochemistry, ecology, etc., and relate to them the foundational principles of chemistry, physics, and mathematics.
3. Plan and implement a strategy to answer a scientific question. Graduates will demonstrate the ability to collect data using appropriate laboratory and field techniques, instrumentation, and methodology and to retrieve data from the scientific literature and from on-line databases. Graduates will demonstrate the ability to analyze and interpret data to produce meaningful conclusions.
4. Apply ethical judgment in the review of experimental design, implementation, presentation, and collaboration as well as in the application of scientific technologies and to recognize ethical conflicts when they occur.

**Computer Information Science**
1. Possess effective communication skills in technology in a variety of formats.
2. Work effectively in a team environment to accomplish a common goal.
3. Understand the professional, ethical, security, and social impact that computers and technology have in society.
4. Demonstrate problem-solving abilities for analyzing a technical problem through finding and implementing a solution.

**Communication**
1. Demonstrate media literacy by analyzing the rationale for genre, convention and wider contexts for particular types of produced communication.
2. Identify and analyze the convergent connections between communication industries -- such as journalism and public relations -- and discursive practices.
3. Develop skills appropriate to professional fields of communication ranging from core competencies in writing and speaking to the use of media technologies.

**Criminal Justice**
1. Elucidate the various criminological theories and utilize them to explain various types of criminal behavior, including both violent and non-violent crimes.
2. Discuss the historical environment behind problematic behavior that has had a negative effect on minorities, and how the criminal justice system has addressed the correlates that lead to the perpetuation of such actions.
3. Analyze ethical decision making, becoming familiar with the major moral and social systems, and their relevance to issues in both criminal justice and in larger societal settings.
4. Identify the purposes and philosophies of the American correctional system, including its use of various punishments and correctional behavior, and articulate the key features of each.
5. Explain the various procedures in the investigation of criminal behavior, understanding the systematic arrangement and theoretical reasoning behind each legal and practical step.
6. Analyze the adversarial legal system in the United States, including the various courts, constituents, and procedures, and explain how they have shaped the legal system as it currently stands in this country.

**English**
1. Demonstrate skillful reading through close textual analysis, developing interpretations and applying a spectrum of literary theories to British, American, Continental European, and non-western literature.
2. Write papers of literary interpretation and analysis, using appropriate scholarly sources, both print and online and observing matters of format and documentation required by the MLA Handbook.
3. Identify, access, and evaluate authentic research materials and resources in their field.
4. Demonstrate knowledge of the development of the English language from Anglo-Saxon times to the present.
5. Display competence in oral and written communication by effectively using language to inform, analyze, and persuade.
History
1. Effectively read, reflect upon, and respond appropriately to historical information.
2. Ask pertinent questions about the human past that lead to solving current human problems.
3. Identify, evaluate, analyze, and interpret primary and secondary sources.
4. Critically assess differing, and often conflicting, interpretations of historical events and intellectual movements.
5. Become responsible, thoughtful, and compassionate citizens in the global world of the twenty-first century through the study of history.

Human Services
1. Articulate sociological and psychological theory and be able to apply these theories in understanding individuals and society.
2. Possess and be able to apply beginning human service skills.
3. Demonstrate basic understanding of social agency administration and funding requirements.
4. Utilize research for the purpose of understanding client populations and program evaluation.
5. Practice in an ethical manner.

Mathematics
1. Solve a variety of mathematical problems using numerical, algebraic, logic, geometric, and probabilistic techniques.
2. Think logically, to analyze, and to deal with abstractions.
3. Communicate ideas, both mathematical and non-mathematical, in written and oral formats.
4. Recognize relationships between mathematics and real-world situations in business, life sciences, physical sciences, and social sciences, and be able to model them using the language of mathematics.
5. Demonstrate an understanding of the significant role that mathematics has played and continues to play in society, and will conduct research and new applications in the field.
6. Conduct research and apply new applications in the field.
7. Use mathematical tools provided by current technology and to determine when the use is appropriate.

Philosophy
1. Develop a historical sense of philosophy and trace the lines of influence among major philosophers and philosophical traditions.
2. Understand various intellectual traditions that have contributed to philosophical inquiry.
3. Apply ethical theories to particular situations and events.
4. Search for and examine selfhood, leading to intellectual development and growth.
5. Express one’s own philosophical position in debate and in writing.
6. Understand the individual’s relation to other humans and the community at large.
7. Formalize some basic philosophical arguments using the tools of logic.
8. Write scholarly philosophy papers and demonstrate familiarity with research methods, materials, and resources.

Psychology
1. Analyze from different perspectives the impact of physiology, cognition, social interaction, group situations, interpersonal relations, attitudes, opinions, group conflicts, language and communication on human behavior.
2. Identify and articulate the characteristics of normal development throughout the life span in terms of physical, cognitive, psychological and psychosocial development.
3. Identify abnormal personality development and psychopathology, as well as articulate the process of diagnosis, prognosis and appropriate treatment of behavioral disorders.
4. Understand key concepts in statistics and research methodology and be able to use their acquired knowledge and critical thinking skills.
5. Engage in basic therapeutic counseling skills that allow them to interact appropriately in a supervised professional setting.

School of Business

Accounting
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Prepare, present, and interpret financial statements using Generally Accepted Accounting Principles (GAAP).
8. Demonstrate proficiency with Generally Accepted Accounting Principles.
9. Demonstrate proficiency with taxation issues, returns, and planning.
10. Demonstrate proficiency with measures used to evaluate and manage businesses.

Finance
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Recognize the roles of financial markets and describe the responsibilities of market participants.
8. Demonstrate an understanding of financial markets and institutions.
9. Display an understanding of investment options and analysis.
10. Display an understanding of financial management of institutions.

Human Resource Management
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Identify and define the major elements impacting Human Resource Management.
8. Apply the laws that relate to the human resource function.
10. Examine the relationship between the Human Resource Manager and the strategic planning process.
Management
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Identify and define the major elements impacting management.
8. Demonstrate proficiency in the four functions of management.
9. Describe and apply the theories of motivation.
10. Discuss the role of the manager in the strategic planning process.

Marketing
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Demonstrate ability to appropriately apply marketing strategic process to business applications that present marketing challenges.
8. Construct a marketing mix strategy by applying marketing theory to a practical situation.
9. Critically reflect on ethical issues within the profession of marketing.
10. Construct a strategic marketing plan.

Sports Management
1. Effectively prepare clearly written business communications.
2. Apply knowledge and skills to make appropriate business decisions.
3. Apply ethical and moral decision-making principles to business situations.
5. Use appropriate technological skills required for business professionals.
6. Find, evaluate, and apply sources of information relevant to business issues and situations.
7. Demonstrate ability to appropriately identify and define major concepts as they relate to sports management.
8. Identify and discuss implications related to Title IX legislation.
9. Demonstrate proficiencies in sport finance and facilities management.
10. Analyze the challenges faced by the athletics administrator.

School of Education

Education
1. Demonstrate knowledge of the theoretical, philosophical and ethical perspectives that affect current educational trends in the United States.
2. Demonstrate competence in the use of a variety of research-based best practices incorporating technology.
3. Actively engage in meaningful, sequential, and developmental field experiences in which learning of content is integrated with students’ synthesis of this content knowledge.
4. Demonstrate mastery of PDE professional competencies through course requirements/products, lesson presentations and field experiences.
5. Engage in co-curricular/extra-curricular activities and service learning opportunities that support program curriculum.

School of Graduate and Professional Studies

Business Administration (AS)
1. Ability to clearly and effectively prepare written business communications. Relates to institutional goal of written/oral communications
2. Display appropriate quantitative problem solving abilities in the context of a business problem. Relates to institutional goal of problem solving
3. Apply ethical and moral decision-making principles to business situations. Relates to institutional goal of ethical moral judgment
4. Synthesize the course work completed as a part of the associate degree program to solve business problems.

Business Administration (BS)
1. Ability to produce a business related papers using APA format. Relates to institutional goal of written/oral communications
2. Prepare written business communications. Relates to institutional goal of written/oral communications
3. Apply knowledge and skills to make appropriate business decisions. Relates to Institutional goals of professional competency and leadership
4. Apply ethical and moral decision-making principles to business situations. Relates to institutional goal of ethical moral judgment
5. Display appropriate quantitative problem-solving abilities in the context of a business problem. Relates to institutional goal of critical thinking
6. Demonstrate the ability to use appropriate technological skills required for business professionals. Relates to institutional goal of critical and competent use of technology
7. Demonstrate the ability to find, evaluate, and apply sources of information relevant to business issues and situations. Relates to institutional goal of critical thinking

Frances M. Maguire School of Nursing & Health Professions

Nursing (ASN) (Suspended in 2015 for new Admissions)
1. Apply foundational knowledge from science and humanities as well as current nursing knowledge that have been converted from health problems.
2. Utilize the nursing process according to professional standards within legal and ethical parameters of nursing practice.
3. Function as a health care team member assessing his/her own nursing practice against prevailing standards of nursing care.
4. Utilize current health care technology effectively and efficiently.
5. Prioritize, plans, and organizes the delivery of effective nursing care.
6. Maintain accountability for own nursing care and that delegated to others to assure adherence to ethical and legal standards
7. Recognize responsibility for professional growth in nursing practice
8. Demonstrate clarity and accuracy in oral and written communications
9. Recognize the importance of nursing research in the advancement of evidence-based nursing practice.
10. Demonstrate sensitivity to cultural differences in providing nursing care
11. Demonstrate caring through therapeutic use of self to enhance client dignity and well-being

Nursing (RN to BSN)
1. Synthesize knowledge from the humanities, natural and behavioral/social sciences with current nursing knowledge as a basis for nursing practice.
2. Formulate nursing decisions which reflect consistency with moral, ethical and legal principles.
3. Use current professional standards to evaluate nursing practice of self and other members of the nursing team.
4. Collaborate with other health care providers and consumers in promoting the health and well-being of individuals, families and communities.
5. Demonstrate responsibility and accountability for direct and/or indirect nursing interventions and their outcomes.
6. Refer individuals, families and groups to appropriate community resources.
7. Use evidence-based nursing practice to improve the health of individuals, families and communities.
8. Communicate effectively with diverse groups and disciplines.
9. Function as a leader within nursing and interdisciplinary health teams in a variety of settings.
10. Use the role of advocate to facilitate access to health care.
11. Create a healing environment through the therapeutic use of self when caring for individuals, families, and communities.
12. Analyze the nursing care environment through the use of technological knowledge and skills.

Nursing (BSN)
1. Synthesizes knowledge of nursing and the liberal arts and sciences as a basis for professional nursing practice.
2. Utilize professional judgment to formulate nursing decisions which reflect professional standards consistent with moral and ethical and legal principles.
3. Engages in reflective evaluation of self and other members of the healthcare team in accordance with the prevailing standards of care.
4. Collaborates with other health care providers and consumers in promoting the health and wellbeing of individuals, families, and communities.
5. Demonstrates responsibility and accountability in the use of the nursing process to deliver person centered care.
6. Utilize inter and intra professional communication and collaboration skills to deliver evidence-based care to promote the health and safety of individuals, families, and communities.
7. Applies leadership concepts, skills, and values to effectively implement patient safety and
quality improvement initiatives in a variety of healthcare settings.
8. Creates a supportive environment through the therapeutic use of self when caring for individuals, families, and communities.
9. Demonstrates skills in using patient care technology, information systems, and communication devices that support safe nursing practice.
10. Integrates knowledge of social and cultural factors to deliver culturally sensitive care.

11. Advocates for social justice including a commitment to the health of vulnerable populations and the elimination of health disparities to improve the human condition.
12. Articulates the value of pursuing practice excellence and lifelong learning to facilitate personal and professional development.

Medical Laboratory Science
1. At the completion of the junior year of study, students will be able to articulate the basic principles and/or perform basic laboratory procedures in anatomy and physiology, general, organic and biochemistry, immunology, biology, microbiology, molecular biology or genetics and mathematics.
2. At the conclusion of the senior year of study, students are clinically competent in all areas of medical laboratory practice and are able to perform, with skill and accuracy, a wide range of medical laboratory technology procedures.
3. At the conclusion of study, MLS students will demonstrate: Reasonable care which is the legal obligation of a health care worker to perform services that meet the common standard of practices in medical laboratory science.
4. At the completion of studies, MLS students will demonstrate: The ability to effect changes in the MLS profession by being aware of the current issues in the health-care system and understand the impact of these issues on the MLS practice and the delivery of competent patient care.

Radiation Therapy Technology
1. Demonstrate empathic patient centered care
2. Perform and complete the required radiation therapy simulation, treatment and dosimetry competencies required during the clinical rotations.
3. Apply radiation safety principles.
4. Demonstrate the ability to think critically and exhibit problem solving skills.
5. Communicate effectively, both orally and in writing, with diverse groups and disciplines within the University and health care facilities.
6. Demonstrate appropriate professional behaviors.
7. Upon graduation pass the ARRT national certification exam on the 1st attempt.
8. Of those pursuing employment, students will be gainfully employed within 12 months post-graduation.
9. Successfully complete the program, maintaining an overall GPA of 3.0 or better during their studies.
10. At the completion of the program students will demonstrate satisfaction with their education.
11. After graduation employers will be surveyed to assess if they are satisfied with the graduate’s performance.

Radiologic Technology
1. At the completion of the sophomore year of study: Articulate the basic principles and/or perform basic laboratory procedures in anatomy and physiology, physics for allied health
and mathematics.

2. At the conclusion of the junior and senior year of study: students are clinically competent in all areas of general diagnostic radiologic technology practice and are able to perform, with skill and accuracy, a wide range of diagnostic radiography and fluoroscopic procedures.

3. At the conclusion of study, students will demonstrate: Reasonable care which is the legal obligation of a health care worker to perform services that meet the common standard of practices in Radiologic Technology

4. Demonstrate the ability to effect changes in the Radiologic Technology profession by being aware of the current issues in the health-care system and understand the impact of these issues on the Radiologic Technology practice and the delivery of competent patient care.

5. Successfully completing the first two years of the program with a minimum overall GPA of 2.8.

6. Be accepted into a JRCERT accredited affiliate Radiologic technology program for the junior and senior years of study

7. Successful completion of the two years of professional study at a JRCERT accredited School of Radiologic Technology.

8. Successfully passing the ARRT national registry Examination in Radiography.

9. Achieve gainful employment as a Radiologic Technologist as a staff technologist, advanced modality technologist or in another area such as application specialist, sales, education, information technology or administration.

Respiratory Care

1. Explain the principles and concepts of respiratory care to function in the health care setting

2. Perform clinical procedures and modalities to practice as a respiratory therapist.

3. Demonstrate the characteristics of a professional respiratory therapist.

Alternative Instructional Equivalencies

While Gwynedd Mercy University is committed to an outcome-based approach to curriculum and assessment in accordance with its accreditation by the Middle States Association of Colleges and Schools and other discipline based national accrediting associations, it also complies with and endorses the requirements of the Pennsylvania Department of Education on what constitutes a semester credit hour of instruction (22 PA. Code Chapter 31-21-31.22). The standard states that “a semester hour represents a unit of curricular material that can normally be taught in a minimum of 14 hours of classroom instruction, plus outside preparation or the equivalent as determined by the faculty.” The institution also supports the federal regulations for credit hours as specified in the Higher Education Opportunity Act as: “One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time.”

At Gwynedd Mercy University, a three credit course represents 42 hours of classroom instruction or its equivalent, not including final examination or homework as normally interpreted. The following guidelines are intended to assure compliance with the standard across the various course delivery formats offered by the institution, a consistency in when and how the equivalency is applied across formats, and the maximum opportunity for faculty to exercise academic freedom in meeting the extant standard while achieving the goals, objectives, and outcomes of the specific course.
Traditional Semester Format
Ordinarily, courses offered within a traditional semester format will meet the 14 hours of classroom instruction per credit hour (i.e., 42 hours for a three-credit course, 56 hours for a four-credit course, etc.). However, if a class or classes in a course must be cancelled due, for example, to the closing of the University for inclement weather or the illness or other appropriate unavailability of the faculty member, then additional structured instructional activity (or activities) would be required to meet the equivalency standard. For example, if classroom instruction turns out to be 38 hours face-to-face, the faculty will determine the appropriate “out of classroom” instructional activities for the additional four hours required to meet the semester standard. Wherever possible, this contingency should be explained in the syllabus and documented accordingly.

Accelerated and Online Formats
There are a number of outcome-based formats at the university in which “face-to-face” instructional time is less than the 14 hours per one semester credit, but meet the equivalency standard set forth in the regulation. In these alternative formats, the face-to-face instructional time and the additional outside of classroom alternative instructional activities (“Alternative Equivalent Instruction” or AIE) must meet the one semester credit hour per 14 hours classroom instruction or its equivalent as determined by the faculty (i.e., 42 hours for a three-credit course; 56 for a four-credit course, etc.). For example, if a three-credit course in a seven-week format meets face-to-face for 28 hours, an additional 14 hours of structured, alternative equivalent instruction activities (AIEs) are required; for a five-week course that meets 20 hours face-to-face, an additional 22 hours of alternative equivalent instruction activities would be needed. Online course require 42 hours of appropriate alternate equivalent online instruction activities to meet the minimum threshold. The syllabus for the course should reflect the type of AIE’s to be utilized.

Alternative Instructional Equivalencies (AIE)
An array of instructional related or student engagement activities can be utilized to achieve the equivalent of the 14 hours per credit of classroom-based instruction, not including a final, as part of the standard. Choosing a particular “learning outside the classroom” activity (known as Alternative Instructional Equivalencies) or combination of activities is the responsibility of the faculty in terms of achieving the stated goals, objectives, and outcomes of the course, enhancing cooperative and collaborative learning in an instructor-mediated environment, demonstrating an awareness of the various learning styles and experiences of the students, and in the determining of equivalency to a semester of credit.
ADMISSION
Gwynedd Valley Campus

The selection of candidates is made by the Admissions Committee whose decision is based on an evaluation of the qualifications of each applicant for a particular program of study. The student is notified of the action of the Committee as soon as possible after the requirements listed below have been met.

First-time Students
Applicants must submit the following:

1. Online application found at gmercyu.edu/admissions-aid/apply.

2. Evidence of high school graduation, which can be an official transcript or a copy of their General Educational Development (GED) test results or certificate. The high school transcript should show satisfactory completion of (or current enrollment in) at least 16 units in prescribed and elective subjects:
   
<table>
<thead>
<tr>
<th>Subject</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Science</td>
<td>3</td>
</tr>
<tr>
<td>History</td>
<td>1</td>
</tr>
<tr>
<td>College preparatory electives</td>
<td>3</td>
</tr>
</tbody>
</table>

3. The scores obtained in the SAT of the College Entrance Examination Board or in the American College Testing Program (ACT). Students who have been graduated three years or more may have this requirement waived.

4. Applicants may be asked to submit an essay or personal statement during the application review process. In addition, interviews may be requested.

Letters of Recommendation are not required but are recommended. The written letter of recommendation should discuss the applicant’s character and promise as a student and should be sent from the principal, a teacher or a guidance counselor in the school from which the applicant is enrolled or graduated.

See Academic Information for placement assessments in English and Math.

SAT and ACT Requirements
For students seeking admission to the University as freshmen, the University will continue to review applications based on the Critical Reading (formerly verbal) and Mathematics scores. The Writing score will be used on an as needed basis in reviewing an applicant’s academic profile. Students may decide to take the ACT test instead of the SAT test. The new Writing section is not required, but may also be used on an as needed basis in reviewing an applicant’s academic profile. Over the past few years, our admitted student’s average SAT score range has been between 850 and 1100 (an ACT range of 17-24).
Advanced Placement Students
Applicants who have completed work in Advanced Placement Programs in high school may submit the results of the Advanced Placement Examination of the University Entrance Examination Board. College credit will be awarded for a satisfactory examination grade; score must be at least 3. Students awarded such credit in English or mathematics will not be required to take the placement test in that area. (Refer to Placement Program for College English and Mathematics).

Transfer Students
Applicants who have completed course work at another college and have maintained a cumulative G.P.A. of 2.0 or above may file an application for admission with advanced standing. Once accepted to the University, all transfer students must maintain a cumulative grade point average of 2.0 prior to matriculation to Gwynedd Mercy University. Courses in which an applicant has earned a grade of C or better will be evaluated as possible credits to be transferred toward a Gwynedd Mercy University degree. Lower division courses will not be credited, on transfer, in substitution for similar courses given at upper division levels at Gwynedd Mercy University. A limited number of exceptions may be granted at the discretion the Dean of the School. At least 45-50 of the credits, depending upon the program, required for a bachelor degree and 30 of those required for an associate degree must be earned at Gwynedd Mercy University.

Student’s applying for the University’s nursing program should have maintained a GPA of 3.0 or above on a 4.0 scale. In addition, other major programs may require a cumulative GPA greater than 2.0. Please contact the Admissions Department should you have any questions.

Applicants for advanced standing must present the following:
1. Online application found at gmercyu.edu/apply
2. Evidence of high school graduation which can be an official high school transcript or a copy of their General Educational Development (GED) test results or certificate. Candidates with more than 24 college credits do not need to submit their high school transcript; however, the Office of Admissions may request the transcript as part of the candidate’s application review.
3. An official transcript of credits from all colleges previously attended. No applicant may disregard previous college attendance. Failure to make full and truthful disclosure of all information requested will result in disqualification of the application (or revocation of admission).
4. A copy of the catalog of the college/university from which the student is transferring, if requested.

Letters of Recommendation are not required but are recommended. The written letter of recommendation should discuss the applicant’s character and promise as a student and should be sent from a college faculty member or employer.

All accepted transfer students who have not successfully completed a college-level English composition course or a college-level mathematics course at a grade of C or above must take the respective placement assessment(s).

Students who have previously earned a four-year college degree are exempt from taking the placement assessments.

The time in which a transfer student completes the program of studies will vary since it may be necessary to fulfill curricular requirements out of normal sequence.

Re-admission
A student who has been accepted at Gwynedd Mercy University is expected to continually progress to complete a degree. A student who does not attempt any credits during two consecutive semesters (fall and spring semesters only) will be considered withdrawn from the program of study and will need to submit a no-charge online application if continuation of study is desired.

**International Students**

International students seeking admission to the university must submit:

1. The online application, found at gmercyu.edu/apply.
2. SAT scores (first-time freshmen only)
3. English language test scores from either the TOEFL or the IELTS. A score of 79 on the internet-based TOEFL or its equivalent is required for admission into undergraduate programs.
4. Transcripts from high schools and universities outside of the United States must be evaluated by World Education Services (www.wes.org).

Students whose native language is English are not required to submit language scores. TOEFL scores lower than a 79 or its equivalent will be considered on a case-by-case basis. Students who meet academic requirements for admission but need to improve their English language skills will be admitted on a conditional basis and referred to our English language school partner, FLS Language Center. Students will be allowed to start their programs after meeting the requirement for English proficiency.

Note: While students are participating in the FLS program, they may reside on campus at Gwynedd Mercy University.

All students are required to take and pass the University’s English and mathematics placement assessments. Students must be proficient enough to place into Developmental Writing or College English.

*Applicants who have had nursing education outside of the U.S. must have transcripts evaluated by CGFNS (www.cgfns.org).*

International students are eligible for all merit scholarships awarded by Gwynedd Mercy University. Upon acceptance to the university, international students must submit proof of ability to pay for their studies.

**Visiting Students**

A student who enrolls in classes for credit to be transferred to another institution in which he or she is regularly enrolled is classified as a non-matriculated student.

**Home-Schooled Students**

All home-schooled students must complete and submit all application materials required of traditional applicants, in addition to a transcript from a home-school accrediting body. An interview may also be requested.
University Studies
New students who are undecided or do not meet the initial requirements of their academic program of choice may be admitted as a University Studies student. The University Studies program is designed to provide support to students who have potential for success in college. University Studies students will be provided with a dedicated academic advisor who will regularly meet with the student and review the student’s academic progress. Students will also be provided with academic and personal encouragement through tutoring sessions and student success workshops. Students will have an opportunity to work with the Career Development staff to further explore their academic and career options.

Non-Matriculated Students
Non-matriculated students may take up to 12 credits of course work on a part-time basis at Gwynedd Mercy University. After completing these 12 credits, students must contact the admission office for advice about matriculation, that is, to work toward one of the degrees offered in the University. If the student does not intend, at any time, to work toward a degree, the admission requirement will be waived. Students who intend to matriculate in health professions, business, or nursing program should apply as soon as possible but are required to do so once they have earned 9 credits.

Program Specific Admissions Requirements

BS in Nursing – First-time students
Applicants desiring to enter the Bachelor of Science degree in nursing program (i.e. those students who are not already RN’s) must have completed within the 16 required high school units, chemistry, biology, geometry, algebra I and algebra II. Grades of “A’s” and “B’s” in the sciences are strongly encouraged. Please note that admission to this program is limited.

BS in Nursing – Transfer Students
Transfer applicants desiring to enter the Bachelor of Science degree in nursing program (i.e. those student who are not already RN’s) must have completed within the 16 required high school units, chemistry, biology, geometry, algebra I and algebra II. These may be earned at the University level. Recent college work, particularly in the sciences, is recommended for transfer students applying to the nursing program; grades of “A’s” and “B’s” in the sciences are strongly encouraged.

BS in Nursing – Registered Nurse (RN to BSN)
1. Transfer students are required to have a 3.0 cumulative GPA. In addition, transfer students are required to have successfully completed high school level chemistry.
2. Completion of an associate of science in nursing degree program or its equivalent (for diploma school graduates).
3. Completed application form and registration fee.
4. Official college transcript (with college seal) of completed nursing program and all colleges attended.
5. Evidence of licensure as a registered nursing in Pennsylvania (or before beginning spring semester junior year if a new ASN graduate).
6. Graduation from the Gwynedd Mercy University ASN program allows the student to move into the BSN program without an additional application.
BS in Nursing- Second degree students

Candidates accepted for the BSN Program must have documented proof of the following additional requirements prior to clinical courses.

1. Certificate of health from a nurse practitioner or a family physician is necessary. Health forms will be distributed from the nursing office after deposit is received. Completed health forms are submitted to the Campus Health Office before classes begin in the fall. Students without completed health forms will not be permitted in any health agency.

2. Cardiopulmonary Resuscitation (CPR) Certification or re-certification is required before beginning clinical practice experiences in any health care facility. Copies must be submitted to the nursing office in Maguire Hall to be placed in the student’s file.

3. Health Insurance Coverage: Students must carry health insurance while in the nursing program. This health insurance can be obtained through the University if the student does not have personal coverage. A copy of the health insurance must be submitted to the School of Nursing Office by the beginning of the junior year.

4. All students enrolled in the School of Nursing are required to carry liability insurance through the University. A fee for this insurance will be charged to the student’s account.

5. Child Abuse History Clearance: (Matriculation conditional pending receipt of clearance) All students enrolled in the School of Nursing are required to have a Child Abuse History Clearance. This is accomplished by completing a Child Abuse History Clearance Form obtained through the BSN community portal. The form is to be mailed with a ten dollar ($10.00) money order (no cash or personal checks).

6. Criminal Record Check: All students enrolled in the School of Nursing are required to have a Criminal Record Check. This is accomplished by completing a Request for Criminal Record Check form. Forms are available online at: www.epatch.state.pa.us. A copy of the form must be submitted to the School of Nursing office before the first day of class.

7. FBI Fingerprint Check: All students in the BSN programs of the Frances M. Maguire School of Nursing are required to submit an FBI Record check indicating “NO RECORD”. Any changes to your background check must be reported to the School of Nursing. If a student fails to do so, they will be dismissed from the School of Nursing.

8. Drug Screening: All students must present yearly results from drug screening to participate in clinical experiences. Information on drug screening requirements is given in the Nursing Student Guidebook. Students are responsible for the cost of the test.

9. Tuberculosis Screening: All students must present yearly results from a tuberculosis screening in order to participate in clinical experiences. Information on PPD screening is given with orientation materials. Students are responsible for the cost of the test.

10. Flu Shot: All students must have a flu shot by November 1st of each year.

11. Non-Academic Criteria: All students in the Bachelor of Science in nursing program must meet the School of Nursing & Health Professions non-academic criteria for admission and for retention in the nursing program.

Biology Program and Medical Laboratory Science

Biology and Medical Laboratory Science applicants are required to have units in biology, chemistry, algebra I, algebra II and geometry or equivalent within the required 16 high school units. Biology students are required to have an SAT score of 500 or higher in Math.
Health Degree Programs
Applicants for these programs are required to have:
1. Proficiency in mathematical skills requisite for the study of science;
2. Units in high school biology and additional science courses as required by specific programs:
   a) Respiratory Care: chemistry or physics;
   b) Radiation Therapy: physics:
   c) Radiologic Technology: geometry; algebra; chemistry; physics or anatomy and physiology
3. Science and mathematics courses will be evaluated by program director.

In addition, the Health Professions faculty has specified non-academic criteria, technical standards, which all applicants/students are expected to meet in order to participate in the health programs. These criteria include the following areas:
1. Observations;
2. Communications;
3. Motor functions;
4. Intellectual-conceptual, integrative, and quantitative abilities; and
5. Behavioral and social attributes.
Refer to the specific academic program admission requirements.
EXPENSES – 2016-2017

Full-Time Undergraduate Students
(12 to 18 credits per semester)

Tuition per year – Nursing and Health Programs $33,780
Tuition per year - all other programs $31,780
Tuition Full Time Accelerated BSN Program fee per credit $785
Tuition - Overload (over 18 credits per semester) is charged at the part time rate for each program

Comprehensive Fee – Per Year $700

Part Time Undergraduate Students
(1 – 11 credits per semester)

Tuition per credit – Nursing and Health Programs $700
Tuition per credit – all other Programs $595
Comprehensive fee per credit $15

Undergraduate Students at the School of Graduate and Professional Studies

Associates in Business Administration per credit $285
Bachelors in Business Administration per credit $475
RN to BSN per credit $500
Nursing Pre-requisites per credit $350
Applied Psychology per credit $475

Course Fee per credit $15

Room Charges (per year)

Loyola Hall Single Room $6,360
Loyola Hall Standard Double $5,360
Siena Hall Single Room $7,220
Siena Hall Deluxe Double $6,220
St. Brigid Hall Single Room $7,220
St. Brigid Hall Deluxe Double $6,220
Alexandria Hall Single (std double) $6,660
Alexandria Hall Single (DD) $7,220
Alexandria Hall Single Premium $7,620
Alexandria Hall Deluxe Double $6,220
Alexandria Hall Premium w/living room double $6,620

Meal Plans (per year)

19 meal plan $5,940
15 meal plan $5,540
10 meal plan $5,280

All resident students are required to participate in a meal plan. Non-resident students may choose to participate in any plan.
Other Fees:
Application Fee (non-refundable) Gwynedd Valley $25
Application Fee (non-refundable) All other campuses $30
Acceptance Deposit (non-refundable) $125
Acceptance Deposit Accelerated BSN, Weekend Nursing $500
Bad check fee $50
Challenge examination request fee, per course $140
Course Related Fees $25-100
Credit by challenge examination/life experience per credit $140
Credit by challenge examination-ASN per credit $10
Credit - for Registry/license/credential Health Professions (30 cr) per credit $10
Graduation (payable in semester of graduation) $165
Late Graduation Application $50
Late Payment Fee $50
Medical Laboratory Science Fee (Senior Year) $1,500

Radiologic Technology Fee (Junior & Senior Year) $1,500
Nursing Portfolio (BSN Students) per credit hour $140
Nursing Assessment Program (All ASN Students, $210 per semester) $840
Nursing Assessment Program (BSN Students-Gwynedd Valley Campus) $1050
Nursing Assessment Program (ABS Studentss $263) $1052
Portfolio Application Fee (non-refundable) $140
Parking Permit – Resident $75
Parking Permit – Non-resident $45
Parking Permit – Weekend Nursing/Graduate Students $25
Room Lottery Deposit (Returning Resident Students) $250
Room Reservation Deposit (New Resident Students) $50
Security Deposit (Resident Students) $200
Student Teaching Observation Fee $140
Transcript (allow 48 hours for processing) $5
Expedited Transcripts $25
Printing (250 copies free each semester) 10 cents per copy
Comprehensive Fee
The comprehensive fee contributes toward the costs of providing computer/technology access, activities, use of facilities, and the other resources and services generally available to all students.

Graduation Fee
The graduation fee is payable in semester of graduation. The fee must be paid by all students whether the student participates in the formal graduation ceremony or not.

Security Deposit
This is a one-time fee charged to all resident students refundable after graduation or withdrawal from resident hall provided that all financial obligations have been met (including parking or library fines, damage or penalty fees, etc.).

Request for Transcripts
The Family Educational Rights and Privacy Act of 1974, as amended, prohibits the release of educational records by institutions without the specific written consent of the student. Students or alumni may request copies of their transcripts by writing to the Registrar’s Office. Official copies will be sent directly by the University only to an official address, such as another college, business firm or a government agency. There is a $5.00 charge for each transcript. There is no charge for copies sent between divisional offices at Gwynedd Mercy University. Transcript requests are processed in the order received and require 2 to 3 days to process. Specific deadlines should be mentioned when requesting the transcript. A student who has not satisfied all financial obligations in any department of the University will not be able to receive transcripts. Checks accompanying requests should be made payable to: Gwynedd Mercy University.

Refund Policy
To be eligible for tuition refund a student must officially withdraw by completing a withdrawal form available in the Office of Academic Affairs. The amount of the refund is based on the date of the withdrawal form is recorded in the Registrar’s Office. Not attending class does not automate an official withdrawal.

To be eligible for a refund of room and board a student must officially notify the Office of Residence Life. The amount of the refund is based on the date of the withdrawal is verified by the Office of Academic Affairs. Refunds are established by Residence Life and are included in your housing contract.

No refunds will be issued until at least ten days after the drop/add period. The refund date is established by the Bursar's Office. This includes refunds for overpayment and excess financial aid.

Gwynedd Valley Campus Students

<table>
<thead>
<tr>
<th>Fall and Spring Semester</th>
<th>Percentage of Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to the first day of semester</td>
<td>100%</td>
</tr>
<tr>
<td>Withdrawal through end of drop/add period</td>
<td>75%</td>
</tr>
<tr>
<td>Withdrawal through first week after drop/add period</td>
<td>50%</td>
</tr>
<tr>
<td>Withdrawal through second week after drop/add period</td>
<td>25%</td>
</tr>
<tr>
<td>Withdrawal after end of second week after drop/add period</td>
<td>none</td>
</tr>
</tbody>
</table>
Summer Schedule
Withdrawal prior to the first day of session Withdrawal by the end of the first week of session Withdrawal second week of session to end of session

All Other Campuses
Withdrawal prior to first class Withdrawal after 1st class Withdrawal after 2nd class
Return of Title IV Funds for Students With Title IV Federal Financial Aid

The Financial Aid Office is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of a payment period or semester. The federal Title IV financial aid programs must be recalculated in these situations.

If a student leaves the institution prior to completing 60% of a payment period or semester, the financial aid office recalculates eligibility for Title IV funds. Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV funds formula:

\[
\text{Percentage of payment period or term completed} = \frac{\text{the number of days completed up to the withdrawal date}}{\text{the total days in the payment period or semester}}.
\]

(Any break of five days or more is not counted as part of the days in the semester.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula:

\[
\text{Aid to be returned} = (100\% \text{ of the aid that could be disbursed minus the percentage of earned aid}) \times \text{the total amount of aid that could have been disbursed during the payment period or semester}.
\]

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. Keep in mind that when Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement, which must be paid within 120 days of the student’s withdrawal.

The institution must return the amount of Title IV funds for which it is responsible no later than 30 days after the date of the determination of the date of the student’s withdrawal.

Refunds are allocated in the following order:

- Unsubsidized Federal Direct Loans
- Subsidized Federal Direct Loans
- Federal Perkins Loans
- Federal Parent Direct (PLUS) Loans
- Federal PELL Grant for which a return of funds is required
- Federal Supplemental Opportunity Grants for which a return of funds is required
- Other assistance under this Title for which a return of funds is required (e.g. LEAP)

**Student Health Insurance**

All full-time undergraduate students are required to carry health insurance. If a student is not otherwise insured the University has arranged for basic coverage. A fee for this coverage will be assessed to all full-time students. This fee will be waived upon presentation of proof of insurance to the University’s Insurance Carrier. In order for the fee to be waived students must complete an online waiver before the deadline established each year. Students who fail to meet the deadline are automatically covered and charged for insurance. There are no exceptions after the deadline has passed. Information about the Health Insurance Plan may be obtained from the Office of Campus Health or the Campbell Solution Center. Do not confuse this online waiver process with proof of insurance to live in the residence halls or play sports on campus.
Student Eligibility
Students must be officially registered at the University in order to attend class. If the student is not on the class list the professor must ask the student to leave that class. Students at the Gwynedd Valley campus must report to the Campbell Solution Center to resolve administration issues. The student will not be able to report back to class until they are officially registered.

Resident Student
In order to be eligible to move into the residence halls a student must be officially registered for 12+ credits each semester and be in good financial standing. (No financial holds)

Financial holds that prevent a student from officially registering and attending classes also prevents a student from moving into the residence halls. Financial matters can be discussed with the staff at the Campbell Solution Center.

All students must complete their financial aid paperwork prior to attending any class or moving into the residence halls at the beginning of each academic semester.

Payment Policy
Payment of tuition, fees, and other charges is due on the published due dates. For the Gwynedd Valley campus, tuition is due in August for the fall semester and January for the spring semester. At all other campuses, tuition is due at the beginning of each class. Payment by employer reimbursement or payment plans must be arranged with the Bursar’s office prior to the published due dates in order to avoid changes for late payment. Students will not be issued degrees or transcripts and will not be permitted to register for future classes until all financial obligations have been cleared.

Delinquent Accounts:
A student who is financially delinquent shall forfeit the privilege of attending classes, and the University shall have the right to withhold grades, transcripts and diploma or certificate until such indebtedness is paid. A student who is financially delinquent at the close of a semester will not be permitted to register for another semester until all accounts are settled. Student accounts that are not resolved by the end of the semester will be placed with a collection agency. The student will be responsible for the full amount due plus all associated collection costs, late fees and legal fees.

Payment by check:
Make all checks payable to GWYNEED MERCY UNIVERSITY. All checks are to be drawn on US banks and in U.S. dollars. If you are a Gwynedd Valley Campus student you may direct your checks to the Campbell Solution Center. Students from all other campuses can direct their checks to the East Norriton location to the attention of the GPS accounting department. The college accepts online checks through the student’s self-service account.

Payment by credit card:
The University accepts VISA, and Master Card. Credit card transactions require a minimum of $20.00. You may use your credit card online through the student’s self-service account.

By payment plan:
The Gwynedd Mercy University Installment Plan administered by Cashnet is a convenient way for parents and students to finance education expenses. The installment plan allows you to spread university expenses over 4 months for each semester. Fall semester- August, September, October, and November. Spring semester- January, February, March, and April. Additional information can be found on the Bursar’s web page. Students can sign up through their self-
service account.

**By employer reimbursement:**
Students who are reimbursed by an employer may be eligible to receive an extension for payment of a portion of the amount due. Prior to registration a copy of the employer’s policy and a statement from the employer stating the student’s eligibility is required. Documentation is required at the beginning of each academic year. Ten percent (10%) of the tuition is then required at registration and the balance is due prior to the end of classes.

**Payment Receipt:**
You may obtain a copy of your statement on your self-service account under the *Finances* tab. Gwynedd Valley statements are updated the 2nd and 4th Friday of each month. Statements from all other campuses statements are updated every Friday.

In view of rising costs, Gwynedd Mercy University reserves the right to increase charges at any time and to make such changes applicable to students presently enrolled as well as to new students.

**Religious Holidays**

It is the policy of the University to respect the observance of major religious holidays. Where scheduling conflicts prove unavoidable, no student will be penalized because of religious reasons, and alternative means will be sought for satisfying the academic requirements involved.
STUDENT FINANCIAL AID

Undergraduate Students
Gwynedd Mercy University's financial aid program is designed to provide financial assistance to qualified students whose resources are inadequate to meet the costs of attendance at the University. The University endeavors to assist as many students as possible using Gwynedd Mercy University funds as well as federal, state and other funds available. Students applying for financial aid are considered for all programs for which they are eligible. Financial aid is usually offered through a financial aid package, which consists of some combination of scholarship/grant, loan and employment. Most financial aid is awarded on the basis of demonstrated financial need. Funds available, academic records, and number of applicants may also affect the amounts and types of aid awarded to a student. Approximately 90% of the full-time student body receives financial aid administered by Gwynedd Mercy University.

Determination of Financial Need
Financial need is determined on the basis of information supplied on the Free Application for Federal Student Aid (FAFSA). All applications are analyzed according to a formula known as the Federal Methodology. In determining the extent of a student's need, consideration is given both to the amount of support that may be expected from all family resources, as well as to those factors which affect a family's financial strength, such as taxes, number of dependents, debts, other educational responsibilities and retirement needs. Financial aid is awarded for one academic year at a time; students must re-apply annually for renewal of aid. Renewal depends upon continued eligibility, satisfactory academic progress, and availability of funds.

Aid Application Procedures
A. New Entering Students
   Students who wish to receive consideration for financial aid, in addition to fulfilling the requirements for general admission, must:
   1. Submit the Gwynedd Mercy University Financial Aid Application to the financial aid office.
   2. Submit the Free Application for Federal Student Aid (FAFSA) to Federal Student Aid Programs. Gwynedd Mercy University's federal code is #003270.

   Above requirements should be fulfilled by priority filing date - March 15

B. Returning Students
   Students who wish to request renewal of financial aid for the following year, as well as those already enrolled who wish to apply for the first time, must:
   1. Submit the Gwynedd Mercy University Financial Aid Application to the financial aid office.
   2. Submit the Free Application for Federal Student Aid (FAFSA) to Federal Student Aid Programs. Gwynedd Mercy University’s federal code is #003270.

   Above requirements should be fulfilled prior to May 1.

It is the responsibility of the aid applicant to file all required forms by the stated deadlines. An incomplete application cannot be processed and will, therefore, not receive consideration. Once completed, it will be processed as time and funding permit.
In distributing financial aid, priority will be given to full-time students. Students enrolled on a half-time basis, who are carrying a minimum of six credit hours per semester, may apply for financial aid and will receive all possible consideration for every type of assistance for which they qualify and which Gwynedd Mercy University has available.

A letter explaining the action taken on the aid application and giving information about aid offered will be sent to each student whose application is complete.

**ACADEMIC PROGRESS POLICY**

**Student Financial Aid Satisfactory Academic Progress Policy**

Federal regulations require that all students who receive any financial aid meet federal academic progress standards while taking courses toward a degree or certificate program. This policy applies to all terms of enrollment, even if not receiving federal aid, and all enrollment types (full-time/part-time). Academic progress is measured by cumulative grade point average, percentage of credits successfully completed, and the time it takes to complete the degree program. The financial aid office checks student academic progress after both the fall and spring semesters.

**Progress Standards**

A. **Completion Rate (67% Rule):** Students must receive a satisfactory grade in courses attempted by completing at least 67% of the credits for which they are enrolled. This percentage is calculated by dividing the number of credits earned by the number of credits attempted. All withdrawals, failures and incompletes are counted as attempted, but not earned credits.

1. **Exception to the 67% Rule:** It is important to note that the 67% completion rule applies to most types of financial aid. However, specific programs may mandate a higher completion rate. For example, the PHEAA State Grant requires that a full-time student earn 24 credits (repeated coursework does not count in this total) in an academic year and requires a minimum of 12 credits for part-time students.

B. **Cumulative GPA Minimum Requirements (GPA Rule):** The maintenance of a cumulative grade point average of 2.0 for upper classmen and 1.8 for freshman students. Graduate, second bachelor’s degree and doctoral students must maintain a 2.0 cumulative grade point average. Additionally, specific grants and scholarships may require a higher minimum cumulative grade point average.

C. **Maximum Hours (150% Rule):** Students may only receive financial aid up to the point at which they can no longer complete their program of study within 150% of the program length (including all semesters, even if no federal aid was received). For example, if a program requires 120 credits, a student may only attempt up to 180 credits in that
program. All credits attempted and all transfer credits that are applicable to your program are counted.

D. Developmental Courses: Developmental courses are evaluated in progress calculation, including completion rate, maximum hours and cumulative grade point average. Federal financial aid may be awarded for a maximum of 30 semester hours of developmental coursework.

E. Withdrawals, Incompletes, Audits and Repeat Courses: Withdrawals, Incompletes and Audits do not count as a passing grade. These grades are counted in attempted credits. Once an Incomplete grade has been changed to a passing grade, progress can be recalculated upon written request. Repeated coursework is also counted as attempted credits, with all grades related to this repeated coursework included in financial aid GPA calculation.

F. Change of Major and Double Majors: Once all the requirements for a program are completed, a student may no longer receive financial aid unless they enter a new degree program. Students may apply for financial aid for the completion of a double major. All applicable courses in the completed program will count as part of the 150% attempted credits in both majors.

Ineligibility for Financial Aid

A. Any student, who fails to meet the progress standard and cumulative grade point average requirements, will be ineligible for future financial aid. A student who has become ineligible for financial aid will be notified in writing by the financial aid office at the end of the fall or spring semester.

B. Students on academic probation may be eligible to receive financial aid IF they meet satisfactory academic progress requirements. Students may still enroll without financial aid if they do not qualify for financial aid because of satisfactory academic progress issues.

C. Non-Matriculated students (students not accepted in a degree seeking program at the University) are ineligible for federal, state, and institutional financial aid. They may borrow private student loans in order to finance their course costs.

Academic Progress Appeals

Students who faced mitigating circumstances that may have affected their academic progress may appeal an academic progress decision. Mitigating circumstances include: experiencing a serious illness or accident; the death, accident or serious illness of your immediate family member; or other mitigating circumstances beyond your control. Poor time management, feeling “unprepared for school” or other circumstances that are in a student’s control will not be accepted as mitigating circumstances. To appeal, a student must complete the Financial Aid Academic Progress Appeal Form, provide acceptable supporting documentation and complete all required steps outlined on the form.
If a student’s appeal is approved, they must develop (with designated university staff) and follow an academic plan and successfully complete courses with a grade of C or better in order to continue receiving student aid. Failure to follow the academic plan and successfully complete all registered courses during the semester of appeal, will result in the student having to successfully complete future courses without any financial aid support until all academic standards are met as described in this policy. Successful completion means receiving a grade of A, B or C. Withdrawals, incompletes and audits do not count as a successful completion grade.

If a student’s academic progress appeal is approved and an academic plan is developed, then they may receive financial aid on a probationary status (for either one semester or one year as determined by the appeals committee) until satisfactory academic progress criteria is met.

Regaining Financial Aid Eligibility

If a student does not meet satisfactory academic progress requirements and chooses to enroll at the University without financial aid assistance, academic progress will be checked again at the end of that term of enrollment. At that time, if the progress requirements are met, the student’s financial aid eligibility will be reinstated for subsequent semesters. Institutionally administered grants and scholarships will be reinstated for the student if funds are still available at the time of awarding.

Normally, students should complete the associate degree in four semesters of full-time enrollment; the bachelor’s degree in eight semesters of full-time enrollment. Mitigating circumstances may necessitate an additional semester(s). Students should understand that state and institutional financial aid is limited to a maximum of four semesters for the associate’s degree and eight semesters for the bachelor’s degree.

Eligibility for federal aid is limited to twelve semesters for the bachelor’s degree and six semesters for the associate degree.

Eligibility

To be eligible for any of the federally-funded programs, the student must be (1) a U.S. citizen or an eligible non-citizen, as defined by the U.S. Department of Education, (2) a regular student enrolled for the purpose of obtaining a degree, (3) making satisfactory academic progress toward completion of a chosen program of study, and (4) in need of financial aid as determined by the federal methodology needs analysis system. Students who have already earned a bachelor degree are not eligible for Federal, State, or University Grants/Scholarships.

Scholarships and Grants

Scholarships and grants are regarded as “gift” assistance, which need not be repaid; however, some of these may carry certain provisions to which one must adhere. Recipients of university scholarships must be enrolled on a full-time basis. Several types of scholarships and grants, consisting of remission in part of the yearly tuition, are available. These scholarships and grants can be awarded for a maximum of eight semesters.

Financial aid received from public and/or private, external sources must be reported to the Financial Aid Office. This will require an adjustment in either the total amount and/or kind of aid provided in the financial aid package.
Merit Awards
Gwynedd Mercy University offers a number of MERIT AWARDS based on strong academic record and/or involvement in extra-curricular/community service activities. Required SAT scores for these awards reflect a combination of Critical Reading and Math scores only. These Awards are available only for new students who will be enrolled on a full-time basis.

As a member of the National Collegiate Athletic Association (NCAA), Division III, the University does not consider athletic ability in the awarding of scholarships and grants. All scholarships and grants are limited by funds available and number of applicants. DEADLINES are, therefore, very important! Students who qualify for Merit Awards will be notified at the time of admission into the University. The Merit Award will be the first component of any need-based financial aid award.

Presidential Scholarship
The Presidential Scholarship is Gwynedd Mercy University’s most prestigious award. It is available for first-time freshman only. Student must have SAT scores of at least 1300 and a cumulative GPA of 3.5 or better. Also, applicants must come on campus for a visit and personal interview with the Scholarship Committee. The Presidential Scholarship is valued at full tuition and is renewable annually for three years as long as the recipient continues to meet all eligibility requirements and maintains a cumulative grade point average of at least 3.5. This award may not be combined with any other merit award. Deadline: February 1st.

Dean’s Scholarship
The Dean’s Scholarship is available for first-time freshman only. Students must have SAT scores of at least 1200 and a cumulative GPA of 3.0 or better. Also, applicants must come on campus for a visit and personal interview with the Scholarship Committee. The Dean’s Scholarship is valued at $17,000 and is renewable for three years as long as the recipient continues to meet all eligibility requirements and maintains a cumulative grade point average of at least 3.0. Deadline: February 1st.

McAuley Scholarship
The McAuley Scholarship is named to recognize the tradition of Mercy values of Service, Compassion and Competence. It is available to first-time freshmen only. Students must have SAT scores of at least 1200. The McAuley Scholarship is valued at $12,500 and is renewable for three years as long as the recipient continues to meet all eligibility requirements and maintains a cumulative grade point average of at least 3.0.

Mother Mary Bernard Award
The Mother Mary Bernard Award is available for first time freshmen only. Students must have SAT scores between 900 and 1190. The scholarship’s value varies from $9,000 to $11,500 and is renewable for three years as long as the recipient continues to meet eligibility requirements and maintains a cumulative GPA of at least 2.75.

Gold and Crimson Transfer Scholarships
The Transfer Scholarship is available for students transferring into Gwynedd Mercy University from another postsecondary institution with at least twenty-four credits. The Gold scholarship is valued at $14,000. The student’s cumulative grade point average (GPA) must be at least 3.5 and the student must maintain a 3.5 GPA while enrolled at Gwynedd Mercy University. The Crimson scholarship is valued at $9,000 and the student’s cumulative GPA must fall between 3.0 and 3.49. The student must maintain a 3.0 GPA while enrolled at Gwynedd Mercy University. Both scholarships are awarded to students enrolling on a full-time basis and are renewable for a maximum of three years as the recipient continues to meet eligibility requirements.
Phi Theta Kappa Scholarship
Gwynedd Mercy University recognizes membership in Phi Theta Kappa and awards an additional $2,000 Phi Theta Kappa scholarship to its members who meet eligibility requirements. Membership in Phi Theta Kappa must be documented and verified to qualify for the Phi Theta Kappa scholarship.

Transfer Student Grant
The Transfer Student Grant, valued at $7,500 is available for students transferring from another post-secondary institution into Gwynedd Mercy University. Student must have a cumulative grade point average of at least 2.50-2.99, completion of at least twenty-four credits and enroll at Gwynedd Mercy University on a full-time basis. The Transfer Grant is renewable for a maximum of three years so long as the student meets eligibility requirements and maintains a cumulative grade point average of at least 2.5.

Achievement Grant
The Achievement Grant is available for first-time freshmen students who demonstrate leadership in school activities and/or community service. The grant is valued at $5,000 and is renewable for three years as long as the recipient continues to meet eligibility requirements and maintains a cumulative GPA of at least 2.5.

The Maguire Scholars Program
The Maguire Scholars Program supports continued Catholic education, academic achievement, and community responsibility by offering a “last dollar scholarship” which ranges from $5,000 to $8,000 annually. The scholarship is available to first-time freshmen entering into an eligible program of study in the Frances M. Maguire School of Nursing and Health Professions on a full-time basis. Qualifying students from select high school programs must complete and submit the Maguire Scholars Program application by mid-February and recipients are chosen by the University’s Office of Admissions based off of academic achievement and financial need levels. The Maguire Scholars Award is renewable for a maximum of three years so long as the student meets eligibility requirements and maintains a minimum cumulative GPA of 3.0.

Tuition Incentive Program (TIP)
Gwynedd Mercy University recognizes commitment to Catholic education through the awarding of the TIP Grant. The TIP Grant is a $3,000 award offered to incoming, first-time freshmen who are graduates of a Catholic high school.

Institutional Scholarships and Grants
Selection of University Scholarships/Grant recipients will be made by the Student Financial Aid Committee after review of completed applications. Eligibility for Institutional Financial Aid is contingent on matriculation in a degree program, full-time enrollment and satisfactory academic progress.

Alumni Association Scholarship in Memory of Mother Catherine McAuley
The Alumni Association Scholarship is a $1,000 scholarship award offered to one new entering student on the basis of academic achievement and involvement in extra-curricular and/or community activities. Students must have SAT scores of at least 1000. Financial need is considered but is not necessarily a determining factor. Preference will be given to children of an alumna/alumnus. The scholarship is renewable annually for three years contingent upon full-time enrollment and maintenance of a 3.0 cumulative grade point average.
Alan Owens Scholarship
This scholarship has been established to provide recognition and financial assistance to outstanding Gwynedd Mercy University students who have demonstrated financial need for funds to meet necessary university expenses. Eligibility requirements include full-time enrollment, minimum cumulative grade point average of 3.0, financial need and a record of participation in co-curricular and/or extra-curricular activities. The amount of the Alan Owens Scholarship is contingent on fund availability. This is a one-year award. The scholarship is not renewable.

Sister Marie Denise Scholarship
The Sister Marie Denise Scholarship ranging from $2,000 to $8,000 is based on academic achievement and financial need. Students must have SAT scores of at least 1000. The Sister Marie Denise Scholarship is renewable annually for a maximum of three years contingent upon reapplication, maintenance of a cumulative GPA of 3.0 and continued eligibility.

Gwynedd Mercy University Grant
The Gwynedd Mercy Grant is a partial tuition award based on academic achievement. The Gwynedd Mercy Grant is renewable annually for a maximum of three years contingent upon reapplication, and continued eligibility. Financial need, though considered, may not be a determining factor.

Sister Mary Gregory Grant
Named to honor Sister Mary Gregory, revered professor and second president of Gwynedd Mercy University, this grant is awarded to students 24 years of age or older and is based on academic achievement. Transfer students must have a cumulative GPA of at least 2.5. The scholarship is renewable annually for a maximum of three years contingent upon reapplication, maintenance of a 2.5 cumulative GPA and continued eligibility. Financial need, though considered, may not be a determining factor.

Josephine C. Connelly Scholarship
The Josephine C. Connelly Scholarship is a $2,500 scholarship available from the Connelly Education Fund for new-entering, highly motivated students pursuing a degree in education on a full-time basis. Students must have SAT scores of at least 1000 and give evidence of involvement and participation in extra-curricular activities and/or community service. Applicants must satisfy all requirements of admission and financial aid processes. The scholarship will be renewed annually for a maximum of three years upon reapplication and maintenance of satisfactory academic progress.

Sister Isabelle Keiss Memorial Scholarship
Named in honor of Sister Isabelle Keiss, third president of Gwynedd Mercy University, this scholarship will be awarded to a full-time student on the basis of academic achievement, need, leadership ability, and demonstrated evidence of a commitment to community service. The scholarship recipient will be expected to invest time, talent, and energy in the life of the university. The Sister Isabelle Keiss Memorial Scholarship is renewable annually for a maximum of three years contingent upon reapplication; maintenance of a 3.0 cumulative GPA and demonstrated financial need.

Mayor James E. Mullen Scholarship
The Mayor James E. Mullen Scholarship is an award for students who have demonstrated active participation in service projects as volunteers in high school, university and/or other community programs or organizations. Financial need will also be considered, but will not always be a determining factor.
W. W. Smith Charitable Trust Scholarship
The W. W. Smith Scholarship is a $2,500 award offered to academically-qualified students, residents of the Delaware Valley, who give evidence of involvement in extra-curricular and/or community service activities and who demonstrate financial need. Scholarships are renewable annually if students continue to meet qualifications.

Charlotte W. Newcombe Scholarship
A Charlotte W. Newcombe Scholarship is an award offered to students 25 years of age or older who are bachelor’s degree candidates. The policy of the Charlotte W. Newcombe Foundation stipulates that Newcombe Scholarships be awarded to students who are academically capable, have serious career goals, are in need of financial assistance and have completed half the credits necessary for their bachelor’s degree.

William Randolph Hearst Scholarship
This scholarship is available for students of Hispanic heritage enrolled in Gwynedd Mercy University’s Nursing program. Recipients must exhibit strong academic record and be enrolled full time. The scholarship is renewable annually contingent upon re-application, continued eligibility and maintenance of a cumulative GPA of at least 3.0.

Marie-Louise Vermeiren Jackson Scholarship
The Marie-Louise Vermeiren Jackson Scholarship award is available for students majoring in the field of education. Students must demonstrate strong academic potential and prove financial need. The scholarship ranges in amounts from $1,000 to $5,000 and is renewable contingent upon the student’s reapplication, maintenance of a cumulative grade point average of 3.3 and availability of funds.

Rosemarie Zaro Scholarship
This scholarship, named in memory of Rosemarie Zaro ’83, is available to incoming students or currently enrolled degree candidates. The selection committee will award the scholarship to women based on academic capability, financial need and career goals, with special emphasis given to women with children or unique family responsibilities.

Wilma Lynch Scholarship
This scholarship, named in memory of Wilma Lynch, who desired to assist in the empowerment of underprivileged women, will benefit female minority students with first preference given to nursing students. The scholarship will be renewed annually upon reapplication, maintenance of satisfactory academic progress and availability of funds.

Sister Linda Bevilacqua Scholarship
This scholarship, named for Sister Linda Bevilacqua, OP, fourth president of the University, is offered to incoming students or currently enrolled degree candidates who are education majors pursuing the degree on a full-time basis. The scholarship is renewable contingent upon the student’s reapplication, maintenance of a cumulative grade point average of 3.3 and continued eligibility.

C. Jules and Martina K. Rominger Scholarship
This scholarship is endowed by Dr. Jules Rominger and his wife, Martina. Dr. Rominger was the Medical Director of the Radiation Therapy Technology Program. The Rominger Scholarship will be awarded with preference to students showing financial need, enrolling in a health program, especially in radiation therapy with a secondary preference given to a student enrolling in nursing. Preference will also be given to an Irish student or a European foreign student.
Elizabeth Powers Carlino Nursing Scholarship
This scholarship, funded in honor of Elizabeth Powers Carlino, is available for a nursing student who proves financial need, is enrolled full-time and has a cumulative grade point average of at least 3.0. The scholarship is renewable contingent on availability of funds and student eligibility.

Elizabeth Powers Carlino Scholars Program
Through this program, two $10,000 scholarships will be provided to two new incoming freshmen who meet program requirements: SAT scores of 1200 or better, proves financial need and maintenance of a cumulative grade point average of at least 3.0. The scholarships are renewable for three years so long as eligibility criteria are met. Additionally, following freshman year, students are eligible for a $5,000 scholarship to be used for study abroad.

Sister Mary Fenton Joseph Scholarship
This scholarship is named in honor of Sister Mary Fenton Joseph who established the associate and bachelor degree nursing program at Gwynedd Mercy University. For more than thirty years, Sister guided the School of Nursing with her dedication and visionary leadership. Eligibility criteria include full-time enrollment and a minimum cumulative grade point average of 3.0. The Sister Mary Fenton Joseph Scholarship is awarded to a junior or senior in the BSN program who is a graduate of the university’s ASN program. Selection of the recipient is made by the Dean and faculty of the School of Nursing.

Frank and Valie Genuardi Grant
This endowed grant has been funded through the generosity of Frank and Valie Genuardi. Eligibility criteria include full-time enrollment, SAT scores of at least 900 or minimum cumulative grade point average of 2.3 and financial need. The Genuardi Grant is renewable annually for a maximum of three years upon reapplication and continued eligibility.

Golden Opportunity Endowed Nursing Scholarship
This scholarship has been established to honor Mrs. Eleanor Golden Guzewicz and is available for nursing majors. Eligibility criteria include full or part-time enrollment, financial need and minimum 3.0 cumulative grade point average. It is renewable annually for a maximum of three years upon reapplication, continued eligibility and availability of funds.

Sister Lois McDonough Scholarship
This scholarship is named in honor of Sister Lois McDonough who served Gwynedd Mercy University as Director of Development and Registrar. The scholarship is intended for a full-time undergraduate pursuing a bachelor degree. Student must prove financial need and have a cumulative grade point average of at least 3.0.

John J. Morrone Nursing Merit Award
This award is offered to an adult (at least 25 years old) nursing major who has completed the first year of the associate degree program and holds a cumulative grade point average of 3.3 or better. Essay is required. Selection of recipient is made by the Dean of the School of Nursing.

Jane Reckner Scholarship
This scholarship is available for an adult woman student with children. The student must be a business major, have a cumulative grade point average of at least 3.5, be enrolled at least half-time and prove financial need.

Griffin Grant
The Griffin Grant has been funded through the generosity of the university’s many benefactors and friends. The Grant ranges from $1,000 to $9,000 annually contingent on fund availability and is awarded to students enrolled on a full-time basis and pursuing a bachelor’s degree.
Students must have SAT scores of at least 850. The grant is renewable annually for a maximum of three years contingent upon reapplication, continued eligibility, and maintenance of cumulative GPA of at least 2.3. Financial need, though considered, may not be a determining factor.

**Sibling Grant**
The Sibling Grant is a $2,000 award available for students who are siblings and enrolled concurrently at Gwynedd Mercy University. Students must be enrolled on a full-time basis and meet all other eligibility requirements. The Sibling Grant is renewable for three years so long as eligibility requirements are met.

**Yellow Ribbon Scholarship**
Gwynedd Mercy University participates in the Yellow Ribbon Program. Yellow Ribbon Scholarships are provided to full-time students attending the Gwynedd Valley location who qualify to receive Federal Veteran’s Educational Benefits at 100% under VA Chapter 33. Eligible students are required to submit eligibility documentation to the financial aid office in order to be considered.

**Federal Pell Grant**
The Pell Grant is a federal aid program, which provides grants ranging in amount from $400 to $5,730, depending on the student’s eligibility as determined by federal methodology. To receive consideration, the student must be enrolled for a minimum of three credits per semester in a degree or certificate program. Since the Federal Pell Grant is the foundation of all financial aid, all aid applicants are required to apply for this Grant. The Student Financial Aid Committee will develop the financial aid package with the appropriate Pell Grant expectation.

**Federal Supplemental Educational Opportunity Grant (FSEOG)**
The Supplemental Educational Opportunity Grant is a federal aid program, which provides grants ranging from $100 to $4,000 annually to students who demonstrate exceptional financial need. Priority for the FSEOG must be given to Pell Grant recipients.

**Pennsylvania State Grants (PHEAA)**
The Pennsylvania Higher Education Assistance Agency provides state grants ranging from $100 to $4,362 annually. PHEAA requires that the program of study be at least two academic years in duration and that the student carry a minimum of six (6) credits per semester. The state grant may be awarded for a total of four full-time academic years contingent upon annual application and continued eligibility. Veterans who satisfy all other PHEAA eligibility requirements may be entitled to a full state grant. **Filing deadline: May 1.** The state grant is the floor of financial aid and all aid applicants are required to apply for this type of assistance. The financial aid package will be developed with the appropriate state grant expectation. For further information contact: Pennsylvania Higher Education Assistance Agency (PHEAA) 1-800-692-7392.

**State Grants/Scholarships**
Many states administer grant/scholarship programs for students attending colleges and universities both in and out-of-state. All students applying to Gwynedd Mercy University for financial aid are required to apply for state funds wherever available. Delaware, Connecticut, Massachusetts, Ohio, Rhode Island, Vermont and West Virginia offer state grants for their residents who are studying in another state. Applicants should consult guidance counselors and/or state agencies for information.
LOANS

Loans are regarded as “self-help” and are made directly to students enabling them to finance a portion of their education with future earnings. Several types of loans are available to qualified students in all four years of study.

Gwynedd Mercy University participates in both the Federal Perkins Loan and Federal Nursing Student Loan programs. Through these, the University provides long-term, low-interest loans to students who demonstrate financial need. The loans are interest free during the student’s enrollment at Gwynedd Mercy University and can be repaid over a 10-year period that begins nine months after graduation or termination of studies. Under certain federally mandated and approved conditions, borrowers may arrange to defer loan repayment and/or qualify to have loans cancelled in whole or part. Borrowers should note both deferment and cancellation provisions when negotiating the loans.

Loan amounts offered to students are contingent on adequate federal funding of the programs.

A loan is a serious responsibility and obligation. Students should exercise discretion when borrowing money for school. The full amount borrowed plus all accrued interest must be repaid whether or not the student borrower completes his/her program of study. Transcripts will not be released for any student whose file reflects default on repayment of a student loan.

Federal Perkins Loan

The Perkins Loan is a federal aid program, which provides loans to eligible students on the basis of exceptional need and academic proficiency. A maximum of $5,500 may be borrowed annually to an aggregate of $27,500 during undergraduate enrollment. Repayment begins nine months after graduation or termination of studies and borrowers are allowed 10 years to repay the loan. During the repayment period, 5% interest is charged on the unpaid balance of the loan principle.

Nursing Student Loan (NSL)

The Nursing Student Loan is a federal aid program, which provides loans to eligible nursing students on the basis of financial need and academic proficiency. A maximum of $3,300 may be borrowed for each of the freshman and sophomore years and $5,200 for each of the junior and senior years to an aggregate of $17,000 during undergraduate enrollment. Repayment begins nine months after graduation or termination of studies and borrowers are allowed 10 years to repay the loan. During the repayment period, 5% interest is charged on the unpaid balance of the loan principle.

Federal Direct Loan

The Federal Direct Loan Program provides annual loans up to $5,500 for freshmen, $6,500 for sophomores, $7,500 for juniors and seniors, and $8,500 for graduate students to an aggregate of $31,000 for undergraduate study and $138,500 for graduate study (including any undergraduate Federal Direct Loans). All applicants must demonstrate need for the subsidized Direct Loan. For eligible students, the Federal Stafford and Direct Loan will be subsidized, that is, the Federal Government will pay applicable interest during the student’s enrollment and the six-month grace period. Repayment begins six months after graduation or termination of studies and borrowers are allowed 10 years to repay the loan. The Federal Direct Loan Master Promissory Note can be completed online at www.studentloan.gov.

Students who do not qualify for the federal interest subsidy because they do not meet the federal financial need analysis standards are eligible to borrow through the unsubsidized Federal Direct Loan program. The unsubsidized loan can be issued for the full amount of
eligibility or in combination with a subsidized Federal Direct Loan. However, on any portion of the unsubsidized loan, interest must be paid by the student. Otherwise, all terms and conditions of the loans under the subsidized Federal Direct Loan Program apply to unsubsidized Federal Direct Loans.

Students who meet the federal requirements for independent student* status may be eligible to receive additional funding through the unsubsidized Federal Loan Program. Total Direct Loan borrowing (including subsidized and unsubsidized loans) may not exceed the following annual maximums:

<table>
<thead>
<tr>
<th>Freshman</th>
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<tr>
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<tr>
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*Independent undergraduate aggregate is $57,500

Federal Direct PLUS Loan
Direct PLUS Loans are low-interest loans available for the parents of dependent students and for graduate/professional degree students. Satisfactory Credit History is Required. Amount of the Direct PLUS Loan may not exceed COST of ATTENDANCE minus any estimated financial aid the student has or may receive during the period of enrollment. Interest on the Direct PLUS Loan is a fixed rate which is set in July of every year. Interest is charged during all periods beginning on the date of the first disbursement. The Direct PLUS Loan Master Promissory Note (MPN) can be obtained online at www.studentloan.gov.

Alternative Loans
In addition to the Federal Loan Programs, a student and/or credit-worthy co-signer may borrow funds not to exceed cost of attendance. Since Private/Alternative loans have different fee and rate structures, applicants are encouraged to request information directly from the lender or on the web at www.elmselect.com

EMPLOYMENT
Employment is regarded as “self-help” and is made available to eligible students enabling them to finance their educational costs through job earnings.

Federal Work-Study (FW-S)
Work Study is a federal aid program, which provides employment both on Gwynedd Mercy University’s campus and off-campus with approved public or private non-profit agencies. Federal Work-Study is best described as the opportunity to work and earn a predetermined amount of money. Eligible students may be employed for a maximum of 10 hours weekly during the school year and 40 hours weekly during the summer and vacation periods. FW-S students are paid on an hourly basis for work performed; generally, they are paid twice monthly through the university business office. The University cannot guarantee a job or total earnings as awarded because the program is limited by the amount of funds received from the federal government.

BENEFITS
Veterans Benefits
The University serves only as a certifying and transmittal agency in regard to Veterans Educational or War Orphans Benefits. The University’s Veteran Affairs Department is part of the Financial Aid Office. The VA Coordinator is available to assist students with respect to their veterans’ benefits. In addition, veterans may contact: Veterans Administration Regional Office, P.O. Box 4616, Buffalo, NY 14240-4616.
Vocational Rehabilitation Grants
The Office of Vocational Rehabilitation provides financial assistance for qualified students. Eligibility requirements must be discussed with a representative from an OVR office.
STUDENT LIFE

Campus Ministry

The role of campus ministry at Gwynedd Mercy University is to support the members of the University community in their quest for spiritual growth. Our vision of Campus Ministry calls us to:

- Gather a vibrant community of faith for prayer, reflection and service.
- Celebrate the Catholic/Christian faith of our sponsors, and encourage all to live their faith more fully.
- Animate the community to understand and live out our Mercy identity through activities which connect us to poor and marginalized people and global concerns.

We offer Catholic Mass, interfaith prayer services, student-led retreats, and a variety of community service activities including Alternative Break service trips. In the Mercy tradition, and with a spirit of hospitality, the members of the ministry team seek to be an open and affirming presence for all, promoting the search for spiritual growth with an emphasis on service to society.

ENROLLMENT AND STUDENT SERVICES

In accordance with the mission of the University, the Enrollment and Student Services Division will provide quality recruitment programs and services for our students, and advocate for resources and facilities that enhance their experience as a student. We are committed to the creation of a safe environment where a holistic approach to student development is supported. Therefore, our programs will foster the academic, spiritual, physical and emotional development of our students.

Through collaboration with the University community we seek to provide a foundation for students that enable them to become active, engaged citizens.

Vice President for Enrollment and Student Services is located in the Griffin Complex, second floor
Front Office Hours: 9:00 a.m. – 6:00 p.m. Monday thru Thursday and 9:00a.m. – 5:00 p.m. on Friday.

Dean of Students/Student Leadership Programs is located in the Griffin Complex, second floor – Office hours 9:00 a.m. – 5:00 p.m., Monday thru Friday

Athletics

Gwynedd Mercy University supports 19 intercollegiate varsity sports programs. All teams are members of the NCAA Division III Colonial States Athletic Conference (CSAC) and the ECAC. Gwynedd Mercy University fosters the concept of the "student athlete."

Located in The Griffin Complex, first floor – Athletic Center
Office Hours: 9:00 a.m. – 5:00 p.m. (hours may vary for various sports program)

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<th>Women Sports Programs</th>
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Indoor/Outdoor Track
Indoor/Outdoor Track

Baseball
Softball

Men’s Lacrosse
Field Hockey

Volleyball
Lacrosse

Cheerleading

For more information go to: GMercyUgriffs.com

**Campbell Solution Center – Gwynedd Valley Campus**

We realize students lead busy lives and navigating through the university’s administrative procedures can be quite challenging at times. The Campbell Solution Center is here to assist students in a simple and direct way.

Many of your needs will be addressed quickly and directly—whether it’s an issue regarding:

- Billing
- Financial aid
- Registration
- Student IDs
- Parking/Auto Registration
- Meal Plans/Flex Dollars
- Book Vouchers

Located in Campbell Hall

Hours: Monday and Thursday 8:00 a.m. – 5:00 p.m.
Tuesday and Wednesday 8:00 a.m. – 5:30 p.m.
Friday 8:00 a.m. – 3:30 p.m.
Extended hours first two weeks of the each semester.
Please see our website or email us at Campbellsolutioncenter@GMercyU.edu. Phone: 215-641-5595

**Health and Wellness Center**

The Health and Wellness Center is located on the first floor of Loyola Hall and may be accessed through the St. Brigid’s Hall entrance. The center is open Monday to Friday from August through May. A professional staff provides primary assessment and treatment of health problems and injuries to students and other members of the campus community. However, students are referred to their family physicians or a local hospital or provider for more involved or long-term care. The Health and Wellness Center also promotes healthy behaviors and lifestyle choices through ongoing educational outreach and programming.

There is no charge for assessment and basic treatment at the Health and Wellness Center by nurses or physicians, but there may be a charge for certain vaccines, prescriptions and diagnostic tests. Students are also responsible for any expenses incurred when referred to either a hospital or local provider. All full-time undergraduate students and international students are required to have adequate health insurance and will be automatically enrolled in the university student health insurance plan unless proof of coverage is provided (please see Student Health Insurance Policy).

All full-time undergraduate students are required to submit a health information form with a complete list of immunizations, including measles, mumps, rubella, DTP, tetanus and hepatitis B, varicella (or history of having chicken pox), polio and testing for tuberculosis (PPD or chest x-ray) received within the last 12 months. All students living on campus must have the meningitis vaccine/or have a signed waiver.
Student Health Insurance Policy
Gwynedd Mercy University requires all full-time undergraduate students and all international students to have health insurance coverage. This policy is designed to prevent students from experiencing an interruption in their academic progress due to large unexpected medical bills.

Students who carry health insurance comparable to or better than the Student Health Insurance Plan through their own provider may waive the University plan. In order to waive the University plan, the student must complete the online waiver with the University insurance provider in accordance with published on-line waiver deadlines. This information will be sent to the student via US mail, e-mail and noted on tuition bills. Students who fail to meet the deadline are automatically covered and charged for insurance. There will be no exceptions after the deadline has passed. Information about the Health Insurance Plan may be obtained from the Health and Wellness Center or the Campbell Solution Center. Do not confuse this online process with proof of insurance to live in the residence halls or play sports on campus.

Located in Loyola Hall  Hours: 8:30 a.m. – 4:30 p.m.

Career Development
Services for students and alumni:
- Individual appointments or workshops
- Help with Choosing a Major or Career
- Resume and cover letter assistance
- Finding internships and volunteer opportunities
- Job searching: both part and full-time
- Interviewing strategies: including conducting practice interviews
- Provide information on different jobs and careers
- And much more…

Web resources:
- Career Development website: www.gmercyu.edu/careerdevelopment (contains career information).
- Job Search Website: www.collegecentral.com/gmercyu (the online job posting system for all Gwynedd students and alumni.)
- Facebook: www.facebook.com/gmercyucareers (information on jobs, internships and events).
- Twitter: www.twitter.com/gmercyucareers (information on jobs, internships and events).
- LinkedIn: www.linkedin.com (type in Gwynedd Mercy University in the search box under Groups).

Location: Keiss Library and Learning Commons
Phone: 215-646-7300, ext. 21230
Email: careerservices@gmercyu.edu
Counseling Services
Counseling Service at Gwynedd Mercy University is committed to supporting students with accomplishing their educational and personal goals. Counseling Services accomplishes this by assisting in identifying strengths, supports and resources which will aid in resolving problem areas. The Counseling staff is comprised of professional counselors that offer a full range of services.

- Free and confidential individual counseling is offered to all students as well as assistance with referrals to local community treatment providers.
- Psycho-educational workshops/programs as well as support groups are offered throughout the academic year based on the needs and interests of the student population.
- Alcohol and other drug education is provided to students as well as referrals to support groups and treatment centers.
- Student Accessibility Services are available by registering with the Accessibility Services Coordinator in Counseling Services (See Student Accessibility Services for more information). Peer Mentoring Association, a volunteer student organization trained and advised by Counseling staff, provides peer support and educational programming on mental health issues.

Counseling Services is located on the 2nd floor of The Griffin Complex, glass hallway. Counselors are available Monday-Friday, 9:00 am – 6:00 pm – Please email counseling@gmercyu.edu or call 215-641-5571 for an appointment.

Dean of Students
Consistent with the mission of Gwynedd Mercy University, The Office of the Dean of Students fosters a learning community rich in the core values of our institution. As an integral part of the Division of Enrollment and Students Services, the Office of the Dean of Students provides a campus living and learning environment where students engage in co-curricular activities, service, leadership opportunities and personal and para-professional enrichment experiences. Additionally, the Office of the Dean of Students contributed to the safety and security of Gwynedd Mercy University students via administration and monitoring of the student Code of Conduct.

Student Accessibility Services
Gwynedd Mercy University intends for all students accepted into an academic program to have equal access and opportunity to effectively reach their academic and personal goals. Within the bounds of its resources, Gwynedd Mercy University will provide reasonable accommodations to meet the challenges and needs of students with a qualified disability. Student Accessibility Services (SAS) works to coordinate with faculty, staff and administration to meet the needs of students that have a qualified disability. In addition, Gwynedd Mercy University regularly convenes a college-wide Student Accessibility Committee dedicated to identifying barriers of accessibility that prohibit persons with disabilities from experiencing equal access to educational opportunities a Gwynedd Mercy University.

At the time of a student’s acceptance to Gwynedd Mercy University, or anytime thereafter, a request can be made for accommodations pertaining to learning, psychological, and/or physical disabilities. This request must be made by the student directly to the Accessibility Coordinator (AC). Request must be made by the student to the AC in person, by email, or by receipt of the Student Accessibility Services Accommodation Application. Other forms of contact such as phone calls or disclosure to other University staff or faculty are not recognized as requests for accommodations. SAS is closed between June 1 and July 31. Any accommodation requests
made within those months are recommended to be done via email to the AC. Since the offices are closed, an accommodation request needed within June and/or July may take more time to process. A student who self-identifies as having a disability and requests accommodations is responsible for submitting appropriate documentation and following the procedures as listed on the Student Accessibility Services web page. No accommodation can be made by Gwynedd Mercy University without completing this process.

All information provided to the AC confidential is in accordance with FERPA. It is important to allow sufficient time for administrative processing of the application. In addition, accommodation requests are assessed on a case-by-case basis and the accommodations are based on each student’s individual and unique needs. For additional information, visit the University’s Student accessibility Services web page: https://www.gmercyu.edu/student-life/campus-resources/student-accessibility-services.

Services Grievance Procedure
Grievances falling under the scope of Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and the ADA Amendment Act of 2008 should be made according to the following procedure. This procedure is applicable only to students who have previously registered with the Office of Accessibility Support Services, regardless of his/her experience in the classroom to date. A student who has a grievance/concern regarding his/her disability status, accommodations/modifications or lack thereof, the “reasonableness” presented by Gwynedd Mercy University, or any decisions based on their presentation by faculty, staff or a department, will first contact the Accessibility Coordinator, who may be able to assist in the informal resolution of the issue, and/or serve as a liaison to the faculty/staff member or department. In instances which directly involve the Coordinator of Accessibility Support Services as an integral party to the grievance/concern, the student will contact the Director of Counseling Services for attempts at informal mediation/negotiation. To increase the likelihood of successful resolution, such processes must be initiated at the time of the conflict. If the student is not satisfied with the outcome of this process, he/she may proceed to a Formal Complaint.

Formal Complaint: A student may choose this option if attempts at prior resolution have been unsuccessful. A signed, written summary of events must be submitted to the Director of Counseling Services within 30 days of the initiation of the grievance process. The summary should include the following:

1. The specifics of the concern including any applicable sections of the above laws
2. The steps already taken by the student to resolve the issue
3. The outcomes of those steps
4. The requested resolution to the concern

The Director of Counseling Services will, as expeditiously as possible, present the complaint to a committee comprised of representatives from Health Services, Counseling, the academic program the student is pursuing or other faculty/staff on campus with relevant expertise, Academic Resource Center, and Institutional Technology, for a full investigation. The Director of Counseling Services may also include or consult with an external professional with expertise in disability support services and the presenting concern. Confidentiality will be maintained for everyone involved, in so far as possible. Only those persons who have a “need to know” within the investigation and resolution of complaints are entitled to information regarding a complaint. The Director of Counseling Services may meet with the Coordinator of Accessibility Support
Services for briefing on information relevant to the case. This communication may occur through a verbal account and/or through review of material documentation previously submitted to the Coordinator of D Accessibility Support Services, which shall then be permissible in the investigation process. A written report regarding findings will be provided by the committee to the complainant and any involved parties, if action is required on their part. The Director of Counseling Services may wish to meet with the complainant to discuss alternate ways of meeting the student’s concern determined by the committee, if the requested resolution is not deemed appropriate and/or necessary.

If the student remains unsatisfied with the outcome, he/she may appeal to the Vice President for Student Services with an updated version of the Summary of Events specifying the current area of discontent, for review.

If the student remains unsatisfied with the outcome, he/she may pursue other federal or state remedies. The above process should not be considered a pre-requisite to such external remedies.

**Residence Life**

Living on campus at Gwynedd Mercy connects you to a vibrant and dynamic residential community. As a residential student, you will live in an environment that supports academic excellence, emotional and intellectual growth, as well as personal exploration. Our residence halls are respectful, comfortable and supportive places where students can learn, develop, and grow.

Staffed with full-time professional staff members and Resident Assistants (RAs), Residence Life offers residence hall programs and events, maintains community standards, and works to create close-knit residential communities. We work to provide a positive experience for students living on campus while fostering learning, responsibility, and mutual respect.

Consisting of four residence halls (Loyola, St. Brigid, Siena, and Alexandria), residents are encouraged to become involved by joining the *Residence Hall Association (RHA)*. RHA is made up of resident students who provide representation of all students living in the residence halls. RHA serves as an advocate and voice of the residents and communicates with Residence Life on current issues and initiatives that will enhance the social, functional, and cultural aspects of living in the residence halls. RHA has played a major role in improving services both in the residence halls and on campus.

Located in Loyola Hall Hours: 9:00 a.m. – 5:00 p.m. – Monday through Friday

**Student Activities and Leadership Programs**

The office of Student Activities provides opportunities for students to develop leadership, organizational and communication skills. These opportunities are provided through involvement in student groups, student activities and other university programs.

These co-curricular experiences are intended to enhance the student learning environment and afford students the chance to become knowledgeable and understanding professionals. The staff of the Student Activities and Leadership Programs are available to help students become involved in student groups, individual student activities, leadership trainings, and other student development possibilities.
Located in The Waldron Center, second floor  Hours: 9:00 a.m. – 5:00 p.m. – Monday thru Friday Please email studentactivities@gmercyu.edu with any questions.

**Life Together: Basic Assumptions**

Gwynedd Mercy University operates as a learning community under specific and explicit norms of behavior. These standards have as their purpose the desire to maintain respect for the rights of individuals, respect for freedom of thought and expression and fair and equitable treatment of all. The following Code of Conduct was established to support these goals. These standards are to be followed at all university functions on or off campus.

In general each standard is intended to bring benefit to others and to confront those behaviors that would bring physical or psychological harm to another. The standards assume that individual members of the Gwynedd Mercy University community value loyalty, truthfulness and contractual fidelity.

**Code of Conduct**

To support the mission of the University and the academic goals of all students, the University community upholds the following standards of conduct:

1. Respect and equitable treatment for all individuals
2. Social responsibility and Christian moral behavior
3. Respect for lawful authority

Conduct systems and procedures are substantially secondary to the use of example, guidance, counseling and admonition in the development of responsible student conduct. When these preferred means fail to resolve problems of student conduct, procedural safeguards allow for the imposition of appropriate sanctions while protecting the student from unfair imposition of serious penalties. The Student Code of Conduct can be found in the Gwynedd Mercy University Student Handbook.

**Student Life Policies**

Please refer to the Student Handbook for a detailed list of student policies and procedures.

**Affirmative Action Statement**

Admission or employment is based solely on an applicant’s qualifications and ability to meet established requirements for admission or employment. Gwynedd Mercy University does not discriminate against any applicant for admission to or employment at the University because of race, religion, age, gender, national origin, or physical disability. In addition, Gwynedd Mercy University will take affirmative action in the recruitment of students and employees and in all matters concerning their involvement on campus.

**Computer Use Policy**

The computer technology sources (lab or smart classroom facilities, hardware, software and media equipment) at Gwynedd Mercy University are provided to assist students, faculty, administration and staff in the pursuit, collection, and presentation of academic information. Because these computer technology resources are the property of Gwynedd Mercy University, their operation by individuals associated with the University should be consistent with the mission and values of the institution. (Please refer to the student handbook for the complete computer use policy of the University.)

**Credit Card Marketing**

Gwynedd Mercy University prohibits the marketing of credit cards on campus and will not distribute lists to any vendors for this purpose.
Rights and Privacy Act
The Family Educational Rights and Privacy Act (FERPA) of 1974 is intended to protect the privacy of a student’s educational records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings.

To fulfill basic requirements for compliance with the Act, each institution must inform each student of his/her right to prevent disclosure of personally identifiable information. The following information is considered “directory” information: name, address, dates of attendance, full or part time status, class, fields of study, degrees conferred (including dates), honors and awards, date and place of birth.

Under the provisions of FERPA, currently enrolled students may withhold disclosure of such information. To prevent disclosure, written notification must be received by the Registrar's Office by the end of the Drop/Add period during the Fall or Spring semesters (see Academic calendar for specific dates) and remain in effect until rescinded in writing. Any requests made from non-institutional persons or organizations within one (1) year of this signed document will be refused. The student is responsible for completing a new form for each year in which they are requesting a hold on directory information.

Safety and Security
The Department of Public Safety and Security is concerned primarily with maintaining the highest level of security possible on the university campus and within the University facilities. The University security officers are not police officers and they do not carry firearms; any criminal investigations are conducted by the Lower Gwynedd Police Department.

Because the safety and security of the University is the shared responsibility of all who live, work and study on the campus, members of the university community are encouraged and expected to use common sense where personal safety is concerned and to report any suspicious or criminal activities to the Department of Public Safety and Security 215-641-5522 or on campus extensions 522 and 111. Emergency phones are located outside the residence halls. Dialing is not required on these phones; when the receiver is lifted or the button is pushed the phone automatically calls Public Safety and Security. The office of Public Safety and Security is located in St. Brigid Hall.

Parking Information
For the Academic year, you must obtain a parking hangtag decal permit to park your vehicle on the Gwynedd Mercy University Campus. The cost of the hangtag is $45.00 for commuter students, $75.00 for resident students and $25 for weekend nursing students. Parking hangtags will expire August 15th of each Academic Year.

Parking decals may be obtained by completing a “Parking Hangtag/Decal Application” and submitting it to the Campbell Solution Center along with your check or you can pay online through self-service under Finances tab. This application can be obtained on-line by going to the Gwynedd Mercy University website. You will pick up your decal at the beginning of the semester. This decal is good for the academic school year.

Freshman who bring a vehicle to campus will be required to park at the lot over by Hobbit House, lot J on the campus map.

Further information concerning campus parking can be obtained from the Gwynedd Mercy University website.
To comply with the provisions of the Commonwealth of Pennsylvania's Act 73, the College and University Security Act of 1988, Gwynedd Mercy University has available its Crime and Fire Statistics Report for 2012 and additional Safety information required by the Higher Education Opportunity Act (HEOA) posted on the Public Safety webpage.

The Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Cleary Act) requires Gwynedd Mercy University to provide students and employees with information on its security policies and procedures and specific statistics for certain criminal incidents, arrests and disciplinary referrals and to make the information and statistics available to prospective students and employees upon request.

**Sexual Harassment**

Gwynedd Mercy University reaffirms the principles that its students, faculty and staff have a right to be free from sex discrimination including sexual harassment by any member of the academic community.

No member of the educational community shall engage in sexual harassment. For the purpose of this policy, sexual harassment is defined as unwelcome or unwanted advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to or toleration of such conduct is made explicitly or implicitly a term of condition of an individual's employment promotion, performance evaluation, or status in a course, program or activity; or
- Submission to or toleration of such conduct is used as a basis for an employment or educational decision affecting such individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance, or creating an intimidating, hostile or offensive environment for work or learning.

Sexual harassment included an interpersonal attention of a sexual nature that is unwanted and unwelcome.

When a minor incident involving sexual harassment occurs, the victim may be inclined to ignore it or offer minimal protest in the hope that the offensive behavior will cease and not be repeated. In general, this is an ineffective method of resolving such problems. Even if the behavior should cease in this particular relationship, there remains the probability that it represents a pattern of behavior on the part of the accused and that it has been or will be repeated in other relationships. At the very least, the accused may retain the belief that such behavior is acceptable. For this reason if for no other, the victim should take steps to resolve the matter conclusively and finally. Prompt reporting of a complaint of harassment is strongly encouraged, as it facilitates a faster resolution.

**A. Informal Resolution**

There are a variety of forms of informal resolution that include, but are not limited to:

1. the direct approach – confronting the alleged respondent directly; or
2. third-party intervention – having a liaison address your concerns with the respondent.

For information about how to address third party intervention, please contact the Office of Student Services.

Where a student is unable to resolve a problem of sexual harassment informally, the following procedure may be involved for the formal examination of the allegation.
B. Formal Resolution

A student may choose the formal complaint resolution for a complaint of harassment. This option may result in sanctions against the respondent. A signed, written complaint must be submitted to the Vice President for Student Services. The complaint should include the following:

1. Description of behavior
2. Name of respondent
3. When the harassing behavior occurred
4. What effect the behavior had on the complainant
5. Any witnesses
6. Whom the complainant spoke to about the behavior

The Vice President for Student Services will work as expeditiously as possible to conduct a full investigation. The Vice President will give the respondent a reasonable opportunity to be heard, orally and/or in writing.

Confidentiality will be maintained for everyone involved, in so far as possible. Only those persons who have a “need to know” within the investigation and resolution of complaints are entitled to information regarding a complaint.

A written report regarding findings will be provided by the Vice President to both the complainant and the respondent.

Sanctions (if warranted) will be determined on a case-by-case basis, and the Vice President will take reasonable steps to foster consistency for similar violations and circumstances within the University. Possible sanctions and remedial actions include but are not limited to:

- Participation in education sessions on harassment;
- A warning placed in the respondent’s file; or
- Separation from the University.

Please note: Please refer to the University Catalog for additional Academic Policies and Procedures.

Federal Consumer Regulations Act

To comply with the Federal Consumer Information Regulations Act, Gwynedd Mercy University makes available upon request a report on job placement statistics and graduation rates. A copy of the latest report may be requested in writing from the Vice President for Academic Affairs, Gwynedd Mercy University, P.O. Box 901, Gwynedd Valley, PA 19427-0901.

Federal Regulations require that Gwynedd Mercy University make available consumer information for students. This information can be found using the link https://www.gmercyu.edu/about-gmercyu/fast-facts/consumer-information
ACADEMIC INFORMATION

Registration
Students are expected to register within the dates published on the Registrar’s Office website (see Academic Year). The University reserves the right to cancel all courses for which there is insufficient registration. A student who has not satisfied all financial obligations in any department of the University will not be able to register.

Responsibility rests with the student for the selection of courses that will satisfy the requirements of the University for graduation. Each student is assigned an advisor to assist with course scheduling. The student must consult with his or her advisor each semester/session. An advisor’s signature or an online approval is required for registration.

PLACEMENT PROGRAM FOR WRITING AND MATHEMATICS

THE COLLEGE ENGLISH AND MATHEMATICS ASSESSMENT
To ensure that every student admitted to Gwynedd Mercy University is prepared to succeed in college-level courses, many of which require advanced writing and mathematics skills, the University requires that new first-year transfer and non-matriculated students take the Gwynedd Mercy University placement assessments for English and mathematics before registering for their first semester.

Students are exempt from taking the respective placement exam if they meet one of the following exemptions:
1. A score of three or above on the Princeton Advanced Placement Test in English and/or mathematics (Calculus or Statistics);
2. A score of at least 650 in the critical reading and/or mathematics sections of the Scholastic Aptitude Test (SAT) OR a score of 29 or higher on the English or mathematics ACT test;
3. Transfer credits for college-level English composition or college-level mathematics courses (earned grade of C or better) through the official acceptance of transfer credits by the Registrar’s Office at Gwynedd Mercy University.

SCHEDULING OF ASSESSMENTS
All incoming first-year and transfer students as well as transfer students who have not completed college-level English composition or mathematics courses should schedule an appointment with the Academic Resource Center (ARC) to take the placement assessments before registering for courses. It is the student’s responsibility to register for the assessments. Student will be expected to take the assessments on the date and time they selected. The tests are untimed, and retests are not permitted. The ARC offers a free mathematics refresher course to review mathematics skills. Students can contact the ARC for a current schedule of sessions if interested in attending the refresher course. In addition, sample test questions are available on the ARC’s webpage under the “Placement Assessment Information and Reviews” link.

NOTIFICATION OF PLACEMENT ASSESSMENT RESULTS
Students will receive their test results by mail. Students whose test results indicate that they can proceed with college-level writing courses may register for ENG 101 College English. Students whose test results indicate that they need to develop their writing skills must register for and successfully complete ENG 002 Developmental Writing before enrolling in ENG 101 College English.
Students whose mathematics scores indicate they are prepared for college-level mathematics may register for most courses that require mathematics skills; courses that require higher-level mathematical skills are identified by a course prerequisite. Students who do not meet the math level for their major or the pre-requisite level for a course, must take either MTH 002, Developmental Mathematics, or math modules (as determined by their advisor) before enrolling in college-level mathematics and other courses that have mathematics components.

Students earn three credits for successful completion of ENG 002 Developmental Writing, and three credits for successful completion of MTH 002 Developmental Mathematics. Those credits count toward financial aid requirements; however, the course grade of “P” is not computed into a student’s grade point average. These credits do not count toward graduation.

TUITION FOR ENG 002 DEVELOPMENTAL WRITING, AND MTH 002 DEVELOPMENTAL MATHEMATICS Full-time students who must take ENG 002, Developmental Writing, and/or MTH 002, Developmental Mathematics, may enroll with no additional fees or tuition charges provided that their course load does not exceed 16 credits.

INQUIRIES
All questions concerning the English and mathematics placement assessments should be directed to the Academic Resource Center.

Attendance- GPS
The School of Graduate & Professional Studies requires students to attend all classes and to submit all weekly assessable learning activities. Students taking on-ground courses are considered present for the week if they have engaged in instructional activities by attending a scheduled face to face class and/or submitting any required Alternative Instructional Equivalency deliverables within the instructional week. Failure to do at least one of these will result in an official absence.

Attendance for online courses requires active engagement in the course. If a student posts to a discussion forum or submits any assignment or other deliverable during the instructional week, they are considered present. Failure to actively engage in the course by posting to discussion forums or submitting assignments will result in an official absence.

Absence from class will result in the following:

- If a student misses the first and second class session, the student will be administratively withdrawn from the program, not just the course.
- If a student misses any other 2 consecutive class sessions (putting student out of program attendance for 14 days), then student must contact Academic Advisor within 7 days after missing the second consecutive class to indicate a scheduled reentry date. If scheduled re-entry date is not communicated within this time frame, the student will be administratively withdrawn from the program (but not the current course). Student will earn final grade for the current course, but he/she will be removed from all future courses scheduled.
- If student is taking more than one course at a time and he/she is not out of overall program attendance, an administrative course withdrawal may only be necessary.
- Unless administratively withdrawn, student will earn a final grade from instructor based on either the departmental policy or the instructor’s individual policy.
Leave of Absence Policy- GPS

The School of Graduate & Professional Studies requires students to attend all classes and to fully participate in online classes. The Federal government has determined that 45 days or more is a break in attendance and will affect the student’s success in completing program as outlined in course schedule. All breaks in attendance must have an approved Leave of Absence (LOA) or student will be administratively withdrawn from program. The Leave request will inform the University how long the student will be out of attendance and the reason.

- Students out of attendance for 14 days but fewer than 45 days must submit their scheduled reentry date in writing.
- Planned LOA
  a. LOA requests must be completed and submitted prior to student’s Last Date of Attendance (LDA).
  b. For students out of attendance 45 days or more, a course withdrawal request becomes a Leave of Absence (LOA) request and it must be approved or denied based on LOA criteria.
  c. All parts to the LOA request must be completed in order for Academic Advisor to review LOA. These include the student’s LDA, Scheduled Reentry Date, Reason, and Signature.
    i. Students who do not provide a reentry date within the prescribed time frame will be withdrawn from the program.
  d. If submitted after LDA, it will be reviewed using unforeseen circumstance criteria, which is indicated on the Leave of Absence Request form. Proof of unforeseen circumstance is required.
  e. LOA will be denied if over 180 days.
- Unplanned LOA
  a. Students must complete LOA request and submit documentation.
  b. LOA requests approved for unforeseen circumstances will be evaluated to determine if course is dropped or withdrawn. If dropped, the course will be removed from the transcript and all charges to be removed from student’s account. If withdrawn, the course will remain on the transcript with a “W” grade and charges will be assessed based on the refund policy.
  c. If the LOA is not completed or approved, the student must complete a program withdraw request and then be readmitted.
    a. If program withdrawal paperwork is not completed by student, then student will be administratively withdrawn from program.

Choice of Major
Incoming students may make a choice of major or choose University studies. Retention in a program is contingent upon satisfactory progress. Refer to School policy within each School. The University requires that university studies students declare a major no later than the completion of 60 credits. A change of major may delay degree completion within the normal degree program completion time. To choose a major, students must complete a “Change of Major” form and submit it to the Registrar’s Office by the deadline published on the form. Forms can be found on the Registrar’s Office website.

Change of Major
Students who would like to change their major must complete a “Change of Major/Minor” form and submit it to the Registrar’s Office by the deadline published on the form. Forms can be
obtained through the student’s advisor and are also found on the Registrar’s Office website. Changes of majors are normally processed immediately and for the term in which the Registrar’s Office receives the form, except for students going into or leaving the Francis M. Maguire School of Nursing and Health Professions. If the Change of Major form is received by the end of the drop/add period the change will be processed for the current semester. Any forms received after this date will be processed for the following semester.

FERPA RIGHTS AND POLICY NOTICE
The Family Educational Rights and Privacy Act (FERPA) is a Federal law which was enacted in order to protect students’ education records at all schools that receive funds under a program of the U.S. Department of Education. This document provides a summary of this law.

Rights of the Student or Parent
FERPA gives a student’s parent certain rights over the student’s education records until the student reaches the age of 18 or attends a school beyond the high school level. At that time, the rights are transferred from the parents to the eligible student. These rights enable the eligible student or parents to:

- Inspect and review the student’s education records maintained by the school. If the student and parents are unable to review the records at the school, they can request copies from the school (and may be charged a fee for them). Requests to review educational records must be directed to the Registrar and must identify, as specific as possible, the record(s) that the student wishes to inspect. The Registrar will contact the appropriate record custodian in the University who will make those records available to the student as soon as possible but no later than 45 days from the date of the request. The University has the right to refuse student access to records under certain circumstances.
- Request that a school correct the student’s records if they believe they are incorrect or misleading. If the school chooses not to update the student’s record, the student or parent has a right to a formal hearing. If, after the hearing, the school still decides not to modify the student’s records, the parent or student can include a statement in the records which contests the information.

When a School Does Not Need Written Consent
Generally, a school must have written permission from the parent or student before releasing any information from the student’s records. Schools can, however, disclose the student’s records without the student’s or parent’s consent to any of the following parties or under any of the following conditions:

- School officials with legitimate educational interest (where the school official is performing an official task for the institution that requires access to education records).
- Other schools to which the student is transferring
- Specified officials for audit or evaluation
- Appropriate officials for the student’s financial aid
- Organizations which are conducting studies for, or on behalf of, the school
- Accreditors
- In order to comply with a judicial order or a lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to specific state law

School officials at Gwynedd Mercy University have a legitimate education interest in a student’s education record if he or she is performing a task that is part of his/her responsibilities or contract
agreement, related to the student’s education, performing a task related to the discipline of a student, or providing a service or benefit to the student such as health care, counseling, job placement, or financial aid.

Disclosure of Directory Information
Schools do not need consent to disclose “directory” information. Directory information is defined by Gwynedd Mercy University as:
- Student name
- Address (including telephone number and GMercyU email address)
- Dates of attendance
- Course load (full/part time status)
- Class Level
- Field of study
- Degree(s) conferred and dates awarded
- Honors and awards
- Date and place of birth

Schools must, however, tell parents and students about the directory information and give them a reasonable amount of time to request that the directory information not be disclosed (See Registrar’s Office website for the “FERPA No Disclosure” form if you would like the University to withhold directory information). This form must be submitted to the Registrar's Office by the end of drop/add.

Annual Notification of Rights
Each year, schools are required to notify the student and parents of their rights under FERPA. At Gwynedd Mercy University, the student is notified through the distribution of the Undergraduate and Graduate Catalogs.

Non-compliance
A parent or eligible student may file a written complaint with the office regarding an alleged violation under the Act and this part. The office’s address is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

For More Information
If you need additional information about FERPA, call 202-260-3887. Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339.
Academic Complaints

The purpose of the University’s Academic Complaint procedure is to ensure that students have the opportunity to raise concerns which have remained unresolved after previous attempts to do so, and that these concerns will be dealt with in a just and fair manner. Student life-related complaints are handled through the University’s Student Complaints procedure, located in Volume VI, Section 6.7 of the Gwynedd Mercy University Policy Manual. An academic related action or decision is eligible to be addressed through the Complaint procedure only if it involves a violation of federal, state or local law, or a misapplication or misinterpretation of University policy. The validity of University policies themselves may not be challenged through this process. Examples of academic complaints include the misapplication of the University attendance policy, inconsistent application of class syllabi policies, etc.

In addition, this procedure may not be used to resolve complaints regarding:

1. Claims based on purchases or contracts; or
2. Claims against a University employee on matters that are unrelated to the employee’s job or role at the University; or
3. Grade grievances.

The procedures set forth below may be used by individuals bringing complaints (“complainants”) who are enrolled as students at Gwynedd Mercy University. The complainant must be the alleged victim of unfair treatment; a complaint cannot be filed on behalf of another person. The existence of this procedure does not prohibit complainants from also filing claims in other forums to the extent permitted by national, state or local law or applicable accrediting agencies.

The formal resolution process described below must be initiated within ten (10) business days of the decision, action, or events giving rise to the complaint. The Dean of the appropriate School may extend this time limit at his or her discretion if good cause is shown.

Informal Resolution

Before proceeding to the formal resolution process, complainants are expected to have discussed the concern with the person they allege to have caused the complaint (the "respondent"). This requirement may be waived if the complainant has a reasonable basis for believing that such a discussion could result in physical injury, severe emotional distress, or discrimination. If the respondent does not respond to the complainant’s attempts at discussion, or if an equitable solution cannot be found, the case will proceed through the formal resolution process outlined below.

Formal Resolution

If informal resolution is not successful, the complainant should file a written request for review with the Dean of the appropriate School. The request must:

1. Provide the names of all respondents;
2. List the law or University policy that has allegedly been misapplied or misinterpreted, if known;
3. State how the decision or action was unfair and/or harmful to the complainant;
4. State how the respondents are responsible for the action or decision; and
5. State the requested remedy.

The Dean will review the request. If it is clear that the complaint has not been filed within the time limit, or pertains to a matter not applicable under this procedure, or comes from a person without the right to issue a complaint, the Dean will dismiss the case and notify the complainant in writing.
If the complaint is not dismissed, the Dean will review the information provided, gather any additional information required, and formulate a decision within fifteen (15) business days of receipt of the request. If the respondent is the Dean, the Vice President for Academic Affairs will appoint another University administrator to issue a decision. Once a decision has been made, it will be recorded for the University record, and the complainant and respondent(s) will be notified of the decision in writing.

**Final Appeal**

If the resolution provided by the Dean is not satisfactory to the complainant or respondent, that person may file a request for reconsideration via a final appeal. Such a request must be submitted in writing to the Vice President for Academic Affairs within five (5) business days of receipt of the original decision.

The Vice President for Academic Affairs will review the information provided concerning the complaint, the request for reconsideration, and details regarding the complainant’s desired remedy. The Vice President for Academic Affairs will issue a final decision within fifteen (15) business days of receiving the request for reconsideration. The Vice President for Academic Affairs’ decision may include one of the following options:

1. A determination that the complaint was valid;
2. A determination that the complaint was not valid; or
3. A modification of the remedy proposed by the Dean.

The Vice President for Academic Affairs will forward his or her decision to the complainant, respondent and the Dean. The Vice President for Academic Affairs’ decision is final and cannot be appealed.

**Distance Education Student Academic Complaints**

In compliance with Federal Regulations for Title 34 Education § 668.43 (b) Institutional Information, Gwynedd Mercy University is required to provide current and prospective students with information for filing complaints.

The University strives to resolve complaints in a fair and timely manner. Students residing outside of the State of Pennsylvania while attending Gwynedd Mercy University who desire to resolve a complaint should refer to the University’s grievance procedures. If after following the University procedures the issue is not satisfactorily resolved internally and the student seeks additional resolution, the resources below may be used to file complaints in the student’s state or the institution’s accrediting body.

The Student Complaint Information by State and Agency list provides contact information for state education agencies. The State Contact Information in the linked list has been collected by the State Higher Education Executive Officers (SHEEO), and it will be updated as additional information becomes available.


Gwynedd Mercy University is accredited by the Middle States Commission on Higher Education (MSCHE). Contact the Commission at 3624 Market Street, Philadelphia, PA 19104-2680 or call 267-284-5000 for questions about the accreditation of Gwynedd Mercy University. Information regarding MSCHE’s complaint process can be found on their website (www.msche.org) under Complaint Procedures:

http://www.msche.org/documents/ComplaintsInvolvingMemberCandidate.pdf
ACADEMIC INTEGRITY

Statement
Academic honesty is fundamental to the quest for truth, which is deeply rooted in our core values at Gwynedd Mercy University. The University highly values academic integrity and expects that each student will conduct his or her academic life in accordance with this expectation. Violations of this core value are considered serious offenses. Violations may include, but are not limited to, the following: cheating on an assignment, quiz, test or examination; falsifying data; grade alteration; deception to avoid meeting course requirements; plagiarism in any form; or assisting another student in cheating or plagiarizing, or receiving such aid.

Violations of the Academic Integrity Policy

Cheating: is any action that uses or provides unauthorized assistance or material during an academic exercise. This may include, but is not limited to:

1. Copying or offering unauthorized assistance on tests, quizzes, examinations, reports, papers or research.
2. Submission of the same paper or report for more than one course and/or at more than one institution without prior approval of both instructors.
3. Deception to avoid meeting course requirements.

Fabrication: is the falsification or invention of any information or citation in an academic exercise. This may include, but is not limited to: grade alteration, research papers, assignments, lab reports, clinical assignments, and any other data gathering efforts.

Plagiarism: is to present the words or ideas of another person as one’s own. Any assignment (e.g. written, oral, poster) or computer program (e.g. presentations, power points, web pages) acquired in part or in whole from any source and submitted as one’s own original work shall be considered plagiarism. Plagiarism also includes, but is not limited to:

1. The quotation or other use of another person’s words, ideas, logic, opinions, thoughts, or theories without use of quotation marks and acknowledgment of the source;
2. The paraphrasing of another person’s words, ideas, logic, opinions, thoughts, or theories without acknowledgment of the source;
3. The quotation or other use of facts, statistics, or other data or materials that are not clearly common knowledge without acknowledgment of the source;
4. Copying or purchasing all or any portion of another’s academic, research, or creative work—even with the creator’s knowledge and permission—and submitting it, in part or in its entirety, as one’s own. This includes material available through the Internet or other electronic sources and any material which has been copyrighted. Students are hereby advised that when such material has been copyrighted, its unauthorized use constitutes not only a breach of academic integrity, but also a violation of law that could lead to civil or criminal penalties.

Denying Others Access to Information: is any behavior that denies access to scholarly resources or to deliberately impede the process of other students’ success. This may include, but is not
limited to: stealing, hiding or defacing books, journals or media; misrepresentation of identity; falsification of official University records or communications; alteration or destruction of course material, including web-based.

**Collusion**: involves the cooperation of students with faculty or staff personnel in securing confidential information/material (tests, examinations, etc.); cooperative efforts by students and student assistants to gain access to examinations or answers to examinations for distribution; assisting in or contributing to the academic dishonesty of another individual; and seeking, obtaining, possessing, or giving to another person an examination or portions of an examination (not yet given), without permission of the instructor.

**Sanctions**

In congruence with the mission and core values of Gwynedd Mercy University, faculty should teach ethical behavior, confront and report academic dishonesty, and provide sanctions based on the severity and frequency of violations of the Academic Integrity Policy. The determination of academic dishonesty and the determination of the severity of the sanction is the responsibility and purview of each faculty member.

The Office of the Vice President for Academic Affairs is identified as the repository for reports of violations of academic integrity. Because multiple violations can lead to different consequences, it is important that one office be charged with receiving the reports and determining the number of times a student has been cited with a violation. Each faculty member has a right to use his or her discretion in determining if an action is in fact a violation of the policy. However, if any sanction is taken, the violation and the sanction imposed must be reported in writing to the Vice President for Academic Affairs.

**Sanction Scale:**

1. Written warning;
2. Sanction other than those listed (additional assignments, additional tests, etc.);
3. Zero credit for the test or assignment;
4. Failure of Course (receives an F);
5. Suspension (minimum 1 semester, maximum 2 semesters);
6. Dismissal from the University.
7. Sanctions 1-4 can be enacted at the discretion of the faculty member, who should check with the Vice President for Academic Affairs’ Office on whether there are reports of other violations before determining a sanction.

A report of the warning or a notice that sanctions 1-4 have been imposed is to be sent to the Vice President for Academic Affairs’ Office. The report should also include a description of the violations and the date the faculty member became aware of the violation. The report is to be signed by both the faculty member who is reporting the violation and the student acknowledging the student’s awareness of the report. The faculty member should file the completed report within 10 calendar days of discovering the violation.

Sanctions 5 and 6 are imposed in consultation with the Dean and the Vice President for Academic Affairs when there are severe instances or repeated instances of violations of the Academic Integrity Policy. Even a first violation, if severe, could move to sanctions 5 and 6. Students are to be notified that sanctions 5 or 6 have been imposed within 14 calendar days of the violation being discovered.
Faculty will refer to the Academic Integrity Policy in their syllabi and will outline the sanctions they will impose for violations. This will remind students of their obligations and will protect faculty in case they need to enforce the policy.

**Appeal Process**

A student may appeal a faculty member’s report of a violation of the Academic Integrity Policy.

1. To appeal a report of a violation of the Academic Integrity Policy:
2. Within 7 calendar days of being made aware of the report of violation by the faculty member, the student will send a written appeal, outlining why he or she believes the report is incorrect, to the Dean of the School (or Dean’s Council representative from the School of Arts and Sciences) in which the course is offered.
3. Note: If the faculty member reporting the violation is also the Dean of the School offering the course, the student should send the appeal to the Vice President for Academic Affairs who will then assign the appeal to another Dean.
4. The Dean hearing the appeal will –
5. Review the report of violation and the student appeal;
6. At his or her discretion, meet individually with the parties involved.
7. If the Dean finds the report of violation correct, the records and sanctions stand.
8. If the Dean finds that the report of violation is incorrect, the report will be removed from the Vice President for Academic Affairs’ files and the sanction removed.
9. Written notice of the outcome of the appeal is to be sent to the Vice President for Academic Affairs’ office, the student and the faculty member originating the report of violation of the Academic Integrity Policy within ten (10) calendar days of the Dean receiving the student appeal.
10. If the student wishes to appeal further, a written appeal, outlining why the finding is incorrect is to be sent to the Vice President for Academic Affairs within seven (7) calendar days of the notice from the Dean regarding the initial appeal. The Vice President will then uphold or overturn the report of violation. If the finding is upheld, the records will be retained. If the report is overturned, all records regarding the incident will be removed from the student’s records. Written notice of the outcome of the appeal is to be sent to the Dean of the school offering the course, the student and the faculty member originating the report of violation of the Academic Integrity Policy within ten (10) days of receiving the appeal.

The decision of the Vice President for Academic Affairs is final and may not be appealed.
Grade Appeal

If a student believes that his/her final grade is the product of the instructor's bias or caprice, rather than a judgment on the merits or demerits of his/her own academic performance, the student must follow the procedure described in this subsection.

Complaint Procedure:
1. In most instances, a grade concern is handled by speaking with a faculty member. The student should initiate the complaint procedure by speaking first with the professor.

2. If the student has tried to resolve the matter, but has not been able to meet with the instructor or professor, the student should present, in writing, an appeal within twenty (20) calendar days of the grade report being mailed/posted on the web to the instructor of the course offered. This written appeal should include the specific reasons why the grade should be reviewed, and may be electronically sent. The instructor must contact the student within fourteen (14) calendar days to discuss the complaint.

3. If the student is not granted a meeting with the instructor within the allotted time period, or is dissatisfied with the explanation that has been provided by the instructor, the student may appeal, in writing, to the Dean within 14 calendar days.

4. The Dean/chair will request the student and faculty member to submit relevant materials within 14 calendar days after the written complaint has been received. The administrator’s decision will be provided in writing, to the student within 14 calendar days after receiving the requested materials.

5. In the event that the student does not feel there has been any resolution to the student’s perception that a grade was biased or capricious, the student may appeal to the Vice President for Academic Affairs.

6. The appeal must be a formal, written request to the Vice President for Academic Affairs. The appeal letter should include dates and summaries of all other meetings or attempted meetings. The summary should also include names of all parties including faculty, and the reason for the initial appeal of a grade. All supporting documentation must be included with the appeal letter, the summary of the meetings, and the chronology of dates.

   a. Within 14 calendar days of the written appeal, the Vice President for Academic Affairs may exercise the option to select a panel of three independent faculty members who will work with the Vice President for Academic Affairs to hear the student’s case and assist the Vice President for Academic Affairs in development of resolution.

   b. The faculty member who is accused of bias or caprice will have an opportunity to present to the Vice President for Academic Affairs a verbal analysis of the facts of the case accompanied by relevant documentation.

   c. The burden of proof in the process shall be upon the student complainant.

8. Decision reached by the appeals procedure:
   a. If it is found that the final grade given was neither biased nor capricious, the case shall be dismissed, and the Vice President for Academic Affairs shall inform the student in writing within 14 calendar days of the decision.

   b. If it is found that the final grade was the result of bias or caprice, the faculty member and the Vice President for Academic Affairs will meet and reach consensus to resolve the dispute.
c. and award an appropriate final grade. The Vice President of Academic Affairs will notify the student within 14 calendar days.

d. The decision rendered in the letter from the Vice President for Academic Affairs is final and may not be appealed.

Course Changes
A student who desires to change a course or section may do so within the drop/add period of each semester/session (See “Academic Year” section for deadlines). Students must complete the “Add/Drop” form and submit it to the Campbell Solution Center. Forms can be found on the Registrar’s Office website. No student may enter a course after the end of the drop/add period except by permission of the instructor, advisor and Dean of the School in which the course is offered, and the submission of a drop/add form to the Campbell Solution Center. Students may drop courses via Self-Service or complete a drop/add form in order to be dropped from a course. Students cannot simply stop attending a class and expect to be dropped.

Course Load
A full-time student carries a minimum of 12 semester credit hours. Students with a minimum 3.0 cumulative average may carry a maximum of 18 credit hours.

A student who wishes to attempt more than 18 credit hours must obtain the written permission of the Dean or Chairperson of his or her school. (See expenses)

Classification of Students Class Level
The number of credit hours earned by the student plus transfer credits determines class level. To be classified as a sophomore, a student must have completed at least 30 semester hours of credit; to be classified as a junior, a student must have completed at least 60 semester hours of credit; and to be classified as a senior, students must have completed at least 90 hours of credit.

Academic Progress
Gwynedd Mercy University is dedicated to the academic progress of every student. To be considered in “good academic standing” the following criteria must be met:

Students whose total credits (transferred and earned) are 30 or fewer must maintain a minimum cumulative grade point average of 1.80.

Students whose total credits (transferred and earned) are greater than 30 must maintain a minimum cumulative grade point average of 2.00. Students who are attempting only 200-level major courses for an associate degree in nursing or health programs must maintain a minimum cumulative grade point average of 2.00.

Students should refer to individual School academic progress policies for any additional academic requirements.

The computation of the cumulative grade point average does not include challenge examinations, CLEP, life experience, developmental courses or transfer credits. Only credits earned at Gwynedd Mercy University are included in the computation of the cumulative grade point average.
Repeated Courses
Students must refer to their respective School’s guidelines regarding repeated courses and maintaining eligibility in their major. **Students may repeat a course only once.** Credit is earned only once. Both grades are recorded on the transcript. The lower grade is flagged with parentheses {()}, and the higher grade noted with an asterisk{*}. Only the higher grade’s quality points are used to calculate the grade point average. All final grades, including those repeated remain a permanent part of the student’s record.

Academic Probation
A full-time student whose cumulative grade point average falls below the required minimum (see description under “Academic Progress”) during either the Fall or Spring semester will be placed on academic probation for the next full-time semester (either Fall or Spring). By conclusion of the probationary semester, a student is expected to have achieved the minimal acceptable cumulative grade point average. The student will be notified in writing if he/she is on academic probation. Students on academic probation will be permitted to register for a maximum of 13 credits.

A student who has been on academic probation may not be placed on academic probation for a second consecutive semester. Such students will be subject to academic dismissal. An exception for one additional semester of academic probation may be granted to students who demonstrate significant academic progress.

Part-time students are expected to remain in good academic standing throughout their studies at Gwynedd Mercy University. A part-time student whose cumulative grade point average falls below 1.80 after fifteen credits or 2.0 after 30 credits will be recommended for academic dismissal from his or her degree program by his or her Dean or Chairperson.

Individual Schools will determine when academic dismissal is warranted. The Dean will notify the Registrar and Financial Aid Offices. The student will be notified in writing that he/she has been dismissed from his/her degree program.

University Academic Dismissal
By conclusion of the probationary semester, students are expected to have achieved the minimum acceptable cumulative grade point average. Otherwise, they will be academically dismissed from the University by the Dean of their School. Students under University academic dismissal are no longer considered degree-seeking matriculated students. Non-matriculated students may take courses on a part-time basis only, but the work completed during this time is not guaranteed by the University to be applicable to any future degree program. Students who have been dismissed from the University may reapply for admission into a degree program upon meeting all re-admissions requirements.

Academic Program Dismissal
Each degree program stipulates satisfactory minimum grades with regard to its own major and certain general education courses. See more specific details of program degree requirements in the course listing section of each academic area. Should a full- or part-time student fail to meet these program-specific grade requirements, the Dean of the School or Chairperson of the Division in which the student is matriculated may dismiss the student from the program. Students who are dismissed from their program of study under these conditions, but who have a
satisfactory cumulative grade point average based on the University’s policy of Academic Progress, may continue their studies (full or part time) if they are accepted into another degree program by the Dean or Chairperson of that program. If a student has fewer than 60 credits, he or she may also change to University Studies.

Off-Campus Credit Approval
Students, once matriculated, are expected to complete all course work at Gwynedd Mercy University. Approval to take courses at another regionally accredited college or university will be granted to students in good academic standing only if special or mitigating circumstances exist. When a student is required to repeat a course, the repeated course must be taken at Gwynedd Mercy University. Students are advised that no off-campus approvals will be permitted during the student's last semester at Gwynedd Mercy University prior to graduation unless a course is required for graduation and not offered at Gwynedd Mercy University. Students must submit a “Course Off Campus” form and submit it to the Vice President for Academic Affairs Office. Forms can be found on the Registrar’s Office website.

Credits for approved courses taken at another regionally accredited institution will be transferred upon successful completion of the course with a grade of C (2.00) or better and upon receipt of an official transcript from the other institution. Students should confer with their advisor as some Schools within the University may require a higher grade for credit transferability. Students who have earned and/or transferred 60 or more credits toward a bachelor degree may only request off-campus courses at regionally accredited baccalaureate granting institutions.

Application for Graduation
All students must submit an application for graduation during the semester prior to graduation to the Registrar’s Office (see “Academic Year” for deadline). Application forms are available in the Registrar’s Office, in the Office of Academic Affairs, and online at www.gmercyu.edu/students/registrar/. Deadlines for application are published in the academic calendar. Submission of an application does not guarantee graduation. Late submission may postpone graduation and/or receipt of a diploma.

Concurrent Pursuit of Two Bachelor Degrees
A student who has been accepted into one bachelor degree program and wishes to earn a bachelor degree in a second area of study must have a minimum grade point average of 3.0. The student is required to make a formal request through the Office of Academic Affairs. Students will be required to complete a minimum of thirty (30) credits beyond the minimum specified credits for the first degree in addition to all general education courses required by both degrees. General education courses completed in the primary bachelor degree do not need to be repeated. The student must meet all minimum grade requirements of both degree programs. Upon meeting the degree requirements for both bachelor degrees, two degrees will be awarded to the student.

Second Degree Program
A student who has earned a bachelor degree from a regionally accredited college or university and is accepted into an associate or bachelor degree program at Gwynedd Mercy University enters the degree through the “second degree” program. The Dean will complete an evaluation of previous college work, and a curriculum will be tailored toward the needs of the student. A minimum of thirty (30) credits at Gwynedd Mercy University will be required of all students who are accepted through this program. Student will be awarded 95 credits of advanced standing credits. Such students will be subject to academic dismissal.
The student would be required to complete all courses deemed necessary by the Dean of the School or Chairperson of the major, as well as any general education courses that are listed as requirements for eligibility of graduation.

Double Major Program
Students with a minimum cumulative grade point average of 3.0 at the end of their first semester of the sophomore year or thereafter may elect to pursue a second major in addition to their specific degree major. The permission of the Vice President for Academic Affairs and the agreement of the Dean(s) must be obtained in writing. The student is responsible for all major courses as will be specified by the Dean of the second major area of study.

Minor Program
Students interested in earning a minor should consult the specific section of the catalog that pertains to that subject. Students must check with the appropriate Deans and complete a “Change of Major/Minor” form which is submitted to the Registrar’s Office. Forms can be obtained on the Registrar’s Office website.

Pre-Law Option
Gwynedd Mercy University offers a Pre-Law Option. This option is given in conjunction with the following majors: communication, English, history, psychology.

The student receives the bachelor degree in his or her major field, but the special pre-law component prepares the student for the rigors of law school. The pre-law component is described under each participating major.

SouthEastern Pennsylvania Consortium for Higher Education Cross Registration (SEPCHE)
The SEPCHE Cross Registration Program is designed to provide increased educational access to all eight-member institutions for students at any member school. The SEPCHE schools include: Arcadia University, Cabrini College, Chestnut Hill College, Gwynedd Mercy University, Holy Family University, Immaculata University, Neumann University and Rosemont College. Through this program, students may take courses that might not be available at their home campus and experience the varied and diverse resources on member campuses across the Delaware Valley. The website is: www.sepche.org

Cross Registration Guidelines

Who Can Participate -- Full-time undergraduate matriculated students paying full-time tuition at any SEPCHE member institution may register for up to two undergraduate courses a year at any other SEPCHE member institution provided they have fulfilled any prerequisites stated, that there is space available in the course and that the course or its equivalent is not given at the home institution in the same semester. Students must have completed at least one year as a full-time student at their home campus before taking courses through cross registration. Registration applications are completed by the student and his/her advisor and then submitted to the Assistant Registrar.

The cross registration program functions only in Fall and Spring semesters. Cross registration is not available for accelerated or weekend courses, independent study, tutorials, internships, practicum field experience, student teaching experiences, private music lessons, or per credit hour or graduate students.
Scheduling - Students must adhere to the registration policies and deadlines of the host institution, including those for adding and dropping courses. Students are responsible for adjusting to differences in academic schedules and calendars.

Grading Practices - Grades received in courses taken through SEPCHE Cross Registration are calculated in the home campus grade point average. If there are differences in grading schemes, that of the home institution will prevail.

Credits - Credits earned count toward graduation requirements on the home campus. Substitution of courses taken through cross registration for required courses in a major (or minor) requires special approval by the major (or minor) department or division.

Tuition and Fees –
No tuition or fees will be charged by the host institution, except for special or extra fees that are part of courses taken, such as lab fees. The student is responsible for these fees, which will be collected by the home institution.

Other Information - Students are responsible for transportation to and from the host campus. There will be no additional charge for parking for SEPCHE students on the host campus. Students must follow normal procedures of the host campus to obtain campus identification and parking permit.

How to Cross Register:
1. Check the host institution’s web site course listing or contact the SEPCHE representative in the home Registrar’s Office to determine if space is available in the course(s).
2. Fill out a separate SEPCHE Cross Registration form (available in Registrar’s Office) for each course.
3. Get appropriate approval signatures from your advisor and/or division/department chair or dean.
4. Take the cross registration form(s) to the SEPCHE contact in the Registrar’s Office.

Online Consortium of Independent Colleges and Universities (OCICU)
Gwynedd Mercy University is a participating Member of the Online Consortium of Independent Colleges and Universities (OCICU). The OCICU is a virtual academic consortium in which member institutions collaborate in sharing online, credit-bearing courses and programs. As a member, Gwynedd Mercy University makes available to its students online courses offered by other members. Our students may register for an online course offered by the OCICU after consulting with their adviser and receiving the necessary approvals. Students who take an OCICU course are billed through the home institution at the prevailing per credit rate. Information about this program and application forms are available in the Registrar’s Office.

Evaluation of Transfer and Other Credits
Courses completed more than ten years from a student’s date of acceptance are judged on a case-by-case basis by the Dean of the School the student is entering as to their applicability in fulfilling current program requirements of that School. This general University provision does not replace existing provisions of a School that are more restrictive in nature.

Every student is given individual attention at Gwynedd Mercy University. Transcripts from other colleges and universities are evaluated by the Registrar’s Office, in consultation with the Dean to determine Gwynedd Mercy University’s course equivalencies for appropriate transfer credits.
All transfer students are required to earn a minimum of thirty (30) credits at Gwynedd Mercy University for an associate degree and 45 to 50 credits, as defined by each school, at Gwynedd Mercy University for a bachelor degree. This credit requirement does not change regardless of the number of credits accepted in transfer. Additionally, at least half of the credits required for the major must be completed at Gwynedd Mercy University. The number of credits in the major varies within each degree program.

Official transfer evaluations will not be completed for students entering the university studies program. The Registrar’s Office may provide, upon request, unofficial notations indicating which courses might be transferred to Gwynedd Mercy University. These unofficial notes are in no way a contract with the student and will only be used as a guide for registration.

The following criteria will be used in the evaluation of transcripts submitted to Gwynedd Mercy University:

1. A minimum grade of "C" or better from a regionally accredited college or university.
2. Developmental courses which carry credit do not satisfy requirements within the major or general education component of a degree program. These courses do not count toward graduation.
3. No transfer credits may replace the Signature Seminars.
4. Grades of "P" (Pass) or "S" (Satisfactory) are generally not acceptable for transfer (except under the "second degree program"). Some Schools do allow for exceptions to this policy; each is evaluated on an individual basis.
5. Challenge examinations carrying a grade of "P" or "S" completed at another regionally accredited institution may be accepted in transfer within the general education or major component of a degree program; each is evaluated on an individual basis.
6. Training and experience within a branch of the military that has been evaluated for credit by the American Council on Education may be acceptable for transfer credits.
7. Gwynedd Mercy University participates in the Advanced Placement Examination Program (AP) and the College Level Examination Program (CLEP). These credits are considered Gwynedd Mercy University credits and are processed through the Registrar’s Office.
8. Although course titles and credits earned appear on Gwynedd Mercy University’s Transcript, courses accepted in transfer are not included in the computation of Semester or cumulative grade point averages.
9. Students may petition to have courses accepted in transfer that were not accepted as a result of an initial evaluation. Usually, course descriptions and course outlines would need to be forwarded by the student for any course in question. In all cases, the submitted material is reviewed by the Registrar’s Office and by faculty within the subject area of the courses in question.
10. Transcripts received from institutions outside of the United States must be evaluated (course-by-course) by the (WES) World Educational Services of New York. Gwynedd Mercy University will generally follow the recommendations of this service. Individual Schools within the University reserve the right to refuse any credit recommendations Made by World Educational Services.
11. The Registrar’s Office will evaluate only official transcripts accredited by regional Accreditation for all schools attended. This official evaluation is done after student is Accepted.
12. The Registrar’s Office is responsible for the official transfer of credit. Official transcripts from ALL colleges attended must be on file at the time of admission.
Credit by Evaluation
In order to recognize knowledge and experience attained through non-formal and non-traditional approaches to learning, the University utilizes several evaluation methods. Qualified students, with approval, may take examinations for academic credit as applicable to a given program of study. Students must arrange for non-traditional testing by obtaining an approval form signed by the Dean of the School for their major as well as from the Dean of the School for the course. Demonstrated evidence of “out-of-school” knowledge or experience is considered in the approval decision. Students must complete testing at least one full semester prior to graduation. Unless authorized, thirty (30) Gwynedd Mercy University credits must be earned before credits are posted. Open electives cannot be fulfilled through testing modes.

Students may not earn credit for any course which they have audited or for which they have received a grade. Credit by Evaluation cannot be used to replace a course previously completed course. A student who fails a challenge must enroll for the regular course in order to complete graduation requirements. Posting charges are listed in the catalog under Expenses.

If the applicant is successful, the appropriate dean will notify the Vice President for Academic Affairs who will arrange for proper credit to be entered on the student’s transcript.

CLEP
The College Level Examination Program, offered through the College Board, provides a standardized testing program for a variety of courses. Prior to taking a CLEP exam, the approval form must be secured. CLEP credit is not applied to open electives. Appropriate passing scores are determined by Gwynedd Mercy University. After review of the score, appropriate signatures secured through the Dean and the Vice President for Academic Affairs, and payment through Student Billing, the credit is posted on the permanent record. Payment and posting must be one semester prior to graduation.

Challenge Examination
Departmental challenge examinations may be given in the event that an approved examination is not available. The examination may include written, oral, laboratory tests or a combination of these; it will be significantly comprehensive to establish that the student possesses essentially the equivalent knowledge and skills as that of a student who successfully completed the course. After approval to take the challenge is granted, completing the exam successfully and payment is made, the credit is posted on the transcript. Payment and posting must be one semester prior to graduation.

Prior Learning Assessment
This is a formal process and procedure for the granting of credit for life experience. Students may apply for prior learning credits at any time prior to their last semester before graduation (for GPS students, prior to taking the final 15 credits); however, students must have earned at least 30 credits at Gwynedd Mercy University before credits will be applied to the transcript. There is a non-refundable per-credit application fee.

Application for prior learning includes the submission of a detailed portfolio that demonstrates the college-level learning. The learning experience demonstrated and verified through prior learning assessment (PLA) must have the academic equivalence of college-level learning. Developmental, remedial, or self-help courses are not comparable to college-level courses. Portfolios are evaluated by trained faculty assessors, who determine the number of credits
awarded. Decisions concerning credit awarded will be communicated to the student by the dean of the program in which the credit request is housed.

**Nursing Portfolio**
The School of Nursing offers qualified registered nurses the opportunity to record professional knowledge and competence that reflects content included in a selected bachelor nursing course. A student must meet with the appropriate nursing faculty member to discuss eligibility, the procedure and complete the approval form for the portfolio process. Portfolios are submitted prior to the semester in which the selected course is regularly scheduled. A total of 12 credits towards BSN nursing credits may be earned through this method. Following completion of requirements, payment and thirty (30) credits earned at the University, portfolio credit will be recorded. Contact the School of Nursing for further details.

**Independent Study**
Opportunity to do creative independent work in a discipline offered at the University but not available for courses offered in the curriculum is provided for students who have a minimum cumulative average of 3.0.

A student who desires to engage in an independent study project must secure the sponsorship of a faculty advisor. The student must prepare a program prospectus, which states the objective of the study, the method to be used in performing the study, and the means by which the study will be evaluated. A copy of this prospectus, signed by the advisor and by the Dean must be in the Office of Academic Affairs for approval prior to registration.

The number of credits received for independent study must be counted in the maximum credit load allowed (18 semester hours). A grade will be assigned by the advisor upon completion of the project and the student will receive the academic credit agreed upon if the project is satisfactorily performed.

**Concurrent Enrollment Policy GPS**
Because of the intensive nature of the University’s concurrently enroll in courses at the University or another institution while enrolled at GPS. However, under certain circumstances and on a case-by-case basis accelerated courses, GPS students are not encouraged to, students may request approval to concurrently enroll in more than 1 course. Only with permission from the Dean and Program Director will a student be granted permission to enroll concurrently in more than two courses in any five or seven week term. Concurrent enrollment in two courses is prohibited for new students in the first two five or seven week terms of their program.

Graduate students must seek permission of their Program Director or Dean in order to enroll in two courses at a time.

Undergraduate students are not allowed to enroll in a Gwynedd Mercy University Signature Seminar or capstone course and another course at the same time.

In order to request taking two courses concurrently, a student must meet the following criteria:
- Must successfully complete, with a C or better, six credits at Gwynedd Mercy University
- Must have a 3.0 GPA or above
- Must earn a C or better in all major course
- Students must earn a C or better in both enrolled courses or they will not be permitted to double up again any time during that academic year.
Course Withdrawal- Main Campus
Students who desire to withdraw from one or more courses may do so within the course withdrawal period. Students who do not complete the requirements for a passing grade and do not officially withdraw from a course through their School will receive a grade of “F” for that course.

Any student who seeks to withdraw from courses must submit a course withdrawal to the Registrar’s Office. The “Course Withdrawal” form can be found in the Campbell Solution Center or on the Registrar’s Office website. The deadline for course withdrawal is published each semester/session in the Academic Calendar (see “Academic Year”) and may be obtained through the Registrar’s Office, on the Registrar’s website or Academic Affairs.

Students who withdraw from the University for medical reasons after the end of the withdrawal period must submit medical documentation that supports their request to the Vice President of Enrollment and Student Services (see Volume VI, Section 6.3.15 of the Gwynedd Mercy University Policy Manual).

Course Withdrawal from GPS
The student will receive a “W” grade and charges will be placed according to the Bursar's Office Refund Policy. For on ground classes, students will not be permitted to withdraw after the third night of class. For online classes, the Monday of the third week of a session, prior to 6pm EST, is the deadline for withdrawing from an online course. If request is submitted after the policy deadline, withdrawal request will be denied. The student will be informed via GMERCYU email and a final grade for the course will be submitted by instructor. All email requests must come from the student’s GMERCYU email

The student must notify the School of Graduate and Professional Studies Advising Office and fill out a withdrawal form. Refunds as a result of official withdrawal will be made according to the following schedule:

Drops prior to the first day of class – 100%
Withdrawal after the first week and prior to the start of the second week – 90%
Withdrawal after the start of the second week – None

There is no refund for unauthorized withdrawals. The date of withdrawal is determined from the time the Advising Office receives the withdrawal form.

If a student needs additional courses to complete degree, courses must be scheduled prior to last date of attendance (LDA) in order to avoid the possibility of being administratively withdrawn from program. If courses are not scheduled prior to LDA, a student has within 7 days of LDA to communicate with Academic Advisor and schedule remaining requirements. If a student does not communicate with Academic Advisor within 7 days of last date of attendance, the student will be administratively withdrawn from program. If a student communicates with Academic Advisor within 7 days and is able to schedule program re-entry within 45 days of LDA, no further action is required and student will be able to continue towards degree completion. If a student communicates with Academic Advisor within 7 days but is not able to schedule program re-entry within 45 days of LDA, the student must withdraw from program and then readmit. (A Leave of Absence will not be approved since this situation will not be considered an unforeseen circumstance.)
When readmitting, student must contact FA directly to reinstate FA funding. This process does not occur automatically.

**Withdrawal from University**

All students who wish to withdraw from the University must complete a course withdraw/program withdraw form. Students must understand that a withdrawal is a permanent decision. Students who withdraw from the University will need to re-apply to the University should they wish to return after two semesters. Students who wish to withdraw from the University must notify the Dean of their school and the Campbell Solution Center, in writing.

**Transcripts**

See the Registrar’s Office website for details regarding transcript requests. There is a fee for each transcript. Transcript requests made during the periods of commencement, registration or examinations may be delayed. A student who has not satisfied all financial obligations in any department of the University will not be able to receive transcripts.

**Grade Reports**

Grade reports are available using the University’s Self Service online features at the end of each semester/session. If a student believes that an incorrect grade has been reported for a particular course the student must contact the instructor within 30 calendar days from the last day of the final examination period of the semester/session during which the course was completed.

**Grading System**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
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<tr>
<td>C</td>
<td>2.0</td>
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<tr>
<td>C-</td>
<td>1.67</td>
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<tr>
<td>D+</td>
<td>1.33</td>
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<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.67</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
<tr>
<td>P</td>
<td>Pass, no quality points</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete (30 days)</td>
</tr>
<tr>
<td>W</td>
<td>Withdraw</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
</tr>
</tbody>
</table>

The use of plus and minus indicates performance levels between those suggested by these characteristics.

**A: Excellent (4 quality points per credit hour)**

The grade A reflects exceptional interest and mastery of subject matter; the student has displayed initiative and creativity, as well as superior insight in analyzing problems and synthesizing subject matter; he or she manifests exceptional ability in integrating and applying this knowledge to other disciplines.

**B: Very Good (3 quality points per credit hour)**

The grade B evidences intelligent fulfillment of course requirements; the student has demonstrated a marked ability to communicate and apply more than merely the basic elements of a course; his or her initiative reveals unusual ability to generalize about course material and displays a marked degree of independence.

**C: Satisfactory (2 quality points per credit hour)**

The grade C indicates a satisfactory grasp of course content; the student can apply and express basic concepts intelligibly and has shown no measurable deficiency in meeting requirements of the course work. A grade of C-, or below is not acceptable in the major. (Refer to specific School requirements.)
D: Passing Grade (1 quality point per credit hour)
The grade D indicates only passable achievement in course work and indicates areas of deficiency in basic course content; the student has fulfilled the minimum requirements of the course (Refer to specific School requirements.)

D-: Minimum Passing Grade (.67 quality point per credit hour)
The grade D- indicates only a minimal passing achievement in course work and indicates areas of deficiency in basic course content, this student has fulfilled the absolute minimum requirements of the course, thus making a failing grade unwarranted (Refer to specific School requirements.)

F: Failure (0 quality points per credit hour)
The grade F indicates deficiency in so many areas of a course that the student's understanding of the course content does not meet minimum requirements. The course must be repeated before credit can be obtained.

I: Incomplete
Students may petition their instructor for an extension beyond the normally scheduled semester/session final examination because of illness or another serious reason (the nature of certain courses prohibits a grade of incomplete). If permission is granted, the instructor will submit a grade of "I". Students must complete the “Incomplete Grade Contract” and submit it to their instructor. Forms can be found on the Registrar's Office website. The work must be completed within 30 calendar days from the last day of the final examination period. Otherwise a grade of “F” will be recorded. No extension will be granted beyond 30 days unless approved by the instructor and the Vice President for Academic Affairs prior to the end of the 30-day extension. If an extension is granted, the student must complete the “Incomplete Grade Extension” form, along with the instructor, and submit it to the Vice President for Academic Affairs. This form can also be found on the Registrar's Office website. Once a final grade is achieved, the instructor will submit a “Change of Grade” form to the Office of Academic Affairs.

W: Withdrawn
A grade of W is recorded for students who withdraw from a course by the published withdraw period with the permission of the Dean or advisor of their school. If a student ceases to attend class but does not officially withdraw, a grade of F will be recorded for that class. Please refer to the course withdrawal policies in this catalog for additional information.

P: Pass/Fail Courses
Junior and senior students are permitted the option of electing a pass/fail grading in courses designated in their curriculum as "open elective."

The conditions of the pass/fail policy are:
1. The pass/fail is limited to junior and senior level students.
2. The student may exercise his or her option in a course that would fill an open elective.
3. The student declares his or her intent of the pass/fail option at registration or no later than the end of the semester/session drop/add period.
4. The professor will be informed by the student that he or she has exercised the pass/fail option in the course.
5. The letter grade “P” is listed on the transcript but is not calculated in the quality point average. These credits are not included in the minimum 12 credits required for the Dean’s List.
AU: Audit
Courses may be audited with an advisor’s consent. Such courses must be indicated with an AU in the credit hour column on the registration card. The student who has been granted audit status will not be responsible for the assignments or examinations required for the course. Although no credit or grade is received, the same tuition and fees are charged for an audit as for a credit course. Alumni and senior citizens pay only the registration fee when auditing a class. Students are not permitted to change a status of a course from “audit” to “credit” or “credit” to “audit” after the end of the drop/add period.

Academic Amnesty Policy
Undergraduate students who seek readmission into one of the programs within a school following a two-year consecutive absence from Gwynedd Mercy University may petition their respective Dean to have their GPA reset at the time of readmission subject to the requirements of the specific academic program. Students are afforded one opportunity for academic amnesty. Approval of academic amnesty requires both the approval of the Dean and the Vice President for Academic Affairs. If academic amnesty is approved, the GPA will be reset to 0.00 and the notation of “Academic Amnesty” will be recorded on the student’s transcript. Once enacted, the reset GPA cannot be reversed or modified. All prior courses and grades will remain on the student’s academic record and transcript. Gwynedd Mercy University courses completed prior to readmission with a grade of C or above will be reviewed in the same manner of courses transferred from colleges/universities outside of Gwynedd Mercy University by the appropriate department to determine if and how the credits should be applied. Grades earned in these courses will not be calculated into the GPA. Loss of course credit(s) resulting from academic amnesty will not, under any circumstances, constitute grounds for a tuition refund. Students who are granted academic amnesty must meet all degree requirements for graduation at the time of reapplication for admission.

Academic Alert
The University employs electronic academic alert systems, for Main Campus only, to notify students who may be or become academically at-risk.

Grade Point Average
This average is determined by dividing the total number of quality points by the number of credit hours attempted. Credit hours for all grades earned at Gwynedd Mercy University are included in the calculation.

Examinations
Final examinations, for courses that require them, are held at the end of each semester/session unless exceptions are granted by the Vice President for Academic Affairs. No student is excused from these examinations. All examinations are held on the dates and in the places designated on the final examination schedule. A student who for illness or another serious reason is absent from a final examination may request permission from the Dean for rescheduling of his or her examination. If an examination has not been made up within four weeks, a grade of “F” is recorded for the course.
Academic Awards and Honors

Dean’s List
Full-time students can be eligible for the Dean’s List. Full-time students who have a semester grade point average of 3.5 and no grades below B qualify for the Dean’s List for that semester. Credits that carry a pass/fail grade will not be considered part of the minimum full-time load.

Program Honors
Program honors are bestowed on graduating baccalaureate students who have achieved distinction in their major. In order to merit these honors, a student must attain an average of 3.5 in the major and must also receive the recommendation of the Dean.

Who’s Who Among Students in American Universities and Colleges
The University recognizes students who demonstrate academic excellence with promise of future service to society. Each year, the University community nominates students from the senior class to receive this honor.

Honors at Graduation
Baccalaureate students who have achieved academic excellence throughout their respective programs are eligible to receive a degree with honors at graduation. Candidates for the distinction *cum laude* must have attained a cumulative average of 3.5; for *magna cum laude*, 3.7; for *summa cum laude*, 3.9. Students enrolled in the associate degree programs may graduate with *distinction* if they attain a cumulative grade point average of 3.5

Honor Societies
Students of Gwynedd Mercy University are eligible for membership in the following honor societies:

1. **Sigma Phi Sigma**, The National Mercy Honor Society. This society is dedicated to the ideals of Catherine McAuley: fidelity, scholarship and service. Freshmen, sophomore and juniors with a minimum 3.2 grade point average, evidence of upholding the mission and values of the University and have a clear commitment of service to the University and their community may apply.

2. **Kappa Delta Pi**, is an international honor society in education. It is the oldest and largest honor society in education. Invitations to join are based on academic achievement, a commitment to education as a career and a professional attitude that assures the member’s steady growth in the field of education.

3. **Lambda Iota Tau** is an international honor society for students of literature. Its purpose is to reward and encourage excellence in literary scholarship in colleges and universities. To be eligible, a student must major or minor in a department offering literature and all courses prerequisite thereto, and rank scholastically in the upper 35 percent of his or her class.

4. **Phi Alpha Theta** is the International History Honor Society. Gwynedd Mercy University’s chapter, Tau Omicron, was installed on October 29, 1972. To recognize and encourage excellence in the study of history, the society honors students who have earned B or better in all history courses and maintained at least a 3.0 (B) quality point average.

5. **Sigma Zeta** is a national science and mathematics honor society. Beta Delta is the Gwynedd Mercy University local chapter. The purpose of this society is two-fold: 1) to encourage and foster the attainment of knowledge of the sciences and mathematics; 2) to recognize the attainment of high scholarship among those qualified for membership in this society.

6. **Iota Kappa Chapter, Sigma Theta Tau**, International Honor Society of Nursing, Inc.
The purposes of this international honor society are to recognize and foster in nurses superior achievement, the development of leadership qualities, high professional standards, creative work, and commitment to the ideals of the nursing profession.

7. **Alpha Sigma Lambda** is the national honor society for returning adult students. Its purpose is to recognize and reward the hard work, motivation, academic success, personal growth, and leadership qualities of its inductees and is housed in the Office of Academic Affairs.

8. **Lambda Beta** is the national honor society for the profession of Respiratory Care. This honor is conferred by the program faculty to students that exemplify superior academic achievement and exceptional professional growth and leadership.

9. **Alpha Eta** is the national honor society for the allied health professions. The purpose of the honor society is the promotion and recognition of significant scholarship, leadership and contributions to the Allied Health Professions. Students who have a GPA of 3.5 overall and 3.0 in their major are nominated by the faculty for induction into the society.

10. **Lambda Nu** is a national honor society for the radiologic and imaging sciences. Its objectives are to: foster academic scholarship at the highest academic levels, promote research and investigation in the radiologic and imaging sciences and recognize exemplary scholarship. Students who have a GPA of 3.5 overall and 3.0 in their major are nominated by the faculty for induction into the society.

11. **Psi Chi**, the national honor society in Psychology, founded in 1929 for the purpose of encouraging, stimulating and maintaining excellence in scholarship and advancing the science of psychology. Psychology majors or minors with a minimum 3.0 grade point average may be invited to join.

12. **Alpha Phi Sigma** is the international honor society for graduate and undergraduate student in the field criminal justice. Founded in 1942, this society recognizes students for academic excellence and community service. Students with a 3.2 GPA overall and within the major may be invited to join Gwynedd Mercy University's Kappa Delta Chapter.

13. **Sigma Beta Delta** is the international honor society for business, management and administration. The purposes of Sigma Beta Delta are to encourage and recognize scholarship and achievement among students of business, management and administration, and to encourage and promote personal and professional improvement and a life distinguished by honorable service to humankind.

14. **Tau upsilon Alpha** is the program of the National Organization for Human Services (NOHS). The purposes of the Society are to honor academic excellence; to foster lifelong learning, leadership, and development; and to promote excellence in service to humanity.

**Technology at Gwynedd Mercy University:**
The following technology resources are available for students:
- IT Service Desk – communication and support of technical needs and requests
- Computer Labs – eleven computer labs, including 3 at the School of Graduate & Professional Studies locations
- Smart Classrooms and Technology Enhanced Rooms – for teaching, learning and presentations
- Wireless Access – connections in common areas of each major building on campus
- Campus Network – highly available, redundant and secure
- Emergency Notification Center – E2 campus text message notification for important announcements
- Blackboard – a learning management system for courses and collaboration
Computer Labs and their Descriptions
Gwynedd Mercy University offers multiple labs serving the faculty, staff, and students. These labs are managed by Institutional Technology Services and staffed by lab managers or student computer lab aids who help users with the various software and hardware. All labs have access to the Internet so that students are able to save work to their Google Drive for access throughout the campuses.

Lab Hours
The Student Technology Center located on the main campus is open Monday through Friday from 8:00 am until 6:00 pm. Departmental labs are controlled by their individual departments and can be reserved by instructors; these labs will be unavailable during those reserved times. Labs on satellite campuses are open Monday thru Friday from 9:00 am until 9:00 pm.

Main Campus

Star Schools Learning Center (Saint Bernard Hall, Room 16)
The Star Schools Learning Center features twenty workstations running the Windows 7 operating system and Microsoft Office 2010. All workstations are located in recessed desks to provide an optimal learning environment without the obstructions common in an ordinary computer lab. This lab also features Smart Board technology, a scanner, and a LaserJet network printer.

Academic Resource Center (Isabelle Keiss Library, Upper Level)
The Academic Resource Center features twelve workstations running the Windows 7 operating system. These systems support Microsoft Office 2010, COMPASS/ESL for placement testing, and NCLEX4000. This lab also features a LaserJet network printer.

Nursing Computer Lab (Francis M. Maguire Hall, Room 103)
The Nursing Computer lab features twenty-four workstations running the Windows 7 operating system. These workstations support Office 2010, Immunization, AZ Nursing, NCLEX-RN 4000, Meds Nursing, Advance Finance for Nurse Executive, PDS Nursing Scenarios, Central Venous Catheters, Dosage & Calculations Made Easy and Clinical experience (Interview, Assess, Diagnose). This lab also features a LaserJet network printer.

Physics & Mathematics Computer Lab (Francis M. Maguire Hall, Room 102)
The Physics & Mathematics lab features twenty laptops with wireless access to the Internet running the Windows 7 operating system. These laptops support Microsoft Office 2010, Derive 5, Maple 13.0, Pasco Science Workshop-Data Studio, Interactive Journey through Physics and Geometer's SKETCHPAD. This lab is also equipped with a remote controlled projection system, a Smart Board, a scanner and a LaserJet network printer. Use of this lab is reserved.

Natural Science & Mathematics Computer Lab (Francis M. Maguire Hall, Room 203) The Natural Science & Mathematics lab features twenty workstations running the Windows 7 operating system. These workstations support Microsoft Office 2010, Visual Studio.net 2012, Maple 13, Environmental Science (Computer Lab Simulation), Virtual Chemistry Lab, Geometer's SKETCHPAD, C & S Solutions software, Adult Clinical Simulation, Pediatric Clinical Simulation, Neonatal Clinical Simulation, SE Clinical Simulation, Math-XL, and GAP4. This lab is also equipped with a LaserJet network printer.
Business Computer Lab (Mercy Hall, Room 7)
The Business Computer lab features twenty-four workstations running the Windows 7 operating system. These workstations support Microsoft Office 2010, Visual Studio.net 2012, Adobe Photoshop CS6, Visible Analyst, Microsoft Project, Scatchpad 8, Google Earth, and are Skype capable. This lab is also equipped with a remote controlled projection system, Smart Board technology, and a LaserJet network printer.

The Faculty Technology Training Center (University Hall, Room W108)
The Faculty Technology Training Center is a Virtual Desktop Infrastructure (VDI) lab, features thirty Wyse thin-clients running a windows 7 operating system. These virtual desktops support Microsoft office 2010, Scatchup 8, Google Earth, Picasa, MorningStar and Respondus LockDown Browser. The room is also equipped with a remote controlled projection system, Smart Board technology, wireless microphones, Lecture Capture technology and a LaserJet network printer. This computer lab is dedicated for faculty and staff training and development. Use of this lab is reserved.

Finance Trading Lab (University Hall, Room E204)
The Finance Trading is a Virtual Desktop Infrastructure (VDI) lab, features sixteen Wyse thin-clients with dual monitor display units running a Windows 7 operating system. These virtual desktops computers support MS office 2010, Google Earth, Picasa, MorningStar and Respondus LockDown Browser. This computer lab also features a 42 feet stock ticker, two digital signage displays for new information about financial markets, a projection system and network printer.

East Norriton Campus
Main Lab (Ground Floor, Room 1)
The Main lab features thirty workstations running the Microsoft Windows 7 Professional operating system and Microsoft Office 2010.

Second Lab (First Floor, Room 101)
The Second Lab features thirty workstations running the Microsoft Windows 7 Professional operating system and Microsoft Office 2010.

Center City Campus
Main Lab (Fourth Floor)
The Main Lab features twenty-four workstations running the Windows 7 Professional operating system along with Microsoft Office 2010.

Bensalem Campus
Main Lab (Room 114)
The Main Lab features sixteen workstations running the Windows 7 Professional operating system along with Microsoft Office 2010.

Keiss Library and Learning Commons
Keiss Library and Learning Commons provides students with the resources and assistance they need to be successful. Resources include large book and audiovisual collections, access to over 32,000 full-text electronic journals through subscription databases, as well as subscriptions to more than 215 periodicals in print. Professional librarians are available during all library hours to help students use the available resources. Instruction is given to both individuals and to classes.
The library webpage ([GMercyU.edu/library](http://GMercyU.edu/library)) provides access to the library’s catalog, full-text online resources, selected websites, and information about library hours and policies. All resources can be accessed from any available internet connection. Those users off-campus are required to log-in using their GMercyU network username and password in order to access the databases and newspapers.

The Gwynedd Mercy University librarians staff the reference desk whenever the library is open and are available to assist users in developing research strategies, using online resources and general reference. Assistance is also available during library hours via text, IM, email and telephone. When the library is closed, reference assistance is available 24/7 via a link to AskHerePA.

A current GMercyU student ID is required to borrow materials. Students may print from computers in the library. Each student is allotted 250 free prints per semester and after that number is reached, additional prints may be purchased at the Campbell Solution Center. Student IDs will be bar-coded the first time they are used. Books and book-on-tape/CD circulate for three weeks to students. Videos of feature films circulate for seven days and reserve materials, most media (videotapes, art prints, DVDs, etc.) must be used in the library. Arrangements can be made for use of non-circulating media for class presentations. Contact the library circulation desk at ext. 21474 for assistance.

The Library is fully wireless. Students bringing their own laptops can connect to the campus network. In addition, laptops are available for use in the library and may be borrowed using a current GMercyU ID. Lost or damaged laptops (or any laptop peripherals) will be billed at replacement cost.

SEPCHE member libraries provide borrowing privileges to the students, faculty, and staff of all eight SEPCHE institutions: Arcadia University, Cabrini College, Chestnut Hill College, Gwynedd Mercy University, Holy Family University, Immaculata University, Neumann University, and Rosemont College. A current GMercyU ID is all that is required to borrow from any SEPCHE library. The SEPCHE collaboration makes available nearly a million volumes, scores of electronic databases, and several special collections on various subjects. Library hours at SEPCHE schools vary, but professional librarians are generally available to assist users. The combined holdings of all SEPCHE libraries can be searched using WorldCAT from the library webpage.

Through its membership in several other consortia, Keiss Library and Learning Commons can either borrow needed materials from another library or can give a student a letter of introduction that will allow direct borrowing from more than 45 other academic libraries in the Philadelphia area. Contact the library circulation desk at ext. 21474 for more information about these services.

The library has photocopiers available for student use. Photocopies are 15 cents per page.

For assistance or more information, call ext. 21474 (Circulation Desk) or ext. 21484 (Reference Desk) or check the library webpage at [GMercyU.edu/library](http://GMercyU.edu/library).
**Academic Advising**

Academic advising is a vital component of a student’s academic and personal success in college and beyond.

- a. Students who matriculate into a degree program are advised by full-time faculty in their major
- b. University Studies students work with professional academic advisors in the Academic Resource Center
- c. Students enrolled in accelerated undergraduate degree programs work with professional academic advisors in the School of Graduate and Professional Studies

Academic Advisors are identified on students’ course schedules in Self-Service.

**The Academic Resource Center (ARC)**

The Academic Resource Center (ARC), located in the Keiss Library Learning Commons, provides academic support for current Gwynedd Mercy University students, faculty and staff. The ARC offers peer tutorials for individuals and groups, academic coaching, academic workshops, mathematics modules, math refresher sessions, and a small academic computing lab. The ARC also provides testing accommodations for students registered with Student Accessibility Services (SAS), administers the University’s English and mathematics placement assessments, and provides professional academic advising for University Studies students, as well as those considering a change of major. The ARC professional academic advisors guide students through selecting appropriate courses, creating an academic plan, and exploring academic interests and programs. In addition, they introduce students to the many helpful campus resources designed to support their learning. Advisors are available by appointment and walk-in. Call **267-448-1370** to schedule an appointment or for more information.

Students enrolled in academic programs through the School of Graduate and Professional Studies have access to academic support through Smarthinking. Smarthinking provides free online tutoring in a variety of subjects, as well as a Writing Center. Tutoring is available in most academic subjects. Students can choose a live drop in session, or may choose to schedule time with a tutor. Tutoring availability varies by subject but all subjects have some evening and weekend availability. The Writing Center offers review and feedback on papers. Students must allow a minimum of 24 hours for paper review. Students access Smarthinking through their course in Bb.

**Academic Programs**

Gwynedd Mercy University provides academic offerings ranging from associate’s and bachelor’s degrees to master’s degrees and post-graduate programs and certificates. The University offers courses in a traditional classroom setting as well as online and a hybrid mix of the two approaches.

The University operates a main campus in Gwynedd Valley, as well as branch campuses in downtown historic Philadelphia, Bensalem, PA, and a Plymouth Meeting campus at East Norriton, PA. Additionally, the University partners with a variety of other institutions to offer unique cross-registration and study abroad opportunities to its students.
The following sections outline the many academic programs available at Gwynedd Mercy University. For more detailed information about the University’s academic programs, including specific courses and curricular requirements, please consult the undergraduate and graduate academic catalogs.

Schools Operated by the University

School of Arts and Sciences
The School of Arts and Sciences is committed to fostering academic excellence by providing a core curriculum and degree programs in the fine arts, humanities, sciences, and social sciences that cultivate habits of mind in graduates who are actively engaged in scholarship, leadership, and service. The School offers degree programs in English, communication, history, philosophy, psychology, criminal justice, human services, gerontology, biology, mathematics, and computer information science, as well as minor programs in all disciplines and secondary education options in biology, English, history, and mathematics. The Honor Program is also a part of the School of Arts and Sciences.

School of Business
The School of Business prepares students to become business professionals in a variety of functional areas. School of Business programs build on a solid foundation in the liberal arts to enable students to enter careers in accounting, marketing, finance, management, and sports management. The programs are committed to preparing students for careers through internships at leading regional and national companies.

School of Education
Gwynedd Mercy University prepares teachers to meet the educational challenges of the 21st Century. The undergraduate and graduate divisions of the school offer a variety of programs to meet the pre-service and in-service needs of education professionals. The teaching and learning processes and practices are changing rapidly due to research about how the brain responds to stimuli and how teachers can facilitate optimal learning experiences.

Frances M. Maguire School of Nursing and Health Professions
The Frances M. Maguire School of Nursing and Health Professions offers an associate, bachelor’s, master’s of science, and Doctor of Nursing Practice degrees. Freshmen in the nursing program experience the “profession” in the hospital environment very early in their educational career at Gwynedd Mercy University. With more than 200 regional health care affiliations, the clinical experience is always varied and first rate. Students in the bachelor’s and master’s programs can use work experience for credit through the School’s portfolio credit program. The School also offers a weekend nursing option (Saturdays and Sundays) for those that already hold a BA or BS degree in another field. This program begins in the fall and is scheduled in a four-semester format. The nursing program at Gwynedd Mercy University is widely known for producing the best nurses in this region, and has been doing so for more than 50 years.

The School’s Health Professions programs are cutting edge health care programs that offer real world experiences that extend beyond the traditional classroom setting. With its specialized laboratories and majors as well as the close partnerships with health care institutions and professionals, students learn to apply classroom education in clinical settings.
The Frances M. Maguire School of Nursing and Health Professions is committed to the Gwynedd Mercy University mission to combining education for professional competency with the Mercy tradition of service to society.

School of Graduate and Professional Studies
Gwynedd Mercy University understands the challenges that adult students face and can help them formulate a plan for success. The School of Graduate and Professional Studies degree programs provide a superior education solution for working adults who want the benefits of a supportive, ethics-based learning environment. The School of Graduate and Professional Studies operates three branch campuses in the following locations: downtown historic Philadelphia, a Plymouth Meeting campus at East Norriton, and Bensalem, PA.

All degree programs are accelerated programs of the highest educational quality centered on earning a degree through the understanding and application of theory. In U.S. News & World Report’s 2011 edition of “Best Colleges,” Gwynedd Mercy University ranked in the first tier of its category, which is largely attributed to its high graduation and retention rates.

Face-to-face classes meet one evening per week for four hours as stipulated in state, federal and regional accrediting regulations. Online courses have no set class meeting times but do meet weekly between Mondays and Sundays, allowing students even more flexibility than the Center’s face-to-face courses. Moreover, they do follow the same regulations as face-to-face courses in regard to total instructional time.
Curriculum

The General Education Curriculum at Gwynedd Mercy University: Growth Through Mercy Connections

In order to prepare the distinctive Mercy graduate as a self-sufficient life-long learner who is an informed, responsible, caring citizen of a diverse global community, the University has established a common educational experience in its required curriculum of general education. This general education curriculum is a beacon guiding students toward the development of habits of thought and behavior that will serve them in the search for truth in all its complexity. This curriculum promotes the development of humane values that incorporate the ideals of integrity, compassion and mercy. The Signature Seminar component of the General Education curriculum offers students the opportunity to discover what is distinctive about Gwynedd Mercy University as a Catholic, Mercy institution committed to the critical concerns of the Sisters of Mercy: care of the earth, non-violence, anti-racism, immigration, and women.

Outcomes of the General Education Curriculum
Building on the University’s seven learning outcomes, the curriculum has been designed to ensure that students will be able to:

1. Express an appreciation and understanding of a variety of aesthetic, literary, cultural and ideological traditions
2. Engage meaningfully in a community of scholarship through inquiry, research and the communication of ideas
3. Evaluate historical, political, economic and scientific data while recognizing the interrelatedness of events and processes
4. Demonstrate an understanding of the impact of technology on society
5. Reflect upon the relationship of the Divine to the human experience
6. Examine and understand the dynamics of individual and group behavior
7. Demonstrate an understanding of quantitative reasoning
8. Engage in constructive activities of service to the community in light of the Gospel tradition as experienced through the Mercy charism that shapes the University.
General Education
Associate Degree Requirements*
General Education, Core Curriculum: Growth through Mercy Connections

Skills for Exploring**
FYE 1000 – First Year Experience 2 credits
FYE 1001 – First Year Experience Service 1 credit
ENG 101 – College English 3 credits

Two Signature Seminars 6 credits

Exploring Society and Global Diversity
HIS or SOC or PSY 3 credits

Exploring the Natural World, Mathematics & Technology
MTH
CIS or Natural Science 3 credits
BIO, CHM, PHY, SCI 3 credits

Exploring the Spiritual World
PHL
RS 6 credits

Exploring the Arts and the Imagination
ENG or COM 3 credits

33 credits

*These are the minimum requirements for General Education. Additional courses maybe required by specific associate degree programs.

**FYE courses are not required for GPS students.

General Education*
Bachelor Degree Requirements
General Education, Core Curriculum: Growth through Mercy Connections

Skills for Exploring**
FYE 1000 First Year Experience 2 credits
FYE 1001 First Year Experience Service 1 credit
ENG 101 College English 3 credits

Two Signature Seminars 6 credits
Exploring Society and Global Diversity

- HIS 3 credits
- PSY, SOC, POL or GEO 3 credits
- HIS, PSY, SOC, POL or GEO 3 credits

Exploring the Natural World, Mathematics and Technology

- CIS 3 credits
- MTH 3 credits
- BIO, CHM, PHY, SCI 3 credits

Exploring the Spiritual World

- RS 3 credits
- PHL 3 credits
- RS or PHL 3 credits

Exploring the Arts and the Imagination

- COM 3 credits
- 101*** 3 credits
- ENG 3 credits
- ENG, MUSIC, ART or LANG

48 credits

*** COM101 may be replaced with ENG, MUS, ART or language if it can be documented that the instruction, delivery, and assessment of oral communication skills is incorporated in another required part of the curriculum. This substitution must be approved by the General Education Committee.

*These are the minimum requirements for General Education. Additional courses may be required by specific degree programs and approved by the General Education Committee.

**FYE courses are not required for GPS students.

Honors Program

Students from undergraduate majors may be invited to participate in the Honors program based on admission criteria. The Honors Program is dedicated to providing an academically rigorous and challenging curriculum, steeped in the liberal arts and sciences, to its brightest and most industrious students. The Program is committed to preserving an academic culture that inspires a genuine eros for learning. Honors courses are designed to delve deeply into their subject matters in a way that allows students and professors to enter into a conversation of discovery.

To ensure that honors course credits are applied appropriately and efficiently within the student’s academic plan, the student should meet regularly with his/her program adviser and the
director of the Honors Program, preferably each semester at the time of pre-registration, for a review of the distribution and placement of honors credits.

6 honors core courses + a Seminar course = Honor’s Program Certificate
3.0 GPA in honors courses
+ overall GPA of 3.33 in Bachelor Degree Program = Degree with honors
PROGRAMS OF STUDY

Gwynedd Mercy University provides academic offerings ranging from associate’s and bachelor’s degrees to master’s degrees and post-graduate programs and certificates. The University offers courses in a traditional classroom setting as well as online and a hybrid mix of the two approaches.

The University operates a main campus in Gwynedd Valley, as well as branch campuses in downtown historic Philadelphia, Bensalem, PA, and a Plymouth Meeting campus at East Norriton, PA. Additionally, the University partners with a variety of other institutions to offer unique cross-registration and study abroad opportunities to its students.

For a listing of Graduate Programs see the Graduate catalog.

Programs Leading to the Associate Degree

Associate in Arts:
Liberal Studies

Associate in Science:
Business Administration (GPS only) Nursing (Suspended 2015)
Natural Science Respiratory Care

Minors
Behavioral & Social Computer Information Science Mathematics
Gerontology Criminal Justice Microbiology
Biological Sciences English Music
Business Administration General Science Philosophy
Chemistry Health Administration Psychology
Communication History Religious Studies

Candidates for the Associate Degree are required:
a. to earn a total of at least 62 semester hours of credit in prescribed major and required general education courses.
b. to achieve a minimum cumulative quality point average of 2.0.
c. to earn a grade of “C” or better in the subjects designated as major courses.

Major
Credits earned in the major may not be used to satisfy general education requirements.
Minimum total semester hour credits in the major: 27
Minimum total semester hour credits required for degree: 62
Transfer information for Associate Degree:

1. Prior to matriculation at Gwynedd Mercy University, a student who accrued 24 or more credits from other universities, may have the FYE credits fulfilled with appropriate transfer credits.
2. Associate degree students must complete two GMERCYU Signature Seminars as part of their degree requirements.
3. For AS in Health Programs, if all general education requirements are already completed at matriculation entrance, one Signature course is required.
4. Transfer students must complete one-half of the major requirements through Gwynedd Mercy University credits. For the total degree, at least 30 credits must be GMERCYU credits.
5. Gwynedd Mercy University associate students moving on to bachelor programs following completion of a GMERCYU associate program need a total of three GMERCYU Signature courses for the bachelor degree.

All official transcripts must be submitted and evaluated prior to matriculation at Gwynedd Mercy University. Official transfer evaluations are prepared through the GMERCYU Registrar’s Office. Refer to additional information in the University’s Transfer Guide.

Programs Leading to the Bachelor Degree

**Bachelor of Arts:**
- Behavioral/Social Gerontology
- Communication
- English
- English w/Secondary Education
- History
- History w/Secondary Education

**Bachelor of Health Science:**
- Education
- Early Education (PreK-4)
- Early Education/Special Education (PreK-4/SPE PreK-8)
- Middle Level Education: Science and Math (Grades 4-8)
- Middle Level Education: Science and Math/Special
- Education (Grades 4 – 8/SPE 4-8)
- Human Services
- Mathematics
- Mathematics w/Secondary Education
- Medical Laboratory Science
- Nursing Psychology
- Radiation Therapy
- Radiologic Technology
- Education
- Early Education (PreK-4)
Sports Management
Computer Information Science
Criminal Justice
Radiation Therapy
Respiratory Care

Early Education/Special Education (PreK-4/SPE PreK-8) Middle Level Education: Science and Math (Grades 4–8)
Middle Level Education: Science and Math/Special Education (Grades 4 – 8/SPE 4-8) Human Services
Bachelor degrees require a minimum of 120 credits including the Senior Capstone course.

Major
Credits earned in the major may not be used to satisfy general education requirements.

Minimum total semester hour credits in the major: 30
Minimum total semester hour credits required for the bachelor degree: 120

Candidates for the Bachelor Degree are required:

a. to earn a total of at least 120 semester hours of credits in prescribed major and required general education course.
b. to achieve a minimum cumulative quality point average of 2.0.
c. to earn a grade of “C” or better in the subjects designated as major courses.

Transfer information for Bachelor degree:

1. If 1-24 credits accrued from previous collegiate work, FYE and two Signature Seminars are required.
2. If 25-59 accrued credits from previous collegiate work, two Signature Seminars and Senior Capstone course are required.
3. At 60 and above credits accrued from previous collegiate work, the two Signature Seminars plus Senior Capstone are required.
4. Transfer student must complete one-half of the major through Gwynedd Mercy University credits and fulfill specific school minimum GMERCYU credits requirements.
5. NO transfer credits may replace the Signature Seminars.

All official transcripts must be submitted and evaluated prior to matriculation at Gwynedd Mercy University. Official transfer evaluations are prepared through the GMERCYU Registrar’s Office. Refer to additional information in the University’s Transfer Guide.
SCHOOL OF ARTS AND SCIENCES

The School of Arts and Sciences houses the traditional liberal arts disciplines including English, communication, history, philosophy, religious studies, foreign languages, music, art and science; psychology, sociology, criminal justice, human services and gerontology and programs in biology, mathematics, and computer information science are offered, as well. The Honors Program, a liberal studies component of six interdisciplinary, team-taught courses open to academically qualified students, is also a part of the School of Arts and Sciences.

School Mission Statement
The School of Arts and Sciences at Gwynedd Mercy University is committed to fostering academic excellence by providing a core curriculum and degree programs in the fine arts, humanities, and sciences that cultivate habits of mind in graduates who are actively engaged in scholarship, leadership, and service.

Dean: Lisa McGarry, PhD

Behavioral & Social Sciences Chair: Mary R. Reilly, MS
Faculty: Rebecca L. Gullan, PhD; Wade J. Luquet, PhD; Patrick N. McGrain, PhD; Brigid K. O’Brien, MEd; Mary R. Reilly, MS; Walter T. Zdunowski, MS.

Humanities Chair:
Interim Chair Lisa McGarry, PhD
Faculty: Robert R. Clewis, PhD; Michael Clinton, PhD; Wayne A. Huss, PhD; Patrick Messina, PhD; Ellen Murray, RSM, PhD; Brother David Schultz, FSC, PhD.

Language, Literature & Fine Arts Interim Chair: interim chair Lisa McGarry, PhD
Faculty: Janis Chakars, PhD; Lisbeth Chapin, PhD, Carol Evans, MMus; Lisa McGarry, PhD

Natural and Computational Sciences Chair: Michelle Kulp McEliece, PhD
Faculty: Felicia Corsaro-Barbieri, PhD; Julian Wade Farrior, PhD; Thomas Gilmore, MEng; Christian Hellings, PhD; Stacey Lettini, PhD; Michelle Kulp McEliece, PhD; Justin McClain, PhD, Thomas Umile, PhD.

Credit Requirements
Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Students transferring to Gwynedd Mercy University will have all previous course work completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University. The School of Arts and Sciences requires a minimum of fifty (50) credits as a residency requirement for all students transferring into a bachelor’s degree program. A residency requirement of thirty (30) credits is required for students transferring into an associate degree program.
The Honors Program

Director: Robert Clewis, Ph.D.
Associate Director: Patrick Messina, Ph.D.

Honors Program Mission
Students from undergraduate majors may be invited to participate in the Honors program based on admission criteria. The Honors Program is dedicated to providing an academically rigorous and challenging curriculum, steeped in the liberal arts and sciences, to its brightest and most industrious students. The Program is committed to preserving an academic culture that inspires a genuine eros for learning. Honors courses are designed to delve deeply into their subject matters in a way that allows students and professors to enter into a conversation of discovery.

Admission Requirements

First Year/Transfer Students
- 1100 combined SAT scores or ACT equivalent
- 3.33 GPA
- Interview with Honors Program Director

Current Students
- 3.33 cumulative GPA
- One letter of recommendation from faculty
- Interview with Honors Program Director

Completion Requirements
- Seven Honors courses
- 3.0 Honors Program GPA, plus 3.33 cumulative GPA in an undergraduate program

Curriculum
Students in the Honors Program take a seminar and six courses in these artemes liberales:

Trivium
- Dialectic: philosophy, religious studies, history
- Rhetoric: English, political science, communication, history, philosophy
- Grammar: English, communication, history, religious studies, philosophy

Quadrivium
- Music: music, drama, art history, English, communication, philosophy, history, religious studies
- Mathematics
- Astronomy: interpreted as physical and social sciences

To ensure that honors course credits are applied appropriately and efficiently within the student's academic plan, the student should meet regularly with his/her program adviser and the director of the Honors Program, preferably each semester at the time of pre-registration, for a review of the distribution and placement of honors credits.

Benefits
- Recognition of Honors Program on transcript and diploma
- Small seminar classes that emphasize interactive learning and critical thinking
- Immersion in a challenging, classical liberal arts education
- Special advising
• Cultural and social events and occasions for informal gatherings with Honors faculty
• On-campus Honors living-learning community
• Enhanced eligibility for graduate study and employment
• Participation by traditional, transfer, and nontraditional students from a cross-section of academic majors
Behavioral and Social Sciences
Behavioral & Social Gerontology, Criminal Justice, Human Services and Psychology
degrees offered

**Bachelor of Arts**
- Behavioral & Social Gerontology
- Human Services
- Psychology

**Bachelor of Science**
- Criminal Justice
- Criminal Justice – Private Security
- Human Services
- Psychology

**Minors:**
- Behavioral & Social Gerontology
- Criminal Justice

**Chair:** Mary R. Reilly, MS

**Faculty:** Rebecca L. Gullan, PhD; Wade J. Luquet, PhD; Patrick N. McGrain, PhD; Brigid K. O’Brien, MEd; Mary R. Reilly, MS; Walter T. Zdunowski, MS

**Program Coordinators:**
- Wade J. Luquet, PhD, Human Services;
- Mary Reilly, MS, Psychology, and Behavioral and Social Gerontology;
- Walter Zdunowski, MS, Criminal Justice

**Bachelor of Arts**

**Behavioral and Social Gerontology**
**Prerequisite:** PSY 100 and SOC 100 for all courses.
**Requirements:** 57 semester hours including PSY 111, 200, 209, 212, 285, 312, 314, 320, 4000, one PSY elective; SOC 201, 246, 260, 335, 341, 442, 443, one SOC elective; BIO 115.

**Human Services**
**Prerequisite:** PSY 100 and SOC 100 for all courses.
**Requirements:** 56 semester hours including PSY 111, 150, 200, 212, 314, 321; SOC 101, 201, 241, 302, 335, 400, 435 (4 credits), 436 (4 credits), SOC 4000, CRJ 216; two CRJ/PSY/SOC electives.

**Psychology**
**Prerequisite:** PSY 100 and SOC 100 for all courses.
**Requirements:** 48 semester hours including PSY 111, 150, 200, 210, 211, 312, 314, 320, 322, 370, 435, 4000 and four psychology electives.
Bachelor of Science

Criminal Justice
Prerequisites: PSY 100 and SOC 100.
Requirements: 63 semester hours including: CRJ 102, 215, 220, 225, 250, 301, 310, 320, 326, 327, 370, 401, 405, 410, 435, 4000 and four CRJ electives.

Criminal Justice – Concentration in Private Security
Pre-requisites: CRJ 102, PSY 100 and SOC 100.
Requirements: 66 semester hours including: CRJ 215, 220, 225, 250, 301, 310, 320, 326, 370, 401, 405, 410, 435, 4000; and four CRJ electives.

Human Services
Pre-requisites: PSY 100 and SOC 100.
Requirements: 65 semester hours including: PSY 111, 150, 200, 212, 314, 321; SOC 101, 201, 241, 302, 335, 400, 435 (4cr), 436 (4cr); SOC 4000, CRJ 216; three electives from Natural & Computational Sciences and two CRJ/PSY/SOC electives.

Psychology
Prerequisites: PSY 100 and SOC 100.
Requirements: 54 semester hours including PSY 111, 150, 200, 210, 211, 312, 314, 320, 322, 370, PSY 435 and 4000, plus four psychology electives; two electives from Natural & Computational Sciences.

Minors:

Behavioral & Social Gerontology Minor
Students with a university major other than gerontology may earn a minor in gerontology by completing six courses (18 credits) from the gerontology program: BIO 115; PSY 260; PSY 285 or SOC 335, SOC 201, 246 and 341. A maximum of six credits may be transferred from another college. Students must earn a “C” or better in all courses in the minor.

Criminal Justice Minor
Students with a university major may earn a minor in criminal justice by completing six courses (18 credits) in behavioral/social sciences: CRJ 102, 215, 250, 326, 401 and one CRJ elective. A maximum of six credits may be transferred from another college. Students must earn a “C” or better in all courses in the minor.

Human Services Minor
Students with a university major other than human services may earn a minor in human services by completing six courses (18 credits) from the human services program: PSY 100, 212, SOC 100, 101, 201, and one of the following: SOC 241, 246, 260, 321 or 335.

Interdisciplinary Women’s Studies Minor
Students with a university major may earn a minor in women’s studies by completing six courses (18 credits): PSY 232; SOC 338; RS 256; HIS 246; ENG 212; HIS 246; RS 256; PSY 232; SOC 338, open elective. A maximum of six credits may be transferred from another college. Students must earn a “C” or better in all courses in the minor.

Psychology Minor
Students with a university major other than psychology may earn a minor in psychology by completing six courses (18 credits) in psychology: PSY 100, 111, four electives. A maximum of
six credits may be transferred from another college. Students must earn a “C” or better in all courses in the minor.

**Program Dismissal Policy**
Grades of C or higher are required in each of the major courses in the behavioral and social sciences division, including those taken as general education requirements PSY 100 and SOC 100. A student may achieve less than a “C” grade in only two major courses and he/she may repeat these courses only once. If a student, regardless of his/her cumulative grade point average, achieves less than a “C” grade on a third major course, or fails to bring all grades up to a “C” with one repeat, he/she will be dismissed from the program.
HUMANITIES
Geography, History, Philosophy, Political Science, Religious Studies

Degrees offered
Bachelor of Arts
  History
  History – Social Studies
  Philosophy

Associate in Arts
  Liberal Studies

Minors:
  History
  Philosophy
  Religious Studies

Interim Chair: Lisa McGarry, PhD
Faculty: Robert R. Clewis, PhD; Michael Clinton, PhD; Wayne A. Huss, PhD; Patrick Messina, PhD; Ellen Murray, RSM, PhD; Brother David Schultz, FSC, PhD.

Program Coordinators:
  Wayne Huss, PhD, History;
  Ellen Murray, RSM, PhD, General Education;
  Patrick Messina, PhD, Philosophy.

History
Requirements: 33 semester hours of history courses including HIS 107, 109, 131, 132, 449, 4000, and five history electives, as well as courses offered in the General Education and Core Curriculum, and 38 credits in open electives.

History - Certification in Social Studies
Requirements: 33 semester hours of history courses, including HIS 107, 109, 131, 132, 449, 4000, and five history electives, as well as courses offered in the General Education and Core Curriculum, and 42 credits in EDU and SPE. Students seeking secondary certification must apply separately to the School of Education.

History with a minor: A student pursuing a bachelor of arts in history may earn a minor in select subjects by taking 18 specified credits in the subject area. Students should consult their history advisor for details.

History with a pre-law option: Requirements: 42 semester hours – 27 credits from the following: BUS 230; CIS 101; COM 101; ECN 102 or 103; ENG 315 or 448; HIS 131, 132; POL 101, 211; PSY 200, 210; SOC 255.
  15 credits from the following recommended courses: HIT 103; PSY 150, 221, 222, 230, 320; SOC 325; ACC 105, 106, 315, 316; BUS 304, 373; CIS 102; ENG 107; HIS 101, 102; POL 212; PHL 234, 308; RS 101, 120, 231.

Philosophy
Requirements: 30 semester hours of philosophy courses including PHL 201, 202, 240, 305, 313 or 314, four electives (200 level or higher) and 4000.
Philosophy with a minor: A student pursuing a bachelor of arts in philosophy may earn a minor in select subjects by taking approximately 18 specified credits in the subject area. Students should consult their philosophy advisor for details.

Liberal Studies
This 62-credit program of studies provides a general foundation of courses in the liberal arts leading to the associate in arts degree. Requirements include courses in behavioral/social sciences, humanities, language, literature, fine arts and natural sciences. All credits earned in this program can be applied to the general education component required for the bachelor of arts or bachelor of science degree.

Humanities Minors in Conjunction with Other Degrees
By taking 18 specified credits, a student may earn a minor in history, philosophy, or religious studies while earning a bachelor's degree in another subject area. For information on all minors, consult the Dean of the School of Arts and Sciences, the Chairperson or any faculty advisor in humanities.

Academic Progress
Over and above the university-wide requirements for remaining in good academic standing, students majoring in history and philosophy must also maintain a minimum grade point average of 2.33 (C+) in all courses required for the major in order to remain in the program. This criterion takes effect after a student has completed two 15-week semesters as a declared history major required for the majors in history and philosophy.

Transfer of Credits
The applicability of credits toward our degree programs from courses taken more than ten years ago will be judged on a case by case basis.

Internship Program
Opportunities for on-the-job application of research skills are available for interested history students in the form of individually-designed internship programs. Arrangements will be made for seniors to intern with a local historical society. Completion of 120 internship hours are required for 3 credits. Application should be made no later than the second semester of the junior year. Students should consult the full Internship Guidelines packet for all requirements and expectations.

Prerequisites: Student must have a “B” average in all required History courses as well as the permission of the Dean of the School of Arts and Sciences or the Chairperson. Required History courses must be completed or taken concurrently.
LANGUAGE, LITERATURE AND FINE ARTS
English, Communication, Foreign Language, Art, Music

Degrees offered
Bachelor of Arts
Communication
English
  English with Secondary Education

Minors:
Art
Communication
English
Music

Interim Chair: Lisa McGarry, PhD
Faculty: Donna Allego, PhD; Carol Breslin, PhD; Janis Chakars, PhD; Carol Evans, MMus; Lisa McGarry, PhD

Communication
Major Requirements: 60 credit hours including COM 101, 102, 201, 202, 203, 204, 205, 206, 301, 302, 300, 401, 405, 4000; ENG 105, 217, 230, 240, 301 and COM elective.
Minor: 18 credit hours including COM 2102, 201, 203, 204, plus two of the following COM 202, 205, 206, 301, 302, 300, 401 or ENG 320.

Major Grade Requirements: The minimum passing grade in the major is “C.” Earning any grade lower than “C” in more than one major course results in dismissal from the program.

English (Traditional)
Major Requirements: 42 semester hours including ENG 105, 200, 201, 202, 216, 217, 230, 301 or 302, 310, 401, 416 or 417, a novel elective, 4000 and one 400 level elective.

English with Secondary Education
Major Requirements: 42 semester hours including ENG 105, 200, 201, 202, 216, 217, 230, 301 or 302, 310, 401, 416 or 417, a novel elective, 4000 and one 400 level elective.
Required for Secondary Education: all traditional English major requirements plus a theater or media elective, EDU 100, 300, 319, 325, 351, 490, PSY 222, 301, SPE 215, 231, 331.
Minor: Any six English courses above the 200 level in literature or writing.

English (with Pre-Law Option)
Requirements: 42 semester hours – 27 credits from the following: PSY 200, 210; SOC 255; BUS 230; ECN 102 or 103; CIS 101; COM 101; HIS 131, 132; POL 101, 211; ENG 315 or 448.
15 credits from the following recommended courses: HIT 103; PSY 150, 221, 222, 230; SOC 325; ACC 105, 106, 315, 316; BUS 304, 373; CIS 102; HIS 101, 102; POL 212; PHL 234, 308; RS 101, 120, 231; ENG 107; CRJ 215.

Minor in Music: Students with any university major may earn a minor in music by completing 18 credits to be selected from the following: MUS 100, MUS 104, MUS 107, MUS200/EDU 203, MUS 203, MUS 204 or MUS 210. A maximum of three credits may be transferred from another college.
*Any student may design an English minor with the approval of the Dean of the School of Arts & Sciences or the Chairperson of the Language, Literature and Fine Arts Division.

**Major Grade Requirements and Program Dismissal**
The minimum passing grade in the major is “C.” The earning of any grade lower than a “C” in more than one major course results in dismissal from the program.

**Internship Program**
Opportunities for on-the-job application of communication skills are available for interested students in the form of individually-designed internship programs. Arrangements will be made for students to intern with a newspaper, television station, publishing house, advertising agency or other discipline-related business. Credit awarded will be determined by the nature and duration of the experience. Students should consult the full Internship Guidelines packet for all requirements and expectations.

**Prerequisites:** Student must have a “B” average in all required English courses as well as the permission of the Dean of the School of Arts and Sciences or the Chairperson.
NATURAL AND COMPUTATIONAL SCIENCES
Biology, Chemistry, Computer Information Science, Physics, Mathematics, Science

Degrees offered:
Associate in Science
  Natural Science

Bachelor of Science
  Biology
  Computer Information Science
  Mathematics

Interdivisional Programs of Study
Bachelor of Science
  Biology with Secondary Education
  Mathematics with Secondary Education

Chair: Michelle Kulp McEliece, PhD
Faculty: Felicia Corsaro-Barbieri, PhD; Julian Wade Farrior, PhD; Thomas Gilmore, MEgr; Christian Hellings, PhD; Stacey Lettini, PhD; Justin McClain, PhD; Michelle Kulp McEliece, PhD; Thomas Umile, PhD.

Program Coordinators:
Michelle Kulp, PhD McEliece, Biology;
Lisa McGarry, PhD, Interim, CIS,
Christian Hellings, PhD, Mathematics

BIOLOGY

Associate in Science

Natural Science
Major Requirements: BIO 203/203L, 204/204L; CHM 151/151L, 152/152L, 203/203L, 204/204L; MTH 234 and 245 plus 7 credits in science electives (BIO, CHM or PHY) at level 200 or higher.

Bachelor of Science

Biology
Major Requirements: BIO 203/203L, 204/204L, 230/230L, 251/251L, 402/402L, 415/415L, 421, 4000, 4001, 4002; plus 6 credits in biology electives at level 300 or higher; CHM 151/151L, 152/152L, 203/203L, 204/204L, 301/301L, 302; MTH 234, 245; PHY 241/241L, 242/242L.
All graduates will earn a minor in Chemistry. All seniors majoring in biology are required to take the ETS Biology Field Test to be eligible for graduation.

Biology with Secondary Education
All graduates will earn a minor in Chemistry. All seniors majoring in biology are required to take the ETS Biology Field Test to be eligible for graduation.
Minors
A student who is pursuing a bachelor of arts or bachelor of science degree in some other area may gain a minor by completing at least six courses (with corequisite labs) with at least 18 semester hours in specified courses. Available minors are:

Biological Science, for students in majors other than biology
Students accepted into a baccalaureate program other than biology may earn a minor in biological sciences by completing 20-24 credits in biology. BIO 203/203L, 204/204L and an additional 12-15 credits (four courses) from BIO 252, 230 or BIO electives at the 300-400 level. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

Chemistry
Students accepted into a baccalaureate program may earn a minor in chemistry by completing 23-24 credits in chemistry. All of the following courses are required: CHM 151/151L, 152/152L, 203/203L, 204/204L, 301/301L, and CHM 302. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

General Science, for students in majors other than biology
Students accepted into a baccalaureate program other than biology may earn a minor in general science by completing 18 credits in biology, chemistry and physics. The following courses are required: 3 credits in biology, 3 credits in chemistry, 3 credits in physics; also 9 credits in biology, chemistry, physics or science. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

Human Biology, for students in majors other than biology
Students accepted into a baccalaureate program other than biology may earn a minor in human biology by completing 20 credits in biology. All of the following courses are required: BIO 107/107L, 108/108L, 317, 318; 6 credits of electives from the following: BIO 114, 115, 313 or PHA 101. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

*BIO 313 has BIO 203/203L as a prerequisite

Microbiology
Students accepted into a baccalaureate program may earn a minor in microbiology by completing nineteen credits in biology. The following courses are required: BIO 305/305L\(^1\), 310, 311, 312/312L\(^2\), 313, 421\(^3\), or 440\(^3\).
\(^1\)BIO 305/305L must be taken together
\(^2\)BIO 312/312L must be taken together
\(^3\)The internship must be in a field of microbiology

A maximum of six credits may be transferred from another college. All prerequisites for the above courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.
Major Grade Requirements
Grades of “C” or higher are required in each major course in the Natural and Computational Sciences. A student may achieve less than a “C” grade in only two major courses and their prerequisites, and may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a “C” grade on the third major course, or fails to bring all grades up to a “C” with one repeat, the student may be dismissed from the program.

Internship Program
Opportunities for on-the-job application of research and laboratory skills are available to interested students in the form of individually designed internship programs. Arrangements may be made for students to spend time (total of at least 120 hours) in an academic or industrial research facility. Application should be made to the program coordinator as early as possible in the semester prior to the internship. Internships taken for credit may satisfy the BIO 440 requirement for biology majors.

Premedical/Predental/Preveterinary Education
Students preparing for application to a school of medicine, dentistry, veterinary medicine, optometry, or podiatry must include in their curriculum the following courses: Principles of Chemistry (CHM 151/151L, 152/152L), General Biology (BIO 203/203L, 204/204L), Organic Chemistry (CHM 203/203L, 204/204L) and General Physics (PHY 241/241L, 242/242L). These courses are part of the requirements for the bachelor's degree in biology; students in other majors may use these courses to fulfill open electives. Advising for students interested in a career in medicine, dentistry, veterinary medicine, optometry, or podiatry is provided by the Preprofessional Advisory Office and letters of evaluation are written by the Preprofessional Evaluation Committee; the Preprofessional Advisory Office and the Preprofessional Evaluation Committee are functions of the Natural and Computational Sciences Division and are intended to serve the students of this division. As a courtesy, the services of the Office and the Committee are available to all Gwynedd Mercy University students, including non-matriculated post-baccalaureate students, who meet the eligibility requirements.

COMPUTER INFORMATION SCIENCE

Bachelor of Science
The Computer Information Science program combines the fundamental problem-solving capabilities of computer science with hands-on experience in several areas of CIS, including programming, networking, database development, web design, multimedia and mobile applications.

Major Requirements: a grade of “C” or better in CIS 104, 110, 114, 203, 204, 215, 230, 301, 304, 321, 330, 410, *CIS 325, CIS 4000. Additionally, this degree requires MTH 231, 234, and a 200-level math elective. (* required for the business option – CIS elective for the other two options). In addition to the core requirements, CIS majors select one of the three professional options: Computer Forensics, Web Design & Multimedia or Business.

Computer Forensics Option – 15 credits
CIS 240 Cybercrime
CIS 340 Computer Forensics
CRJ 102 Intro to Criminal Justice
CRJ 320 Forensics CSI
CRJ 405       Criminal Investigations

**Web Design & Multimedia Option – 15 credits**
CIS 350       Multimedia I
CIS 424       Web Design II
CIS 450       Multimedia II
COM 202       Visual Communication
COM 205       Media Technology

**Business – 15 credits**
ACC 105       Principles of Accounting I
ACC 106       Principles of Accounting II
BUS 101       Introduction to Business
BUS Elective
BUS Elective

**Credit requirements:** a minimum of 126 credits is required for the BS degree.

**Minor in Computer Information Science**
Students accepted into a baccalaureate program other than computer information science (CIS) may earn a minor in computer information science by completing eighteen (18) credits in CIS courses. For non-CIS majors, a minor in CIS requires: CIS 104, 114, 215, 321 and two additional CIS courses at the 200-level or above. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

**Major Grade Requirements**
Grades of “C” or highs are required in each major course in the Natural and Computational Sciences Division. A student may achieve less than a “C” grade in only two major courses, and may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a “C” grade on the third major course, or fails to bring all grades up to a “C” with one repeat, the student may be dismissed from the program.

**Internship Program**
Opportunities for on-the-job computer information science experience are available to interested students in the form of individually designed internship programs which must total at least 120-hours. Application should be made in the Internship Coordinator early in the second semester of junior year.

**MATHEMATICS**
**Bachelor of Science**

**Mathematics**
**Major Requirements:** MTH 231, 234, 235, 245, 246, 261, 301, 304, 305, 401, 407, two 300-400 level math elective, 450; PHY 241/241L, 242/242L.

**Mathematics with Secondary Education**
**Major Requirements:** MTH 231, 234, 235, 245, 246, 261, 301, 303, 304, 305, 401, 407, one 300-400 level math elective, 450; PHY 241/241L, 242/242L; PSY 222, 301; EDU 100, 300, 319, 325, 351, 490, SPE 215, 231, 331.
Minor
Students accepted into a baccalaureate program other than mathematics may earn a minor in mathematics by completing 20 credits in mathematics. The following courses are required: MTH 245, 246; 12 credits of electives selected from: MTH 231, 234, 235, 261, 301, 302, 303, 304, 305, 401, 407 or 437. A maximum of six credits may be transferred from another college. All prerequisites for the chosen courses must be satisfied. A minimum grade of C must be earned for each course; C- grades are not acceptable.

Major Grade Requirements
Grades of “C” or higher are required in each major course in the Natural and Computational Sciences Division. A student may achieve less than a “C” grade in only two major courses, and may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a “C” grade on the third major course, or fails to bring all grades up to a “C” with one repeat, the student may be dismissed from the program.

Natural and Computational Sciences Lab (Maguire Hall)
The natural and computational sciences lab holds 20 Pentium-4 workstations with access to the internet on a Windows XP network. These systems support Microsoft Office 2007, Visual Studio.net 2003, Qbasic, Net Express 4 (COBOL), Derive 5, Maple 10, Geometer’s SKETCHPAD, GAP-4, Data Studio, C & S Solution, Organic Chemistry (RasMol, Protein, Cn3d), MVLP Studio MX 2004(Dreamweaver, Fireworks, Flash), and MVLP Director MX 2004, Front Page 2002, Publisher 2003. The room is also equipped with DVD+/-RW, scanner, zip drive and a shared LaserJet printer.

Physics/Mathematics Computer Lab (Maguire Hall)
The physics/mathematics lab holds 20 Pentium III workstations with wireless access to the internet on a Windows WP network. These systems support Microsoft Office 2003, Derive 5, Maple 10, Pasco Science Workshop-Data Studio, Interactive Journey through Physics, GAP-4 and Geometer’s SKETCHPAD. The room is equipped with a remote controlled projection and Smart Board, scanner and a shared laser Jet printer.
The School of Business prepares students to become business professionals in a variety of functional areas. School of Business programs build on a solid foundation in the liberal arts to enable students to enter careers in accounting, marketing, finance, management, and sports management. The programs are committed to preparing students for careers through internships at leading regional and national companies.

**Degrees offered:**

**Master of Business Administration**
4+1 MBA (See Graduate Catalog)

**Bachelor of Science**
- Accounting
- Accounting – CPA Track
- Finance
- Management
- Marketing
- Human Resource Management
- Sports Management

**Minors**
- Business Administration
- Health Care Administration

**Dean:** Heather L. Pfleger, EdD
**Faculty:** Ronald Bruce, MBA; Alan Harper, PhD; Ralph W. Hoffman, EdD; Stephen Mumford, MBA; Carlo Silvesti, MBA, CPA.

**Credit Requirements**
Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Students transferring to Gwynedd Mercy University will have all previous course work completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University. The School of Business requires a minimum of forty-five (45) credits as a residency requirement for all students transferring into a bachelor’s degree program.

**Business**

**Bachelor of Science in Accounting**
**Major Requirements:** a grade of “C” or better in ACC 105, 106, 205, 206, 301, 305, 315, 316, 405, 406 and 407; BUS 101, 207, 230, 301, 304, 306, 310, 340, 4000; ECN 102, 103.

**Accounting – CPA Track**
The CPA Track is an academically challenging program which will offer the accounting major the opportunity to earn 150 credit hours in 4 years. To do this the student will be required to attend school part-time in the summer of their sophomore and junior years. The students in this program in addition to the traditional Bachelor of Science in Accounting will take additional courses in Intermediate and Advanced Accounting and several additional business courses and an internship. This is the result of new education requirements to become a CPA.
The accounting major in the School of Business offers the following options:

1. Students having a 3.5 GPA and with the endorsement of the accounting faculty will be able to complete the 150-credit hour requirement in 4-years (six credits will be taken in the summer of the sophomore and junior years).
2. Students that do not have the 3.5 GPA will be required to complete the 150-credit hours through an additional year of study. Effectively, this will require 5-years to complete the bachelor's degree in accounting with the CPA track.
3. Students interested in a career in accounting for government and industry can complete the degree in 4-years using the existing curriculum. If students find after they graduate that they wish to become a CPA, they will be able to meet the 150-credit hour requirements with the addition of 25 credit hours obtained through either additional undergraduate or graduate study. The accounting degree they obtained at Gwynedd Mercy University will satisfy the required accounting and business courses to obtain the CPA license.

**Major requirements:** a grade of “C” or better in ACC 105, 106, 205, 206, 207, 301, 305, 315, 316, 317, 405, 406, 407, 408, 440, 441; BUS 101, 207, 230, 301, 304, 306, 310, 313, 314, 318, 321, 340, 4000; ECN 102, 103. A grade of “C” or better is required for all courses.

**Finance**
**Major Requirements:** a grade of “C” or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 4000; ECN 102, 103; and five of the following: ACC 315, 315; BUS 311, 312, 313, 314, 421, 422. A grade of “C” or better is required for all courses.

**Human Resource Management**
**Major Requirements:** A grade of C or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 4000; ECN 102, 103; and five of the following: BUS 371, 373, 374, 375, 376, 377, 379, 381.

**Management**
**Major Requirements:** A grade of C or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 4000; ECN 102, 103; and five of the following: BUS 320, 350, 371, 375, 381, 410, 421, 422. A grade of “C” or better is required for all courses.

**Marketing**
**Major Requirements:** A grade of C or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 3000; ECN 104, 103; and five of the following: BUS 322, 332, 333, 334, 335, 336, 351, 405, 421, 422. A grade of “C” or better is required for all courses.

**Sports Management**
**Major Requirements:** A grade of C or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 350, 4000; ECN 102, 103; and five of the following: BUS 351, 352, 353, 354, 355, 455. A grade of “C” or better is required for all courses.
Internship Program
The Internship Program is a directed work experience designed to provide the student with practical applications of business principles. This option is offered to accounting and business administration majors, usually in their senior year. To be eligible, students must have a “B” average in required business courses as well as permission of their adviser and the Dean. The internship may not be done at the student’s current place of employment.

Second Bachelor Degree Program
The Second Bachelor Degree Program is designed for those students who have already earned a baccalaureate degree in another field and who wish to pursue a second bachelor degree.

A program review will evaluate each application, determining which course requirements need to be fulfilled for the granting of a second degree. Because the student holds a bachelor degree from an accredited institution, course for course substitution is not necessary. Courses are selected in consultation with an adviser. Lower level courses may be replaced with higher level courses if the student has related professional work experience.

The second-degree program may be completed in the day or evening, on a full or part-time basis. A second-degree program requires a minimum of 30 credits at Gwynedd Mercy University.

Minor in Business Administration
A student pursuing a BA/BS in any major may pursue a minor in business administration by taking eighteen (18) credits in business related courses. For non-business majors, a minor in business administration requires: ACC 105, 106; BUS 101, HA 207, 301; ECN 102. A grade of “C” or better is required for all courses taken in the minor.

Minor in Healthcare Administration
A student pursuing a BA/BS in any major, may pursue a minor in Healthcare Administration by taking eighteen (18) credits in business related and health-care related courses. A minor in healthcare administration requires: BUS 101; ECN103; HA301, 302,401 and 402. A grade of “C” or better is required for all courses taken in the minor.

Program Dismissal Policy
A grade of “C” or better is required in each course within the major or minor. If a student achieves less than a “C,” the student is permitted to repeat the course once. If the student fails to receive a “C” or better after repeating the course once, the student, regardless of his/her cumulative grade point average, may be dismissed from the program.

4+1 MBA
Accepted business and accounting students are eligible to participate in our 4+1 MBA program. Students will be required to maintain a cumulative grade point average of 3.0 to continue eligibility.
SCHOOL OF EDUCATION

Gwynedd Mercy University prepares teachers to meet the educational challenges of the 21st Century. The undergraduate and graduate divisions of the school offer a variety of programs to meet the pre-service and in-service needs of education professionals. The teaching and learning processes and practices are changing rapidly due to research about how the brain responds to stimuli and how teachers can facilitate optimal learning experiences.

Degrees offered
Bachelor of Science in Education Studies
Bachelor of Science in Early Education
Bachelor of Science in Early Education/Special Education
Bachelor of Science in Middle Level Education
Bachelor of Science in Middle Level Education/Special Education

School Personnel Certification Area
PreK- Grade 4/Special Education PreK-8
PreK-Grade 4
Grades 4-8/Special Education PreK-8
Mathematics and/or Science Concentration
Secondary Education 7-12 in:
Biology
English
Mathematics
Social Studies

Dean: Interim Dean, Heather L. Pfleger, EdD
Faculty: Mary Jo Pierantozzi, MS; Deborah Schadler, PhD; Monica Walsh, EdD.

Programs Leading to Certificates/Certification

Professional Educator Certification
Programs of study leading to teacher certification are available in PreK-4/PreK-8 Special Education, Grades 4-8/PreK-8 Special Education, and secondary education areas of biology, English, mathematics and social studies.

Upon completion of the program requirements, the student is eligible to receive an Instructional I Provisional certificate, which permits the holder to teach in the Commonwealth of Pennsylvania, and in those states, which carry reciprocity. Those seeking their Instructional I certificate must demonstrate that they have successfully completed a teacher preparation program and pass Pennsylvania Qualifying Exams (PAPA, Praxis, PECT’s).

PHYSICAL EDUCATION

Participation in Physical Education Courses with Academic Credit:
Any student seeking a degree at Gwynedd Mercy University may enroll in any two PE courses. These courses are one credit open electives which meet for eight weeks of the semester. No more than a total of two (2) PE credits may be counted towards the total credits required for any degree. Students are welcome, of course, to enroll in additional PE courses on a non-credit basis.
Bachelor of Science in Education Studies

The Education Studies major provides students the option of completing the requirements for the Bachelor of Science degree in education without completing the requirements for Pennsylvania Teacher Certification.

All education students entering the University will follow the curriculum for the Bachelor of Education Studies. For those students desiring Pennsylvania Teacher Certification, at the 48 credit mark students who have successfully passed a required Basic Skills Assessment Test* option will make formal application to the School of Education to begin the Teacher Professional Core curriculum that leads to Pennsylvania Instructional I certification.

*As per Act 168 of 2014, “Candidates for certification must take and successfully pass a basic skills assessment option prior to entry into a baccalaureate teacher preparation program effective August 1, 2015.” Formal admission into a baccalaureate program after the initial minimum 48 credits as required by Chapter 354 and prior to enrollment in courses that satisfy the Professional Core competencies required in the program Framework Guidelines is required. The four (4) basic skills assessment options are described below:

REQUIREMENTS FOR THOSE ACCEPTED TO THE SCHOOL OF EDUCATION

TESTING REQUIREMENTS:
The Basic Academic Skills test is required by Pennsylvania for all candidates to be officially enrolled in education programs. The Basic Skills requirement should be met as soon as possible upon entry to the university and must be passed prior to the 48 credit mark. The basic academic skills requirement may be met by any of the following assessment methods:

- The Pre-service Academic Performance Assessment (PAPA) modules in Reading, Writing and Mathematics.
  - Visit www.pa.nesinc.com to register for test code PA701.
  - Scores must be electronically submitted directly to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality from the test vendor.
  - A minimum score of 220 is required on each module. A composite scoring option is available.

- The Core Academic Skills for Educators (CORE) modules in Reading, Writing and Mathematics.
  - Visit www.ets.org/praxis/pa to register for test codes 5712, 5722 and 5732.
  - Scores must be electronically submitted directly to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality from the test vendor.
  - A minimum score of 156 (Reading), 162 (Writing) and 150 (Mathematics) is required. A composite scoring option is available.

- The Scholastic Achievement Test (SAT) combined score of 1550 or higher with no individual section -- Critical Reading, Writing, Mathematics -- score of less than 500.
  - The best section scores from different test sessions may be selected
  - Submit official test scores and a TIMS application cover sheet to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality in an envelope sealed by the test vendor. Scores may also be verified by the Pennsylvania Approved Preparation Programs through TIMS.

- The American College Test (ACT) Plus Writing composite score of 23 accompanied by a combined English/Writing score of 22 and a Math score of 21.
The best section scores from different test sessions may be selected.
Submit official test scores and a TIMS application cover sheet to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality in an envelope sealed by the test vendor. Scores may also be verified by the Pennsylvania Approved Preparation Programs through TIMS.

- Older basic skills tests taken at the time they were active, such as the PPST Reading, Writing, and Mathematics tests taken between September 1, 2000 and December 31, 2012, are accepted.

Additional testing in the content area is required to acquire initial certification/the license to teach in public schools. There are one or more tests for each content area.
For PreK-4, and Special Education PreK-8 there are newly developed tests the PECTs, Pennsylvania Educator Certification Tests [www.pa.nesinc.com](http://www.pa.nesinc.com):
  - PECT PreK-4 is 3 modules (1, 2 & 3)
  - PECT Special Education PreK-8 is 2 modules (1 & 2)
The 4-8 program requires ETS/Praxis for initial certification. All 4-8 candidates complete [http://www.ets.org/praxis/pa](http://www.ets.org/praxis/pa):
  - ETS/Praxis-Pennsylvania Grades 4-8 Core Assessment (4subtexts).
  - ETS/Praxis-Pennsylvania Grades 4-8 Subject Concentration.
  - ETS/Praxis for their 7-12 Content Area.
CLEARANCES:

1. **Child Abuse History Clearance:** All students enrolled in the School of Education are required to have a **Child Abuse History Clearance.** This is accomplished by completing a Child Abuse History Clearance Form. Fee $10.00.
   
   Department of Public Welfare
   P.O. Box 8170
   Harrisburg, PA. 17105-8170
   
   Application is available [online](http://www.compass.state.pa.us/cwis). A copy of the form must be submitted to the School of Education by the beginning of each academic year.

2. **Criminal Record Check:** All students enrolled in the School of Education are required to have a **Criminal Record Check.** This is accomplished by completing a Request for Criminal Record Check form. Fee $10.00.
   
   Forms are available [online](http://www.epatch.state.pa.us). A copy of the form must be submitted to the School of Education before the first day of class.

3. **FBI Fingerprinting Check:** All students in the School of Education completion program are required to submit on **FBI Record.** The registration information is available [online](http://www.pa.cogentid.com). Fee $35.00.

4. **Tb (Tuberculosis Test Validation) Proof:** A copy of a TB test must be delivered to the School of Education at the beginning of each academic year. See reporting form that follows.

   Each of these four documents are valid for only one year from date of issue.

   Also, by the 48 credit mark:
   
   - The student must have a minimum GPA of 3.0
   - The student must have completed at least six semester credits in college level mathematics and at least three semester credits in college level English composition and three credits in American or British Literature.

   Secondary education students must apply to the School of their discipline, as well as the School of Education at the 48 credit mark.

   Recommendation for state certification is predicated upon fulfillment of the academic requirements and upon the following considerations:
   - Physical fitness for teaching
   - Propensity for the teaching profession
   - Professional attitude and performance

   These criteria are continuously monitored. Standings are reviewed by the faculty with respect to these criteria. Students whose standings are not satisfactory will not be admitted to more advanced professional courses.

   If the student reaches the 48 credit mark and has not achieved all of the above requirements he/she cannot continue in the Professional Core coursework toward PA Certification. Students could be dismissed from the School of Education or they could continue in the Educational Studies degree program.

**Pre-Student and Student Teaching**

Approval to pre-student or student teach is not automatically granted upon completion of academic requirements. If weakness or deficiencies are noted in subject matter, knowledge, pedagogy, communications, or interpersonal skills, the Dean may require the student to take corrective action, such as, additional coursework, additional practicum, personal counseling, or pursue another major.
The Privilege of Pre-Student Teaching

The student will be granted the privilege of entering into pre-student teaching only if the following requirements are met:

- Formal acceptance into the School of Education and the relevant certification program(s).
- Have on record official notification of PASSING all Basic Skills exams (while the School of Education respects the student who repeatedly takes the exam, this effort does not replace passing the exam).
- Maintenance of a 3.0 overall GPA.
- Submission of the formal application for pre-student teaching and all necessary documentations to accompany the application prior to the February due date.
- Receive the recommendation of the Teacher Education Committee of the School of Education.
- Receive the recommendation of the Dean of the School of Education.

The Privilege of Student Teaching

- Formal acceptance into the School of Education and the relevant certification program(s).
- Have on record official notification of PASSING all PAPA exams (while the School of Education respects the student who repeatedly takes the exam, this effort does not replace passing the exams).
- Maintenance of a 3.0 overall GPA.
- Submission of the formal application for student teaching and all necessary documentations to accompany the application prior to the February due date.
- Completion of ALL course work prior to the student teaching semester.
- Reception of the recommendation of the Teacher Education Committee of the School of Education.
- Reception of the recommendation of the Dean of the School of Education.
- Successful completion of the pre-student teaching experience with an earned grade of a minimum of a C+.

Removal from a Pre-Student or Student Teaching Placement

The Dean of the School of Education, upon collaboration with relevant faculty and supervisors and recommendation of a hosting school/school district in which a student is placed, may have a student removed from a pre-student or student teaching placement when sufficient evidence indicates that it is not in the best interest of the school or the student to continue. If this occurs, the following consequences will be applied:

- The student will not continue in subsequent pre-student or student teaching placements.
- The student will receive a grade of “F” for the ENTIRE pre-student or student teaching experience.
- If this occurs during pre-student teaching, the student WILL NOT be permitted to move to the student teaching experience.
- The student may be dismissed from the School of Education.

Credit Requirements

Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Students transferring to Gwynedd Mercy University will have all previous course work completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University. The School of Education requires a minimum of fifty (50) credits as a residency requirement for all
students transferring into a bachelor’s degree program.

Transfer credit in the concentration area will be accepted at the discretion of the Dean and credit evaluators. At least 50 percent of the concentration courses must be taken at Gwynedd Mercy University.

**Admission into the Teacher Certification Programs:**

Students seeking admission into the teacher certification programs at Gwynedd Mercy University must submit an application to the School of Education when the following conditions have been achieved. (Secondary education certification candidates submit an application to the School of their discipline and the School of Education):

1. The candidate for the teacher certification program must have attained passing scores on one of the following Basic Skills assessment methods:
   - The Pearson Pre-service Academic Performancer Assessment (PAPA) modules in Reading, Writing and Mathematics.
   - The Core Academic Skills for Educators (CORE) modules in Reading, Writing, and Mathematics.
   - The Scholastic Achievement Test (SAT)
   - The American College Test (ACT)
2. The candidate for the teacher certification program must have completed a minimum of 45 semester credit hours of college level course work.
3. The candidate for teacher certification must have a minimum GPA of 3.0
4. The candidate for teacher certification must have completed at least six semester credits in college level mathematics and at least six semester credits in college level English composition and American or British Literature.

**School Personnel Certification Areas**

Students who complete these programs satisfactorily are eligible for provisional certification for teaching in the public schools of Pennsylvania. The recommendation for these certificates is contingent upon passing the initial PA required Certification tests in PreK-4, Grades 4-8, Special Education, and secondary content areas are available.

Recommendation for state certification is predicated upon fulfillment of the academic requirements and upon the following considerations:

1. Physical fitness for teaching
2. Propensity for the teaching profession
3. Professional attitude and performance

Periodically, with special attention at the end of the sophomore and junior years, standings are reviewed with respect to these criteria. Students whose standings are not satisfactory will not be admitted to more advanced professional courses.

Transfer credits in the concentration area will be accepted at the discretion of the credit evaluators. At least 50 percent of the concentration courses must be taken at Gwynedd Mercy University.

Prior to February 1st of the junior year, a student is required to file an application for pre-student and student teaching in the senior year. Final acceptance into the student teaching program is decided by the Teacher Education Committee and the Dean.
PreK-4 Grades and Special Education Requirements: EDU 100, 104, 216, 223, 224, 226, 227, 228, 229, 309, 314, 315, 316, 351, 414, 415, 460, 4000; SPE 205, 231, 232, 331, 332; plus applicable general education requirements.

Grades 4-8 Mathematics/Science and Special Education Requirements: EDU 111, 240, 372, 373, 374, 350, 4000, 420; SPE 205, 231, 232, 331, 332; plus applicable general education requirements.

Secondary Education
Students can obtain provisional certification for teaching in the public schools of Pennsylvania in the following areas: biology; English; social studies or mathematics. To complete the requirements for certification, the student must major in one of the above named areas and complete at least the following education courses: 3 credits of EDU/PSY 301, PSY 222; EDU 100, 300, 325, 319, 351, 400; SPE 215, 231, 331 under approved supervision. The recommendation for this certificate is contingent upon passing Basic Skills Tests and Praxis II tests for the specific discipline. The admission and retention procedure is the same as that described for elementary education.
The School of Graduate & Professional Studies located in East Norriton, Philadelphia and Bensalem, offers the following degree programs designed specifically for working adults:

**Degrees Offered**
- Associate of Science in Business Administration
- Bachelor of Science in Applied Psychology
- Bachelor of Science in Business Administration: Organizational Management
- Bachelor of Science in Nursing – Completion Program for Registered Nurses

**Dean**, Mary L. Sortino, PsyD  
**Assistant Dean**, Jill Winnington, MBA  
**Faculty:** Raymond Bandlow, PhD; Carol Etlen, PhD; Joseph Coleman, MA., Marianne Kaemmer, EdD and George Colton, EdD

**Director for the Adult Studies Business Program:** Jill Winnington, MBA

All degrees are accelerated, cohort-based programs of the highest educational quality. These are value-centered, highly interactive programs rooted in a progressive application of theory.

Classes meet one evening a week for four hours at our East Norriton, Philadelphia and Bensalem campuses or GPS off-site locations.

**Bachelor of Science in Business Administration**
The core curriculum is a 45 credit hour, 80 week program designed to expand a student's critical thinking skills while providing the student with a solid foundation in business administration principles and their contemporary applications in the workplace. (A minimum of 46 hours of transferable credits is required for admission to the BSBA program.)

**Concentration in Organizational Management Requirements:**
A grade of “C” or better in: ACC 301; BUS 304, 310, 312, 321, 323, 342, 371, 405, 4001.

**Concentration in Health Administration:**
A grade of “C” or better in: ACC 302; BUS 310, 323, 342, 371, 378, 405, 4001; HA 312, 401, 402.

**Associate of Science in Business Administration**
The core curriculum is a 67 credit hour, 114-week program designed to improve a student’s critical thinking skills while providing the student with a solid introduction to business administration principles.

A grade of “C” or better in: ACC 105, 106; BAS 100; BUS 101, 210, 230, 292, 301; ECN 102, 103.

**Program Dismissal Policy**
A grade of “C” or better is required in each course within the major or minor. If a student achieves less than a “C,” the student is permitted to repeat the course once. If the student fails
to receive a “C” or better after repeating the course once, the student, regardless of his/her cumulative grade point average may be dismissed from the program.

**RN to BSN – Completion Program**
The Bachelor of Science in Nursing completion program (RN to BSN) is offered at the School of Graduate & Professional Studies located in Bensalem, East Norriton and Philadelphia.

This is an accelerated, cohort-based program. Classes meet once a week for four hours at the East Norriton campus or GPS off sites. Without sacrificing course work or content, this program is streamlined to accommodate the multi-faceted responsibilities of registered nurses. For more information about the School of Graduate & Professional Studies, call 1-877- GWYNEDD (877-499-6333).

The core curriculum is a 45-credit, 78 week program. A minimum of an associate degree in nursing or equivalent RN diploma is required for admission to the BSN program.

FRANCES M. MAGUIRE SCHOOL OF NURSING and HEALTH PROFESSIONS

Nursing Degrees offered:
Associate of Science in Nursing (Suspended 2015)
Bachelor of Science in Nursing

Health Profession Programs:
Bachelor of Science
   Medical Technology Laboratory Science
   Radiation Therapy
   Radiologic Technology

Bachelor of Health Science
   Radiation Therapy
   Respiratory Care

Associate in Science
   Respiratory Care

Dean: Andrea O. Hollingsworth, Ph.D.
Associate Dean: Barbara Jones, Ph.D.

Medical Laboratory Science: Joy M. Fox, BS, RT(R)(M)(QM)(CT)

Nursing: Mary Brinkman, PhD; Jennifer Brown, MSN; Patricia Brown O'Hara, PhD;
Nicole Butler, MSN; Shannon Carabba, MSN; Nancy Chiarantona, MSN; Susan Cicione, MSN;
Brenda Clapp, MSN; Joanne Erb, PhD; Dioane Gilson, MSN; Catherine Hasson, DNP; Mary Hermann, EdD; Andrea O. Hollingsworth, PhD; Nona Holloway, MSN;
Tami Jakubowski, DNP; Barbara Jones, PhD; Virginia Jones, PhD; Theresa Lewis, MSN;
Katherine Lucatorto, DPN; Karen Loving, MSN; Pamela B. Lynn, MSN; Velia McCabe, MSN;
Kathryn McEvilly, MSN; Ann McGinn, EdD; Jean Michaels, MSN; Dona M. Molyneaux, PhD;
Corrie Pallante, MSN; Jo Marie Peters, MSN; Catherine Razzi, MSN; Sherry Ratajczak, MSN;
Roseann Regan, PhD; Genevieve Rota, MSN; Denise A. Vanacore, PhD; Maria Warnick, MSN

Radiation Therapy: Rose Marie Troutman, MS, RT (T), ARRT, Program Director; Susan
Gallagher, MS, RT (R)(T), ARRT, Clinical Coordinator; Lorraine Quarles, MS, R.T. (T) (ARRT),
Clinical Coordinator; Wayne Pinover, DO, Medical Director.

Radiologic Technology: Joy M. Fox, BS, RT(R)(M)(QM)(CT), Campus Coordinator
Respiratory Care: William F. Galvin, MS, RRT, CPFT, AE-C, FAARC, Program Director; Barbara B. Schuster, MS, RRT, Clinical Coordinator; Ann Cusano, MS, RRT, CPFT, Laboratory Director; Donald D. Peterson, MD, Co-Medical Director.

Nursing Degree Programs:

Associate of Science in Nursing Degree Program (Suspended 2015)

This program is accredited by the National League for Nursing Accrediting Commission, and is approved by the Pennsylvania State Board of Nursing. It requires two academic years of full-time study and is articulated with the bachelor of science degree program, which requires two additional years of full-time study. All ASN students must carry at least 12 credits during the four semesters of the ASN program. Students have an option to stop at the completion of the associate in science degree in nursing program (ASN) and are eligible to take the examination to become a registered nurse (NCLEX-RN). Graduates of this program are prepared as beginning practitioners in nursing to give direct nursing care in supervised settings to clients with nursing problems.

The Accreditation Commission for Education in Nursing is a resource for information concerning tuition, fees and length of nursing programs. Address: 3343 Peachtree Road, NE, Suite 850, Atlanta, GA 30326 Phone: 1-404-975-5000 Website: http://www.acenursing.org

Nursing Computer Lab (Maguire Hall Room 103)


NON ACADEMIC CRITERIA FOR ADMISSION AND RETENTION

Graduates from the School of Nursing must possess the essential knowledge and skills to function in a wide variety of clinical situations, and render a wide spectrum of patient care in a safe and effective manner.

The School of Nursing has specified non-academic criteria which all applicants/students are expected to meet in order to participate in the nursing programs. These criteria include, but are not limited to:

1. The ability to see, hear and touch, smell and distinguish colors.
2. Oral and writing ability with accuracy, clarity and efficiency.
4. The ability to learn, think critically, analyze, assess, solve problems and reach judgments.
5. Emotional stability and the ability to accept responsibility and accountability.
Admission of Licensed Practical Nurses to the A.S.N. Program (Suspected 2015)
Licensed practical nurses (LPN) may receive credit through the life experience process (see academic information) for NUR-111: Concepts of Nursing provided they have fulfilled the following criteria:

1. Have been licensed by examination in the state of Pennsylvania (LPN)
2. Have been accepted into the ASN program in compliance with admission policies for all students who apply for the associate degree nursing program
3. Have met the requirements for those accepted into the nursing program
4. Have met the non-academic criteria for admission and retention
5. Have received a grade of “C” or higher in the following transfer courses:
   - Anatomy & Physiology I and II 8 credits
   - Microbiology 3 credits
   - Nutrition 3 credits

Credit for NUR-111: Concepts of Nursing is contingent on satisfactory performance on a lab practicum to demonstrate proficiency in required nursing skills. In addition, the LPN will be required
- To fulfill the mathematics requirement by satisfactorily passing the math competency examination with a score of 85 or higher.
- To attend specific classes as designated by the faculty on topics not included in the curriculum for licensed practical nurses.

Major Requirements:  NUR 110, 111, 120, 121, 210, 211, 220, 221, 222; NUT 200; BIO 107, 107L, 108, 108L, 121.

General Education Requirements:
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG 101</td>
<td>3</td>
<td>FYE 1000/1001</td>
<td>3</td>
</tr>
<tr>
<td>PHL 2000</td>
<td>3</td>
<td>RS 231</td>
<td>3</td>
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<tr>
<td>PSY 100</td>
<td>3</td>
<td>SOC 2000</td>
<td>3</td>
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<td></td>
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<td>PSY 200</td>
<td>3</td>
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</table>
Bachelor of Science in Nursing
Completion Program for Registered Nurses

The Bachelor of Science in Nursing completion program (RN to BSN) at Gwynedd Mercy University is structured to build upon the Associate of Science in Nursing program as a registered nurse degree completion program and is accredited by the Accreditation Commission for Education in Nursing. Graduates from the BSN Completion Program are prepared as generalists to give direct and indirect nursing care in a variety of health care settings to individuals, families, and groups and have an education based upon which graduate study for specialization in nursing may be built.

The completion program is open to those students who have successfully completed an ASN program or, in the case of diploma school graduates, ASN degree requirements. Applicants must have registered nursing licensure in the State of Pennsylvania or be RN-eligible. Registered nurse licensure must be earned before a student can begin the spring semester of junior nursing courses.

The curriculum integrates a strong liberal arts component, sciences, and nursing courses different from basic nursing. Students can complete this program in four (4) semesters of full-time study beyond the ASN degree, but the student may choose to complete degree requirements as a part-time student. Nursing content can be completed in two semesters and two summer sessions, however, other college degree requirements will require additional time as a part-time student. Portfolio Assessment for selected courses allows the student to earn university nursing credits for nursing practice experience as a substitute for requiring nursing courses.

Students are required to have a grade of “C” or better (“C-“ grade is not acceptable) in each nursing course for advancement to subsequent courses. Most nursing courses are sequential. Therefore, it is important for the student to have faculty advisement while in the program. A grade of “C” or higher (“C-“ grade is not acceptable) is required for Advanced Physiology I and II. Students who have a grade lower than “C” in Advanced Physiology may advance in nursing but must have a grade of “C” or higher to be eligible for the BSN degree.

Requirements for the ASN degree needed for acceptance in the BSN Completion Program may be met by challenging courses, by taking CLEP, teacher-made and/or Excelsior College exams or by taking the required course(s). Diploma school graduates must complete all ASN requirements before admission is granted to the BSN Program.

ASN graduates whose transfer credits do not satisfy Gwynedd Mercy University’s general education requirements must satisfy these deficiencies before graduation from the BSN program. Forty-five (45) credits must be earned at Gwynedd Mercy University. The Accreditation Commission for Education in Nursing is a resource for information concerning tuition, fees and length of nursing programs.

Address: 3343 Peachtree Road, NE, Suite 850, Atlanta, GA 30326
Phone: 1-404-975-5000
Website: www.acenursing.org
Admission Requirements for the BSN Completion Program for Registered Nurses:
1. Completion of an associate in science in nursing degree program or its equivalent (for diploma school graduates).
2. Completed application form and registration fee.
3. Official college transcripts (with college seal) of completed nursing program and all colleges attended.
4. Evidence of licensure as a registered nurse in Pennsylvania (or before beginning spring semester junior year if a new ASN Graduate).
5. Approval by the Admissions Committee**
   **Students should make application to the BSN completion program as soon as possible, but are REQUIRED TO DO SO once they have earned nine (9) credits.
6. Graduation from the Gwynedd Mercy University ASN program allows the student to move into the BSN completion program.

Candidates accepted for the BSN Completion Program must have documented proof of the following additional requirements prior to clinical courses.

1. **Certificate of Health** from a nurse practitioner or a family physician is necessary. Health forms will be distributed from the Nursing Office after deposit is received. Completed health forms are submitted to the Campus Health Office before classes begin in the fall. Students without completed health forms will not be permitted in any health agency.
2. **Cardiopulmonary Resuscitation (CPR) Certification** or re-certification is required before beginning clinical practice experiences in any health care facility. Copies must be submitted to the nursing office in Maguire Hall to be placed in the student’s file.
3. **Health Insurance Coverage:** Students must carry health insurance while in the nursing program. This health insurance can be obtained through the University if the student does not have personnel coverage. A copy of the health insurance must be submitted to the School of Nursing Office by the beginning of the junior year.
4. **Liability Insurance:** Students are required to carry liability insurance while in the nursing program. Liability coverage must be submitted to the nursing office for the student’s file before the first day of class.
5. **Child Abuse History Clearance:** All students enrolled in the School of Nursing are required to have a Child Abuse History Clearance. This is accomplished by completing a Child Abuse History Clearance Form.
   Department of Public Welfare
   P.O. Box 8170
   Harrisburg, PA. 17105-8170
   Forms are available online at [www.dpw.state.pa.us](http://www.dpw.state.pa.us). A copy of the form must be submitted to the School of Nursing Office by the beginning of the junior year.
6. **Criminal Record Check:** All students enrolled in the School of Nursing are required to have a Criminal Record Check. This is accomplished by completing a Request for Criminal Record Check form.
   Forms are available online at: [www.epatch.state.pa.us](http://www.epatch.state.pa.us). A copy of the form must be submitted to the School Nursing office before the first day of class. An FBI check may be required for some clinical experiences.
7. **FBI Fingerprinting Check:** All students in the BSN completion program are required to submit an FBI Record Check indicating “No Record.” Any changes in the background check must be reported to the School of Nursing & Health Professions.
8. **Drug Screening**: All students must present yearly results from drug screening to participate in clinical experiences. Information on drug screening requirements is given in the Nursing Student Guidebook. Students are responsible for the cost of the test.

9. **Yearly PPD**: All students must present yearly results from a PPD in order to participate in clinical experiences.

10. **Yearly flu vaccine**: Due when available with a deadline of October 31, 2015.

11. **Non-Academic Criteria** All students in the bachelor of science in nursing program must meet the School of Nursing non-academic criteria for admission and for retention in the nursing program.

**Credit Requirements**
Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Students transferring to Gwynedd Mercy University will have all previous course work completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University. The School of Nursing requires a minimum of forty-five (45) credits as a residency requirement for all students transferring into the bachelor's degree completion program.

**Program Planning**
The BSN completion program requires a minimum of four (4) semesters of study beyond the ASN degree. Students have an option to attend either day or evening classes depending on work schedules. The nursing major can be finished in two (2) semesters and two (2) summer sessions in one calendar year (42 weeks of class time). Clinical laboratory experiences are scheduled for one day per week or for those with at least one (1) year of nursing practice experience, a flexible clinical option may be selected.

**Summer Session BSN Completion Nursing Courses**
Students may elect to finish the nursing major in two summer sessions. Only senior level courses are offered. An option for nursing electives is limited. To be eligible for the Summer Sessions, the student must have completed all other required courses.

**Major Requirements:**
NUR 311, 321, 322, 323, 412, 4000 and 430 and a nursing elective (NUR 406, 409, 415, 416, 421, 437, 438); BIO 317, 318; ECN 101; PSY 111.

Because this program is built on the premise that content impacts on practice, four nursing courses have a clinical component. Clinical experiences take place in a wide variety of settings with an emphasis on places where people live, work, play, shop, learn, or otherwise congregate. Students log their clinical experiences in a journal to document time and experiences. Some experiences are planned with an instructor; other options include independent assignments.

Students with at least one year of fulltime nursing practice experiences have a “flexible clinical option.” Candidates for the BSN program have a Portfolio Assessment option, which allows the student to earn a maximum of 12 nursing credits.

NUR 322 - Health Assessment II should be taken as a prerequisite or concurrent with nursing courses in the first semester of the junior year. BIO 317/318 - Advanced Physiology I and II and ECN 101 - Economic Problems should be completed prior to or during the junior year. PSY 111 -Statistics is required before beginning NUR 412 - Research Processes in Nursing Practice.
The majority of students enroll in two (2) nursing courses per semester in the following sequence:

NUR 311 and NUR 322 in the first semester of the junior year.
NUR 321 and NUR 323 in the second semester of the junior year.
NUR 412 and NUR 430 in the first semester of the senior year.
NUR 4000 and a Nursing Elective in the second semester of the senior year.

**Part-time nursing sequence for students taking one course at a time**
For students who are unable to carry two (2) nursing courses, there is an option to take one (1) course per semester; however, students must be aware that all nursing courses are not offered each semester; therefore, time to complete the BSN degree will be prolonged and courses must be sequenced appropriately. Students are strongly advised to seek guidance for course planning when taking the nursing major.

Sequence of nursing courses for part-time students:

<table>
<thead>
<tr>
<th>Pre/co-requisite</th>
<th>Fall semester</th>
<th>Spring semester</th>
<th>Fall semester</th>
<th>Spring semester</th>
<th>Fall semester</th>
<th>Spring semester</th>
<th>Fall semester</th>
<th>Spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN 101 – Economics Problems</td>
<td></td>
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<tr>
<td>PSY 111 – Statistics</td>
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</table>

**Additional Requirements**
In addition to the nursing requirements, the following general education and support courses are required for the BSN completion degree. The BSN completion degree also includes those general education and support courses required at the ASN level.

<table>
<thead>
<tr>
<th>Skills for Exploring</th>
<th>6 credits at the ASN level</th>
<th>6 credits at the BSN level</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exploring the Spiritual World</td>
<td>6 credits at the ASN level</td>
<td>3 credits at the ASN level</td>
<td></td>
</tr>
<tr>
<td>Exploring Society &amp; Global Diversity</td>
<td>3 credits at the BSN level</td>
<td>12 credits at the ASN level</td>
<td></td>
</tr>
<tr>
<td>Exploring Natural World, Mathematics and Technology</td>
<td>9 credits at the BSN level</td>
<td>18 credits at the ASN level</td>
<td></td>
</tr>
<tr>
<td>Exploring the Arts &amp; Imagination</td>
<td>12 credits at the ASN level</td>
<td>9 credits at the BSN level</td>
<td></td>
</tr>
<tr>
<td>Open Elective (BSN level)</td>
<td>3 credits at the BSN level</td>
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<td></td>
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</tbody>
</table>

1 credit of content is equal to 1 clock hour
1 credit of lab (on campus or health agency experience) is equal to 3 clock hours
BSN COMPLETION PROGRAM –
SUGGESTED PROGRAM OF STUDIES FOR A FULL-TIME STUDENT:

<table>
<thead>
<tr>
<th>JUNIOR YEAR - FALL SEMESTER</th>
<th>CREDITS 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 322 Health Assessment II</td>
<td>3</td>
</tr>
<tr>
<td>NUR 311 Comm. Health Nursing: Individual and Family</td>
<td>4</td>
</tr>
<tr>
<td>BIO 317 Advanced Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>ENG 201 Arts and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>ECN 101 Economic Problems</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>JUNIOR YEAR - SPRING SEMESTER</th>
<th>CREDITS 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 321 Community Health Nursing: Community as a Client</td>
<td>4</td>
</tr>
<tr>
<td>NUR 323 Professional Issues in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>BIO 318 Advances Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>PSY 111 Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ENG Elective</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>SENIOR YEAR – FALL SEMESTER</th>
<th>CREDITS 13</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 430 Genomics in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NUR 412 Research Processes in Nursing Practice</td>
<td>4</td>
</tr>
<tr>
<td>HIS 2000 Conflict and Consensus in History</td>
<td>3</td>
</tr>
<tr>
<td>RS 2000 Encountering Sacred Writings</td>
<td>3</td>
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</table>

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<thead>
<tr>
<th>SENIOR YEAR -- SPRING SEMESTER</th>
<th>CREDITS 13-14</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 400 Leadership and Management in Professional Nursing</td>
<td>4 3-4</td>
</tr>
<tr>
<td>NUR Nursing Elective</td>
<td>3</td>
</tr>
<tr>
<td>ENG Elective</td>
<td>3</td>
</tr>
<tr>
<td>Open Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL CREDITS FOR THE BSN DEGREE  126 CREDITS

NURSING ELECTIVES:

| NUR 406 Selected Health Problems of Women | 3          |
| NUR 409 Selected Health Problems of Children/Adol | 3          |
| NUR 415 Selected Health Problems of Women and Children | 3          |
| NUR 416 Healthy Aging | 3          |
| NUR 421 Nursing Care of the Critically Ill Patient | 4          |
| NUR 437 Computer Technology | 3          |
| NUR 438 Peri-operative Nursing (Limited to 10 RN students) | 4          |

The nursing electives may be offered on a rotating basis.
BSN Completion with MSN OPTION (Accelerated MSN):
The BSN completion program with an MSN Option at Gwynedd Mercy University is a specially
designed option to allow the student to complete a bachelor degree in nursing with graduate
credits applicable to the MSN program at Gwynedd Mercy University. The BSN student can
select six (6) graduate credits that can be applied to the MSN program. An additional three (3)
graduate credit course may be taken with MSN faculty approval to be used as an elective for the
MSN program. This additional credit is not applicable to the BSN program for course substitution.

The MSN option is open to all BSN students with a GPA of 3.0. Applicants must have
registered nurse licensure in the State of Pennsylvania.

NUR 610 - Research Methodology is substituted for NUR 412 in the first semester of the senior
year. pre/corequisite for NUR 610 is NUR 530 – Theoretical Foundations of Nursing.

Nursing Courses required for the BSN with an MSN option  (accelerated MSN option)
NUR  311 Community Health Nursing: Individual and Family  4 credits
NUR 321 Community Health Nursing: Community as Client  4 credits
NUR 322 Health Assessment II  3 credits
NUR 323 Professional Issues in Nursing  3 credits
NUR 430 Genomics in Nursing  3 credits
NUR 4000 Leadership & Management in Prof. Nursing  4 credits
NUR 530 Theoretical Foundations of Nursing*  3 credits
NUR 610 Research Methodology  3 credits

After satisfactory completion of the BSN program requirements, including substituted graduate
courses, the Bachelor of Science in Nursing degree is awarded.

Bachelor of Science in Nursing

The Bachelor of Science in Nursing program (BSN) is a four year program that is structured to provide
a strong foundation in the liberal arts and sciences and professional nursing practice. Graduates
from the BSN program are prepared as generalists to give direct and indirect nursing care in a variety
of health care settings to individuals, families and groups. Students acquire requisite knowledge,
attitudes and skills to contribute to the health care team in a variety of nursing roles such as caregiver,
teacher, advocate and leader. In addition, students obtain an education based upon which graduate
study for specialization in nursing may be built.

Emphasis for the first two years of the BSN program involves acquiring a foundational knowledge in
the liberal arts and sciences and some beginning nursing courses. In junior and senior years, the
curriculum is heavily concentrated with a variety of nursing theory and clinical courses and selected
liberal arts and science courses.

ADMISSION PROCEDURE FOR STUDENTS APPLYING FOR THE BSN PROGRAM:

1. Complete an application form and pay registration fee. (See Admission section)
2. Submit an official high school transcript of credits showing 16 units
   in prescribed and elective subjects. This should include: chemistry, biology and three units
   in mathematics (algebra I, algebra II and geometry).
3. Be in the top third of high school class.
4. Complete the Scholastic Aptitude Tests of the College Entrance
   Board (SATs) or American College Testing (ACTs). Students who have been graduated three
(3) years or more may have this requirement waived.
5. Submit a written letter of recommendation concerning character and promise as a student in
nursing from the principal, a teacher, or a guidance counselor from your high school/college.
6. Evidence that foreign applicants have received a minimum score of 525 on the TOEFL
examination.
7. Refer to College Placement Program for College English and mathematics. Students must
achieve an assessment level 3 in Math or must take MTH 002 during the summer prior to the
Fall semester.

A student who withdrew from the nursing program in good standing and wishes to resume, must
REPEAT ALL NURSING COURSES if the lapse of time has been more than two (2) years.

Any transfer applicant to the nursing program who has had science courses that are five (5) years or
older prior to beginning the nursing courses is required to take Excelsior examinations (anatomy and
physiology and/or microbiology) or repeat the science courses to verify that the knowledge is current.
Passing score of 50 is required by the science division for each exam. Excelsior science
examinations are 3 credits each. Additional science credits may be needed to meet the curriculum
requirements. If a student fails any of these Excelsior exams, the course(s) must be taken. All
required science courses must have a “hands on” clinical lab experience.

The Professional Nursing Law permits the State Board of Nursing to consider the “moral character of
any license candidate.” The applicant who is applying to the nursing program should be aware that
the State Board of Nursing will not issue a license or certificate to an applicant who has been
convicted of any felonious act. Matriculation into the nursing courses is conditional pending receipt
and evaluation of a PA Criminal Record Check to determine if there is any conviction which may bar
the student from the nursing program.

A PA Child Abuse History Clearance is required to determine if there is any conviction/charge which
may bar the student from the nursing program. This evaluation is necessary in order to participate
in experiences which include contact with children. This requirement is mandated by the
Commonwealth of Pennsylvania per 24 P.S. 1-111 of the Pennsylvania Public School Code and 23
Pennsylvania C.S.A. 6355 of the Pennsylvania Child Protection Services.

NON ACADEMIC CRITERIA FOR ADMISSION AND RETENTION
Graduates from the Frances M. Maguire School of Nursing and Health Professions must possess the
essential knowledge and skills to function in a wide variety of clinical situations, and render a wide
spectrum of patient care in a safe and effective manner.

The School of Nursing and Health Professions has specified non-academic criteria which all
applicants/students are expected to meet in order to participate in the nursing programs. These
criteria include, but are not limited to:

1. The ability to see, hear and touch, smell and distinguish colors.
2. Oral and writing ability with accuracy, clarity and efficiency.
4. The ability to learn, think critically, analyze, assess, solve problems and reach judgments.
5. Emotional stability and the ability to accept responsibility and accountability.
REQUIREMENTS FOR THOSE ACCEPTED INTO THE BSN PROGRAM:
Upon acceptance into the BSN program, a certificate of health and health insurance coverage is required. The following documents are due on entrance in the sophomore year of the program:

1. **Certificate of Health:**
   A certificate of health from a Nurse Practitioner or a family physician is necessary. Nursing Health Forms can be accessed online. Completed health forms are submitted to the Frances M. Maguire School of Nursing and Health Professions upon entrance into sophomore nursing courses. Students without completed health forms will not be permitted in any health care agency. Titer levels for protection from contagious diseases are required. Yearly tuberculosis screening, yearly drug screening and yearly flu vaccine are required.

2. **Health Insurance Coverage**
   Students must carry health insurance while in the nursing program. This health insurance can be obtained through the University if the student does not have personal coverage. A copy of the health insurance must be submitted to the Frances M. Maguire School of Nursing and Health Professions office by the beginning of the freshmen year.

3. **Math Competency Examination:**
   Successful completion of a math competency examination at 85% is required during the second semester of the sophomore year nursing program. Three opportunities will be afforded to the student to take this math examination during the spring semester. Failure to achieve a score of 85 or better on the math examinations may result in dismissal from the Frances M. Maguire School of Nursing and Health Professions. Math competency will be monitored throughout the program and specified attainment of benchmark requirements are detailed in the syllabi.

4. **Cardiopulmonary Resuscitation (CPR) Certification:**
   Students must be certified in CPR before beginning any clinical experience in a health care agency. All students are required to take the American Heart Association Health Care Provider CPR. Copies of certification or re-certification must be submitted to the administration assistant in the nursing office to be placed in student’s file. Biannual re-certification is required. www.amhrt.org

5. **Liability Insurance:**
   All students enrolled in the School of Nursing are required to carry liability insurance through the University. A fee for this insurance will be charged to the student’s account.

6. **Child Abuse History Clearance:**
   (Matriculation conditional pending receipt of clearance)
   All students enrolled in the Frances M. Maguire School of Nursing and Health Professions are required to have a Child Abuse History Clearance. This is accomplished by completing a Child Abuse History Clearance Form obtained through the BSN community portal. The form is to be mailed with a ten dollar ($10.00) money order (no cash or personal checks). Forms are available online at: www.dpw.state.pa.us

7. **Criminal Record Check:**
   (Matriculation conditional pending receipt of negative criminal record check)
   All students enrolled in the School of Nursing are required to have a Criminal Record Check indicating no felonies or misdemeanors. This is accomplished by completing a Request for Criminal Record Check form obtained from the BSN community portal. Application is available online at: www.criminalbackgroundrecords.com.

8. **FBI Fingerprinting Check:**
   All students in the BSN programs of the Frances M. Maguire School of Nursing and Health Professions are required to submit an FBI Record check indicating “NO RECORD”. Any changes to your background check must be reported to the School of Nursing and Health Professions. If a student fails to do so, they will be dismissed from the School of Nursing and Health Professions. Copies of the required forms must be submitted to the Frances M. Maguire School of Nursing and Health Professions office by August 1st of sophomore year.

9. **Drug Screening:**
   All students must present yearly results from urine drug screening to participate in clinical
experiences. Information on drug screening requirements is given with orientation materials. Students are responsible for the cost of the test.

10. Tuberculosis screening
All students are required to have medical clearance related to tuberculosis screening. See Health Form for specifics. Students are responsible for the cost of the test.

12. Yearly Flu Vaccine
Due when available – with the deadline of October 31st.

Students are required to provide their own transportation to and from the health care agencies for clinical experiences.

**Academic Progression for the BSN Program**
Grades of “C” or higher (“C-“ is not acceptable) are required in all nursing and science courses. For advancement to the sophomore year, a 2.0 cumulative average is required. A student may achieve less than a “C” (“C-“ is not acceptable) in only one nursing course. He/she may repeat the course once and cannot progress in the sequential nursing courses until its successful completion with a “C” or higher grade. Students may be part-time while repeating the course but are required to revert to full-time status during subsequent semesters. If a student achieves less than a “C” grade (“C-“ is not acceptable) in any two nursing courses, he/she will be dismissed from the program. Refer to Nursing Student Guide Book for further detail for academic progression in nursing courses.

**ACCEPTABLE ACADEMIC ACHIEVEMENT IN SUPPORT COURSES IN NURSING**
Grades of “C” or higher (“C minus” is not acceptable) are required in Anatomy and Physiology I and II, Lecture and Laboratory, and Nutrition 200, Microbiology for Health Services, Chemistry for Health Professions I and II.

1. A student who fails (F) Anatomy and Physiology I lecture or Chemistry for Health Professions in the first semester may not advance to the 2nd semester of Anatomy and Physiology II or the 2nd semester of Chemistry until a passing grade of “C” or higher has been obtained in the failed science course.

2. A student who receives a grade of (C- to D-) in either lecture or lab in the science course at the end of the first semester may continue with the second semester required courses. The science course in which the student was unsuccessful must be repeated and the student must achieve a grade of “C” or higher in both lecture and laboratory before a student can advance to the Junior nursing courses.
NURSING COURSES ARE SEQUENTIAL

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>First Semester</th>
<th>Second Semester</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>First Semester</strong></td>
<td><strong>Second Semester</strong></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>FYE 1000</td>
<td>First Year Experience</td>
<td>First Year Experience Service</td>
<td>15 credits</td>
</tr>
<tr>
<td>ENG 101</td>
<td>College English</td>
<td>Philosophy Elective</td>
<td>2 credits</td>
</tr>
<tr>
<td>SOC 100 or SOC 2000</td>
<td>Sociology or Society and Global Diversity</td>
<td>Human Development for Nursing</td>
<td>3 credits</td>
</tr>
<tr>
<td>CHM 115/115L</td>
<td>Chemistry for Health Professions I with lab</td>
<td>Chemistry for Health Professions II with lab</td>
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<tr>
<td>MTH 103</td>
<td>Fundamentals of Math</td>
<td>Signature Seminar</td>
<td>3 credits</td>
</tr>
<tr>
<td></td>
<td>2 credits</td>
<td>3 credits</td>
<td>17 credits</td>
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<table>
<thead>
<tr>
<th>Sophomore Year</th>
<th>First Semester</th>
<th>Second Semester</th>
<th>Credits</th>
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</thead>
<tbody>
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<td></td>
<td><strong>First Semester</strong></td>
<td><strong>Second Semester</strong></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>BIO 121</td>
<td>Microbiology with lab</td>
<td>Fundamentals of Nursing Practice with lab</td>
<td>17 credits</td>
</tr>
<tr>
<td>BIO 107/107L</td>
<td>Anatomy and Physiology I with lab</td>
<td>Health Assessment in Nursing w/lab</td>
<td>3 credits</td>
</tr>
<tr>
<td>NUT 200</td>
<td>Principles of Nutrition</td>
<td>Evidence Based Practice in Nursing</td>
<td>4 credits</td>
</tr>
<tr>
<td>ENG</td>
<td>English elective</td>
<td>Anatomy &amp; Physiology II w/lab</td>
<td>3 credits</td>
</tr>
<tr>
<td>NUR 208</td>
<td>Introduction to Professional Nursing</td>
<td>LLFA elective (ENG, MUS, ART or Language)</td>
<td>4 credits</td>
</tr>
<tr>
<td>HIS</td>
<td>History elective</td>
<td>1 credit</td>
<td>3 credits</td>
</tr>
<tr>
<td></td>
<td>3 credits</td>
<td>4 credits</td>
<td>16 credits</td>
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<table>
<thead>
<tr>
<th>Junior Year</th>
<th>First Semester</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td><strong>First Semester</strong></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td>NUR 314</td>
<td>Pharmacology</td>
<td>2 credits</td>
</tr>
<tr>
<td>NUR 307</td>
<td>Nursing Care of Adults w/clinical</td>
<td>6 credits</td>
</tr>
<tr>
<td>NUR 315</td>
<td>Pathophysiology</td>
<td>3 credits</td>
</tr>
<tr>
<td>NUR 316</td>
<td>Nursing Care of Clients with Alternations in Behavioral Health w/clinical</td>
<td>4 credits</td>
</tr>
<tr>
<td>SEM</td>
<td>Signature Seminar</td>
<td>3 credits</td>
</tr>
<tr>
<td></td>
<td>2 credits</td>
<td>6 credits</td>
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</table>
### Junior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NUR 317</td>
<td>Nursing Care of Women, Children, and Families w/clinical</td>
<td>5</td>
</tr>
<tr>
<td>NUR 319</td>
<td>Nursing Care of Adults with Complex Health Care Problems w/clinical</td>
<td>5</td>
</tr>
<tr>
<td>NUR 313</td>
<td>Contemporary Issues in Professional Nursing</td>
<td>2</td>
</tr>
<tr>
<td>RS 231</td>
<td>Morality and Contemporary Health Care</td>
<td>3</td>
</tr>
<tr>
<td>PSY 111</td>
<td>Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

### Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 413</td>
<td>The Older Adult</td>
<td>2</td>
</tr>
<tr>
<td>NUR 417</td>
<td>Genomics in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NUR 422</td>
<td>Health and Illness in the Community w/clinical</td>
<td>6</td>
</tr>
<tr>
<td>RS or PHL</td>
<td>Religious Studies or Philosophy elective</td>
<td>3</td>
</tr>
<tr>
<td>NUR 431</td>
<td>Nursing Research</td>
<td>3</td>
</tr>
</tbody>
</table>

### Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 4001</td>
<td>Leadership and Management in Professional Nursing – Capstone</td>
<td>3</td>
</tr>
<tr>
<td>NUR 419</td>
<td>Synthesis of Learning for Nursing Practice w/clinical</td>
<td>6</td>
</tr>
<tr>
<td>NUR 423</td>
<td>Global Health and Health Policy</td>
<td>2</td>
</tr>
<tr>
<td>NUR</td>
<td>Nursing Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total credits for the BSN degree = 132**

**Outcome Assessment:**

- Periodic assessment and testing is done throughout the BSN program of studies. See Student Guide Book for specifics.
- All students in the BSN program are required to take a designated NCLEX-RN diagnostic test prior to graduation. If a score predictive of success on NCLEX-RN is not achieved, the student will be required to repeat the test. The application for an RN license will not be sent by the University until the required score is achieved.
**Accelerated BSN (ABSN) Program:**
Another program option for students holding a previous Bachelor’s degree in a field other than nursing is available. This is the Accelerated BSN (ABSN) Program for second degree students and is a full-time program that can be completed in 15 months. There are three opportunities throughout the year to begin this program: January, May, and August. The program is a 4-semester continuous 15-month program.


The course sequence is as follows:

<table>
<thead>
<tr>
<th>First Semester – 19 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NUR 208</strong></td>
</tr>
<tr>
<td><strong>NUR 209</strong></td>
</tr>
<tr>
<td><strong>NUR 212</strong></td>
</tr>
<tr>
<td><strong>NUR 213</strong></td>
</tr>
<tr>
<td><strong>NUR 307</strong></td>
</tr>
<tr>
<td><strong>NUR 315</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Semester – 18 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NUR 314</strong></td>
</tr>
<tr>
<td><strong>NUR 317</strong></td>
</tr>
<tr>
<td><strong>NUR 319</strong></td>
</tr>
<tr>
<td><strong>NUR 313</strong></td>
</tr>
<tr>
<td><strong>NUR 316</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Third Semester – 17 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NUR 413</strong></td>
</tr>
<tr>
<td><strong>NUR 417</strong></td>
</tr>
<tr>
<td><strong>NUR 422</strong></td>
</tr>
<tr>
<td><strong>NUR 431</strong></td>
</tr>
<tr>
<td><strong>RS 231</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fourth Semester – 14 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NUR 4001</strong></td>
</tr>
<tr>
<td><strong>NUR 419</strong></td>
</tr>
<tr>
<td><strong>NUR 423</strong></td>
</tr>
<tr>
<td><strong>NUR elective</strong></td>
</tr>
</tbody>
</table>
BSN Weekend Program:
A second additional option is the BSN Weekend Program. This option is completed on the weekends year round including Friday evenings over three years on the Gwynedd Valley campus. Required pre-requisite courses for this Program option are: Chemistry 115/115 L, Chemistry 116/116L, Biology 107/107L, Biology 108/108L, Biology 121, Principles of Nutrition 200, Psychology 111 Statistics, Developmental Psychology 200.

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>10 credits</th>
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<tbody>
<tr>
<td>NUR 208</td>
<td>Introduction to Professional Nursing</td>
</tr>
<tr>
<td>NUR 209</td>
<td>Fundamentals of Nursing Practice</td>
</tr>
<tr>
<td>NUR 212</td>
<td>Health Assessment in Nursing</td>
</tr>
<tr>
<td>NUR 213</td>
<td>Evidence-Based Practice in Nursing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Semester</th>
<th>11 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 314</td>
<td>Pharmacology</td>
</tr>
<tr>
<td>NUR 307</td>
<td>Nursing Care of Adults</td>
</tr>
<tr>
<td>NUR 315</td>
<td>Pathophysiology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer Semester</th>
<th>5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 313</td>
<td>Contemporary Issues in Professional Nursing (Online)</td>
</tr>
<tr>
<td>RS 231</td>
<td>Morality and Contemporary Health</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 316</td>
<td>Nursing Care of Clients w/ Alterations in Behavior Hlth</td>
</tr>
<tr>
<td>NUR 317</td>
<td>Nursing Care of Women, Children and Families</td>
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</table>

<table>
<thead>
<tr>
<th>Spring Semester 10 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 319</td>
</tr>
<tr>
<td>NUR 417</td>
</tr>
<tr>
<td>NUR 423</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer Semester</th>
<th>5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 413</td>
<td>The Older Adult (online)</td>
</tr>
<tr>
<td></td>
<td>Nursing Elective (online/hybrid)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 422</td>
<td>Health and Illness in the Community</td>
</tr>
<tr>
<td>NUR 431</td>
<td>Nursing Research</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Semester</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 4001</td>
<td>Leadership &amp; Management in Professional Nursing-Capstone</td>
</tr>
<tr>
<td>NUR 419</td>
<td>Synthesis of Learning for Nursing Practice</td>
</tr>
</tbody>
</table>
Admission of Licensed Practical Nurses to the BSN Program

Licensed practical nurses (LPN) may receive credit through the life experience process (see academic information) for NUR 209 Fundamentals of Nursing Practice provided they have fulfilled the following criteria:

1. Have been licensed by examination in the state of Pennsylvania (LPN)
2. Have been accepted into the BSN program in compliance with admission policies for all students who apply for the BSN degree nursing program
3. Have met the requirements for those accepted into the nursing program
4. Have met the non-academic criteria for admission and retention
5. Have received a grade of “C” or higher in the following transfer courses:
   - Anatomy & Physiology I and II 8 credits
   - Microbiology 3 credits
   - Nutrition 3 credits
   - Chemistry 115 & 116 8 credits

Credit for NUR 209 Fundamentals of Nursing Practice is contingent on satisfactory performance on a lab practicum to demonstrate proficiency in required nursing skills. In addition, the LPN will be required

- To fulfill the mathematics requirement by satisfactorily passing the math competency examination with a score of 85 or higher.
- To attend specific classes as designated by the faculty on topics not included in the curriculum for licensed practical nurses.
- To complete NUR 208 Introduction to Professional Nursing.

**Major Requirements:** NUT 200; BIO 107, 107L, 108, 108L, 121, CHM 115/115L, CHM 116/116L, MTH 103

**Other General Education Requirements:** total of 67 credits

<table>
<thead>
<tr>
<th>ENG 101</th>
<th>3 credits</th>
<th>FYE 1000/1001</th>
<th>3 credits</th>
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</thead>
<tbody>
<tr>
<td>PHL Elective</td>
<td>3 credits</td>
<td>RS 231</td>
<td>3 credits</td>
</tr>
<tr>
<td>PSY 202</td>
<td>3 credits</td>
<td>SOC 100</td>
<td>3 credits</td>
</tr>
<tr>
<td>HIS</td>
<td>3 credits</td>
<td></td>
<td>3 credits</td>
</tr>
<tr>
<td>ENG Elective</td>
<td>3 credits</td>
<td></td>
<td>3 credits</td>
</tr>
<tr>
<td>LLFA</td>
<td>6 credits</td>
<td></td>
<td>3 credits</td>
</tr>
<tr>
<td>RS/PHL Elective</td>
<td>3 credits</td>
<td></td>
<td>3 credits</td>
</tr>
<tr>
<td>PSY 111</td>
<td>3 credits</td>
<td></td>
<td>3 credits</td>
</tr>
<tr>
<td>SEM</td>
<td>6 credits</td>
<td></td>
<td>3 credits</td>
</tr>
</tbody>
</table>
Health Profession Programs

Gwynedd Mercy University/Thomas Jefferson University
Gwynedd Mercy University has an agreement with the Thomas Jefferson University College of Health Professions, which provides students additional options for study to obtain a bachelor degree in one of the Health Professions.

Bioscience Technologies
Students interested in a degree in Bioscience Technologies may take pre-requisite courses and apply to transfer to Thomas Jefferson University to obtain a degree in Biotechnology/Applied Molecular Technologies, Cytotechnology/Cell Sciences or Medical Technology Laboratory Science.

Biotechnologists work with RNA, DNA and proteins in academic research laboratories, pharmaceutical industry, forensic DNA testing laboratories or molecular analysis. Cytotechnologists use microscopy to evaluate specimens, locate and interpret the presence or absence of cancer cells, precancerous changes, infections or inflammatory patterns. Specimens can be obtained from any organ of the body. Cytotechnologists are the health professionals who read the gynecologic specimens called “Pap” smears. Medical Laboratory Scientists perform a wide range of diagnostic testing in various types of laboratories.

Students interested in transferring to the Bioscience Technologies at Thomas Jefferson University College of Health Professions will follow the curriculum of the Medical Laboratory Science program. They will work with the Thomas Jefferson University Transfer Coordinator, as well as their academic advisor, to complete all prerequisite courses and paperwork to make the transfer. The bachelor degree will be awarded by Thomas Jefferson University.

Admission to Thomas Jefferson University College of Health Professions is competitive and admission is not guaranteed.

Radiologic Sciences
Students interested in a degree in the Radiologic Sciences may take prerequisite courses and apply to transfer to Thomas Jefferson University to obtain a degree in Radiologic Sciences in the areas of radiologic technology, nuclear medicine, general sonography (ultrasound), computed tomography (CT), magnetic resonance Imaging (MRI) and other imaging modalities.

Students interested in transferring to the Radiologic Sciences at Thomas Jefferson University College of Health Professions will follow the curriculum of the Radiologic Technology program as well as additional courses required as prerequisites. They will work with the Thomas Jefferson Transfer Coordinator, as well as their academic advisor, to complete all prerequisite courses and paperwork to make the transfer. The bachelor degree will be awarded by Thomas Jefferson University. Admission to Thomas Jefferson University College of Health Professions is competitive and admission is not guaranteed.

Academic Standards
Without exception, students must have a cumulative grade point average of 2.00 on a 4.00 scale for all coursework completed at Gwynedd Mercy University. Some programs have established a minimum grade point average higher than 2.00 on a 4.00 scale. Some programs also use a component of the overall grade point average, such as math/science grade point average. See specific grade point average information for each program in the handbook for that program.
All students in health programs must maintain a grade of C or better in all concentration courses and natural science requirements. (C- is not acceptable). The program specific policy on repeating a course in which a student has earned below a “C” grade is outlined in the student handbook for that program.

**Health Information Management Computer Lab - (Keiss Hall Room 102)**
The laboratory for health information management majors holds 16 pentium-4 workstations with access to the Internet on a Windows XP network. These systems support Office 2003, Stedman's Medical Dictionary 5.0, Softmed for Windows, Bodyworks, Impath Cancer Registry 6(ICR), 3M HIM and MRS ROADS 6 and AHIMA's Virtual Lab. The room is equipped with a remote controlled projection system and Smart Board System, CD/DVD Combo, zip drive and shared LaserJet printer.

**Technical Standards for Admission and Retention**
A degree in one of the health sciences attests to the mastery of knowledge and skills. It follows from this that graduates of the health programs must possess the essential knowledge and skills to function in a broad variety of clinical situations, and render a wide spectrum of patient care in a safe and effective manner.

The Health Professions faculty has specified nonacademic criteria, Technical Standards, which all applicants/students are expected to meet in order to participate in the health programs. These criteria include the following five areas: 1. observation; 2. communications; 3. motor function; 4. intellectual-conceptual, integrative, and quantitative abilities; and 5. behavioral and social attributes.

**Professional Conduct**
Students are responsible for exhibiting conduct that is appropriate to their professional training and education. Each program will distribute a handbook that indicates standards and policies of appropriate professional conduct.

**Academic Policies in the Health Professions**

**Credit Requirements**
Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Students transferring to Gwynedd Mercy University will have all previous course work completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University. The School of Nursing and Health Professions requires a minimum of forty-five (45) credits as a residency requirement for all students transferring into a bachelor’s degree program. A residency requirement of thirty (30) credits is required for students transferring into an associate degree program.

**Probation in a Health Profession Program**
Upon the recommendation of the faculty in the student’s program, a student is placed on probation. Probational recommendations are made when the student does not meet the standards of academic performance or professional standards. Students placed on probation for program-specific requirements will be notified in writing by the Program Director.

**Dismissal from a Health Profession Program**
Upon the recommendation of the faculty in the student’s program, a student may be dismissed from a health program. Dismissal is based on the failure to meet academic or professional standards. The student will be informed of dismissal by the Dean and/or the Program Director. Dismissal from a health program does not necessarily mean dismissal from the University.
Clinical Affiliations
Clinical training at hospitals and other institutions, which provide fieldwork experiences, are required by all health programs. The program faculty is responsible for the selection, approval and assignment of all clinical experiences. Although individual student needs will be recognized, the final placement decisions are made by the program faculty. Students are responsible for transportation, fees, self-support, and for following the rules and regulations of the clinical affiliate to which they are assigned. The student’s conduct must be consistent with the standards of the University, clinical affiliate and the profession.

Each student must carry malpractice insurance, which covers injuries arising out of the rendering of or failure to render professional services. All students must provide a health examination form upon admission. Specific information will be given to all accepted students on health forms and immunizations.

Student emergency health care while at a clinical affiliate is handled in accordance with the clinical affiliate’s policy and is the direct responsibility of the student.

All laboratory or clinical courses are competency-based, thus, students are required to successfully complete all designated clinical competencies as defined by the specific program. The indicated number of contact hours frequently exceeds the number in a didactic course to fulfill this directive and to orient students to new and varied instrumentation.

Child Abuse History Clearance (Matriculation may be conditional pending receipt of clearance)
Students enrolled in the Health Professions may be required to have a Child Abuse History Clearance. This is accomplished by completing a Child Abuse History Clearance Form obtained from the Program Director or program’s Director of Clinical Education. The form is to be mailed with a ten-dollar ($10.00) money order (no cash or personal checks) to: Department of Public Welfare, P.O. Box 8170, Harrisburg, PA 17105-8170

Criminal Record Check: (Matriculation may be conditional pending receipt of criminal record check)
Students enrolled in Health Professions may be required to have a Criminal Record Check. This is accomplished by completing a Request for Criminal Record Check form obtained from the Program Director or program’s Director of Clinical Education. This form is to be mailed with a ten-dollar ($10.00) money order (no cash or personal check) to: Pennsylvania State Police Central Repository – 164, 1800 Elmerton Avenue, Harrisburg, PA 17110-9758

Drug Screening:
Certain clinical agencies may require students to undergo drug screening to participate in clinical experiences at that agency.

BACHELOR OF SCIENCE DEGREE PROGRAMS

Medical Laboratory Science


A student who wishes to earn a Bachelor of Science degree in Medical Laboratory Science follows a four-year program or a five-year program. The first three years (90+) credits are taken on the university campus. The final year of the Medical Laboratory Science program takes
place in a 12-month program at a hospital-based NAACLS approved affiliate School of Medical Laboratory Science. Students are required to take the MLS(ASCP) examination offered by the American Society of Clinical Pathologists.

Students taking the Medical Laboratory Science major must complete all required courses before beginning the senior year of study at a hospital-based National Accrediting Agency for Medical Laboratory Science (NAACLS) approved affiliate School of Medical Technology/Clinical Laboratory Science. Science courses must be less than seven (7) years old by the time the student begins clinical training at the hospital.

The hospital-based (NAACLS) accredited Schools of Medical Laboratory Science are independent from the University. Students will be advised when application must be submitted. A list of NAACLS approved Schools of Medical Laboratory Science can be found at www.naacls.org. Admission is competitive and the University cannot guarantee admission.

**Technical Standards:**
An applicant to the Medical Laboratory Science Program must, with or without reasonable accommodation, have sufficient:

- Visual acuity to be able to identify microscopic structures, cells, and organisms; to operate analytical instruments appropriately and safely without substantially endangering students, co-workers and patients.
- Fine motor skills and manual dexterity to obtain and manipulate specimens, reagents, instruments, and analytical equipment according to established guidelines with speed, accuracy, precision, and in a manner that does not endanger others.
- Communication skills to effectively convey and/or explain results to other health care personnel, both within and outside the laboratory.
- Interactive skills to maintain cooperative and productive working relationships with patients and other health care professionals.
- Emotional stability to exercise appropriate judgment in responding to emergency situations that may be present in the health care environment.
- Ability to effectively handle stressful situations.
- Ability, with or without reasonable accommodation, to safely perform all core tasks required of a medical technologist.

All standards were formulated to be in compliance with the Rehabilitation Act of 1973 and the Americans With Disability Act.

**Three-Plus-One Option**
Students who completes all academic requirements in three years will seek admission to a NAACLS accredited affiliate hospital-based School of Medical Laboratory Science in order to complete the senior year.

Representatives from the hospital will review the applicant’s grades and performance in the laboratory. A personal interview will follow.

The senior student who is full time pays a fee to the University for this year. The student is responsible for the tuition to the affiliate hospital and any additional costs.

The student is responsible for transportation to and from the School of Medical Laboratory Science.
Following successful completion of the prescribed curriculum, the student is eligible to receive the bachelor of science degree in Medical Laboratory Science, and after passing a nationally administered examination, to become a certified medical laboratory scientist.

**Medical Laboratory Science/Biology — Four-Plus-One Option**
The student who prefers to obtain a bachelor degree in biology prior to studying the medical laboratory science component may do so. Following the attainment of this degree, the student can seek admission to a NAACLS accredited School of Medical Laboratory Science. Acceptance into the clinical education will be facilitated by completing the listed prerequisites as a part of the initial degree program. In this case, a student will not receive 35 credits for the clinical training and will not receive a second degree in medical laboratory science. The student would receive a certificate from the hospital and be eligible to take the MLS (ASCP) examination.

If a student wishes to complete a bachelor degree in biology and then receive a second degree in medical laboratory science, the student would apply to the NAACLS accredited School of Medical Laboratory Science as a matriculated Gwynedd Mercy University student. The student would receive 35 credits for the clinical training and would be awarded a second degree, a bachelor of science in Medical Laboratory Science. Students would be eligible to take the MLS (ASCP) examination at the completion of the program.

**Academic Progression For Medical Laboratory Science**
Students must maintain a minimum grade point average of 2.8 overall and a 2.8 average in science. All grades in science and the major must be C or above. Students must go through the admission process required to be admitted to the hospital-based NAACLS accredited affiliate School of Medical Laboratory Technology. The hospital-based NAACLS accredited affiliate School of Medical Laboratory Technology is independent from the University. Admission is competitive and the University cannot guarantee admission.

**Career Ladder**
**Medical Laboratory Technology to Laboratory Science**
Gwynedd Mercy University has developed a career ladder to provide upward mobility for medical laboratory technicians who wish to obtain a bachelor of science degree in medical laboratory science.

This program has been designed to:
- build on credits from the associate degree
- complete all academic courses in either the day or evening school before beginning the senior year of study at a NAACLS approved School of Medical Laboratory Science.
- utilize all previous clinical training and experience toward completion of clinical rotation.

**Eligibility for Admission**
Admission to the MLT-to-MLS program is open to graduates of a medical laboratory technician program who have obtained their MLT (ASCP) certification (or equivalent). Additional criteria for eligibility for admission with advanced standing to Gwynedd Mercy University are described in this catalog in the admission section. Application may be made for this program as a full-time or part-time student.

Upon acceptance to Gwynedd Mercy University, the student will begin course work to fulfill the baccalaureate degree requirements. The degree requirements include the academic requirements of the University, as well as the upper level science and health science courses. Students are required to attend a NAACLS approved affiliate School of Medical Laboratory Science and are
not exempt due to the previous study in medical laboratory technology.

Students must maintain a minimum grade point average of 2.8 overall and 2.8 in science. Students must go through the admission process required to be admitted to the hospital-based NAACLS accredited affiliate School of Medical Laboratory Science. The hospital-based NAACLS accredited affiliate School of Medical Laboratory Science is independent from the University.

Admission is competitive and the University cannot guarantee admission.

Course requirements are the same as listed under Medical Laboratory Science.

**Radiation Therapy**

**Prerequisites:** High school/college physics, or chemistry, proficiency in mathematics (C+ or higher).

**Corequisites:** BIO 107, 107L, 108, 108L, PHY 111, CIS 101, COM 101; ENG 101; MTH 141 or 142; PSY 100, 111.


A student who wishes to earn a bachelor degree in radiation therapy follows a 40 calendar month course of study and clinical education. Liberal arts and prerequisite science courses primarily are taught during the first and second year of the program. Clinical education begins in the Spring semester of the sophomore year, two days a week and five days a week during Summer Session I & II. During the third year of the program the student spends two days per week in didactic studies and three days per week in clinical education. For Summer I & II between third and fourth year the student spends four days per week at clinical and one day on campus for didactic studies. In the fourth year the student spends two days per week in didactic students and three days per week in clinical education for the Fall semester. Finally for the last semester of the fourth year the student spends four days per week in the clinical setting and one day in didactic studies. Students will be assigned to a minimum of four affiliated cancer management centers for clinical education. These centers may include a medical school/research hospital, regional/community hospital, and freestanding facility.

Applicants are required to shadow in a Radiation Therapy department and submit a written report on their observation and experience of the visit. Incoming freshman must have a SAT score of 1000 or better in Math and Verbal or an ACT score of 22. Transfer students must have an overall GPA of 3.0 or better and have completed the following prerequisites Anatomy & Physiology I & II, with a lab, an upper level Math both with a grade of C+ or better, English 101, Public Speaking/Communication and Intro Into Desktop Computing. Additionally, an interview with program faculty is also required prior to acceptance into the program. Applicants will be accepted on a space available basis only.

The Radiation Therapist is a member of the cancer management team and whose main responsibility is to accurately deliver the prescribed dose of radiation to the cancer patient in a caring and empathetic manner. Additional responsibilities include proper maintenance and operation of treatment and simulation equipment, assisting with treatment planning procedures, quality assurance and accurate record keeping. Also, the radiation therapist may assist the Radiation Oncologist with patient care and consultation procedures. In order to perform these duties, the radiation therapist must be able to see in dim lighting; hear in a noisy environment;
stand for long periods of time; communicate clearly with patients and staff; lift treatment accessories weighing up to approximately fifty (50) pounds; lift and transport patients; give comfort and support to patients and their families.

The bachelor degree program requires ten semesters or 40 consecutive calendar months of study. Following successful completion of the prescribed curriculum, the student receives a Bachelor of Science Degree in Radiation Therapy, which is conferred at the May Commencement Ceremony.

Students enrolled in the bachelor degree program must maintain a minimum grade of “C” in all RTS didactic and co-requisite courses and a grade of “B” or better in all RTS clinical courses. A grade of “C-” requires that the course be repeated and successfully passed before entering the next phase of education. This will require the student to withdraw from all radiation therapy courses until he/she can repeat the course the next time the course is offered, provided there is space available. A student who fails two didactic courses in the major and/or co-requisite courses (C- and below) or one clinical course (B- and below) will be dismissed from the program. A grade of “F” requires the student to withdraw from the program. Students must maintain an overall GPA of 3.0.

Students of the program of study receive school pins, which are presented at a special program ceremony in May.

Graduates of the bachelor of science degree are eligible and required to apply to the American Registry of Radiologic Technologists (ARRT) to sit for the Registry Examination in Radiation Therapy.

RADIOLOGIC TECHNOLOGY
The Radiologic Technologist or radiographer is an individual who uses imaging equipment to perform diagnostic imaging (x-ray) procedures as ordered by physicians. They are health care specialists who can also perform advanced modality procedures such as CT, MRI, mammography, and interventional radiology as well as education, research and other related fields with additional education or training. As a radiologic technologist, one can work in a variety of health care settings including: hospitals, doctors’ offices, clinics and outpatient centers as well as continuing their education after graduation.

Prerequisites: Successful completion of High school or college biology. Anatomy and physiology, physics, and/or chemistry are preferred. Proficiency in mathematics (C+ or higher)

Corequisites: ENG 101; BIO 107 & 107L; MTH 141 or 142, PSY 100; BIO 108 & 108L; PSY 111; PHY 111, 111L; CIS 101; COM 101; HS 109 and all Seminar courses, etc. as described in curriculum sheet.

Major Requirements: All RDS courses are listed on the curriculum sheet.

A student wishing to earn a Bachelor of Science in Radiologic Technology follows a 2 + 2 program of study. The first two years of the program are spent at Gwynedd Mercy University completing the necessary general education and science courses to prepare the student for working in a health care environment. The second two years are spent off-campus at an affiliate certificate program in radiologic technology. The program must be accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT) 20 N. Wacker Drive, Suite 900, Chicago, Illinois 60606-2901 (312) 704-5300. Further information can be found on www.jrcert.org.
During the 2nd two years of the program in radiologic technology, the student will have didactic, laboratory and clinical education on a full-time, 40 hours a week basis. All radiologic technology courses will be taught by qualified educators in the field of radiologic technology. Students will participate in didactice and clinical education courses at affiliate sites. All graduating students are eligible to sit for the national registry examination in Radiography (ARRT) to become a registered radiologic technologist, a title recognized in all 50 states.

As a radiologic technologist, a professional in the health care team, graduates are responsible for proper patient care, appropriate radiation exposure and accurate radiographic positioning and procedures to ensure quality diagnostic radiographs. Graduates from this Bachelor of Science degree program can expect additional career options such as, management, applications, sales and more. The Bachelor of Science degree affords the student opportunities for advancement along with the skill of a registered radiologic technologist.

Students transferring acceptable credits must take a minimum of 36 credits of liberal arts and science courses at Gwynedd Mercy University including the two seminar courses in order to be eligible for the Bachelor of Science Degree in Radiologic Technology.

Application to JRCERT accredited Schools of Radiologic Technology must be made separately from the Gwynedd Mercy University application. Students will be advised at which point in their studies that these applications must be submitted. Admission is competitive and no guarantee is granted any student that they will be accepted.

Students also have the option to apply for transfer into the Diagnostic Imaging Multi-Competency Program at Thomas Jefferson University College of Health Professions. Gwynedd Mercy University maintains a formal transfer agreement with Thomas Jefferson University. Application must be made separately from the Gwynedd Mercy University application. Additional pre-requisite courses are required. Students will be advised at which point in their studies that this application must be submitted. Admission is competitive and no guarantee is granted any student that they will be accepted. Students choosing this option will have their bachelor of science degree awarded by Thomas Jefferson University. Students considering this option should meet with the Radiology Campus Coordinator as early in the educational process as possible to plan this pathway.

B.S. Completion Option (Reverse Bachelor’s Degree)
This program is designed to provide the Registered Radiologic Technologist, RT(R), with a pathway to earn the B.S. in Radiologic Technology degree recognizing their accomplishment in successfully completing a School of Radiologic Technology and subsequently passing the ARRT’s Examination in Radiography. The student is required to follow and complete the courses listed in the Radiologic Technology Curriculum. This is the same curriculum that the traditional 2 + 2 student follows.

Students may be eligible for up to 68 credits in the Radiology major section of the curriculum. Students may also transfer general education courses from other colleges and universities as per Gwynedd Mercy University’s policies and procedures. The student must also meet the credit residency requirement in order to earn the degree. Please contact the Radiology Campus Coordinator for more details.

Academic Progression
Students must achieve a minimum of a “C” in all co-requisite course work, including any developmental courses. Should a student receive a grade below a “C” in any co-requisite or developmental course, the student will have one opportunity, for one course only, to repeat the
course. Should a student receive below a “C” in any subsequent course, the student will be dismissed from the program. Additionally, the student must maintain a minimum GPA of 2.8 throughout the program. Any student who falls below a 2.8 GPA will be dismissed from the program.

**Technical Standards:**

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Climbing</td>
<td>Ascending or descending using feet and legs and/or hands and arms. Body agility is emphasized.</td>
</tr>
<tr>
<td>Balancing</td>
<td>Maintaining body equilibrium to prevent falling when walking, standing or crouching.</td>
</tr>
<tr>
<td>Stooping</td>
<td>Bending body downward and forward by bending leg and spine.</td>
</tr>
<tr>
<td>Kneeling</td>
<td>Bending legs at knee to come to a rest on knee or knees.</td>
</tr>
<tr>
<td>Crouching</td>
<td>Bending the body downward and forward by bending leg and spine.</td>
</tr>
<tr>
<td>Reaching</td>
<td>Extending hand(s) and arm(s) in any direction.</td>
</tr>
<tr>
<td>Standing</td>
<td>Particularly for sustained periods of time.</td>
</tr>
<tr>
<td>Walking</td>
<td>Moving about on foot to accomplish tasks, particularly for long distances.</td>
</tr>
<tr>
<td>Pushing</td>
<td>Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.</td>
</tr>
<tr>
<td>Pulling</td>
<td>Using upper extremities to exert force in moving objects in a sustained motion.</td>
</tr>
<tr>
<td>Lifting</td>
<td>Raising objects from a lower to a higher position or moving objects horizontally from position-to-position.</td>
</tr>
<tr>
<td>Grasping</td>
<td>Applying pressure to an object with the fingers or palm.</td>
</tr>
<tr>
<td>Talking</td>
<td>Expressing or exchanging ideas by means of spoken word to other workers accurately, loudly or quickly.</td>
</tr>
<tr>
<td>Hearing</td>
<td>Ability to receive detailed information through oral communication and to make fine discriminations in sound when applicable.</td>
</tr>
<tr>
<td>Visual Acuity</td>
<td>This is a minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal, monitors, extensive reading, visual inspection, using measurement devices, assembly or fabrication of parts at distances close to eyes.</td>
</tr>
<tr>
<td>Medium Work</td>
<td>Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.</td>
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</tbody>
</table>

**BACHELOR OF HEALTH SCIENCE PROGRAM**

The Bachelor of Health Science (BHS) provides opportunity for associate degree to earn a bachelor degree.

Bachelor of Health Science degrees are offered in: Radiation Therapy

Respiratory Care

Admission to a program leading to a Bachelor of Health Science degree is restricted to health professionals who are certified, registered or registry eligible, have an associate degree or equivalent in science (from a regionally accredited institution and are actively working in their area of professional competence. Students must become registered within one year of admission and entry is limited to graduates of programs in Health Information Technology, Respiratory Care and Radiation Therapy. A minimum grade of “C” must be maintained for all concentration and science courses (a “C-“ is not acceptable).
Eligibility for Admissions
1. Applicants must be graduates of a program approved by the appropriate health agency.
2. Applicants must possess an associate degree or equivalent from a regionally accredited institution.
3. The applicant must have achieved a grade point average (GPA) of at least 2.5 on a 4.0 quality scale, a 3.0 or better for the Radiation Therapy Program in all prior course work.

An official transcript from each college attended must be submitted.
4. The applicant must have completed at least one year’s work experience in his or her professional field to enroll full-time.
5. The applicant must possess or be eligible for certification licensure and/or registration appropriate to the health specialty. Students must become registered within one year of entering the BHS program.
6. At least forty-five (45) credits required for a bachelor degree must be earned at Gwynedd Mercy University.

Evaluation of Hospital Based Training Programs
Candidates who possess a health registry or certification may seek admission to various programs and may be able to obtain credit for Health programs, if applicable.

A. Those who hold a national registry/certification in a health field in which Gwynedd Mercy University offers a degree will be granted, under the usual conditions, the credits as earned by the university student enrolled in that program.
B. Those who hold a national registry/certification in a health field in which the University does not offer a degree will be granted, under the usual conditions, 30 semester hours credit as recognition of that registry.

Formal admission to this program is contingent upon:
1. Verification of registry/certification from the recognized national accrediting body.
2. Presentation of record from the institution where the requisite education was obtained.
3. Official transcript (s) for any college credits received.
4. Completion of the general education credits required for an associate degree.
5. Approval of previous health training by the Dean of the School.

Final acceptance to this program is conditional until the stated criteria have been met.

Radiation Therapy
Secondary Bachelor of Health Science Degree


Corequisites: BIO 107, 107L, 108, 108L; CIS 101; COM 101; ENG 101; MTH 141 or 142.

The Secondary Bachelor of Health Science Degree in Radiation Therapy is designed for graduates of a JRCERT accredited Radiology program. Students must be ARRT registered in radiology by the end of the Fall semester.

Applicants must have a minimum GPA of 3.0 and have completed the following prerequisite college courses: College English, communication arts, computer science, anatomy and physiology I & II, physics, mathematics (algebra), philosophy, and psychology with a grade of C+ or better. Additionally, applicants are required to shadow in a Radiation Therapy department and submit a written report on their observation and experience of the visit. An interview with
program faculty is also required prior to acceptance into the program. Applications will be accepted on a space available basis only.

The program requires five (5) semesters or 20 consecutive calendar months of study and begins with the fall semester. The curriculum is the same as the third and fourth years of the radiation therapy program. During the third year of the program the student spends two days per week in didactic studies and three days per week in clinical education. For Summer I & II between the third and fourth year the student spends four days per week at clinical and one day on campus for didactic studies. In the fourth year the student spends two days per week in didactic studies and three days per week in clinical education for the Fall semester. Finally for the last semester of the fourth year the student spends four days per week in the clinical setting and one day in didactic studies. Students will be assigned to a minimum of three affiliated cancer management centers for clinical education. These centers may include a medical school/research hospital, regional/community hospital, and freestanding facility. Students will be assigned to a minimum of three affiliated cancer management centers for clinical education.

Students enrolled in a program must maintain a minimum grade of “C” in all RTS didactic and co-requisite courses and a grade of “B” or better in all RTS clinical courses. A grade of “C-“ requires that the course be repeated and successfully passed before entering the next phase of education. This will require the student to withdraw from all radiation therapy courses until he/she can successfully repeat the course the next time the course is offered, provided there is space available. A student who fails two didactic courses in the major and/or co-requisite courses (C- and below) or one clinical course (B- and below) will be dismissed from the program. A grade of “F” requires the student to withdraw from the program. Students must maintain an overall GPA of 3.0.

Following successful completion of the prescribed curriculum, the student receives a Bachelor of Health Science Degree in Radiation Therapy, which is conferred at the May commencement ceremony. Additionally, there is a special program ceremony in May for students where the school pins are presented. Graduates of the program are eligible and required to apply to the American Registry of Radiologic Technologists (ARRT) to sit for the Registry Examination in Radiation Therapy.

**The Bachelor of Health Science in Radiation Therapy (Degree Completion)**

The Bachelor of Health Science in Radiation Therapy is designed for graduates of a JRCERT accredited Radiation Therapy as a degree completion program. Students must be ARRT registered in Radiation Therapy. Courses can be completed on a full-time, part-time, evening or day basis.

The requirements to complete the BHS in Radiation Therapy for Radiation Therapists are: Radiation Therapy – 53 credits; Additional courses – 9 credits.

Please refer to the curriculum sheet for additional general education requirements.

**Bachelor of Health Science in Respiratory Care**

This option is designed as the final year of the 3-plus-1 program. It is a degree completion program designed for students seeking professional leadership and/or service in Respiratory Care. Students choosing this option must have completed an Associate Degree in Respiratory Care from a Regionally accredited institution, be a Certified Respiratory Therapist, and either completed the Advanced Level Registry Program at Gwynedd Mercy University or attained the NBRC Registered Respiratory Therapist (RRT) credential. Additionally, candidates must have completed all pre-requisite academic course work outlined on the respiratory care curriculum sheet. The NBRC Registered Respiratory Therapist (RRT) credential is a graduation requirement.
Students should seek advice and guidance from the program director.

Program Requirements:
*NBRC credentials (CRT/RRT) can be substituted for respiratory care courses. Credentials must be within the past three years or re-credentialing will be required. Student is required to pay appropriate fees.

ASSOCIATE DEGREE PROGRAMS

Respiratory Care Program
Associate Degree: Entry Level (Certification Eligibility) and Advanced Level – (Registry – Eligibility)
Prerequisites: High school or college chemistry or physics, satisfaction of English and mathematics placement test requirement, tour of respiratory care department.
Corequisites: BIO 107, 107L, 108, 108L, 111; COM 101; ENG 101; FYE 1000, 1001; MTH 136; PSY 100; 2 Signature Courses; PHY 111; CHM 111; and CIS 101.


Respiratory Care is a rapidly growing Health Profession concerned with the diagnosis and treatment of patients with abnormalities associated with the process of breathing. A respiratory care professional can practice at the entry-level as a Certified Respiratory Therapist (CRT) or at the advanced-level as a Registered Respiratory Therapist (RRT). Additional coursework can be secured to prepare the therapist to practice in a leadership or service capacity. The respiratory care program at Gwynedd Mercy University provides a true career ladder and is a three-plus-one program allowing for practice at all three levels.

The first year consist of general studies rich in the natural science, mathematics, and liberal arts disciplines. It is designed to prepare students for the respiratory care concentration courses taken in the second and third year.

The second year entails course work in the art and science of respiratory care coupled with a chemistry course in the Fall and microbiology in the Spring. Respiratory care courses are didactic (classroom), laboratory, and clinical in nature. The didactic classes are designed to address the principles and concepts of the particular subject in question. The laboratory is designed for demonstration and practice and serves as an environment where the student can first experience the procedures and practices of respiratory care in a controlled and closely supervised manner. Many of the laboratory sessions are self-directed with assistance provided by the faculty as needed. The clinical courses are both observational and performance in nature. The student will first observe procedures and modalities with the intention of gaining confidence and familiarity. After exposure and observation, the student will perform procedures and modalities until competency is assessed. Competency is followed by repeated practice and skill refinement. The ultimate goal is mastery and a high degree of expertise.

The clinical component will entail: clinical rotations in between semesters (approximately two weeks) that will serve as orientation to the hospital and to the respiratory therapy department, two days a week of clinical rotation during the second semester, and eight weeks of clinical rotations during the summer. The clinical component is competency-based which means that the student must successfully complete all designated procedures to satisfy the course requirements. Upon completion of the second year of the program, the student will continue on to the third year, which is where credentialing-eligibility can be obtained.
The third year consists of advanced topics in respiratory care coupled with statistics in the fall and a basic communication course in the spring. The third year of the program is modeled after the second and consists of didactic (classroom), laboratory, and clinical courses. The didactic classes are designed to address the advanced principles and concepts in a classroom environment while the laboratory is designed for demonstration and practice. Laboratory sessions will frequently entail presentations and demonstrations by physicians and/or other health care professionals with knowledge and expertise in a variety of advanced topics. The clinical courses are both observational and performance in nature. The student will observe advanced procedures and modalities with the intention of gaining confidence and familiarity. After exposure and observation, the student will perform procedures and modalities until competency is assessed. Competency is followed by repeated practice and skill refinement. The ultimate goal is mastery and a high degree of expertise. Students in the third year of the program are expected to possess a relatively high degree of expertise and mastery with the entry level skills. The clinical component of the third year will entail clinical rotations two days a week in both the fall and spring semesters and two weeks of clinical rotations in between semesters. Rotations are of an advanced nature and entail specialties, which are provided in 5-day blocks. The specialty rotations will occur in a variety of clinical sites to include: large university-teaching hospitals, pediatric and neonatal centers, community hospitals, and alternate care sites; such as, home care and sub-acute care.

Upon completion of the third year of the program, the student will receive an associate degree in respiratory care and be eligible to sit for the NBRC Entry Level examination (CRT credential). Completion of the Entry Level examination allows the student to apply for a license to practice in the State of Pennsylvania.

After completion of the NBRC Entry Level Examination, the student is eligible to sit for the NBRC Advanced Level examination and secure the title of Registered Respiratory Therapist (RRT) and the receipt of an exclusive registry number. The RRT is the terminal credential in the profession of respiratory care and the highest level of professional practice. All students should aspire to achieve this level of credentialing. Additional specialty examinations and credentials are available and can be addressed by the program faculty. Entry into the third year of the program requires acceptable academic standings and approval of the program and the clinical faculty.

The fourth year is the baccalaureate level of the program. It is designed as a degree completion program that enhances the liberal arts and adds health science electives geared towards professional leadership in the areas of patient/family/clinical education, wellness, and/or entry-level management/supervision. The bachelor’s degree strives to prepare a more well-rounded graduate prepared to provide professional leadership and service.

The specific courses, as well as the required sequence, are displayed on the respiratory care curriculum sheet. Specific questions regarding transfer and sequencing of courses are to be referred to the program director.
Technical Standards
In addition to the technical standards for the Health Professions, the following essential functions are required of all students in the Respiratory Care Program. Respiratory therapists are responsible for the care of patients, some of whom are critically ill. They are often required to manage highly complex pieces of equipment, as well as interact with patients in order to make diagnostic and therapeutic assessments. Respiratory therapists must also be able to communicate with other health care professionals and respect privacy and confidentiality of patient data, information and communication. Therefore, in order to be successful in the respiratory care program, all applicants should be able to perform, learn and/or adhere to the following essential functions:

- Spend much of the day traveling between patient rooms, various care areas and the respiratory care department
- Move and position bedridden patients
- Perform physically demanding tasks; such as: chest physiotherapy, chest compression, movement of life support equipment and technology
- Communicate effectively with patients and staff
- Use a stethoscope to assess breath sounds, hear normal levels of speech of patients and staff and respond to alarms
- Accurately measure medication, read patient records, evaluate information displayed on patient monitors and make observations of patients as required for respiratory care
- Manipulate small pieces of equipment and perform such tasks as arterial puncture and endotracheal intubations
- Apply sufficient intellectual and emotional skills in order to plan and exercise independent judgment and to respond quickly to medical emergencies.

Examination
All students must successfully complete the NBRC Entry Level Examination (Certification or CRT examination) and the NBRC Advanced Level Examination (Registry or RRT examination) prior to completion of the fourth year of the program. The student is responsible for transportation to and from the clinical site and all students are required to carry medical and liability insurance. Membership in the professional society is provided at a reduced (student) rate and is a requirement of the program. Students must maintain a “C” in each respiratory course and all science courses in order to advance to the next level (a "C-" is not acceptable for advancement). In addition, students must adhere to course sequence as outlined in the curriculum. Advancement from one level to the next is based on availability as well as recommendation of program faculty. Students matriculating at Gwynedd Mercy University will be given preference for advancement to the next level of the program over students transferring from other institutions.

Academic Progression
As previously noted, students must achieve a “C” (C- or below is not acceptable) in all science, mathematics and respiratory care courses. Should they receive a grade below this level, they will be permitted to repeat the science or mathematics course once. Should the student receive a grade below this level in any respiratory care course, or multiple respiratory care courses within the same semester the student will be given one opportunity to repeat the courses. Should a student receive a grade below this level in any subsequent respiratory care course, the student will be dismissed from the program. Additionally, student must follow the course sequence and cannot progress to any advanced level course without satisfactory completion of prerequisite courses. Advanced standing through transfer of credit is possible and is handled on an individual basis.
ACCOUNTING

ACC 105  Principles of Accounting I (3)
An introduction to basic principles of financial accounting, the effects of business transactions, and the effect on the financial statements. Learn how to prepare basic financial statements and to engage in decision making essentials in our economic system through analysis of receivables and inventories.
Prerequisite: BAS 100 for School of Graduate & Professional Studies students.

ACC 106  Principles of Accounting II (3)
An expansion of basic principles learned involving a deeper coverage of the complexities in the areas of accounting for depreciation, liabilities, and payroll taxes. Analysis of a corporation’s shareholder’s equity (bonds) and financial statements is stressed.
Prerequisite: A grade of C or better in ACC 105.

ACC 111  Accounting (3)
This course has a user of financial statement perspective. The focus of this course is on understanding the financial system and elements of the financial statements. It is an overview of accounting rather than a detailed explanation of the accounting process. (School of Graduate & Professional Studies Only)

ACC 205  Intermediate Accounting I (3)
This course provides a study of generally accepted accounting principles and introducing international financial reporting standards, as they relate to financial reporting. The conceptual framework is established and accounting theory developed as the foundation for accounting principles, constraints and qualitative characteristics. Problems relating to income determination, classification and form and content of financial statements are stressed.
Prerequisites: A grade of C or better in ACC 105, 106.

ACC 206  Intermediate Accounting II (3)
An expansion of the comprehensive study of generally accepted accounting principles and introducing the student of international financial reporting standards. Asset valuation, liability classification, analysis of stockholder’s equity and more complex principles related to income determination in various business situations are discussed.
Prerequisites: A grade of C or better in ACC 105, 106, 205.

ACC 207  Intermediate Accounting III (3)
An in-depth study of GAAP (Generally Accepted Accounting Principles) and IFRS (International Fin Reporting Standards) reporting issues dealing with earnings per share calculations, investments, derivatives, post-retirement accounting for benefits and pensions, lease accounting, revenue recognition, in-depth analysis of cash flow statements, and full disclosure.
Prerequisite: ACC 205, 206.

ACC 300  Financial Accounting (4)
This course is an in-depth study of the role that financial accounting data plays in the decision-making process of managers of both for-profit and nonprofit organizations. Topics include examination of financial statements, job costing, cost-volume-profit analysis and capital budgeting. (School of Graduate & Professional Studies Only)
Prerequisite: BAS 101.
ACC 301 Managerial Accounting (3)
The study of accounting as an aid for management decision-making. Cost behavior, budget planning and control, and performance measurement are among the topics, which will be discussed.
Prerequisites: A grade of C or better in ACC 105, 106, MTH 136 or its equivalent. ACC 302 for School of Graduate & Professional Studies students.

ACC 302 Financial Accounting (3)
This course is an in-depth study of the role that financial accounting data plays in the decision-making process of managers of both for-profit and nonprofit organizations. Topics include examination of financial statements and financial statement analysis. (School of Graduate & Professional Studies only)
Prerequisites: A grade of C or better in ACC 105, 106 or its equivalent.

ACC 305 Cost Accounting (3)
An examination of the role and attitude of the cost manager and the skills necessary to gather information for the analysis of business situations. The goal of decision-making is stressed. The course contains analysis of costs including job, process and standard costing as well as the study of processes and efficiencies.
Prerequisites: ACC 105, 106 and a grade of C or better in ACC 301.

ACC 315 Personal Taxes (3)
An intensified course involving taxation of individuals; tax policy, tax research, tax history, technical tax provisions, and tax planning including tax practice suggestions.
Prerequisites: A grade of C or better in ACC 105, 106.

ACC 316 Investment and Business Taxation (3)
A course designed to examine federal taxation of property transactions and the taxation of various forms of business organizations such as corporations, partnerships and S corporations.
Prerequisites: A grade of C or better in ACC 105, 106, 315.

ACC 317 Accounting Information Systems (3)
Principals involved in establishing an accounting information system included are source documents, internal control, and the interfaces needed for managerial control of the business. The integration of managerial accounting, information needs with the design and implementation of systems is studied.

ACC 405 Advanced Accounting (3)
This course includes a series of discrete topics not previously included in other courses plus topics considered in greater depth here than in previous courses. Included are GAAP accounting, business combinations, government accounting, foreign currency translation and derivatives.
Prerequisites: A grade of C or better in ACC 105, 106, 205, 206, 305.

ACC 406 Auditing (3)
A study and critical appraisal of current auditing statements related to the examination of financial statements by an independent auditor. The significance of the audit report, the nature, accumulation and evaluation of evidence in the audit and the moral and ethical problems of the auditor are among the topics studied.
Prerequisites: A grade of C or better in ACC 105, 106, 205, 206, 305.
ACC 407 Fraud Auditing
This course is designed to aid the accountant or business analyst in detecting fraud in financial statements and embezzlement. It introduces students to the topic of fraud, then uses case study and discussions to develop tools to search for and identify inappropriate reporting and business practices along with common characteristics of fraudulent behavior in an effort to increase the awareness and skills of the accountant or business professional.
Prerequisites: A grade of C or better in ACC 105, 106, 205, 206.

ACC 408 Advanced Accounting II (3)
This course will pursue further complex accounting issues not covered in previous courses. Topics will include: GAAP and IFRS handling of international currency transactions, fiduciary accounting, including both bankruptcy and estates and trusts, and accounting for non-profit organizations.
Prerequisites: ACC 405

ACC 437 Special Topics
This course provides opportunity to research a current accounting issue under GAAP or IFRS, comparing and contrasting the handling and application of the account theory and practice.

ACC 440 Accounting Internship (6)
A 240-hour work experience designed to provide the student with practical application of accounting principles. To be eligible for this internship, a minimum B average in all accounting courses is required as well as permission by the accounting adviser and the Dean of the School.
Prerequisite: Completion of ACC 205 & 206 are required and ACC 315 & 316 are recommended to be completed, with a grade of B or better.

ACC 441 Internship in Public Accounting (3)
A continuation of work experience designed to provide the student with practical application of accounting principles. To be eligible for this internship a minimum “B” average in all accounting courses is required, as well as permission by the accounting advisor and the Dean of the School.
Prerequisites: ACC 205, 206, 315, 316.

ART

ART 100 Basic Drawing (3)
This introductory course in drawing focuses on line, value, perspective, and composition. It includes experiential drawing from landscape, still life and the figure.

ART 105 Art Appreciation (3)
This course introduces the origins and historical development of art from prehistoric times to the present day. Emphasis is placed on the relationship of design principles to various art forms including but not limited to sculpture, painting, architecture, photography and printmaking. Upon completion, students should be able to identify and analyze a variety of artistic styles, periods and media.

ART 106 Painting I (3)
Art elements, advanced drawing and composition, and color and design theory with studio work in acrylic and oil media receive emphasis in this beginning course, which includes work on still life, landscape, figure, and non-figurative compositions. (2-hour laboratory).

ART 111 Watercolors (3)
Students learn about various watercolor techniques, color and composition, and design through the painting of still-life subjects and landscapes.
ART 115  Art History I (3)
This course introduces works of art from ancient cave paintings to the Renaissance.

ART 116  Art History II (3)
Works of art from the Renaissance to the present are the focus of study in this course.

ART 122 Introduction to Digital Photography (3)
This course is designed to narrow the gap between traditional (film) and digital photography. Through demonstrations and hands-on practice, students will learn the basic concepts and tools of Photoshop. They will also create digital images and develop a working method within a digital photographic context. Cameras are required for this course.

ART 137 Sculpture (3)
The study of the visual elements of art and how they relate to three-dimensional forms, the course explores many media as a way of exposing the students to the scope of sculpture. Lab Fee.

ART 205 Modern Art (3)
This course is a chronological survey of the history of modern architecture, sculpture, painting, and graphic arts in Europe and the US. The course begins with Impressionism and moved through the 20th century through World War II. Emphasis is placed on the interaction between art and society, industry, design, urbanism, war and technology.

ART 206 Contemporary Art (3)
This course is a continuation of Modern Art. It is a chronological survey of the expansion of forms, media, issues, and participants in the art made in Europe and the US from the aftermath of World War II to the present. Selected works of painting, sculpture, photography, architecture, performance, and video are examined as stylistic and historical objects addressing art history and theory, popular culture, politics, gender, race and a global culture.

ART 437 Special Topics (3)
Course focuses on a medium and approach selected by the instructor.

BIOLOGY

BIO 101 Science of Life (3)
An introduction to biology for non-majors. Basic principles of biology with emphasis on cell structure, energy metabolism, reproduction, genetics, diversity, and evolution. 3 lecture hours per week.

BIO 103 Human Anatomy (3)
This course for non-science major students investigates the human body, from cells to body systems. 3 lecture hours per week.

BIO 107 Anatomy and Physiology I (3)
A study of the basic concepts of human anatomy and physiology, beginning with cell biology and histology and continuing with a survey of skeletal, muscular, nervous, sensory, and endocrine systems. 3 lecture hours per week. Not accepted as credit towards the biology major.

Corequisite: BIO 107L
Prerequisite: High school chemistry or equivalent.
BIO 107L  Anatomy and Physiology Laboratory I (1)
Laboratory studies of the structure and function of the systems included in BIO 107. 2 laboratory hours per week. Not accepted as credit towards the biology major.
Corequisite: BIO 107

BIO 108  Anatomy and Physiology II (3)
A continued study of the basic structural and functional aspects of hematology, immunology, cardiovascular, respiratory, digestive, renal and reproductive systems. 3 lecture hours per week. Not accepted as credit towards the biology major.
Corequisite: BIO 108L
Prerequisites: “C” or better in BIO 107 or permission of Division chair.

BIO 108L  Anatomy and Physiology Laboratory II (1)
Laboratory studies of the structure and functions of the systems included in BIO 108. 2 laboratory hours per week. Not accepted as credit towards the biology major.
Corequisite: BIO 108

BIO 111 Microbiology (3)
An introduction to the microbial world, including discussion of the morphology, metabolism, growth and control of microorganisms. Topics include human infection, resistance and immunity. 3 lecture hours per week. Not accepted as credit towards the biology major.
Corequisite: BIO 111L

BIO 111L Microbiology Laboratory (1)
Basic microbiological techniques, biochemical and physiological reactions and identification of selected microorganisms. 2 1/2 laboratory hours per week. Not accepted as credit towards the biology major.
Corequisite: BIO 111

BIO 114 Human Genetics (3)
This course for non-science-major students investigates normal patterns of inheritance and their biologic basis as well as how genetic abnormalities results in inborn genetic disorders. The course will additionally emphasize the important social, political, legal and ethical issues raised by genetic technology. 3 lecture hours per week. Offered in alternate fall semesters.

BIO 115 Biology of Aging (3)
Topics include theories of aging, discussion of organ systems of the body from the standpoint of the normal functions and specific age-related changes and disorders, as well as needs of the older adult. 3 lecture hours per week. Not accepted as credit towards the biology major.

BIO 121 Microbiology for the Health Sciences (3)
An integrated lecture and laboratory course utilizing case studies to introduce students in the health sciences to the world of microorganisms and issues they may face involving microbes in the field of health care. Topics will include the structure and function of microorganisms, their growth and control, as well as their role in infection and human resistance and immunity. Basic handling and identification of microorganisms will be discussed in the laboratory component. For non-biology majors only. 3 lecture hours per week and 5 laboratory sessions/recitations per semester. Offered in the fall semester.
BIO 203  General Biology I (3)
An introduction to life science designed as a molecular investigation into living things, beginning with the cell. Cellular chemistry, structures and functions will be addressed. Physiological processes such as respiration and photosynthesis are discussed, as are the molecular aspects of cell division, genetics and gene expression. The course continues with an introduction into how genetics influences development, evolution, phylogeny and speciation. 3 lecture hours per week. Offered in the fall semester.
Prerequisite: A C or better in high school chemistry or equivalent.
Corequisite: BIO 203L

BIO 203L  General Biology Laboratory I (1)
Laboratory investigations designed to supplement and clarify basic biological concepts introduced in BIO 203, including studies into eukaryotic and prokaryotic cells and cellular processes, molecular biology and genetics. 3 laboratory hours per week. Offered in the fall semester.
Corequisite: BIO 203

BIO 204  General Biology II (3)
An introduction into organismal biology beginning with basic systematics and species classification with an investigation into the biodiversity of the animal and plant kingdoms. The structure, function and development of animal systems will be discussed, as will plant growth, response and reproduction. The course culminates with an examination of ecology and animal behavior. 3 lecture hours per week. Offered in the spring semester.
Corequisite: BIO 204L
Prerequisites: BIO 203/203L with a grade of C or better.

BIO 204L  General Biology Laboratory II (1)
Laboratory investigations designed to supplement and clarify basic biological concepts and species classifications introduced in BIO 204, including the examination of living and preserved specimens from various phylogenetic kingdoms to gain a familiarity with animal and plant anatomy and physiology. 3 laboratory hours per week. Offered in the spring semester.
Corequisite: BIO 204

BIO 230  Principles of Ecology (2)
A study of the basic hierarchal structure of ecological patterns from the individual organism to the globe. Determination of basic ecology patterns and causes of those patterns will be discussed in terms of abiotic and biotic factors with the underlying evolutionary causes. This class is writing intensive with a least five writing assignments and essay exams. 2 lecture hours per week.
Corequisite: BIO 230L
Pre-requisites: BIO 203/203L, BIO 204/204L or permission of instructor.

BIO 230L  Principles of Ecology Laboratory (1)
An inquiry-based field laboratory in which students develop a research question and experimental design, perform research, and collect and analyze data in appropriate scientific formats. Topics discussed include different approaches to field research, appropriate experimental design, data analysis, and presentation. 3 laboratory hours per week. Prerequisites: BIO 203/203L and BIO 204/204L. Corequisite: BIO 230.
BIO 251 Genetics (3)
An investigation into the fundamental principles of Mendelian and non-Mendelian inheritance and the molecular and cellular basis of heredity, including the molecular and biochemical processes behind inheritance, gene expression and development. Additional topics include pedigree analysis, mutation and cancer, the conflict between nature and nurture, modern DNA technology, population genetics, evolution, and the ethical impact of genetics on society and will involve the review of current articles in the field. 3 lecture hours per week. Offered in the spring semester.
Prerequisites: BIO 203/203L; CHM 203/203L or permission of instructor.

BIO 251L Genetics Laboratory (1)
The Genetics Techniques Laboratory is designed to introduce the student to the fundamentals of experimentation in basic Mendelian and non-Mendelian principles as well as expose the student to a variety of manipulations that can be conducted using model genetic systems as well as a series of molecular genetics techniques. 3 laboratory hours per week. Offered in the spring semester.

BIO 299 Selected Topics in Biology (3)
A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

BIO 302 Vertebrate Anatomy (3)
This is an integrative biological study of structural and functional anatomy of the vertebrate classes. It utilizes an organ system approach to the study of comparative anatomy, considers unique adaptations of individual vertebrate groups and incorporates evolutionary relationships in conjunction with aspects of vertebrate behavior, ecology and paleontology. Lecture and reading assignments incorporate research data from current literature. 3 lecture hours per week. Offered in alternate fall semesters.
Corequisite: BIO 302L
Prerequisites: BIO 203/203L, 204/204L or equivalent.

BIO 302L Vertebrate Anatomy Laboratory (1)
This is an organ-based study of select specimens from the vertebrate classes, and includes a number of special topics, e.g. adaptations to flight. The laboratory promotes skill development, including a variety of investigative techniques. 3 laboratory hours per week. Offered in alternate fall semesters.
Corequisite: BIO 302

BIO 305 Biology of Microorganisms (3)
A study of the biology and chemistry of microorganisms including their morphology, metabolism, genetics, growth and control, as well as their interactions with host cells. 3 lecture hours per week. Offered in alternate fall semesters.
Corequisite: BIO 305L
Prerequisites: BIO 203/203L; CHM 203/203L.

BIO 305L Biology of Microorganisms Laboratory (1)
Basic microbiological laboratory techniques including those used for the isolation, cultivation, enumeration, and identification of microorganisms. 3 laboratory hours per week. Offered in alternate fall semesters.
Corequisite: BIO 305
BIO 307  Eukaryotic Microbiology (3)
A continuation of BIO 305 focusing solely upon eukaryotic microorganisms. The course will be divided into three sections focusing upon the morphology, metabolism, evolution, and ecology of the three categories of eukaryotic microorganisms: Protists, fungi, and helminthes. 3 lecture hours per week. Offered in alternate spring semesters. Prerequisites: BIO 203/203L and BIO 305/305L.

BIO 310  Mycology (3)
A detailed study of important fungi with emphasis on their biology, physiology and significance. Current research on the control of fungi and treatment of fungal diseases is examined. 4 lecture/laboratory hours per week. Offered in alternate fall semesters. Prerequisite: BIO 203/203L or permission of division chairperson.

BIO 311  Virology (3)
A comprehensive modern approach to the field of virology that focuses on the biology, application, and control of viruses. Topics include, but are not limited to, virus morphology and replication, evolution and extinction, emerging pathogens, gene and bacteriophage therapy, antiviral drugs, and virus-immune system interactions. 3 lecture hours per week. Offered in alternate spring semesters. Prerequisite: BIO 203/203L.

BIO 312  Parasitology (2)
Study of the morphology, distribution, symptoms, treatment, prevention, and control of important parasites. 2 lecture hours per week. Offered in alternate fall semesters. Corequisite: BIO 312L Prerequisite: BIO 203/203L or permission of division chairperson.

BIO 312L  Parasitology Laboratory (1)
Studies involving the comparisons and morphology of the parasites considered in BIO 312 using slides, demonstration materials and living organisms. 2 laboratory hours per week. Offered in alternate fall semesters. Corequisite: BIO 312

BIO 313  Immunology (3)
The mechanisms, cells, and molecules involved in immunological responses will be examined in this course. Emphasis is on comparison of antibody and cytokine responses. Resistance to infectious organisms, allergic responses, tissue transplantation, and autoimmune diseases will also be discussed. 3 lecture hours per week. Offered in alternate spring semesters. Prerequisite: BIO 203/203L

BIO 315  Ecology (3)
A study of basic ecological concepts including biotic parameters, ecosystem principles, biogeochemical cycles and energy flow as well as biological factors such as interspecific and intraspecific interactions among individuals, populations, communities and the ecosystem, with implications for evolution. Offered in the fall semester. Prerequisites: BIO 203/203L, 204/204L or equivalent.
BIO 317 Advanced Physiology I (3)
Advanced Physiology explores the regulatory mechanisms involved in maintaining and controlling a homeostatic environment at the subcellular, cellular, and organismal levels. The course begins with a survey of the principles of regulatory and cell physiology and continues with an investigation of electrophysiology and the physiology of the human nervous, muscular, and endocrine systems. This course emphasizes an understanding of how the body functions under normal conditions (in the absence of disease). Deviations from normality associated with pathological conditions will be discussed to help demonstrate important concepts in human physiology. 3 lecture hours per week. Prerequisites: BIO 107/108 or BIO 203/204.

BIO 318 Advanced Physiology II (3)
Advanced Physiology II is a continuation of the study of homeostatic regulatory mechanisms using selected organ systems, including the cardiovascular, respiratory, digestive, renal, reproductive, and immune systems. 3 lecture hours per week. Prerequisite: BIO 317 with a grade of C or better.

BIO 402 Molecular Biology of the Cell (3)
An investigation into the components that comprise cells, how those components are formed as well as how cells function individually and as part of a multicellular whole. Topics will include organelle structure and function, molecular signaling, membrane transport, the cytoskeleton and the cell cycle, as well as control mechanisms in gene expression and loss of control in cancer. 3 lecture hours per week. Offered in the fall semester. Prerequisites: BIO 203/203L, 204/204L; CHM 203/203L, 204/204L, 301 or permission of division chairperson.

BIO 402L Molecular Biology of the Cell Laboratory (1)
This is a project-driven laboratory course that introduces students to the world of mammalian cell culture. In addition to learning basic cell culture techniques, students will use cell viability assays, spectrophotometry, RNA isolation, reverse transcription PCR, and DNA gel electrophoresis to investigate important research questions in cell biology. Students will also gain experience in experimental design, data analysis, presentation of experimental results, and maintenance of a detailed laboratory notebook. 3 laboratory hours per week. Corequisite: BIO 402L.

BIO 414 Infectious Disease (3)
A mixed lecture and case study approach to human infectious disease. The course explores the processes of transmission, pathogenesis, interaction with the immune response, and evolution of infectious microorganisms. Specifically, the course is focused upon host-pathogen relationships, transmission dynamics, and mechanism of disease emergence. 3 lecture hours per week. Offered in alternate fall semesters. Prerequisites: BIO 203/203L and BIO 305/305L.
BIO 415 Developmental Biology (3)
A study into the biochemical, molecular and genetic factors that regulate organismal growth and development. The field of classical embryology will be combined with molecular biology to investigate the mechanisms by which DNA dictates organism form and function. The course will cover topics including cell fate determination and differentiation, fertilization, embryogenesis, pattern formation, the regulation of gene expression during development, plant and animal cell lineages, tissue and organ formation, gene rearrangements in adult cells, aging, and developmental responses to the environment. Molecular mechanisms of development will be examined in species ranging from bacteria to higher plants and animals. Offered in the spring semester. 3 lecture hours per week.
Corequisite: BIO 415L
Prerequisites: BIO 251, 402; CHM 301 or equivalent.

BIO 415L Developmental Biology Laboratory (1)
The laboratory is designed to supplement the material presented in the developmental biology lecture by introducing students to the fundamental model systems utilized in the study of developmental processes. Patterns of development will be investigated in both plant and animal species using both prepared specimens and living models. 3 laboratory hours per week. Offered in the spring semester.
Corequisite: BIO 415

BIO 421 Biology Research (3)
This is an independent directed course of research under the direction of a member of the science faculty. Students will participate in a research project involving a literature review, laboratory research, and data analysis. Students will be expected for formalize their experience with a presentation in written, oral or poster format. Students may earn research credit more than once, but only 3 credits may be used to satisfy the biology major requirements. Permission of instructor required.

BIO 437 Special Topics (1-3)
This is an in-depth study of a specialized subject area. The selected topic varies based on student/faculty interest and current research advances. Topic, course structure, credit and instructor will be announced prior to preregistration. Course may be repeated if topic is different.
Prerequisite: BIO 203/203L, 204/204L and permission of instructor.

BIO 439 Independent Study (1-3)
Investigation of selected topics.
Prerequisites: Junior/senior status; permission of Dean of the School of Arts and Sciences, the Division Chairperson and Vice President for Academic Affairs.

BIO 440 Internship (1-3)
A work experience with a minimum of 120-hours designed to afford the student a practical experience in the application of biological techniques and practices.
Prerequisites: Completion of relevant biology and chemistry courses, science GPA of 3.0, and approval of program director and/or Dean of the School.
BIO 4000 Seminar I - Capstone (1)
The first of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will be exposed to options for their future and prepare for their post-graduate plans as well as begin research for their senior thesis. The class will additionally initiate a service project to be completed by graduation and begin the compilation of a portfolio to be submitted in the third capstone course. 1 conference hour per week. Junior status required. Offered in the spring semester. Corequisite: SCI 4000.

BIO 4001 Seminar II – Capstone (1)
The second of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will meet both as a class for literature and peer reviews as well as individually with an assigned thesis advisor during the formulation of their senior thesis. The class will continue the work of the service project initiated in BIO 4000 and continue the compilation of the portfolio to be submitted in the third capstone course. 1 conference hour per week. Senior status required. Offered in the fall semester. Prerequisite: BIO 4000

BIO 4002 Seminar III – Capstone (1)
The third of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will formally present their written thesis to a broader audience. Students will actively demonstrate proficiency in the discipline via a comprehensive examination and be required to self-assess their growth with regard to the GMERCYU core values and learning outcomes, as well as the general education and biology program goals through the submission of a portfolio of representative assignments and experiences spanning their university career. Finally, students will complete a service project initiated in BIO 4000. 1 conference hour per week. Senior status required. Offered in the spring semester. Prerequisite: BIO 4001

BUSINESS ADULT STUDIES

BAS 100 Introduction to Business Adult Studies (1)
This course will emphasize such topics as self-management, research skills, learning styles and basic academic competencies as preparation for both the workplace and the completion of this academic program. Students will be introduced to the Gwynedd Mercy University learning outcomes and how these relate to their educational, personal and career goals. (School of Graduate & Professional Studies only)

BUSINESS
All research papers in the School of Business must be in APA format.

BUS 101 Business Theory (3)
An overview of the theoretical framework and structure of today’s business environment is studied. Content areas include management, e-business, ethics and social responsibility, business organization, human resource management, international business and current business topics. Research procedures and an introduction to writing a business research paper using APA format will be studied. Students will conduct business research and write a paper on a topic provided in class. Prerequisite: BAS 100 for School of Graduate & Professional Studies.
BUS 207  Principles of Marketing (3)
An overview of marketing theory in the context of the corporate and global environment is studied. Topics include marketing strategy, opportunities, consumer behavior, segmentation and the marketing mix.

BUS 210  Marketing and Consumer Behavior (3)
An overview of marketing theory in the context of the corporate environment and consumer behavior. Topics include marketing strategy, opportunities, consumer behavior, segmentation, marketing mix, and the external and internal influences on the consumer including the effects of demographics, and social and psychological variables on buyer behavior. (School of Graduate & Professional Studies only)
Prerequisite: BAS 100 for School of Graduate & Professional Studies students.

BUS 230 Business Law (3)
An introduction to the general framework of the law and how the law impacts business operations. The student will examine the basic elements of the law, its historical development, contracts, agency, sale of goods and various forms of business organizations. Student requirements will include case analysis and a review of research in the field.
Prerequisite: BAS 100 for School of Graduate & Professional Studies.

BUS 292  Business Case Studies (3)
This course applies the business case method of learning various business situations that illustrate business strategy development. The evaluation of cases illustrates the causes of business problems, available solutions, and the impact of managerial choices on both the business enterprise and society in general. (School of Graduate & Professional Studies only)
Prerequisite: BUS 230.

BUS 205 Principles of Management (3)
This course requires an analysis of the managerial processes with emphases on the planning, organizing, directing and control functions used by managers to accomplish the goals of the organization. Related behavioral topics will be included in the discussions. Course requirements will include a research paper and Internet assignments.
Prerequisite: BUS 101.

BUS 214 Business Ethics (3)
A discussion of the impact of ethics on today's business world with content areas to include business social responsibilities, rights of stakeholders, government interaction and international ethical practices is studied. The student will be expected to analyze cases and to write opinion reports using APA format as a part of the course requirements.
Prerequisite: BUS 101

BUS 209 Business Statistics I (3)
An introductory course in the use of statistics in business. Topics covered include measures of averages and dispersion, probability theory, probability distributions, sampling theory and estimation.
Prerequisite: MTH 136.

BUS 310 Principles of Finance (3)
This course is an introduction to the role of finance in the economy. Financial markets, debt and equity instruments, capital budgeting, inflation, and the role of the financial manager are examined.
Prerequisite: ACC 105, 106, 300, 301; MTH 136 or its equivalent. ACC 111 for the School of Graduate & Professional Studies students.
BUS 311 Money, Banking and Financial Institutions (3)
Money, credit and financial instruments; banks, other financial institutions and the operation of the Federal Reserve System are discussed in relation to economic activity, inflation and unemployment.
**Prerequisite:** ECN 103; BUS 310.

BUS 312 Managerial Finance (3)
An examination of financial decision making in the firm, including the sources of funds, capital structure and long-range financial growth are studied.
**Prerequisite:** BUS 310.

BUS 313 Investments (3)
An introduction to the securities markets, their operations and regulations and alternative investment opportunities are presented. Corporate and government issues, risk and portfolio development will be considered. Current market conditions will be discussed.
**Prerequisite:** BUS 310.

BUS 314 International Finance (3)
This course considers the nature and scope of international financial management. Direct foreign investment, international exchange, U.S. balance of payment, and the multinational enterprise will be discussed.
**Prerequisite:** ECN 103; BUS 310.

BUS 318 Operations Management (3)
The course will consider the operational aspects of running a manufacturing or service organization. Topics will include layout considerations, service requirements, inventory control and a preview of today's operations challenges. Course requirements will include case studies, end of chapter review questions and small off-site assignments.
**Prerequisite:** BUS 101.

BUS 319 Purchasing and Contracting (3)
Introduction to the procurement function. Specification of products and services, selection of suppliers, price, delivery, and other requirements; contract negotiations will be discussed.
**Prerequisite:** BUS 101.

BUS 320 Small Business Management (3)
This course examines the start-up and operation of a small business. Emphasis will be placed on the business plan, financial options, managerial challenges and day-to-day operations. The student will be expected to conduct an analysis of a business opportunity as a part of the course requirements.
**Prerequisite:** BUS 101.

BUS 212 International Business (3)
An overview of the global market and its challenges for the U.S. businessperson. The student will look at the operation of the multinational company, international business activities, agreements between nations and other topics related to participation in global activities.
**Prerequisite:** BUS 101. Or BUS 323 for School of Graduate & Professional Studies.

BUS 322 Corporate Public Relations (3)
The course introduces public relations as a marketing and management function. Emphasis is on corporate constituencies, i.e., employees, consumers, government, and the community, as well as media used. Writing is a major component of the course. **Prerequisite:** BUS 207.
BUS 323 Business Management and Leadership (3)
This course provides the student with an overview of management and leadership processes within an organization. By applying principles of planning, organizing, staffing, directing, controlling, and team development and building – to a comprehensive team project – the student will develop an understanding of the role of manager in today’s organization. (School of Graduate & Professional Studies Only)
Prerequisite: BAS 100 or BAS 101.

BUS 332 Principles of Retailing (3)
An analysis of retailing strategy to include such topics as location, design and layout, merchandise selection, and procurement, display and pricing are studied. Emphasis will be placed on decision-making strategy. An off-site project is required.
Prerequisite: BUS 207.

BUS 333 Advertising (3)
An overview of the various media available to advertisers, the factors influencing the choice of media and the role played by advertising agencies are studied. The significance of advertising in the economy, advertising design, layout, and regulation are included in the course.
Prerequisite: BUS 207.

BUS 334 Consumer Behavior (3)
This course provides an analysis of the consumer decision process in the market place. Special emphasis is placed on the external and internal influences on the consumer including the effects of demographic, social and psychological variables.
Prerequisite: BUS 207.

BUS 335 Creative Selling (3)
The course provides an application of principles and techniques of creative selling. Customer behavior, planning and sales strategies, selection, training, motivating, and evaluating the sales force are explored.
Prerequisite: BUS 207.

BUS 336 International Marketing (3)
An introduction to the implications of the global marketplace on the practice of marketing is presented. Management of marketing activities under various cultures, religions, political and legal environments, and economic systems are explored.
Prerequisite: BUS 207, 321.

BUS 340 Business Statistics II (3)
This course is a continuation of BUS 306. Topics include hypothesis testing, regression and correlation techniques, time series analysis, index numbers, nonparametric techniques and analysis of variance.
Prerequisite: A grade of C or better in BUS 306.

BUS 341 Business Statistics (4)
The use of statistics in business will be explored. Topics covered include measures of averages and dispersions, probability theory and distributions, sampling, tests of hypothesis, regression, and correlation. (School of Graduate & Professional Studies only)
Prerequisite: BUS 323.
BUS 342 Business Statistics (3)
The use of statistics in business will be explored. Topics covered include measures of averages and dispersions, probability theory and distributions, sampling, tests of hypothesis, regression, and correlation. (School of Graduate & Professional Studies only)
Prerequisite: BUS 323.

BUS 350 Principles of Sports Management (3)
This introductory level course provides the student with an overview of the structure of the sports industry and highlights the scope and variety of career opportunities in the area. The value of professional management to sports organizations will also be emphasized. Attention will be given to the issues facing sport organizations and the use of management techniques to solve business-related problems
Prerequisite: BUS 301.

BUS 351 Sport Marketing (3)
This course provides the student with basic knowledge and understanding of sport marketing and promotions for the educational, recreational and professional sport. The components of the course include developing products, sponsorships, special events, fund raising, public relations, promotions, and utilizing radio and television networks.
Prerequisite: BUS 207

BUS 352 Sport Business and Finance (3)
This course is designed to prepare the prospective sport manager with an overview of the major financial issues facing the sport industry. An analysis of the following areas will be undertaken; sources of revenue for sports organizations, a comparison of public and private sector funding in sports, and investment of public resources into private sporting facilities.
Prerequisites: BUS 310, 350.

BUS 353 Sport Law (3)
This application of legal principles is considered in relation to professional and amateur sports. Emphasis is placed on tort liabilities and the regulation of sport in a variety of settings. The governance structure of professional and amateur sports organizations will also be discussed.
Prerequisite: BUS 230.

BUS 354 Athletics Administration (3)
This course is designed to introduce the student to the management issues faced by administrators within collegiate and high school athletics departments. Students will develop an understanding of issues such as governance, scheduling, NCAA and conference compliance, gender equity and Title IX, conference membership issues, departmental structure, organizational goals in athletics, legal issues, and operating procedures.
Prerequisite: BUS 350.

BUS 355 Facility Management (3)
This course investigates the functions of sport managers in the design, operation, and financing of sport facilities. Students will examine the issues pertaining to management of public and private arenas, stadiums, and multipurpose facilities. Management of temporary facilities for special events will also be considered.
Prerequisite: BUS 301.
BUS 213 Principles of Human Resource Management (3)
The student will be introduced to the field of human resource management. This course will examine the many aspects of human resources and how these functions support the goals of the organization. Topics will include recruiting, selection, training and development, compensation and safety. Student requirements will include a research paper and case analysis.
Prerequisite: BUS 101; BAS 100 for students in the School of Graduate & Professional Studies

BUS 373 Labor and Industrial Relations (3)
This course includes topics such as collective bargaining, union and management negotiating strategies, the grievance process and a consideration of public sector bargaining. The student will be expected to complete a research paper and to review different types of grievances as a part of their coursework.

BUS 374 Employment Law (3)
A survey course introducing the laws that impact the employee-employer relationship. The student will analyze how the law affects areas such as hiring, compensation and safety as well as the laws governing discrimination. A Pennsylvania application will be included where appropriate. The student will be evaluated on the basis of examinations, case analysis, legal research and Internet use.
Prerequisite: BUS 301.

BUS 375 Risk Management (3)
The use of risk management techniques as tools to improve the efficiency and effectiveness of the organization are studied. The student will be introduced to the risk management process, various non-insurance activities to control risks in the workplace, safety in the workplace and current issues facing the businessperson. Coursework will include a research paper, case analysis and classroom discussions.
Prerequisite: BUS 101.

BUS 376 Employee Benefits (3)
This course will include consideration of the history of benefits, health insurance and its issues, other benefit options, administration and evaluation of employee benefit plans. The student will be expected to complete a research paper, perform case analysis and participate in classroom discussions.
Prerequisite: BUS 301.

BUS 377 Training and Development (3)
The student will take an in-depth look at training and its importance to the organization. Topics in this course include preparing the organization for training, evaluation of various training methods and employee development. The student will be required to complete a research paper, analyze cases and design a training program.
Prerequisite: BUS 101.

BUS 378 Healthcare Risk Management (3)
Risk Management affects the entire organization and is commonly referred to as Enterprise Risk Management (ERM). The focus for healthcare organizations is to reduce risk in all areas with the goals of quality improvement and cost reduction. The student will be introduced to the risk management process, current federal and state legislation, cost and benefits of safety programs in the healthcare setting, strategies for medical error and liability reduction, the use of healthcare information technology to reduce risk, current topics in health insurance, and managing risk in integrated healthcare delivery systems. Coursework will include a research paper, case analysis and classroom discussions and presentations. Prerequisite: BUS 101.
BUS 379 Seminar: Human Resources Development (3)
Policies and programs concerned with the allocation, utilization, development, and maintenance of human resources are presented. A case study approach with emphasis on student research and interaction.
Prerequisite: BUS 371. Does not replace BUS 4000.

BUS 381 Organization Theory and Behavior (3)
This course examines the systematic study of behavior and attitudes in organizations. The question of why people in organizations feel and behave as they do is examined through the study of motivation, communications, personality, leadership, and group dynamics.
Prerequisite: BUS 101, 301.

BUS 391 Current Business Issues (1)
This course is an independent research paper, which reviews current events in business. Permission of the Dean of the School is required.

BUS 405 Marketing Management (3)
This course develops a comprehensive overview of marketing strategy. Management decision-making in all areas of marketing is addressed. Strategic planning and implementation in segmentation, product, distribution, promotion, and pricing will be included.
Prerequisites: BUS 207 and any 300 level marketing course or BUS 323 for School of Graduate & Professional Studies.

BUS 407 Marketing Research (3)
Research techniques/methods in the collection and analysis of data used as a basis for market identification, product planning, consumer motivation, pricing policy, and sales strategy are studied. An original research project is developed and completed during the semester.
Prerequisites: BUS 207 and any 300 level marketing course.

BUS 410 E-Business (3)
This course explores e-business strategy, structure and marketing. Students will gain an understanding of online business practices, environmental factors that can influence e-business and online behaviors, research methodologies in e-business planning, marketing, and management issues.

BUS 421 Corporate Studies I (3)
This course provides students the opportunity to complete an in-depth study of a service corporation, or several service corporations, so to better understand the integration that is required in management practices within a corporate business structure. The course will focus on the challenges, opportunities and integration of corporate management, administration, marketing, human resource management, leadership and, as applicable, global operations and management.
Prerequisites: BUS 101, 207, 301.

BUS 422 Corporate Studies II (3)
This course provides students the opportunity to complete an in-depth study of a retail corporation, or several retail corporations, so to better understand the integration that is required in management practices within a corporate business structure. The course will focus on the challenges, opportunities and integration of corporate management, administration, marketing, human resource management, leadership and, as applicable, global operations and management.
Prerequisites: BUS 101, 207, 301
BUS 436 International Management (3)
This course will examine, through case study and related theoretical readings, current issues that reflect the reality of operating and managing a business in a global, competitive environment. Each case study will represent a set of problems, challenges or issues that are commonly encountered by managers who may be operating at various levels of responsibility within the global business arena. Cases studied in this course will focus on broad interdisciplinary topics but will also allow students the opportunity to analyze specific functional areas and issues.
Prerequisites: BUS 301, 321.

BUS 437 Special Topics (3)
This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student’s comprehension and application of business theory and practice.

BUS 439 Independent Study (1-3)
This course allows the student to investigate selected topics. Registration with permission of the Dean of the School and the Vice President for Academic Affairs.

BUS 440 Internship (6)
This is a 240-hour work experience designed to afford the student a practical experience in the application of business techniques and practices.
Prerequisites: Required business courses must be completed or taken concurrently, minimum of B average and approval of advisor and the Dean of the School.

BUS 441 Internship (3)
This is a 120-hour work experience designed to afford the student a practical experience in the application of business techniques and practices.
Prerequisites: Required business courses must be completed or taken concurrently, minimum of B average and approval of advisor and Dean of the School.

BUS 445 Sport Management Internship (3-6)
The internship requirement is considered to be one of the most critical components of the Sport Management program. Student will undertake a 120-240 hour supervised internship. This opportunity is expected to enhance the student’s academic experiences, provide additional work experience, and networking opportunities. Internship experiences may take place in any of the varied sport industry settings.
Prerequisite: Approval of advisor and Dean of the School.

BUS 455 Sport Management Seminar (3)
The sport management seminar is designed to provide an overview of the moral and ethical issues faced by sport organizations. Emphasis will be given to the issues presented by sport managers as they attempt to operate businesses whilst understanding the basic tenants of sport policy and governance issues. Also included will be an examination of the structure and governance of sports organizations.
Prerequisite: Three Sports Management courses. Does not replace BUS 4000.

BUS 4000 Seminar: Business Policies and Strategies – Capstone Course (3)
Using a business simulation/case approach, this course is a study of management policy as an integrative force to all other functions of businesses; i.e., marketing, manufacturing, finance, personnel. The course represents an insight into the strategies behind corporate policies.
Prerequisites: BUS 301, 304, 306, 310.
BUS 4001 Seminar: Business Policies and Strategies – Capstone Course (4)
Using a business simulation/case approach, and by integrating learning team experiences with classroom theory this course is a study of management policy as an integrative force to all other functions of businesses; i.e., marketing, manufacturing, finance, personnel. The course represents an insight into the strategies behind corporate policies. (School of Graduate & Professional Studies Only)
Prerequisites: BUS 301, 304, 306, 310, 323, 341.

CHEMISTRY

CHM 105 Living Chemistry (3)
An introduction to chemistry designed to promote scientific literacy for the non-science student. Emphasis is non-mathematical and focuses on the applications of chemical principles to situations encountered in modern life, including preservation of natural resources, medicine and genetics, and consumer products. 3 lecture hours per week.

CHM 111 Chemistry for the Allied Health Professions (3)
An introduction to general, organic and biological chemistry for students in the health professions. Topics include the structure, properties and reactions of inorganic, organic and biological compounds, solution chemistry, gas laws, energetic, acid-base chemistry, equilibrium, kinetics, electrochemistry and nuclear chemistry. Emphasis is on physiological and clinical applications. 3 lecture hours per week. Offered in the fall semester. Not accepted as credit towards the biology major.

CHM 115 Chemistry for the Health Professions I (3)
An introduction to the principles of general chemistry for students of the health professions. Topics include the structure, properties and reactions of inorganic compounds, nuclear chemistry, stoichiometry, gas laws, solution chemistry, thermochemistry, equilibrium, kinetics, and acid-base chemistry. Emphasis is on physiological and clinical correlations. 3 lecture hours per week. Pre-requisite: demonstrated knowledge of high school algebra. Corequisite: CHM 115L or permission of course director.

CHM 115L Chemistry for the Health Professions I Laboratory (1)
Introduction to the experimental techniques of chemistry applying the principles of stoichiometry, gas laws, thermochemistry and solution chemistry to the study of the composition and reactions of compounds. 3 laboratory hours per week. Corequisite: CHM 115 or permission of course director.

CHM 116 Chemistry for the Health Professions II (3)
An introduction to organic and biological chemistry for students of the health professions. Topics include the structure, properties and reactions of organic compounds, carbohydrates, lipids, proteins, and nucleic acids, enzyme activity and metabolic pathways and the storage and transmission of genetic information. Emphasis is on physiological and clinical correlations. 3 lecture hours per week. Pre-requisite: C or better in CHM 115 or equivalent or permission of course director. Corequisite: CHM 116L or permission of course director.

CHM 116L Chemistry for the Health Professions II Laboratory (1 credit)
Application of the experimental techniques of chemistry to the study of the structure, function and reactions of organic and biological compounds. 3 laboratory hours per week. Prerequisites: CHM 115/115L or permission of course director. Corequisite: CHM 116.
CHM 116L Chemistry for the Health Profession II Laboratory (1)
Application of the experimental techniques of chemistry to the study of the structure, function and reactions of organic and biological compounds. 3 laboratory hours per week.
Corequisite: CHM 116 or permission of instructor.

CHM 151 Principles of Chemistry I (3)
Chemical compounds and reactions; terminology, stoichiometry, solution chemistry, gas laws, thermochemistry, electronic structure and chemical bonding. 3 lecture hours and 1 recitation hour per week. Offered in the fall semester.
Prerequisites: High school chemistry or equivalent; demonstrated knowledge of algebra.

CHM 151L Principles of Chemistry Laboratory I (1)
Application of the principles of stoichiometry, gas laws and solution chemistry to the synthesis, separation and identification of compounds. 3 laboratory hours per week. Offered in the fall semester.
Corequisite: CHM 151.

CHM 152 Principles of Chemistry II (3)
Condensed states of matter, properties of solutions, chemical kinetics, electrochemistry and nuclear chemistry. 3 lecture hours and 1 recitation hour per week. Offered in the spring semester.
Prerequisite: Grade of “C” or better in CHM 151.

CHM 152L Principles of Chemistry Laboratory II (1)
Laboratory investigations of properties of solutions, chemical kinetics and chemical equilibrium emphasizing techniques of quantitative analysis, including both traditional gravimetric and volumetric methods and instrumental methods of spectrophotometry and chromatography. 3 laboratory hours per week. Offered in the spring semester.
Corequisite: CHM 152
Prerequisite: Grade of “C” or better in CHM 151/151L.

CHM 203 Organic Chemistry I (3)
An introduction to the molecular structure and reactivity of carbon-based compounds. Emphasis is given to the relationships between molecular structure and chemical and physical properties. Topics include theories of chemical bonding, isomerism and stereochemistry, IR and NMR spectroscopy, and the mechanisms of fundamental reactions (i.e., substitution, elimination, addition). 3 lecture hours and 1 recitation hour per week. Offered in the fall semester.
Prerequisites: CHM 151/151L, 152/152L. Corequisite: CHM 203L.

CHM 203L Organic Chemistry Laboratory (1)
A techniques-focused course to develop skill with common organic chemistry lab techniques including separations, purifications, and the use of spectroscopic and analytical equipment (e.g., IR, GC, HPLC) to characterize substances. Experiments demonstrate theoretical principles from CHM 203. 3 laboratory hours per week. Offered in the fall semester. Corequisite: CHM 203.

CHM 204 Organic Chemistry II (3)
Continuation of CHM 203. Topics include aromaticity, organometallics, oxidation and reduction, and carbonyl chemistry. Connections to biology are emphasized, where appropriate. 3 lecture hours and 1 recitation hour per week. Offered in the spring semester. Prerequisites: Grade of “C” or better in CHM 203/203L. Corequisite: CHM 204L.
CHM 204L Organic Chemistry Laboratory II (1)
Continuation of CHM 203L. Experiments illustrate multistep organic synthesis and demonstrate theoretical concepts from CHM 204. 3 laboratory hours per week. Offered in the spring semester. Corequisite: CHM 204

CHM 299 Selected Topics in Chemistry (3)
A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

CHM 301 Biochemistry I (3)
Chemical structure, function and reaction of biologically important molecules, including nucleic acids, proteins, carbohydrates and lipids; biological membranes; enzyme kinetics, regulation and mechanisms. This course may be taken in lieu of CHM 401. 3 lecture hours per week. Offered in the fall semester.
Prerequisites: CHM 203/203L, 204/204L; BIO 203/203L
Corequisite: CHM 301L or permission of instructor

CHM 301L Biochemical Techniques Laboratory I (1)
A laboratory techniques course, which applies methods of modern biochemical separation and analysis, including spectrophotometry, chromatography, electrophoresis and immunochemistry, to the quantitative investigation of biochemical systems. This course may be taken in lieu of CHM 401L. 3 hours laboratory per week. Offered in the fall semester.
Prerequisites: CHM 203/203L, 204/204L; BIO 203/203L

CHM 302 Biochemistry II (3)
Intermediary metabolic pathways; photosynthesis; integration and regulation of mammalian metabolism. 3 lecture hours per week. Offered in the spring semester. Prerequisites: Grade of "C" or better in CHM 301.

CHM 437 Special Topics (3)
This is an in-depth study of a specialized subject area. The special topic varies based on student/faculty interest. Topic, course structure and instructor will be announced prior to preregistration. This course may be used to satisfy a biology elective in the biology major. 3 lecture hours per week.
Prerequisites: CHM 151/151L, 152/152L, 203/203L, 204/204L, 401/401L

COMMUNICATIONS

COM 101 Public Speaking (3)
This is a course in public speaking with emphasis on informative, argumentative and persuasive skills along with the sharpening of student’s ability to listen and analyze.
Prerequisite: ENG 101

COM 102 Introduction to TV Production (3)
This course offers basic skills that would be invaluable to the prospective news broadcaster – including camera work, presentations, and editing with a specific focus on journalistic techniques.
COM 201 Theories of Mass Communication (3)
This course is designed to introduce the fundamentals of mass communication, acquainting the students with theories of how the mass media shapes both ourselves as individuals and the world in which we live. It offers an introduction to research methods and the history of the discipline, examine the theories and perspectives that research has generated, and explore important social and ethical questions revolving around media effects.
Prerequisite: ENG 101

COM 202 Visual Communication (3)
Students receive a broad introduction to the distinct theories and perspectives involving visual communication, while addressing important issues of visual literacy. It spotlights the use of images in marketing and public relations and in news.
Prerequisite: ENG 101

COM 203 Introduction to Journalism (3)
Extends and reinforces the foundation of communication theory offered in Theories of Mass Communications, while more specifically illuminating journalistic working practices. In a hands-on approach, students learn about journalism while doing journalism.
Prerequisite: ENG 101

COM 204 Introduction to Public Relations (3)
This course gives students a valuable insight into the work of public relations, a profession that works closely with news-workers, and one into which many journalists eventually move. This course covers the development of the public relations industry from its historical beginnings to contemporary application, including the relationship between theory and practice. While reviewing many specific areas of the field including media relations and crisis communication, the course highlights the core of utilizing public opinion and persuasion, as well as the arena of strategic counsel.
Prerequisite: ENG 101

COM 205 Media Technology (3)
This course introduces students to practical applications in video, audio, and multimedia technology. Students will examine innovations in new forms of media, information and communication technology.

COM 206 Public Relations Writing (3)
This course delivers the basis for a multitude of written public relations materials, respecting the fact that exceptional writing in the industry is the most widely noted and requested skill. The course reviews news-writing style and how it parallels public relations writing, grammar, lead writing, and additional fundamentals. Students develop personalized portfolios, which include such items as print and electronic news releases, media alerts and advisories, feature stories and public service announcements.
Prerequisite: ENG 101, COM 204, COM 204 can be taken simultaneously with special approval.

COM 301 Feature and Magazine Writing (3)
Feature writing demands a unique combination of talents – the accuracy and techniques of the busy reporter and the literary skills of the creative writer. This course is designed to help students achieve those abilities with theoretical and practical training in writing feature articles for newspapers, magazines and broadcast. Students should learn to develop ideas for articles, carry out research, conduct interviews and write the articles themselves, with the course also suggesting strategies for selling written work on a freelance basis.
Prerequisite: ENG 101
COM 302 Media Ethics (3)
In this course, students examine ethical standards and practices in mass media, as well as the key ethical issues confronting mass communicators today. Case studies, ethical decision-making models, and industry standards will be used to show the impact of decisions media professionals make.
Prerequisite: PHL 2000

COM 400 Advanced Journalism (3)
This course will be built around the student website, *Gwynedd Now*, and its sister print publication, *The Gwynmercian*. Students will gain advanced skills in news selection, writing, headline creation, editing and layout, both in print and on the Web. Best reporting by students will be used to prompt exploration and discussion of issues surrounding the reporting and publication of news.
Prerequisite: ENG 101, COM 203

COM 401 Broadcast Journalism (3)
Explores the variety of skills required to communicate effectively through radio and television. The course emphasizes the performance techniques, creativity, writing and analytical skills needed to communicate effectively using various formats such as interviews, editorials, commercials and newscasts.
Prerequisite: ENG 101, COM 203

COM 405 Internship (3)
Allows student to experience communication-related fields in an applied context outside the classroom, usually in (but not restricted to) news organizations, media outlets, publication houses, and web design companies.
Prerequisite: ENG 101, COM 203

COM 406 Communication Internship II (3)
This course allows students to expand their experience and exploration of professional communication in an applied context outside of the classroom. To be used as an elective in addition to COM 405 at for-profit organizations not covered by COM 407.

COM 407 Internship for Non-Profit Entities (3)
This course allows student to experience communication in an applied context outside the classroom with a service-learning component. To be used as an elective and not as a substitute for COM 405.
Prerequisite: ENG 101, COM 203

COM 4000 Capstone (3)
This course is designed for students to integrate and extend the work begun in other classes with a final interrogation of the field resulting in research and/or professional projects that will help prepare them for careers or graduate school.

COMPUTER INFORMATION SCIENCE

CIS 100 Beyond the Laptop: Exploring Technology (3)
This course is designed as a general education course for students that are not currently computer information science majors, but find technology interesting enough that they would enjoy exploring it further in a very hands-on way. The course will explore the relationship between humans and technology and the interrelationship between science and technology as well as the basic principles of: electricity, electronics, computers, programming and robots. Students will work in teams to work with electricity, electronics and robotics kits as well as construct programs utilizing drag and drop type programming tools such as (ALICE).
CIS 101  Introduction to Desktop Computing (3)
This course is designed to provide a foundation of computer skills for students enrolled in a variety of programs. Students learn common file management techniques in Windows operating system using ‘drag and drop’ techniques, configuring folder options, Aero snap and Aero peek, and overview of the university email provider, Gmail. Students will then cover four of the latest Microsoft Office Professional products: Microsoft Word, Excel, Access, and PowerPoint.  (Not required for CIS majors)
Prerequisite:  None

CIS 102  Emerging Internet Technologies (3)
This course serves two purposes:  1) to teach emerging internet technologies including web 2.0, web 3.0 tools and 2) to teach students how to use the vast resources on the Internet for research.  Students will learn how to discern the quality of information on the internet, identify scholarly and non-scholarly sources, portals, general web directories, specialized directories, search engines, plagiarism, copyright laws, APA format, Safe Assign, and evaluating good presentation design of online tutorials.  Students will research an emerging internet topic learning how to utilize all online tools available to them, write a paper on their topic, and create a final project from their paper utilizing hypermedia authoring tools.  This class includes many in-class projects both individual and group and is updated each semester with the latest tools making these students the most tech-savvy non-majors on campus.  (Not required for CIS majors)
Prerequisite:  None

CIS 104  Programming I (3)
This course is designed as a first programming course for CIS majors or anyone interested in programming.  Taught in one of the industry leading programming language C++ or Java, this course will cover the structured and procedural programming aspects of the language, including top-down design, loops, conditional structures, use of variables, scope, arithmetic operations, processing records, Boolean algebra, and reinforcement of basic algorithmic design.  This will give the student a good foundation for more advanced topics in programming.
Prerequisite:  None

CIS 110  Information Systems (3)
This course is designed to prepare students, prospective information system managers, to understand and manage computer-based information systems. Major topics include a systems model of the firm, a systems approach to problem solving, systems concepts including database and data communications, knowledge systems in business like artificial intelligence and robotics, decision support systems and understanding of the system life cycle. Additionally, this course incorporates intermediate MS Excel skills.
Prerequisite:  None

CIS 114  Web Design I (3)
Using the latest release of the industry-leading Adobe Design Premium product for web development, students will learn the basics of creating web sites with emphasis placed on fundamental design issues.  Topics include content planning and visual aesthetics including the design and layout of images and text.  The basic elements of the latest version of HTML and Cascading Style Sheets (CSS) will be covered including site design and page formatting, graphic manipulation for web content, browser compatibility, and server capability.
Prerequisite:  None
CIS 203 Systems Analysis and Design (3)
This course covers the current topics in systems analysis and design while focusing on the core
set of skills that all analysts and project managers must possess, along with an overview of current
project management and CASE tools. Students learn about each phase of the software
development life cycle (SDLC) for a project including: requirements analysis and determination,
project scheduling, process modeling, user-interface design, program design, implementation,
maintenance and review.
Prerequisite: CIS 104 or permission of instructor

CIS 204 Programming II (3)
This course is designed as a second programming course which concentrates on the object-
oriented aspects of programming. Topics including object properties and methods, inheritance,
and polymorphism. This course will continue utilizing either the C++ or Java programming
language. Students will gain valuable industry skills with several hands-on programming
assignments.
Prerequisite: CIS 104 or 301.

CIS 215 Introduction to Relational Databases (3)
This course is designed to provide individuals with a complete introduction to database
concepts and the relational database model. Topics include QBE, SQL, normalization, design
methodology, DBMS functions, basic database administration and other database management
approaches, such as client/server databases, and data warehouses. In addition to the theoretical
concepts, this course also gives the student a good foundation in hands-on training using the
latest version of the Microsoft Access DBMS. At the completion of this course, students
should be able to understand a user’s database requirements and translate those requirements
into a valid database design.
Prerequisite: 100 level CIS course or greater.

CIS 230 Introduction to Networking (3)
This course provides a baseline level of knowledge for success in industry in the field of
computer networking. Students study the layers of the OSI model, cable installation and
management, networking media, network interface cards, network topologies, network
communications and protocols with concentration on TCP/IP. Students are exposed to other
new industry topics such as Networked Attached Storage (NAS) as well as the latest wireless
technologies. With a focus on networking operating systems, this course provides coverage of
both Microsoft Windows and Server technologies. Topics are supplemented with video
throughout the semester from CompTIA+ to support lecture topics. 3 credits
Prerequisite: None

CIS 240 Cybercrime (3)
This course gives the student the knowledge and skills to identify, track and prosecute the
cyber-criminal. Exposes the student to the process of detecting attacks and collecting evidence
in a forensically sound manner with the intent to report crime and prevent future attacks.
Students are introduced to advanced techniques in computer investigation and analysis with
interest in generating potential legal evidence, provided preparation to identify evidence in
computer related crime and abuse cases, as well as track the intrusive hacker’s path through a
client system. Students are introduced to tools used in investigations, investigating network traffic,
web attacks, DOS attacks and corporate espionage.
Prerequisite: CIS 230 or permission of instructor.
CIS 301 Algorithms and Data Structures (3)
This course feature the concept of programming as a method of analyzing, stating and solving problems on a computer. This course includes both structured and non-structured logic in the solution to mathematical and data progressing problems. Topics include: arithmetic operations, working with data files, processing records, loops, Boolean algebra, linked lists, stacks, queues, recursion, binary trees, multi-way trees, graphs and sorting.
Prerequisite: CIS 104, 204.

CIS 304 Event-driven Programming (3)
Students are instructed in fundamentals of event-driver programming using the latest version of Microsoft Visual Studio utilizing the Visual Basic or C# programming language. The study of user created events, anticipation of these events, error trapping and user interface design. Students learn the basics through more intermediate topics like ASP.net web pages, file I/O, database connectivity and web services.
Prerequisite: any programming course or permission of instructor.

CIS 320 Computer Applications in Business (3)
This course gives students a cursory overview of the major computer based business systems found in businesses today. Systems that will be looked at include E-commerce, Accounting Information Systems, Human Resource Information Systems and Enterprise Resource Planning Systems. In addition, the course will explore how knowledgeable workers can solve typical business problems through the use of advanced Microsoft Office features found in Word, Excel and Access. (5 weeks) (School of Graduate & Professional Studies only)

CIS 321 Computer Organization (3)
A technical study of the hardware/software interface level of a computer system. The course is approached in a hierarchical fashion covering the topics of basic electricity, circuitry, processor architecture, microcode, machine code, the assembly and compile process.
Prerequisite: Any programming course or algorithms course.

CIS 325 Database Administration and Security (3)
This course teaches the issues that face a database administrator in today’s business climate using the latest version of MS SQL Server – 2008 R2. Issues covered will be installing and configuring databases, database server user access, disaster recovery, backup and restore of server databases, client/server architecture and more. Students gain hands-on use of the system and work in teams to create an extensive final project solution for a given company.
Prerequisite: CIS 215.

CIS 330 Networking Administration and Security (3)
A more advanced study of computer network administration and tools using the latest Microsoft Server operating system. Topics include administration of file, database, print and other servers; study of window active directory services, virtualization, imaging technologies, and other current network administration issues and emerging technologies. Various security issues facing networks in businesses today are addressed Prerequisite: CIS 230.
CIS 340 Computer Forensics (3)
This course introduces the student to the field of computer forensics and investigations. Students will learn the skills necessary to launch and complete a successful computer investigation by guiding them through the process of acquiring digital evidence through reporting its findings. Students will learn the components necessary to create a computer forensics lab, learn what software products are currently being used in the industry to perform computer forensic investigations, learn how to acquire the proper and necessary tools, and how to conduct the investigation and subsequent digital analysis. Students will work on hands-on labs with the leading tools used in the field.
Prerequisite: None.

CIS 350 Multimedia I (3)
Students will gain valuable hands-on experience creating multimedia applications that can be used for a wide variety of purposes. Students will learn to create animations with the latest version of one of the most popular multimedia tools on the market today: Adobe Flash. Flash lets you combine graphics, sound, video and other media. It supports multiple timelines and features, like the latest in IK technologies (inverse kinematics), achieved by adding bones to animations to give them more ‘life-like’ movement. Students will also learn motion tweening and shape tweening animation techniques, creating interactive media for the World Wide Web, information kiosks and presentations.
Prerequisite: Any computer course.

CIS 410 Operating Systems (3)
A study of operating systems concepts including processes, memory management, file systems, storage systems, I/O systems, networking and security, as well as other topics will be presented. Study of a current operating system will be covered in parallel with the concepts. Students will gain a practical understanding of how processes, file and storage systems and security function as elements of any operating system.
Prerequisite: Any programming course.

CIS 420 Mobile Application Development (3)
This course is an advanced course in software development for mobile devices using the latest technologies in the industry for mobile phone development. Students will learn how to determine what operating systems are available for smart phones, what tools, hardware and software are needed to develop applications for different types of phones. This course will stay current with the industry at the time the course is offered and will continue to adapt to the smart phone market. Emphasis will be placed on the full-life-cycle of software development from requirements specifications through final deliverable application.
Prerequisite: Junior status or above, CIS 104 and (CIS 204 or 301).

CIS 421 Advanced Computer Platforms (3)
This course advances the student’s understanding of computer architecture which began in “Computer Organization” to include detailed treatment of all key organizational issues including I/O, RISC, cache memory, internal and external memory, parallel processors, and micro-programmed implementation. Additional topics include: input and output storage systems, systems software, alternative architectures, embedded systems, performance measurement and analysis, and network organization and architecture.
Prerequisite: CIS 321.
CIS 424  Web Design II (3)
This is an advanced level course continuing the development of web site design utilizing the
Adobe Dreamweaver development environment, as well as other current tools used in the industry.
This course is designed to incorporate skills learned in the introductory web design course and
add in dynamic web functionality by connection to back-end databases, e-commerce
support, and learning more advanced features of web applications. The students will culminate
the semester by creating their own dynamic web site.
Prerequisite: CIS 114.

CIS 437  Special Topics (3)
This course provides opportunity for investigation of a selected topic or topics designed to
integrate and deepen the student’s comprehension and application of computer information
science theory and practice.

CIS 439  Independent Study (3)
This option affords students the opportunity to pursue research in a particular field of interest. This
is not a traditional classroom setting.

CIS 440  Internship (3-6)
A work experience with a minimum of 120-hours designed to afford the student a practical
experience in the field of Computer Information Science and information technology.
Prerequisite: Student should have completed 30 credits; minimum GPA of 2.5 and approval of
internship coordinator and/or dean of the school.

CIS 450  Multimedia II (3)
This course allows students to apply the animation and multimedia techniques learned in
Multimedia I, to gaming technology. Students will learn the basic elements of game design and
development, while working hands-on in the gaming software projects for different types of games.
Prerequisite: CIS 350.

CIS 4000  Capstone (3)
This course is designed to be taken at the end of the CIS program, applying the culmination of
knowledge gained in all program courses and incorporating many facets of the major. Students
will work either in teams to design, develop and implement a solution to a real-world IT problem,
or work independently on a comprehensive research project. Students will create a portfolio of
work from their courses over their entire career in the CIS program; along with present their
project work at the end of the semester. This course offers the student a comprehensive approach
to their professional development.
Prerequisite: Completion of all required CIS core courses in the major and at least 2 courses
in the student’s professional option.

CRIMINAL JUSTICE

CRJ 102  Introduction to Criminal Justice (3)
A survey of the American criminal justice system and its components: police, courts and
correction. The course is designed to describe the functions of the system from arrest through
trial, appeal, sentencing, correction and parole. The object of the course is to provide the
student with a procedural framework of the criminal justice process. (Also SOC 102.)
CRJ 207  Drugs, Society & Criminal Justice (3)
The American justice system has struggled to confront the problems related to drugs in our society, which include increased criminal activity, drug use by children and adolescents, and prison overcrowding. Throughout the semester, students will learn and understand the nature of drug use, and the psychological and physiological effects of various legal and illicit drugs. Additionally, this course covers the relative influence that drug use has on both the criminal justice system and larger society. This includes analysis of the various components of domestic and international drug production and trafficking, as well as the efforts made by our government to curtail these criminal initiatives.

CRJ 214  Fitness & Training (2)
This course examines the conceptual framework of police fitness, specific exercises associated with police fitness standards. The course will help students reach their established goals for themselves for the class and the future. No prerequisite.

CRJ 215  Criminology (3)
An introduction to crime and criminality, the course examines types of crime, such as violent and property crime, white-collar, organized and victimless crimes, as well as theories of crime and the collection of statistical crime data.

CRJ 216  Race, Class & Ethnicity (3)
For much of our history, the administration of justice has always been about controlling the minority outside of the ruling class. In fact, race and ethnicity necessarily influence individual experiences in the criminal justice system, as well as within the broader society. The purpose of this class is to critically examine the characteristics of race and ethnicity and how they are used to bias decisions within our criminal justice system. Students will investigate the past and present behavior of the courts, correctional institutions, and law enforcement officials, and the possibility of prejudiced policies and practices utilized to rule against minority classes. Additionally, interracial crime is addressed, with a focus on how the criminal justice system has inadequately addressed the correlates that lead to the perpetuation of such destructive actions.

CRJ 217  Probation & Parole (3)
This course focuses on the application of the fundamental concepts of probation and parole, theory and nature of probation concepts and principles to the civil and criminal justice systems, with a focus on forensic psychology.

CRJ 218  Women in Criminal Justice (3)
This course offers an examination of the role that women play in the criminal justice system. This includes the treatment that women have historically been subjected to, as offenders, victims of crime, and actors within criminal justice professions. Specific topics include the nature of female offending, the processing of females by the criminal justice system, the juxtaposition of women and substance abuse, domestic violence, and women in law enforcement, corrections, and other legal professions.

CRJ 220  Ethics in Criminal Justice (3)
This course will explore a range of value-based concepts and perspectives designed to familiarize students with their importance both within the complex world of crime and justice and outside of it. This course will explore more generally the relevance of duties, obligation, and principles; to encourage sound reflection on those particular explorations; and, ideally, to be better equipped to resolve any (criminal justice) situation in which conflict might arise.
CRJ 225 Juvenile Delinquency (3)
Consideration of delinquent and status offenders, the role of the family, peers, schools and gender in the creation of delinquency and the controversy surrounding the punishment of juvenile offenders.

CRJ 250 Police and Law Enforcement in America (3)
A survey of law enforcement in American focusing on the role of the police, their functions and responsibilities. This course also includes an examination of the historical foundations of police organizations and police work, occupational roles, patterns of relationships between the police and the public, community policing.
Prerequisites: CRJ 102 or permission of instructor.

CRJ 285 Family Violence and the Criminal Justice Response (3)
An overview of domestic violence in America, including spouse and child abuse in its physical, sexual and psychological forms and attempts at intervention by criminal justice agencies. Analysis of types of abuse and offenders, existing research and emerging problems, as well as intervention strategies involving arrest and prosecution, protection of victims, changes in legislation and social and cultural contexts which enable violence.
Prerequisite: CRJ 102, 250 or permission of instructor.

CRJ 299 Selected Topics in Criminal Justice (3)
This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.

CRJ 301 Introduction to Private Security (3)
This course is designed to acquaint the student with systems and organizations of security with primary emphasis on the private sector. The course includes an examination of historical and philosophical perspectives of security and a comparison of the private and public sectors. It covers the protection of personnel, facilities and other assets as well as the administrative, legal and technical problems of loss prevention and control.

CRJ 302 Violence & Criminal Justice (3)
Violence in our society is not easy to define, simply because it takes place in a variety of forums. The purpose of this course is to investigate violence in several contexts, including crimes such as rape, robbery and assault, as well as crimes of the collective, including gang violence, school violence, and hate crimes. Students will examine recent trends and patterns in violent crime and explore the theoretical perspectives behind the occurrence of violent activities, and reflect on intervention and prevention efforts available for controlling violent events.

CRJ 303 Sexual Deviance (3)
This course is a study of the characteristics and development of sexual deviance. In multidisciplinary fashion, the criminological, psychological and physiological components of addiction will be examined, along with the more common predatory offenders, including pedophiles, rapists, and lust murderers. In addition, specialized offenders such as juvenile offenders and cyber stalkers are examined, with the hope of shedding light not only on how these perpetrators operate but how to spot them for self-protection.

CRJ 310 Introduction to Criminal Justice Research (3)
An introduction to research appropriate to the exploration of problems in the criminal justice field. Students will develop basic research skills and come to an understanding of research design and methodologies used in the works of criminal justice researchers and criminologists. Serves to prepare students for reading the professional literature and for undertaking original research projects.
CRJ 320 Forensics Crime Scene Investigation (3)
This course will examine the role of the crime-scene investigator at the crime scene. Common items of physical evidence are identified. In-depth discussions of both digital and film crime-scene photography are presented, and recognized procedures for conducting the crime-scene search are emphasized. The philosophy underlying the appropriate undertaking of a crime-scene reconstruction is detailed as exemplified by blood pattern interpretation.

CRJ 326 Criminal Procedures (3)
This course is designed to give students an understanding of the major aspects of the law of criminal procedure, the purposes behind that law and how that law impacts the search for, the gathering of, and the use of evidence in criminal cases. The Constitutional provisions, which are the source of much of the law of criminal procedure, and the courts’ interpretations of those provisions, will be closely examined.
Prerequisite: CRJ 102

CRJ 327 Criminal Law (3)
This course is designed to give students an understanding of the origins and purposes of criminal law, the constitutional limitations on criminal law, and the general principles of criminal liability and defenses to criminal liability.
Prerequisite: CRJ 102, 326.

CRJ 355 Terrorism and Hate Groups (3)
An investigation of domestic and international groups espousing hatred and creating terror for political purposes. Included among topics discussed will be religion and terrorism, biochemical terrorism, fanaticism and the anti-terrorist response. The American militia movement, Middle Eastern terrorism and cults in the U.S. and Japan will be among groups studied.

CRJ 370 Corrections (3)
An overview of the history and evolution of correctional philosophies, practice and procedures. Includes management and organization of institutional and community-based corrections, diversionary programs and purposes of different types of offender treatment. The course will also consider correctional service to the state and society, costs, recidivism and controversial issues in contemporary corrections.
Prerequisite: CRJ 102, 250.

CRJ 401 Theories of Crime and Deviance (3)
An in-depth examinations of sociological and interdisciplinary theories found in the study of crime, delinquency and deviance, including theories of the Chicago School, social learning, control theory, rational choice and routine activities theory. Relationships between the theories, types of crime and the study of crime derived from casebooks are explored.

CRJ 405 Criminal Investigations (3)
The fundamentals of criminal investigation, theory and history will be surveyed. Students study and follow the process of criminal investigations from collection of crime scene evidence to the courtroom, including problems encountered in interviewing, interrogating and investigation and specific techniques appropriate to different types of crimes.
CRJ 410 Courts in America (3)
An introduction and overview of criminal courts in America, their historical development, functions and consideration of controversies in the courts system including media impact on juries and trials, plea bargaining, sentencing issues, prosecutorial discretion, jury selection and juvenile justice. Provides students with an understanding of the courts and court processes as located in the broader socio-political environment.
Prerequisites: CRJ 102, 250, 370.

CRJ 415 Administration of Justice (3)
An examination of the organization, administration and interrelation of criminal justice agencies, and an exploration of policy problems and potential solutions to issues in all areas of the administration of justice. Analysis will focus on personnel policies, management procedures and policies, and evaluation of each agency within the system and include such issues as discretionary decision-making and the association between crime rates and punitive policies of correction.
Prerequisite: CRJ 410

CRJ 425 White Collar Crime (3)
Ranging from Edwin Sutherland to Enron, this course will focus on crimes committed by corporations and the white-collar criminal, how such crimes are defined and the moral, ethical, legal and social contexts, which promote it. Discussion will also include societal perception and reaction to white-collar crime.

CRJ 435 Criminal Justice Internship (3-6)
Criminal justice majors who have attained class standing as a junior may choose to obtain directed experience in selected criminal justice or security facilities, programs or agencies under faculty supervision and upon the recommendation of the instructor. The internship is a field placement designed to enable the student to acquire the skills, experience and knowledge necessary for the further preparation and choice of a career, while also providing a serve to the larger community. May be repeated for credit up to a total of six semester hours maximum. Students must complete 40 documented hours of work for each credit earned.

CRJ 437 Special Topics (3)
Investigation of selected topics related to criminal justice identified by faculty as useful to the student's developing knowledge and competence in the field.

CRJ 455 Issues in Private and Corporate Security (3)
This course will focus on contemporary issues in security including legal authority and general effects on society. Various segments of the course will explore the branches and functions of security in multiple industry and institutional settings including private industry, business, government and other institutions. A specific segment of the course will be devoted to the analysis of the growing function of security from a management perspective.
Prerequisite: CRJ 301

CRJ 490 Honors Thesis in Criminal Justice (3-6)
A criminal justice major with a GPA of 3.25 or better may choose to prepare an honors thesis in criminal justice under the supervision of a criminal justice faculty member upon the approval of the program coordinator. The thesis may examine any theoretical, empirical or policy issue of the student's choice within criminal justice and would represent an integration and culmination of studies completed during the student's studies. The object of the work should be the creation of a portfolio project demonstrating the student's level of competence for employment and/or further training. May be repeated for additional credit up to a total of six semester hours.
CRJ 4000 Capstone (3)
The purpose of this course is to complete a research project in the field of criminal justice. Utilizing classroom and online dialogue, each student will complete a literature review, create a methodologically-sound research instrument, and conduct an investigation on a specific aspect of the criminal justice system. The end product for each student will be a final research paper that entails a discussion of the relevant literature in the field, the methodology chosen to complete the research, and the analysis of the data that they collected throughout the semester. Further, each student will present their research in such a fashion to explain the relevance of their research and the contribution they have made to the existing literature. The goal of this class is for each student to complete their own research project, from the beginning stages of finding a researchable topic to the presentation of a final research report. In consultation with the instructor, students will engage in a service project relevant to their research.

DRAMA
See English

ECONOMICS

ECN 101 Economic Problems (3)
This course, which may be used to fulfill a humanities elective, presents a study of contemporary economic issues from humanistic and historical perspectives and includes a discussion of inflation, unemployment, corporate vs. union power, among other issues.

ECN 102 Microeconomics (3)
This course surveys four major topics: an introduction to economics; the economics of the firm and resource allocation; current microeconomic problems; and international economics and the world economy. This course may not be used to fulfill a humanities economics elective.

ECN 103 Macroeconomics (3)
An examination of national income accounting, inflation, unemployment, and interest rates and the use of monetary and fiscal policy are studied. This course may not be used to fulfill a humanities economics elective.
Prerequisite: A grade of C or better in ECN 102.

ECN 104 Introduction to Applied Economics (3)
An overview of economics, focusing on a limited but crucial set of economic principles. Topics include a study of contemporary economy problems, appropriate use of scarce resources, business cycles and policy-making, forces behind economic growth, inflation, employment and monetary controls and economic systems. (School of Graduate & Professional Studies only)
Prerequisite: BAS 100.

ECN 320 Managerial Economics (3)
This course is a study of the fundamental principles of economics and how they affect the consumer, business and industry, the government and the entire economy. Domestic as well as global issues are emphasized. Topics include supply and demand, monopoly, fiscal policy, unemployment and international trade. (School of Graduate & Professional Studies only)
Prerequisite: BAS 101.
EDUCATION

EDU 100 Education in America (3)
This is a foundation course in American education. A major thrust of the course involves the study of the multiple factors that impact learning and teaching in the United States. Throughout the course a wide array of areas will be addressed including: history of American education; philosophical, psychological, ethical, economic, and sociological underpinnings of American education; current issues; learners and the learning context; teacher professionalism; teaching in a multicultural society. (Also required for Secondary Education Majors.)

EDU 104 Health and Motor Development PreK-4 (3)
Personal, family and community health and safety issues are examined with regard to nutrition, health wellness, advocacy and disease prevention, health products and services, reducing health risks, setting goals and health influences. Students will share current research information regarding the previous topics. Emphasis will be on physical fitness, body coordination, the development of motor and manipulative skills and safety in physical activity settings as students plan and present lessons supporting the national Health Education Standards. The class will also include the role and value of play, games and sports in child development, including adaptations for diverse learners. Guest speakers will share current research findings and programs concerning substance abuse, dependency, universal precautions and child abuse. This course is approached from a pre-school – 4th grade classroom teacher’s viewpoint as students demonstrate knowledge and understanding of the National Association for Sport and Physical Education for Pre-K to grade 4. Prerequisite: EDU 100

EDU 112 Philosophical Foundations of Middle Grades Education (3)
This is a foundation course in American middle grades education. A major thrust of the course involves the study of the philosophical foundations for middle level education as described by the NMSA (National Middle School Association). The unique characteristics and development of adolescents will be examined. This course requires one full day per week in a middle grade classroom (TAP).

EDU 216 Foundations of Teaching and Learning PreK-4 (3)
This course will require students to demonstrate their knowledge of learning as a process that integrates all areas of development-emotional, social, language, cognitive, physical and creative as the students utilize a variety of instructional strategies and methods. His will include: historical, philosophical, social and cultural foundations of education. Students will learn about curriculum models, approaches and instructional practices to meet individual and group needs, consisting of: developmental and learning theory, the integration of play-based, experience based and project-based teaching. The content is based on the Key Learning Areas of the Pennsylvania Early Childhood and Academic Standards. Field experience and participation in the chapter of the Gwynedd Mercy Association of the Education of Young Children (GMACEYC) are required. Prerequisite: EDU 100
Corequisite: Early Childhood TAP

EDU/PSY 200 DEVELOPMENTAL PSYCHOLOGY (3)
Theories, issues and research concerning changes in physical, intellectual, emotional and social development across the life-span are examined and applied to specific social issues. Prerequisite: PSY 100.
EDU 222 Adolescent Psychology (3)
Learning and personality theory of adolescent period; emphasis on problems arising out of physical development, sensory changes, mental growth, and emotional development. 
(Required for Secondary Education Majors.) (Cross-referenced – See PSY 222)

EDU 223 Teaching Science PreK-4 (3)
This course is designed to familiarize students with objectives, methods, and resources for PreK to Grade 4 science and to further enhance the scope of their science knowledge through lecture, class discussion, projects, and student demonstration. The course will introduce students to academic standards developed by NSTA, and PDE. Students will develop lesson plans, based on Danielson’s four domains, and these will include best practices in instruction and various types of assessment techniques. The course will involve students in a hands-on, constructivist mode of teaching/learning.
Prerequisite: EDU 100.

EDU 224 Teaching Social Studies PreK-4 (3)
This course is designed to familiarize students with objectives, methods, and resources for PreK to Grade 4 social studies and to further enhance the scope of their social studies knowledge through lecture, class discussion, projects, and student demonstration. The course will introduce students to academic standards developed by NCSS, the National Geographic Society, and PDE. Students will develop lesson plans, based on Danielson’s four domains, and these will include best practices in instruction and various types of assessment techniques. The course will involve students in a hands-on, constructivist mode of teaching/learning.
Prerequisite: EDU 100.

EDU 226 Reading Sequence I – Foundations of Early Literacy Research (3)
This is a foundational course on literacy instruction for PreK-4 students. The course will provide students the opportunity to: review the evolution of American Reading Instruction, explore various instructional processes for teaching reading and writing, investigate techniques for teaching reading and writing, discover the role of assessment in literacy instruction and become familiar with the Pennsylvania literacy standards.
Prerequisite: EDU 100

EDU 227 Math Methods for PreK-4 (3)
The course emphasizes the basic mathematical competencies identified by the Pennsylvania Academic Standards for Mathematics and the National Council of Teachers of Mathematics critical to mathematics instruction for pre-kindergarten students to fourth grade. Students will learn the pedagogical methods and strategies combined with the essential mathematical theories of number operations, geometry, fractions, data analysis, probability and statistics through demonstrations, collaborative learning, modeling and field experience. This course is intended for the sophomore level.
Prerequisite: MTH 103, 104
EDU 228  Art and Humanities (3)
This course will require students to create a portfolio demonstrating artistic media, techniques and processes with a variety of media, methods and materials used in the classroom. Through classroom observation, readings, collaborative work groups and lesson presentations, students will develop an understanding of production, performance and exhibition of dance, music, theatre and visual arts. Also, through these activities students will gain knowledge regarding historical and cultural contexts, make connections between visual arts and other disciplines, critical response and aesthetic response. Students will learn how to apply appropriate strategies and approaches to help children interact musically with others and move expressively to the elements, express and interpret understanding of the world through structures and informal musical play, and sing and create music. Students will demonstrate knowledge and understanding of the National Standards developed by the Consortium of National Arts Education Association and understand Pennsylvania’s learning standards pre-k through grade 4 for arts and humanities.
Prerequisite: EDU 100

EDU 229  Reading Sequence II – Language Development and Early Literacy, Instruction and Assessment (3)
This course emphasizes reading and writing instructions for emerging readers and writers Birth-K. Instruction will focus on assisting students in: discovering developmentally appropriate practices for emerging readers and writers, examining oral language development and the impact on literacy development, exploring various instructional processes, investigating assessment practices and procedures for emerging readers and writers, and reviewing Pennsylvania early literacy standards.
Prerequisite: EDU 226.
Corequisite: Early Childhood TAP

EDU 245  Methods and Materials for Middle Grades: Reading Across Curriculum (3)
This course will emphasize reading and writing in the content area for grades 4-8. Instruction will focus on various instructional processes, techniques for teaching reading and writing, differentiated literacy programs, assessment practices and procedures and review of Pennsylvania literacy standards as well as the NCTE/IRA standards and vision for effective instruction of language arts.
Prerequisite: EDU 112.

EDU 300  Pre-Student Teaching (Secondary Education Majors) (3)
Observation and participation in classroom activities of local schools one day a week for 14 weeks prior to student teaching.
Prerequisite: EDU 325 for secondary education majors.

EDU 301  Educational Psychology (3)
Study of the nature of learning, teaching relationships, individual differences, and the classroom as a social unit. (Required for Secondary Education Majors.) (Cross-referenced – See PSY 301)

EDU 309  Technology Integration in Education PreK- 8 (3)
In this course, students will become familiar with the PDE Standards of Science and Technology as well as the National Educational Technology Standards (NETS) for both teachers and students. Students will design lesson plans and learning activities that integrate technology from Pre K to Grade 8. Students will be introduced to the various tools of technology including assistive technologies for students with special needs. The use of technology for assessment, management and other administrative procedures will also be addressed.
Prerequisite: EDU 100
EDU 314 Reading Sequence III – Early Literacy Instruction and Assessment (3)
This course emphasizes reading and writing instruction for transitional readers and writers K-4. Instruction will focus on assisting students in: discovering appropriate practices for instructing transitional readers and writers, exploring various instructional processes, investigating assessment practices and procedures for transitional readers and writers, considering differentiated learning for transitional readers and writers and reviewing Pennsylvania Literacy Standards.
Prerequisite: EDU 226.

EDU 315 Curriculum, Instruction, Assessment for Typical and Atypical Student PreK-8 (3)
This course is designed to prepare teacher candidates to understand and implement curriculum models and instructional strategies that are assessment driven. Students will design lessons and data driven assessment strategies for typical and atypical students. There will be an instruction to the Response to Intervention model.
Prerequisite: EDU 100, 223, 224

EDU 316 Reading Sequence IV – Literacy Instruction, Assessment and Intervention (3)
This course emphasizes reading and writing instruction for fluent readers in PreK-4. Instruction will focus on: exploring various instructional processes, examining techniques for integrating reading and writing instruction in the content areas, investigating assessment practices and procedures for fluent readers and writers, reviewing Pennsylvania Literacy Standards and analyzing various remedial programs.
Prerequisite: EDU 226, 229, 314
Corequisite: Tutoring Field Experience

EDU 319 Selected Topics in Secondary Education (3)
This course addresses issues that are encountered by teachers in middle and high schools today. These include meeting the diverse needs of all middle/high school students, multicultural education, social challenges and other topics relevant to this population of students’ needs and concerns. Field work required.
Prerequisite: EDU 100.

EDU 325 Secondary School Methods and Materials (3)
Study of basic methods and materials of secondary education; the rationale behind the methods, as well as how to carry these methods out in the classroom. Students will explore Standards, Curriculums, Assessment and Lesson Planning.
Prerequisite: EDU 100.

EDU 351 Meeting the Needs of English Language Learners (3)
This course emphasizes various instructional processes, techniques and assessment for working with English language learners. Differentiation and review of Pennsylvania standards will be addressed.
Prerequisite: EDU 100 (Pre-K) or EDU 112 (4-8)

EDU 372 Math Methods for the Middle Level Grades 4-8 (3)
The course emphasizes the basic mathematical competencies identified by the Pennsylvania Academic Standards for Mathematics and the National Council of Teachers of Mathematics critical to mathematics instruction for middle school teaching. Students will learn the pedagogical methods and strategies combined with the essential mathematical theories of number operations, algebra, geometry, fractions, data analysis, probability and statistics through demonstrations, collaborative learning, modeling and field experience. This course is intended for the junior level.
Prerequisite: MTH 103, 104, 136, 141, 303
EDU 373  Methods and Materials for Middle Grades: Science (3)
This course is designed to familiarize students with objectives, methods and resources for grade 4-8 science and to further enhance the scope of their science knowledge through lecture, class discussion, projects and student demonstration. The course will introduce student to Academic Standards developed by NSTA and PDE. Students will develop lesson plans, based on Danielson’s four domains, utilize effective instructional strategies, including cooperative learning and other evidenced-based best practices as they apply to the sciences, and will be involved in a hands-on, constructivist mode of teaching/learning.
Prerequisite: EDU 112.

EDU 374  Methods and Materials for Middle Grades: Social Studies (3)
This course is designed to familiarize students with objectives, methods and resources for grades 4-8 social studies and to further enhance the scope of their social studies knowledge through lecture, class discussion, projects and student demonstration. The course will introduce students to academic standards developed by NCSS, the National Geographic Society and PDE. Students will develop lesson plans, based on Danielson’s four domains and these will include best practices in instruction and various types of assessment techniques. The course will involve students in a hands-on, constructivist mode of teaching/learning.
Prerequisite: EDU 112.

EDU 395  Field Experience 1 (6)
During this stage of Field Experience, the Education Studies major will spend two (2) days per week in a school setting to observe in the teaching and learning process. Major focus will be on observing and understanding the four domains of effective teaching. As the semester progresses, the student will begin to work with individual students and teach in a small group setting. A University Supervisor will evaluate the student in the classroom. A weekly seminar accompanies this Field Experience.

EDU 401  Student Internship and Professional Seminar (6-12)
The internship takes the place of student teaching for in-service teachers. Seminar and individual conferences are held by university supervisors.

EDU 414  Classroom Management for PreK-4 (3)
This course is designed to prepare teacher candidates to understand and use provisions and procedures needed to create and maintain an environment in which effective teaching and learning can occur. Various discipline models will be introduced.

EDU 415  Pre-Student Teaching PreK-8 (3)
The student is required to participate in classroom activities of local schools one day each week during the semester. Two different placements are offered to the student in preparation for the student’s anticipated certification categories. The experience is to promote the development of professionalism in the school and community setting while affording the opportunity to apply teaching methodology and educational concepts mastered in coursework. A weekly seminar provides an opportunity to analyze the experience. Application to the Education Committee of Gwynedd Mercy’s School of Education is required early in the spring semester prior to the experience.

EDU 437  Special Topics (3)
Investigation of a selected topic or topics designed to integrate and enhance the student’s comprehension and application of educational theory and practice.

EDU 439  Independent Study (1-3)
Investigation of selected topics. Registration with permission of the advisor, Dean and the Vice President for Academic Affairs.
EDU 460  Student Teaching Pre-K-4/SPE Pre-K-8 (12)
This course is designed for the student who is simultaneously seeking certification in early education (PreK-4) and special education (PreK-8). This student teaching requirement is fulfilled after all other coursework requirements have been completed and has at least a cumulative GPA of 3.0. The student is required to make formal application to the Education Committee of the School of Education by February 1st of the spring semester prior to the academic year in which the student anticipates engaging in student teaching. The experience is designed to allow for the development of professionalism in the school and the community setting while affording the opportunity to apply teaching methodology and education concepts mastered in coursework on a daily basis. This student teaching experience is for 16 weeks in an inclusion classroom under the supervision of a certified elementary education teacher and a certified special education teacher and is accompanied by a weekly seminar class to provide an opportunity to analyze the experience.
Prerequisite: All course work complete; Appropriate PECT tests are needed for certification.

EDU 480  Student Teaching/Classroom Management/Educational/Technology - Grades 4-8 (12)
The student teaching requirement fulfilled during the second semester of senior year. The first three weeks will be spent in intensive research and student in Classroom Management and Technology. During the remaining 12 weeks, each candidate for certification will spend five days a week in a classroom of grades 4-8. Seminar and individual conferences are required by supervisors.
Prerequisites: All coursework must be completed prior to student teaching.

EDU 490  Student Teaching and Professional Seminar Secondary Education (12)
The student teaching requirement (13 weeks) is fulfilled during the last semester of senior year. Each candidate for certification spends five days a week for seven weeks in a primary grade and even weeks in an intermediate grade. Seminar and individual conferences are required by supervisors.
Prerequisite: All course work must be completed prior to student teaching.

EDU 495 Field Experience 2 (6)
During the second Field Experience, the Education Studies major will spend two (2) days per week in a school setting exploring and assisting the classroom teacher. Here the student will tutor, help with assignments, teach small group lessons and continue to refine their knowledge of effective teaching using the four domains of effective teaching. A University Supervisor will evaluate the student in the classroom. A weekly seminar accompanies this Field Experience.

EDU 4000 Capstone Seminar (3)
This course provides for culminating activities of the curriculum in early, middle and special and education. Students demonstrate proficiency in activities aimed at securing a teaching position, as well as research-based best relative to the state competencies practices. To be taken the semester before student teaching. Individual active research projects required.

Teacher Apprentice Program (TAP) (No Credit)
The Gwynedd Mercy University teacher assistant program (TAP) schedules time for all freshmen, sophomores, juniors and transfer students to assist in participate in classroom activities and requires observation of teaching techniques in local schools weekly. See Teacher Apprentice Program (TAP) Handbook.
Field Experience (No credit)
Beginning the first semester of freshman year, students enrolled in teacher education courses are responsible for direct experience with pupils on a para-professional basis through organized programs of observation in urban, suburban and rural situations. This includes the aforementioned TAP.

ENGLISH
This section includes drama, writing and literature courses. Students matriculated as of Fall 2007 or later must take ENG 102, or 210 to satisfy one open LLFA elective under General Education. Students matriculated prior to Fall 2007 may satisfy the Literature/Communications/Drama elective under General Education by taking any course designated ENG with the exception of ENG 002, 101, 400, 405, 430 or 439.

Please note: ENG 101 prerequisite may be set aside only with the permission of the Division Chairperson.

ENG 2001 Arts and Ideas (3)
This is an introductory course designed to give the student an appreciation of the literary and fine arts. The course examines ideas rooted in justice, philosophy, spirituality, politics, science, education, art, and psychology through literature that spans the evolution of those ideas. The course requires both analytical and creative responses to these ideas so that students can express their understanding of the complex relationship among thought, writing, art and society.
Prerequisite: ENG 101

ENG 002 Developmental Writing (3)
A review of sentence, paragraph and essay structure, this course prepares the student for college writing. Passing this course is a prerequisite for taking ENG 101. Credits may not be used to satisfy credit requirements for graduation. The grading for this course is a pass (P) or fail (F).

ENG 101 College English (3)
This course focuses on the personal and expository components of rhetoric. Emphasis is given to writing processes and logic through constant practice in sentence combining and through organizing and styling paragraphs and themes. Peer review of student writing is included.
Prerequisite: GMERCYU’s Placement Test. The placement test is waived if the student scores 650 in the verbal section of the SAT or has Advanced Placement. Students who score 3 or higher on the Advanced Placement Test in composition may be exempted from taking this course.

ENG 102 Introduction to Literature (3)
Students explore literary genres from selected world masterpieces with emphasis on style and philosophic import and write themes of critical analysis.
Prerequisite: ENG 101

ENG 103 Play Production (3)
This course emphasizes the fundamentals of play production – script selection, casting, blocking, lighting, publicity and culminates in the production of a play.

ENG 105 Grammar Review (3)
This class reviews the basics of traditional grammar – classes of words and sentences, inflections and functions of English, syntactical relationships and usage – and examines alternative grammar systems.
ENG 107 Basic Journalism (3) – Cross-reference COM 203

ENG 109 Journalism Practicum (1) – Cross-reference COM 400
**Prerequisite:** ENG 101

ENG 112 Theater for Young People (3)
This course serves as an introductory practicum for those students who plan to stage plays in educational settings or use theater techniques to enrich education. Students create puppets, write simple plays and participate in an end-of-term performance. (Materials fee: $25.00)

ENG 200 Communication Arts (3)
Refer to COM 101 for course description.

ENG 201 British Literature I (3)
Students in this course read and discuss selected major figures in English literature from the Anglo-Saxon Period through the eighteenth century.
**Prerequisite:** ENG 101

ENG 202 British Literature II (3)
Students read and discuss major figures in English literature from the Romantic Period to the present.
**Prerequisite:** ENG 101

ENG 203 Introduction to Poetry (3)
Students read, discuss and write about traditional and modern poems. They learn the rudiments of poetry and refine critical thinking and writing skills by analyzing and interpreting poems. This course benefits future English teachers, creative writers and those who love literature.
**Prerequisite:** ENG 101

ENG 210 Introduction to the Theater (3)
This course surveys important historical periods of theater from Greeks to present; examination of representative dramas from each period.
**Prerequisite:** ENG 101

ENG 212 Women Authors (3)
This course surveys the problems of women as writers and writers as women.
**Prerequisite:** ENG 101

ENG 215 Technical Writing (3)
Designed as a process that is adaptable to all professions or crafts, the technical writing course reviews and reinforces the tools of writing.
**Prerequisite:** ENG 101

ENG 216 American Literature I (3)
This course concentrates on major figures in America’s literature from the Colonial Period through the Age of Transcendentalism.
**Prerequisite:** ENG 101

ENG 217 American Literature II (3)
Beginning with writers of the nineteenth century, American Literature II surveys major figures from realism and naturalism through modernism and post-modern writing.
**Prerequisite:** ENG 101
ENG 218 Multicultural Literature (3)
Treating the literature of ethnic groups such as European immigrants and people of color, this course may be a historical survey or a thematic exploration of issues and may focus on one or more groups.
Prerequisite: ENG 101

ENG 230 History of the English Language (3)
This course surveys origins of the development of the English language from the Proto-Indo-Europeans of Central Europe through the development of the Danish, Saxon and Germanic tribes to the present-day status of the English language.
Prerequisite: ENG 101

ENG 240 History of Rhetoric (3)
This course explores classical texts, as well as their influence on contemporary principles and philosophical perspectives and the production of written, oral, visual, and digital texts today. Students will discuss important developments in the history of rhetoric and use rhetorical theory to consider issues related to oral, written, and visual discourse.
Prerequisite: ENG 101

ENG 270-289 Themes in Literature (3)
This series of courses treats popular themes as they appear in literature and the media.
Prerequisite: ENG 101

ENG 290 The Short Story (3)
This course analyzes the short story genre and its development in world literature.
Prerequisite: ENG 101

ENG 299 Selected Topics in English (3)
In this course students have the opportunity to explore genres, concepts or authors selected by the instructor. Course may be repeated for credit if the topic changes.
Prerequisite: ENG 101 and other courses as deemed necessary by the instructor.

ENG 301 World Masterpieces I (3)
Beginning at the ancient epics of eastern and western cultures and ending in the late Renaissance, this course focuses on major writers of world literature.
Prerequisite: ENG 101

ENG 302 World Masterpieces II (3)
Masterpieces of the modern ages, Romantic through contemporary, are examined.
Prerequisite: ENG 101

ENG 305 Persuasive Business Presentations (3)
Verbal skills essential to effective business presentations, including negotiation, debating, extemporaneous speaking, and interviewing provides the focus of this course. Oral reporting, management briefing, conference and committee leadership, and active listening are addressed as tools to minimize or eliminate barriers to understanding. (5 weeks) (School of Graduate & Professional Studies only)

ENG 310 Literary Criticism (3)
This course examines the aesthetics of literature from Plato to contemporary theory.
Prerequisite: ENG 101
ENG 315 Essay Writing (3)
An advanced study of expository writing processes, this course stresses techniques of research, logic, and organization of writing.
Prerequisite: ENG 101

ENG 320 Cinema and Cinematography (3)
This course focuses on the history of films and analysis of film scripts with emphasis on class discussion of major directors including Carol Reed, Alfred Hitchcock, Stanley Kubrick, and Orson Welles.
Prerequisite: ENG 101

ENG 330 Myth and Fantasy (3)
This course studies ancient and modern mythology through its embodiment in literature and in themes common to all cultures.
Prerequisite: ENG 101

ENG 400 Tutorial in Acting (3)
Students participate in the university production as actors or actresses and research the various styles and theories of acting: Classical, Elizabethan, Restoration, Stanislavskian, Brechtian. Research paper required.
Prerequisite: ENG 103.

ENG 401 Chaucer and His Contemporaries (3)
Reading and discussion of Chaucer's major works is supplemented with those of his contemporaries including Langland, the Pearl poet and others.
Prerequisite: ENG 101

ENG 405 Tutorial in Directing (3)
Introduced to the techniques of directing for the proscenium and arena stages, students learn to cast, block and direct a play.
Prerequisite: ENG 103.

ENG 413 Poets of Britain and America (3)
Poets of Britain and America are examined with emphasis on the moderns and post-moderns.
Prerequisite: ENG 101

ENG 416 Shakespearean Tragedy (3)
This course studies the major tragedies as performance art, including Hamlet, Macbeth, Richard III, King Lear, Romeo and Juliet, and Othello.
Prerequisite: ENG 101

ENG 417 Shakespearean Comedy (3)
This course focuses on the major comedies as performance art, including As You Like It, Twelfth Night, A Midsummer Night's Dream, The Taming of the Shrew, and Much Ado About Nothing.
Prerequisite: ENG 101

ENG 422 Romantic/Victorian Literature (3)
Students engage in in-depth study of the literature of the Romantic and Victorian Age.
Prerequisite: ENG 101
ENG 423 Modern Fiction (3)
Novels and short stories of twentieth-century authors are discussed in terms of thought and technique in modern fiction.
Prerequisite: ENG 101

ENG 425 Seventeenth and Eighteenth Century British Literature (3)
This course examines selected prose and poetry from the late English Renaissance, the Restoration, and the eighteenth century. Readings include works by the Metaphysical and Cavalier poets, Jonson, Bacon, Dryden, Swift, Pope, and others.
Prerequisite: ENG 101

ENG 430 Internship (3-6)
An option for out-of-the-classroom work, this internship gives students practical experience in professional communications field.
Prerequisites: B average in all required English courses, permission of the division chair. Required English courses must be completed or taken concurrently.

ENG 437 Special Topics (3)
This course offers the opportunity for in-depth study of a major author, period or concept selected by the instructor. Course may be repeated for credit, if topic changes.
Prerequisite: ENG 101

ENG 439 Independent Study (3)
Qualified advanced students may arrange independent study in areas not covered by existing courses: study of special aspects of major works and authors. The student must have the permission of the Chair of Language, Literature and Fine Arts and the Vice President for Academic Affairs.
Prerequisite: ENG 101

ENG 447 Seminar in Novel (3)
This course examines the novel, drawing examples from the 19th and 20th centuries.
Prerequisite: ENG 101

ENG 448 Writing Seminar (3)
The process of writing creative research papers, essays and other non-fiction materials is reviewed. The course combines the tools of research with the appropriate organizational method and emphasizes peer-evaluation, revision, and market research toward publication.
Prerequisite: ENG 101

ENG 450 Senior Seminar (3)
An Integration of literary study, critical theory and techniques of literary research, this course combines class discussion and independent work, having as its goal the completion of a paper representative of the undergraduate major's research interests.
Prerequisite: ENG 101

ENG 451 Creative Writing (3)
Students practice their creative writing skills with reference to reading and study of contemporary literature.
*Permission of the instructor is required.
Prerequisite: ENG 101
ENG 460 Theater of Greece and Rome (3)
A study of the production techniques of the classical period combines with reading of representative plays by Sophocles, Euripides, Aeschylus, Aristophanes, Plautus, Terence, and Seneca.
Prerequisite: ENG 101

ENG 461 Modern Drama (3)
Students read and analyze the works of selected modern playwrights, including Ibsen, Strindberg, Pirandello, Brecht, Shaw and Ionesco.
Prerequisite: ENG 101

FIRST YEAR EXPERIENCE
FYE 1000 is required of all full-time and part-time first-year students during their first semester; FYE1001 is required of all full-time and part-time first-year students during their second semester. Students who matriculate at the beginning of the spring semester may be required to take both FYE1000 and FYE1001 during their first semester. Students who are older than 22 years of age or who have accrued 24 or more credits of university experience are exempt from FYE. Students are not allowed to withdraw from either course except in cases of documented necessity. In all such cases, permission from the FYE coordinator is required to withdraw from the course. Any student who does not successfully complete FYE 1000 is required to enroll in the course again in the next semester of his or her attendance. Any student who does not successfully complete FYE 1001 is required to enroll in the course again in the next semester of his or her attendance.

FYE 1000 First Year Experience (2)
This course is the first in the core curriculum and will transition students into the Gwynedd Mercy University community. It has three main goals including educating students in the Mercy tradition and the mission of the university, fostering the development of academic skills, and supporting the positive growth of interpersonal and social skills, all of which are necessary for success in the collegiate environment. In addition, this course introduces students to the concept of service to society reflective of the Mercy charism. The components of this course are sponsored by the Academic Affairs and Student Services divisions of the university. Therefore, co-curricular events are required. Attendance at the first class, which is held during orientation, is mandatory.

FYE 1001 First Year Experience Service (1)
This course further nurtures student development for service to society within the Mercy tradition through participation in a service activity, as well as a guided reflection on this activity. Also, the course emphasizes student empowerment and the development of leadership skills to foster personal responsibility and oral presentation skills. FYE1000 is a pre- or co-requisite for this course.

FRENCH
FRE 101 Basic French I (3)
This course serves an introduction to the French language as well as an exploration of cultural themes in the French-speaking world. Emphasis will be place on effective oral and written communications. No prerequisite.
FRE 102 Basic French II (3)
Conversation and composition skills continue to be emphasized along with developing proficiency in understanding spoken French. Cultural enrichment will include such topics as current events, history and the arts.
Prerequisite: FRE 101 or previous study of the language.

FRE 201 French Conversation I (3)
Intensive French conversation on topics relating to the French aspects of present-day society is supplemented by use of films and slides.
Prerequisites: FRE 101, 102 or the equivalent.

FRE 299 Selected Topics in French (3)
This course provides students who have completed FRE 101 and 102 or the equivalent the opportunity to explore French language, culture, literature, history and other topics as selected by the instructor. Course may be repeated if the topic changes.
Prerequisite: FRE 101, 102 or the equivalent and additional courses as indicated by the instructor.

FRE 439 Independent Study (3)
Qualified advanced students may arrange independent study in areas not covered by existing courses; analysis of literary techniques, translation, study of special aspects of major works and authors in the field of French literature and culture.
Prerequisite: FRE 101 and 102.

GEOGRAPHY

GEO 100 Political Geography (3)
The political significance of contemporary world patterns of nations and states is considered through the interaction of their physical, economic and cultural aspects.

GEO 101 Cultural Geography (3)
The interrelationships of geography, cartography and culture are explored through a study of population, migration, language, religion, social customs and political and economic development. We will examine what role these interrelationships have played in modern geography.

HEALTH ADMINISTRATION

HA 301 Health Care Delivery Systems (3)
Introductory course in medical care organization. The health care system will be examined in terms of primary and secondary providers, financing mechanisms and the health services consumer. Current legislation and future trends in the medical field will be analyzed.

HA 302 Health Care Administration (3)
This course will examine major issues of health care as it pertains to the management of health service organizations and health systems. Particular emphasis is placed on team building and increased awareness of professionalism in health care.
HA 301 or 302 are a prerequisite to all health administration courses.

HA 311 Sociology of Medicine (3)
(For description see SOC 311)
HA 312 Health Planning (3)
Intensive, in-depth examination of “real world” medical care organization topics and problems. Emphasis on the development of health planning and policy strategies and their implementation.

HA 401 Health Care Financial Management (3)
Intensive examination of development and management of resources for health care through the budget and staffing process.

HA 402 Legal Issues in Health Administration (3)
Examination of the interaction of the legal system with modern medical practice. Particular emphasis on regulatory factors and medical malpractice as they influence the organization and delivery of health care are the focus of this course.

HA 422 Internship in Health Administration (6)
A 240-hour directed work experience in a health care institution/program affording the student a beginning “hands on” administrative experience.
**Prerequisites:** Completion of all required HA courses except HA 492, minimum of B average and approval of advisor and the dean of the school.

HA 492 Seminar: Health Policy Analysis (3)
Discussions designed to integrate class work and the internship experience to facilitate the transition from student to health administration professional. Does not replace BUS 492.
**Prerequisite:** Completion of all required HA courses.

**HEALTH SCIENCE**

HS 100 Introduction to Allied Health (2)
The core component of this course will include an overview of the health care systems, the health professional, ethical and legal considerations and basic safety and infection control techniques. An opportunity will be provided to become certified in CPR. 2 hours lecture/lab per week.
**Prerequisite:** Acceptance into an Health Program.
**Corequisite:** RTS 100

HS 109 Medical Terminology and the Acute Care Record (3)
In this course students learn the language of medicine with emphasis on the application of medical terminology in the medical record. The types of terms that will be taught include; the components of medical words, terms specific to all body systems, common disease processes, and common drug names and their prescribed uses. The content of the acute care record and the documentation needs of the related health care practitioners will be an integral topic of this class. AHIMA’s Virtual Lab applications used where applicable.

HS 208 Basic Pathophysiology (3)
Students will learn the disease processes associated with common disorders in the population of the United States. Treatments and pharmacology related to these diseases will also be discussed. Library research is also required in this course.
**Prerequisites:** BIO 107 and 108.
HS 305 Teaching in the Health Profession (3)
Health related teaching skills; development of learning objectives; use of media and teaching strategies such as lecture, group process and tutorial methods. Additionally, emphasis will be placed on development of lesson plans for use in a formal classroom, clinical setting, and/or patient education in-service and community education environment.

HS 370 Promoting Health/Preventing Disease (3)
This course will provide the health profession student with the opportunity to gain an appreciation and awareness of health promotion and disease prevention. It will provide a forum for the discussion of issues, concerns and intervention strategies in fostering optimal health.
Prerequisite: Completion of or enrollment in a health care profession.

HS 403 Current Topics in Health Care (3)
This course introduces students to the historical development, structure, operation, current and future directions of the major components of the American health care delivery system. It examines the ways in which health care services are organized and delivered, the influences that impact private and public health care delivery and health policy decisions, and factors that determine the allocation of resources in the public and private systems. The course provides detailed overviews of factors that influence the establishment of priorities, and the relationship of health care costs to measurable benefits. A major course aim is to enable students to assess the role of organized efforts to influence health policy formulation, and the contributions of medical technology, research findings and societal values on the evolving health care delivery system.
Prerequisites: CIS 101; or permission of the program director.

HS 410 Medical Immunohematology (3)
This course will expand upon the knowledge acquired at the MLT level. Problems in blood banking procedures, regulations governing blood banks, review of the theory of immunohematology, blood reactions and case studies will be emphasized.
Prerequisite: MLT-AD or equivalent.

HS 425 Advanced Hematology/Coagulation (3)
This course will expand the knowledge acquired at the MLT level. Hematologic and coagulation disorders and information concerning advanced diagnostic procedures will be stressed along with quality control, laboratory management, instrumentation and case studies.
Prerequisite: MLT-AD or equivalent.

HS 437 Special Topics (3)
This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student’s comprehension and application of health science theory and practice.

HS 439 Independent Study (1-3)
Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with the consent of the involved faculty and permission of the dean of the school and the vice president for academic affairs.

HS 445 Medical Chemistry (3)
This course will expand upon the knowledge acquired at the MLT level. Advanced chemistry procedures, instrumentation, disease states, quality control and laboratory management will be reviewed.
Prerequisite: MLT-AD or equivalent.
HS 455 Medical Microbiology (3)
Infectious disease, epidemiology and antibiotics and chemotherapeutic agents will be emphasized.

HEALTH SCIENCE EDUCATION

HSE 342 TIPS: Teaching Skills for Allied Health Professionals (3)
This course is composed of two, three and a half day workshops: Strengthening Clinical Teaching and Strengthening Classroom Teaching. These workshops enable participants to develop and present both lecture and demonstration lessons, develop communication skills and construct performance evaluation instruments.

HSE 343 TIPS: Strengthening Clinical Teaching (1.5)
This course consists of a three and half day workshop provided by the TIPS faculty. This workshop enables participants to develop and present demonstrations and lectures of a clinical or laboratory nature. Attendees will learn to develop a lesson plan, write objectives, and construct performance evaluation instruments.

HSE 344 TIPS: Strengthening Classroom Teaching (1.5)
This course consists of a three and a half day workshop provided by the TIPS faculty. This workshop enables participants to develop and present lectures of a didactic or classroom nature. Attendees will learn to develop a lesson plan, write objectives, and construct performance evaluation instruments.

HISTORY

HIS 2000 Conflict & Consensus in History (3)
This course seeks to expand students’ understanding of the historical, political, psychological and social dimensions of global communities, while learning to relate to and interact with those of different viewpoints and experiences. It introduces students to historical thinking and themes in order to develop critical thinking skills associated with historical inquiry and to acquire a broad understanding of factors related to American or World History.
Prerequisite: ENG 101

HIS 101 Western Civilization to 1648 (3)
This course offers a survey of the developments of western societies and ideologies from the origins of civilization in the ancient Near East to the mid-seventeenth century.

HIS 102 Western Civilization from 1648 (3)
This course provides a survey of modern Europe from the mid-seventeenth century to the present. Topics include the development of political systems and ideologies, intellectual, scientific, political, social, and industrial revolutions, nationalism, imperialism, communism and globalism.

HIS 107 World History I (3)
This course provides a survey of the developments of societies from the origins of the earliest civilizations in Africa, Asia, the Mediterranean and the Americas to 1500.

HIS 109 World History II (3)
This course provides a survey of the development and interactions of the cultures of Europe, the Americas, Africa, Asia and Oceania from 1500 to the present in order to give students a greater understanding of the relationships among diverse regions and cultures in today’s world.
HIS 131 American Civilization to 1877 (3)
This course provides a basic survey of political, social, economic, intellectual and cultural developments from the early colonial era through Reconstruction.

HIS 132 American Civilization from 1877 (3)
This course provides a basic survey of political, social, economic, intellectual and cultural developments from Reconstruction through modern times.

HIS 140 The Non-Western World (3)
This course provides an introduction to the civilization of Africa, Asia, Latin America and the Middle East, including their politics, cultures, and social structures.

HIS 210 Twentieth Century Europe (3)
This course surveys European political, social, economic and cultural developments that have shaped contemporary Europe.

HIS 214 History of Pennsylvania (3)
This course explores the social, cultural, economic, and political influences on and by the inhabitants of the Commonwealth of Pennsylvania from colonial times to the 20th century.

HIS 217 Early Modern Europe 1300-1750 (3)
This course examines political, social, intellectual and cultural developments from the Renaissance to the Enlightenment.

HIS 218 The French Revolution and Napoleon (3)
This course examines the causes, events, and consequences of revolution, as well as social change and war from the end of the Old Regime to the Bourbon Restoration of 1815.

HIS 219 Nineteenth-Century Europe (3)
This course examines European political, economic, and social events from the fall of Napoleon to the outbreak of World War I.

HIS 220 United States in the 1960s (3)
This course offers a detailed examination of the tumultuous and influential period from the close election of 1960 to the unprecedented resignation of an American president in 1974.

HIS 230 History of Philadelphia (3)
The course offers a detailed examination of the political, economic, social and cultural developments of William Penn’s “Greene Country Towne” over a period of 300 years.

HIS 233 Colonial America (3)
This course carefully examines the process of the colonization and maturation of American from earliest times to end of the French and Indian War.

HIS 234 Invention and Technology in America (3)
This course studies the effects of technological, mechanical and scientific change upon the fabric of American life from the Civil War to the present.

HIS 236 Civil War and Reconstruction (3)
This course offers a thorough examination of the tragic but fascinating story of the Union torn apart and put back together again.
HIS 237 Jefferson and Jackson (3)
The course explores the personalities, events, ideologies and controversies in the period from the election of Thomas Jefferson to the end of the Mexican-American War.

HIS 239 U.S. Since World War II (3)
This course offers a detailed examination of the political, social and economic forces that have shaped American life since 1945.

HIS 240 Pluralism in American History (3)
This course provides a socio-historical study of Native Americans, African-Americans and immigrants from colonial times to the 20th century. (HIS 131 or HIS 132 is recommended as a prerequisite.

HIS 246 Women in American History (3)
This course offers a survey of the role of women in American from colonial times to the present. Covered topics include moral reform, everyday life, political and social activism and the labor and peace movements.

HIS 250 Contemporary World (3)
This course offers a survey of fundamental developments in world history from 1945 to the present. Topics include the Cold War years, economic affluence in the West and Japan, and the struggle of non-Western nations for political independence and economic prosperity.

HIS 299 Selected Topics in History (3)
This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

HIS 317 Latin America (3)
This course examines selected nations of Latin America from independence to the present, paying special attention to recent political and economic developments.

HIS 322 Irish History (3)
This course explores Irish history and culture from prehistory to the present. Topics addressed include: pre-historic and Celtic Ireland; the impact of Christianity on Irish society; the Viking and Anglo-Norman influence; English conquest and dominance; political movements and resistance during the 18th and 19th centuries; the famine and diaspora; independence and partition; and the sources of conflict and prospects for conciliation in Northern Ireland.

HIS 326 USSR and Modern Russia (3)
This course examines the institution and development of the Communist society among the peoples of the former Russian Empire in the years since 1917 and the transition to the Commonwealth of Independent States.

HIS 335 History of Nazism (3)
This course examines the period of Nazi control in Europe and its impact on world history during the period 1933-45. Topics include: the post-war circumstances that gave rise to Nazism; the nature of National Socialism as an ideology and political movement; the personality and role of Adolf Hitler as leader of Nazism and Nazi Germany; German society under Nazism; the Second World War; and the Holocaust.
HIS 430 Internship (3-6)
This work experience is designed to give the student practical experience in a professional historical/archival field.
**Prerequisite:** "B" average in all required history courses, permission of the division chairperson. Required history courses must be completed or taken concurrently.

HIS 437 Special Topics (3)
This course allows for the investigation of a topic in history that is not adequately covered in any of the courses listed above. It may be repeated if the topic is different.

HIS 439 Independent Study (1-3)
Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of the involved faculty and the permission of the chairperson of the division and the Vice President for Academic Affairs.

HIS 449 Historiography (3)
This course introduces students to fundamental questions about the nature of history and to the varieties of history that different answers to these questions have inspired. Students will investigate the kinds of questions historians ask about the past, the relationship between theory and evidence in historical writing and the varieties of evidence historians use to reconstruct the past.

HIS 4000 Capstone Seminar (3)
This course features research under direction of a faculty mentor on a theme or themes chosen by faculty and/or students. Work is reported both orally and in writing.
**Prerequisite:** HIS 449

HONORS PROGRAM
*Qualified students who are not members of the honors program may be permitted to enroll in an Honors course, provided they receive the approval of the director.*

HON 100
This course will consist of a sophisticated intellectual treatment of the human soul's constitutive desire to be with God as it has been expressed in the Western philosophical and theological traditions. Treatment of the soul's nature and its way of journey towards transcendence will be guided by the readings of Plato, Aristotle, Augustine, Boethius, Anselm and others. It satisfies the philosophy or religious studies elective. Co-requisite: ENG 101.

HON 201
The Middle Ages describe the approximately thousand-year span in western culture between what is called Antiquity and Modernity. The fall of the old Roman Empire to Germanic invaders marks its beginning. The crisis in western culture due to the Renaissance and the religious turmoil of the sixteenth century marks its end. The intervening centuries gave rise to a rich culture that this course seeks to describe and have you experience in various ways. The experience will be mostly through the writings of some extraordinary medieval men and women. They are voices speaking to us from the past, inviting us into their world and sensitizing us to view, perhaps from new angles, features of our own world that seem to echo theirs. Besides literature, our course will utilize film and music to draw you into the spirit of the Middle Ages.(Please note that this course may be taken for English, History, Religious Studies, or Philosophy credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under “Grammar.”)
ITALIAN

ITA 101 Basic Italian I (3)
This beginning course introduces the Italian language. The four basic skills of listening, speaking, reading and writing are taught. No prerequisite.

ITA 102 Basic Italian II (3)
This course builds upon the basic foundations established in ITA 101. It emphasizes an in-depth study of the grammatical structures and how they function.
Prerequisite: ITA 101 or prior study of the language.

ITA 299 Selected Topics in Italian (3)
This course provides students who have completed ITA 101 and 102 or the equivalent the opportunity to explore Italian language, culture, literature, history and other topics as selected by the instructor. Course may be repeated for credit if the topic changes.
Prerequisite: ITA 101, 102 or the equivalent and additional courses as indicated by the instructor.

LITERATURE
See English

MATHEMATICS

MTH 002 Developmental Mathematics (3)
Credits may not be used to satisfy credit requirements for graduation.
A course designed to prepare students for courses requiring quantitative skills.
The grading for this course is pass (P) or fail (F).

MTH 103 Fundamentals of Mathematics I (3)
A survey of introductory college mathematics: sets and logic, structure of number systems, number theory, algebraic equations and inequalities, absolute value, problem solving and mathematical systems.
Prerequisite: Gwynedd Mercy University Mathematics Assessment Test, Level 3

MTH 104 Fundamentals of Mathematics II (3)
A continuation of MTH 103: relations and functions, graphing, geometry, matrices, counting techniques, probability and statistics.
Prerequisite: Gwynedd Mercy University Mathematics Assessment Test, Level 3

MTH 120 Contemporary Math for Business (3)
This course covers standard business mathematics with work-related applications to prepare students for the quantitative courses (statistics, economics and finance) required in their programs. Topics include basic mathematics, algebra, coordinate geometry, counting techniques and probability. The use of a scientific calculator is required. (5 weeks) (School of Graduate & Professional Studies only)
MTH 136 Topics of Mathematics (3)
An introductory college mathematics course to promote mathematical literacy. Topics include contemporary applications of mathematics (such as scheduling, optimization and identification numbers), counting techniques, probability and statistics. A graphing calculator is required for class, assignments and testing.
Prerequisite: Gwynedd Mercy University Mathematics Assessment Test, Level 3.

MTH 141 Elementary Mathematical Models (3)
An introductory college mathematics course designed to introduce the concept of mathematical functions and how real-world situations can be represented by them. Topics and skills include linear and exponential modeling techniques, solving and simplifying equations using algebra, graphing, data analysis and rates of change. Some assignments may require computer use. A graphing calculator is required for class, assignments and testing.
Prerequisites: A working knowledge of high school mathematics including two years of algebra and Gwynedd Mercy University Mathematics Assessment Test, Level 4.

MTH 142 Elementary Functions (3)
This course is a fast-paced one semester precalculus course which includes a study of polynomial, rational, algebraic, exponential, logarithmic, and trigonometric functions and their applications. A TI 89 symbolic algebra system and graphing calculator is required for class, assignments, and testing.
Prerequisites: A working knowledge of high school mathematics including two years of algebra and Gwynedd Mercy University Mathematics Assessment Test, Level 4.

MTH 231 Discrete Mathematics (3)
A course in discrete structures with applications. Topics include formal logic, sets, functions, sequences, growth of functions, complexity of algorithms, applications of number theory, mathematical induction, recursion, counting techniques, relations, graph theory, and trees. A TI 89 symbolic algebra system and graphing calculator is required for class assignments and testing. Some assignments will require computer use.
Prerequisites: Three years of high school mathematics including two years of algebra and Gwynedd Mercy University Mathematics Assessment Test, Level 4.

MTH 234 Probability and Statistics (3)
A course in analysis of data with focus on statistical inference. Topics include descriptive statistics, random variables and probability distributions, correlation and regression analysis, non-parametric statistics, and use of statistical software. A TI 89 graphing calculator is required for class, assignments, and testing. Some assignments may require computer use.
Prerequisites: Three years of high school mathematics including two years of algebra and Gwynedd Mercy University Mathematics Assessment Test, Level 4.

MTH 235 Linear Algebra (3)
A course in linear algebra with applications which includes systems of linear equations, matrices, determinants, n-dimensional vector spaces, eigenvalue theory, general vector spaces, and linear transformations. A TI 89 symbolic algebra system and graphing calculator is required for class assignments and testing. Some assignments will require computer use.
Prerequisites: Three years of high school mathematics including trigonometry and two years of algebra and Gwynedd Mercy University Mathematics Assessment Test, Level 5.
MTH 245 Calculus I (4)
A course in the mathematics of continuous change. Topics include both differentiation and integration, with an emphasis on applications. A TI 89 symbolic graphing calculator is required for in-class work, assignments and tests. Some assignments will require computer use. 4 lecture hours and 1 computer lab/recitation hour per week.
Prerequisites: Four years of high school mathematics including trigonometry and Gwynedd Mercy University Mathematics Assessment Test, Level 5.

MTH 246 Calculus II (4)
A continuation of MTH 245. Topics include advanced integration techniques, limits, l'Hopital's Rule, improper integration, infinite sequences and series, parametric equations, and some complex number theory. A TI 89 symbolic graphing calculator is required for in-class work, assignments and tests. Some assignments will require computer use. 4 lecture hours and 1 computer lab/recitation hour per week.
Prerequisite: MTH 245.

MTH 261 Programming for Mathematics (3)
An introduction to computer programming and algorithm development, with specific focus on mathematical applications. Students will create programs to solve computationally difficult problems and to analyze mathematical models of real-world phenomena through simulation. All projects and assignments will require the use of a computer.
Prerequisite: MTH 245 or permission of instructor.

MTH 299 Selected Topics in Mathematics (3)
A study of a specialized subject area, which may vary, based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

MTH 301 Multivariable Calculus (3)
A continuation of MTH 246, topics include vectors in three-dimensional space, vector-valued functions, partial derivatives, multiple integrals, and vector analysis. A TI 89 symbolic algebra system and graphing calculator is required for class assignments and testing. Some assignments will require computer use.
Prerequisite: MTH 246.

MTH 302 Differential Equations (3)
Introduction to methods of solution and applications of ordinary differential equations and systems of ordinary differential equations. A TI 89 symbolic algebra system and graphing calculator is required for class assignments and testing. Some assignments will require computer use.
Prerequisite: MTH 235. 246

MTH 303 College Geometry and Related Topics (3)
Historical development of geometry from Mesopotamian civilization to the present that includes axiom systems, Euclidean and non-Euclidean geometries, topology, and other related topics. Some assignments will require computer use.
Prerequisite: MTH 235, 245, or permission of instructor
MTH 304  Number Theory (3)
This course includes prime numbers, divisibility and factorization, modular arithmetic, the Euclidean algorithm, linear Diophantine equations, congruencies, the Chinese remainder theorem, multiplicative orders, the Euler phi-function and primitive roots. A TI 89 graphing calculator is required for class assignments and testing. Many assignments will require computer use to generate data needed for making conjectures.
Prerequisite: MTH 231, 245, 246.

MTH 305  Sets, Relations, and Functions (3)
An introduction to the basic techniques of writing proofs. Application of proof writing techniques and an in-depth study of fundamental concepts and principles that are used throughout mathematics: logic, sets, relations, functions, and infinity through topics such as Cartesian product, partitions, equivalence relations, mathematical induction, set indexing, special functions and transfinite numbers.
Prerequisites: MTH 231 and MTH 246.

MTH 307  Real Analysis I
An in-depth analysis of properties of the real number line, higher-dimensional Euclidean spaces and general metric spaces. Limits, sequences and series are studied. The basic theory of functions of a real variable is considered, including continuity, derivatives and integrals.
Prerequisite: MTH 305.

MTH 401  Abstract Algebra (3)
A course in abstract mathematics including the integers, groups, normal subgroups, quotient groups, finite abelian groups, rings, integral domains, ideals, quotient rings, fields, homeomorphisms, isomorphism, real and complex numbers, and polynomials. A TI 89 graphing calculator is required for class assignments and testing. Some assignments may require computer use.
Prerequisite: MTH 231 and 305.

MTH 407  Probability Theory (3)
Probability as a basis for statistical theory and inference. Distributions of random variables, conditional probability, statistical independence, mathematical expectation, probability distributions, probability density and distribution functions of random variables. A TI 89 symbolic algebra system and graphing calculator is required for class, assignments, and testing. Many assignments will require computer use.
Prerequisites: MTH 234, 245, 246.

MTH 408  Mathematical Statistics (3)
A continuation of MTH 407. Topics include sampling distributions, estimation theory and applications, hypothesis testing theory and applications, regression and correlations, analysis of variance, nonparametric tests and use of statistical software. A T 89 graphing calculator is required for class, assignments and testing. Many assignments will require computer use.
Prerequisite: MTH 407.

MTH 437  Special Topics (1-3)
This is an in-depth study of a specialized subject area. The selected topic varies based on student/faculty interest and current research advances. Topic, course structure, credit, and instructor will be announced prior to preregistration. Course may be repeated if topic is different.
Prerequisites: MTH 231, 234, 235, 245, 246 and permission of instructor.
MTH 439 Independent Study (1-3)
Investigation of selected topics.
Prerequisite: Permission of the Dean of Arts and Sciences, the Chairperson and the Vice President for Academic Affairs.

MTH 440 Internship (1-3)
A work experience designed to afford the student a practical experience in the application of mathematical techniques and practices.
Prerequisites: Completion of relevant mathematics courses, Math GPA of 3.0 and approval of internship coordinator.

MTH 4000 Mathematics Seminar - Capstone (3)
Research on topics related to the student’s study of mathematics or its related fields. Several projects/papers must be developed and presented.
Prerequisite: Permission of the instructor.

MEDICAL LABORATORY SCIENCE
Medical Technology courses are open to senior Medical Laboratory Science students who have been accepted to a hospital-based School of Medical Laboratory Science. MLS courses are given at the hospital.

A grade of incomplete (I) will be recorded until the affiliate sends a grade report for courses, which are not completed at the report time. The final transcript will have grades according to the following courses and credits.

MLS 410 Medical Immunohematology (2)
Study of the theory of immunohematology. Emphasis is on antigen systems of red cells and antibodies produced against these as related to blood transfusions. Included will be methodologies used, the importance and hazards of transfusion of human blood and blood components, quality assurance, and the regulations governing blood banks.

MLS 415 Clinical Immunohematology (2)
Performance of methodologies and problem-solving techniques in immunohematology, to include cross-matching, antibody identification, preparation and transfusion of blood and blood components, and transfusion reactions.

MLS 420 Basic Hematology and Coagulation (2)
Theoretical aspects of routine hematology and coagulation procedures are covered in detail. Normal cellular elements of the blood and bone marrow and coagulation factors are covered and correlated to appropriate hematology techniques.

MLS 425 Advanced Hematology and Coagulation (2)
Theoretical aspects of specialized hematology and coagulation techniques are reviewed in appropriate detail. Hematologic and coagulation disease states are thoroughly studied and correlated to the relevant basic and advanced techniques.

MLS 430 Clinical Hematology and Coagulation (2)
Performance of various hematological and coagulation techniques are emphasized. Theory and comparison of techniques are discussed where pertinent. Appropriate pathologic states are thoroughly reviewed and compared.
MLS 435 Immunology (2)
Study of the body's immune process, host reactions and diseases of the immune system. The course will include laboratory immunology procedures.

MLS 440 Urinalysis and Other Body Fluids (2)
Study of urine and other body fluids with emphasis on composition, theory of laboratory tests and related pathology; includes clinical experience.

MLS 445 Medical Chemistry (4)
Chemistry of the human body; included will be enzymology, endocrinology, biochemistry of lipids, carbohydrates and proteins; metabolism of nitrogenous end products, physiology and metabolism of fluids and electrolytes; colorimetry and spectrophotometry; electrophoresis; chromatography; theory and principle of instrumentation; radioimmunoassay; toxicology and quality control.

MLS 450 Clinical Chemistry (4)
Performance of various clinical chemistry procedures. Emphasis will be on techniques, principles of procedures and relationship of results to normal and disease states. Also a detailed study of instrumentation as used in clinical procedures.

MLS 455 Medical Microbiology (5)
Detailed study of pathogenic microorganisms encountered in infectious diseases. Symptomatology, identification, treatment and epidemiology of microorganisms are studied. A study of other pathogenic organisms, such as yeast, fungi, viruses, and higher forms of parasites will also be included.

MLS 460 Clinical Microbiology (4)
Identification and sensitivity testing of pathological microorganisms from normal and infectious materials by appropriate laboratory techniques. Also included is parasitology, mycology, mycobacteriology, serology, and some virology.

MLS 4000 Clinical Seminar/Capstone (4)
A culminating course for students in the clinical laboratory sciences designed to review the educational process from the general education and sciences up to the professional laboratory studies, including continuing education and lifelong learning. Students will review issues in laboratory management, educational methodologies, and community service as it relates to health care, research, clinical correlation case studies and laboratory information systems (LIS). Students will review materials for the national registry examination.

MUSIC

MUS 100 Glee Club (1)
This course is designed to train and develop vocal talents by study, practice and actual choral performance. Student in this course are required to attend all course dates, rehearsals (one evening per week and some weekends) and Voices of Gwynedd performances. Uniform and materials fees apply.
MUS 104 Music Appreciation I (3)
This course is designed to discover listening skills that will sharpen the student’s perception of music, involving some study of its element: melody, harmony, rhythm and meter, tempo and dynamics, timbre and form - and a knowledge of how these are combined in the works heard; information about the great composers, their lives and careers from music of earlier times to the Baroque period is provided.

MUS 107 Music Therapy (3)
An introduction to music as a healing art form, this course includes visits to institutions and schools which use music as therapy.

MUS 200 Fundamentals of Music (3)
This course introduces the fundamentals of music including melody, rhythm and harmony, materials and methods used in teaching music in the elementary classroom. It includes the use of the recorder and simple songs appropriate for various age levels.

MUS 203 Introduction to Broadway Musicals (3)
The course traces the origins of the musical drama back to the cantatas of J.S. Bach, the operas of Mozart and standard musicals by Rodgers & Hammerstein.

MUS 204 Music Appreciation II (3)
This course continues Music Appreciation I from the Baroque to Modern Times.

MUS 210 Advanced Music Theory (3)
A continuation of Fundamentals of Music, this course emphasizes music composition and analysis of major works.
Prerequisite: MUS 200.

MUS 299 Selected Topics in Music (3)
This course offers students the opportunity to pursue study of musical topics, composers and forms chosen by the instructor. Course may be repeated if the topic changes.
Prerequisite: Determined by instructor.

MUS 437 Special Topics (3)
This course permits in-depth study of a composer, period, genre or topic in music selected by the instructor.

MUS 439 Independent Study (3)
Qualified advanced students may arrange independent study in areas not covered by existing courses: study of special aspects of major works and composers. The student must have the permission of the Chair of Language, Literature and Fine Arts and the Vice President for Academic Affairs.
NURSING

NUR 208 Introduction to Professional Nursing (1)
This course is designed to introduce the students to the art and science of nursing. Personal and beginning nursing professional identity formation is facilitated. The value of a baccalaureate nursing education grounded in a liberal arts education is explained. The historical evolution, values and legal parameters of the nursing profession are discussed. The heritage of the Sisters of Mercy within a liberal arts education is described. Selected concepts of caring, communication, cultural competence and the nursing process are introduced. An overview of the roles of the nurse as a member of the interprofessional health team is included. Future trends in nursing and health care are highlighted.

Pre or Co-requisites: CHM 115, 115L, 116, 116L; MTH 103 BIO 107, 107L, 121, ENG 101

NUR 209 Fundamentals of Nursing Practice (4)
This course provides an introduction to the fundamentals of nursing practice. Students will utilize the nursing process as a framework to apply nursing knowledge, diagnoses, interventions, and outcomes to individuals. Course concepts are grounded in evidence-based practice to promote, maintain, and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, urinary, movement, sensory input and the nurse patient relationship and the roles of the professional nurse are explored. Emphasis is placed on applying knowledge and practicing skills in the nursing skills lab, simulation lab, and clinical setting.

Prerequisite: NUR 208
Pre or Co-requisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L; NUT 200; NUR 208, BIO 108, 108, 121, NUR 212, 213, PSY 202, ENG 101

NUR 210 Pharmacology (2)
This course is a basic introduction of the principles of pharmacological therapy in nursing practice. It examines the nurse’s role in applying these principles in caring for the patient. Content encompasses general pharmacological principles, patient education, health promotion and the pharmacology of selected drugs. Students will utilize the concepts of cultural sensitivity, critical thinking, therapeutic nursing interventions and therapeutic communication skills through case studies.

Prerequisites: BIO 107, 107L, BIO 108, 108L; NUT 200; NUR 110, 111, 120, 121.

NUR 211 Complex Adult Health (6) (2 cr. content - 4 cr. lab)
This course includes an examination of the pathophysiology and nursing care of adults with selected complex health problems. Application of the components of the nursing process will be utilized for the holistic care of the individual. Topics related to complex impairments of the respiratory, cardiac, renal, hepatic, endocrine, nervous and immunological systems will be explored. Students will integrate the concepts of critical thinking, cultural sensitivity, therapeutic nursing interventions and therapeutic communication skills.

Prerequisites: BIO 107, 107L, 108, 108L; NUT 200, NUR 110, 111, 120, 121.

Prerequisite or Corequisite: BIO 121, NUR 210.
NUR 212 Health Assessment in Nursing (3)
This course is designed to develop health assessment skills across the lifespan. Emphasis is placed on the development of skills essential for using health and physical examination as tools for nursing assessment. Normal and abnormal history and physical assessment findings are differentiated. Biological, psychosocial, spiritual and cultural dimensions of the individual are explored. Health promotion strategies including risk factor reduction as they relate to the adoption of healthy lifestyles are identified. Opportunities are provided to practice health assessment.
Prerequisite: NUR 208

NUR 213 Evidence-Based Practice in Nursing (2)
This course provides information about the origins of evidence-based practice and its application in nursing clinical practice. Students are provided with critical thinking, informational literacy and the technology skills to enable them to research a basic clinical practice question. Key outcomes of this course include acquisition of a beginning understanding of clinical reasoning and evidence-based practice and how these concepts contribute to safe, quality nursing person-centered care.
Prerequisite: NUR 208
Pre or Co-requisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L; NUT 200; BIO 108, 108L,121,NUR 209, NUR 212, PSY 202, ENG 101

NUR 220 Maternal -Child Nursing (5) (2 cr. Content – 3 cr. Lab)
This course examines the nursing care of the childbearing and childrearing families in a contemporary society. Application of the components of the nursing process will be utilized for the holistic care of individual(s) within the content of the family. The reproductive phase of the life cycle, the neonatal period and common childhood health issues are addressed. Experiences in the classroom and clinical setting enable the student to integrate cultural sensitivity, professional competence, critical thinking skills, therapeutic nursing interventions and therapeutic communication skills.
Prerequisite: BIO 107, 107L, 108, 108L; NUT 200; NUR 110, 111, 120, 121.
Prerequisite or corequisite: BIO 121; NUR 221.

NUR 221 Behavioral Health Nursing (3) (2 cr. content - 1 cr. lab)
The course addresses behavioral health problems and the nurse’s role in assisting patients to achieve and maintain optimum behavioral health. Content encompasses neurobiological, psychosocial, cultural and spiritual perspectives. Effective therapeutic communication skills, the nurse-patient relationship and the nursing process are emphasized and applied to the care of patients across the lifespan.
Prerequisites: BIO 107, 107L, 108, 108L; NUT 200; NUR 110, 111, 120, 121.
Prerequisite or Corequisite: BIO 121, NUR 220.

NUR 222 Nursing Transition & Role Development (2)
The course examines the principles of patient care management, standards of care, delegation, time management and communication. Career entry and development will be explored. Experiences will enable the student to integrate cultural sensitivity, professional competence, critical thinking skills, communication skills, caring and nursing care within an ethical and moral context.
Prerequisites: BIO 107, 107L, 108, 108L, 121; NUT 200; NUR 110, 111, 120, 121.
Prerequisite or Corequisites: NUR 201, 211, 220, 222.
NUR 307  Nursing Care of Adults (6)
This course focuses on the physical, psychological, social, spiritual and cultural forces that influence the health of the adult population. Students will utilize the nursing process as a framework to apply nursing knowledge. Course concepts are grounded in evidence-based practice to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Emphasis is placed on application in the adult health clinical setting and simulation laboratory.
Prerequisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L, 108, 108L, 121; NUT 200; NUR 208, 209, 212, 213, PSY 202, ENG 101
Co-requisites: NUR 314, 315, 316.

NUR 311  Community Health Nursing: Individual and Family (4) (2cr. didactic – 2 cr. lab)
This course emphasizes the health of the individual and family in the community setting. The concepts of community health nursing and the impact of the health care delivery system are explored. Roles of the professional nurse in the community are critically analyzed. The ethical, spiritual and moral aspects of the individual and family are considered in a caring environment. Technical applications are used to enhance learning. A variety of community settings are used for clinical experiences including home care and hospice agencies. (Portfolio Assessment available)
Prerequisite or Corequisite: NUR 322; BIO 317.

NUR 313  Contemporary Issues in Professional Nursing (2)
This course examines selected topics critical to the practice of professional nursing. Current issues and trends that impact nursing within the health care delivery system are addressed. Professional and career development will be explored. Topics are addressed from historical, political, socioeconomic and technological perspectives.
Co-prerequisites: NUR 317, 319.

NUR 314  Pharmacology (2)
This course is an introduction to the principles of pharmacological therapy in nursing practice. It examines the nurse's role in applying these principles to caring for the patient and nursing implications relative to the utilization of drug therapy. Content encompasses general principles of pharmacodynamics of selected perfusion, ingestion, digestion, absorption, elimination, adaptation, regulation, reproductive, urinary systems, movement and sensory input. Students will utilize cultural sensitivity, clinical reasoning, therapeutic nursing interventions and therapeutic communication skills for application in the clinical setting.
Prerequisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L, 108, 108L, 121; NUT 200; NUR 208, 209, 212, 213, PSY 202, ENG 101
Co-Prerequisites: NUR 307, 315, 316.
NUR 315  Pathophysiology of Disease Processes (3)
This pathophysiology course is designed to promote the understanding and application of fundamental disease processes. General pathophysiology concepts presented in this course are cell injury, necrosis, inflammation, wound healing and neoplasia. These concepts are applied to disorders in oxygenation, ventilation, circulation and perfusion, ingestion, digestion and absorption and elimination; adaptation, regulatory, reproductive and urinary function and movement, coordination and sensory input. The goal of the course is to teach students the pathogenesis of various symptoms and diseases affecting the human body. Altered, physiological functions of human organs are explained and then described on molecular, cellular, organ and systemic levels. By the end of the course, students will be able to understand the relationship between clinical symptoms and diagnostic findings of selected disease processes.
Prerequisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L, 108, 108L, 121; NUT 200; NUR 208, 209, 212, 213, PSY 202, ENG 101
Co-prerequisites: NUR 307, 314, 316

NUR 316  Nursing Care of Clients with Alteration in Behavioral Health (4)
This course addresses behavioral health problems and the nurse’s role in assisting patients to achieve and maintain optimum behavioral health. Content encompasses neurobiological, psychosocial, ethical, cultural, and spiritual perspectives. Effective therapeutic communication skills, the nurse-patient relationship, and the nursing process are applied in caring for patients and families across the lifespan. Emphasis is placed on the role of the nurse in promoting and maintaining a culture of safety on the behavioral health unit.
Prerequisites: CHM 115, 115L, 116, 116L; MTH 103; BIO 107, 107L, 108, 108L, 121; NUT 200; NUR 208, 209, 212, 213; PSY 202, ENG 101

NUR 317  Nursing Care of Women, Children & Families (5)
This course examines the childbearing and childrearing families in contemporary society. The nursing process is applied to provide holistic nursing person-centered care within the context of the family. Topics are related to safety and normal and altered physiologic processes as it affects the childbearing and childrearing families. Experiences in the classroom and clinical setting enable the student to integrate cultural sensitivity, clinical reasoning, communication skills, and therapeutic nursing interventions for women, children and families.
Co-prerequisites: NUR 313, 319.

NUR 319  Nursing Care of Adults with Complex Healthcare Problems (5)
This advanced adult health course expands on knowledge and skills addressed in prior nursing courses. The course focuses on the application of the nursing process to the adult patient with multisystem pathophysiologic conditions and complex needs. Included are critical care concepts with related nursing interventions to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Professional nursing practice is emphasized as students enhance critical thinking skills and practice clinical decision making. This course promotes integration of values into professional behaviors and accountability for personal and professional growth.
Co-prerequisites: NUR 313, 317
NUR 321  Community Health Nursing: Community as Client (4) (2cr. didactic – 2 cr. lab)
This course focuses on developing the role of the nurse in improving the health of the community. Principles of epidemiology and public health are integrated. The use of critical thinking is emphasized in assessing communities and planning and implementing health education programs. Nursing care is provided to culturally diverse aggregates in a variety of community settings. (Portfolio Assessment available).
Prerequisite: NUR 311, 322; BIO 317.
Corequisite: NUR 323; BIO 318

NUR 322  Health Assessment II (3) (3 cr. didactic)
This course is designed to expand the student’s health assessment skills through a lifespan approach focusing on the role of the nurse as client educator. Normal and abnormal history and physical examination findings are differentiated. Assessment of selected health problems is analyzed. Emphasis is placed on the exploration of the biological, psychosocial, spiritual and cultural dimensions of the individual that impact health. Health promotion strategies including risk factor reduction as they relate to the adoption of healthy lifestyles are explored. Critical thinking and clinical judgment skills are enhanced through technological applications and other learning modalities.

NUR 323  Professional Issues in Nursing (3)  (3 cr. didactic)
This course examines selected topics critical to the practice of professional nursing. Current issues and trends that impact on nursing within the health care delivery system are addressed in lecture and discussion format. Topics are addressed from historical, political, socio-economic and technological perspectives.
Prerequisite: NUR 311, 322; BIO 317
Corequisite: NUR 321; BIO 318

NUR 406  Selected Health Problems of Women (3) (3 cr. didactic)
Selected health problems and related issues pertaining to women will be critically analyzed in relation to the impact on the woman, her family and the community. Cultural, spiritual, ethical and moral aspects will be discussed as they influence nursing care. The role of the nurse and community resources available to this population are explored. (Portfolio Assessment available). Nursing elective given in the last semester of the senior year.

NUR 409  Selected Health Problems of Children/Adolescents (3) (3 cr. didactic)
Selected health problems specific to children and adolescent are critically analyzed in relation to their impact on the child, his/her family and the community. The various roles necessary to provide nursing care are emphasized. Moral and ethical decision-making is also considered when discussing the health problems. The community resources are addressed through independent investigation. (Portfolio Assessment available). Nursing elective given in the last semester of the senior year.

NUR 412  Research Processes in Nursing Practice (4) (2 cr. didactic- 2 cr. lab)
The focus of this course is the critical analysis of the process of research. Ethical, moral and technological aspects related to nursing research are discussed. The relationship of nursing utilization and evidence-based practice is examined. This course provides an experience in conducting descriptive research on a nursing problem. (Portfolio Assessment available).
Prerequisites: NUR 311, 321, 322, 323; BIO 317, 318; PSY 111; ECN 101.
Corequisite: NUR 430
NUR 413  The Older Adult (2)
This course explores aging and the impact of aging on individuals, families and caregivers. Current theories of aging, the aging process, and the effects of political, social and economic issues on the lifestyles of the aging population will be examined. The influence of heredity, environment, lifestyle and access to adequate healthcare in relation to the care of older adults will be discussed.
Co-prerequisites:  NUR 417, 422, 431.

NUR414 Complementary and Alternative Healing (3)
This course will provide a comprehensive and clinical relevant coverage of complementary and alternative medicine. It will cover the history, philosophy, and mechanisms of alternative therapies and includes a thorough review of the clinically controlled trials, indications, and contraindications of each therapy.

NUR 415  Selected Health Problems of Women and Children (3)
Selected health problems and related issues pertaining to women and children will be critically analyzed in relation to the impact on the individual, his/her family and the community. Cultural, spiritual, ethical and moral aspects will be discussed as they influence nursing care. The role of the nurse and community resources available to this population is explored. (can be taken as the nursing elective).

NUR 416  Healthy Aging (3) (3 cr. didactic)
The focus of this course is the nurse’s roles in promoting healthy aging through the examination of physical, spiritual, psychological, sociological, economic, political, and ethical problems which affect the aging person. Course includes health promotion and disease prevention strategies. Opportunities for interaction with older adults through independent assignments are provided. Nursing elective is given in the last semester of the senior year. (Portfolio assessment available).

NUR 417  Genomics in Nursing (3)
This course introduces the concepts and principles of genetics, genomics, and epidemiomic and their relevance to health and nursing care. Genetic influences from conception and throughout the lifespan are considered from a nursing perspective. Ethical, legal, and socioeconomic issues associated with genetics are examined.
Co-Prerequisites:  NUR 413, 422, 431.

NUR 419  Synthesis of Learning for Nursing Practice (6)
This course focuses on preparing the graduating nursing student for transition to professional nursing practice. Preparation is achieved through synthesis of acquired knowledge with emphasis on reflective practice and application of learning. An understanding of professional nursing standards, ethical problem solving, evidence-based practice and a commitment to lifelong learning will be provided. This course provides an integrative theoretical and clinical experience.
Co-prerequisites:  NUR 423, 4001.
NUR 421  Nursing Care of the Critically Ill Patient (4) (2 cr. didactic – 2 cr. lab)
This course introduces the nurse to critical care concepts. Therapeutic care management principles in the critical care setting will be examined. The nursing process will be used with the critically patient to develop professional competence with advanced nursing skills. Moral, ethical and legal standards will be applied to the care of the critical patient. Technological applications are used to enhance learning. Nursing elective is given in the last semester of the senior year. (Portfolio Assessment available).
Prerequisite: NUR 305.

NUR 422  Health & Illness in the Community (6)
This course emphasizes the healthcare of culturally diverse individuals, families and aggregates in a variety of community settings. The concepts of community health nursing and the roles of the professional nurse in the community are critically analyzed. The impact of the health care delivery system on the nurse in the community is presented. Principles of public health nursing and epidemiology are integrated. The focus on health promotion, health protection, health maintenance and restoration are emphasized. Critical thinking is utilized in assessing the community. Clinical settings include: home care, hospice, extended care facilities and population focused settings.
Co-Prerequisites: NUR 413, 417, 431.

NUR 423  Global Health and Health Policy (2)
This course examines globalization and its impact on the health of all populations. Emerging diseases, environmental safety and health risks are addressed. Health care policy and the socioeconomic, geopolitical, ethical and cultural variables that influence health are explored. Critical analysis of selected global and national problems is examined within the framework of professional nursing practice. The importance of cultural sensitivity and ethical judgment are emphasized.
Co-Prerequisites: NUR 419, 4001.

NUR 430  Genomics in Nursing (3) (3 cr. didactic)
This course introduces the principles of genetics, genomics and epigenomics and their relevance to health and nursing care. Genetic influences as seen from conception throughout the lifespan will be discussed. Ethical, legal and socioeconomic issues associated with genetics are examined.
Prerequisite: NUR 311, 321, 322, 323.

NUR 431  Nursing Research (3)
The focus of this course is the critical analysis of the process of research. Types of research, steps of the research process, variables, frameworks and measurements are discussed. Problems related to clinical practice are identified and emphasis is placed on the nurse’s role in improving patient care outcomes by being able to read, use and participate in the research process.
Co-Prerequisites: NUR 413, 417, 422.
NUR 437  Computer Technology in Nursing (3) (3 cr. didactic/hands-on)  
This elective introductory course is designed to foster the attainment of knowledge, skills and attitudes about computer technology essential for practice in any advanced nursing role. The domains of learning are addressed. The cognitive component includes specific content related to basic computer concepts and applications in nursing that nurses need in order to function effectively in the health care environment. The attitudinal component incorporates the values and beliefs associated with the impact of computerization on the practice of nursing. The psychomotor component refers to the skills necessary to use the computer as a problem-solving tool for nursing. The social, legal and ethical issues associated with computerization of health care delivery are analyzed. (Portfolio Assessment Available) Nursing elective is given in the last semester of the senior year.  
Pre/Corequisites:  Be enrolled in the BSN Program.

NUR 438  Peri-Operative Nursing (4) (2 cr. didactic - 2 cr. lab)  
This elective introductory course explores perioperative nursing practice during the phases of surgical intervention: preoperative, intraoperative and postoperative. Roles of the perioperative nurse are identified with emphasis on professional competence, communication, critical thinking and moral and ethical judgment through the implementation of nursing care. Nursing elective is given in the last semester of the senior year. (Portfolio Assessment available).  
Pre/Corequisites: NUR 322.

NUR 439  Independent Study (1 to 3)  
Study of a student-selected health problem under the guidance of a faculty member. Student will develop objectives for the study, analyze the problem, including implications for nursing practice, and write a paper based on the findings. Course has limited registration. (See University policy for Independent Study.) Clinical component is arranged on an independent basis with an instructor. Registration requires consent of instructor and permission of the Dean of the School of Nursing and the Vice President for Academic Affairs.

NUR 4000 Leadership and Management in Professional Nursing (4) (2 cr. didactic - 2 cr. lab)  
Concepts, theories and roles of leadership and management in professional nursing are examined. The differentiation between the processes of leadership and management are explored. Grounded in the Mercy mission, emphasis is placed on the development of leadership abilities of the individual nurse in influencing the nursing profession and society. Communication, ethical reasoning, critical thinking and cultural competence are included. The course has a clinical component with a nurse leader or manager within a health care setting.  
Prerequisites:  NUR 311, 321, 322, 323, 412, 430, BIO 317, BIO 318, PSY 111, ECN101

NUR 4001  Leadership and Management in Professional Nursing (3)  
Concepts, theories and roles of leadership and management in professional nursing are examined. Development of the leadership abilities of the individual nurse in influencing the nursing profession and society are discussed. Communication, ethical reasoning, critical thinking, financial issues and cultural competence are included as they relate to leadership and management.  
Co-prerequisites:  NUR 419, 423.
COURSES FOR the BSN with MSN OPTION:
A graduate course elective can be taken with faculty approval. This course is not a substitute for any BSN required course.

NUR 530 – Theoretical Foundations of Nursing – (3)
Examines knowledge development in nursing. Analysis and evaluation of selected nursing conceptual models and theories. Discussion of the relationship between nursing knowledge and research, education and practice. Students develop a personal philosophy and theoretical foundation for practice. Must be taken prior to the area specialization and the research courses.

NUR 610 Research Methodology – (3)
Systematic study of the research process and methodologies appropriate to advanced practice nursing. Students are introduced to concepts and terminology relevant to the theoretical context of research, research design and methodology, data collection, data analysis, and reporting of results. Development of a research problem appropriate for advanced practice nursing investigation. Emphasis on the advanced practice nurse role of research.
Prerequisite or concurrent: NUR 530

NUTRITION

NUT 200  Principles of Nutrition (3) (3 cr. content)
A comprehensive course that covers the essentials of optimum nutrition in health and disease. It includes macro-nutrients and energy metabolism; vitamins and minerals; nutrition and diet for the client. The course includes an examination of clinical nutrition as it pertains to care of clients in a health care setting.

PHARMACOLOGY

PHA 101 Pharmacology (3)
A basic course which teaches principles of drug action and major classes of drugs emphasizing mechanism of action, rationale for therapeutic use, side effects and relevant toxicities. 3 lecture hours per week.

PHA 103 Cardiovascular Pharmacology (3)
A discussion of drugs used to treat cardiovascular disorders such as arrhythmias, angina, congestive heart failure, shock, hypertension, and bacterial endocarditis. A previous course in pharmacology is not required since each lecture will include the basic principles required to understand the mechanism of drug action. 3 lecture hours per week.

PHILOSOPHY

Requirements for bachelor degree: PHL 2000 and one upper level philosophy course or one elective religious studies course

PHL 2000 Encountering Ethics (3)
This course analyzes moral problems and evaluates their possible solutions in light of ethical theories.
Prerequisite: ENG 101

PHL 100 The Human Condition (3)
This course offers a systematic introduction to some central concerns of men and women both as individual persons and as social beings. It considers our complex nature, the many activities in which we engage and the problem of our destiny, especially in relation to God and nature.
PHL 201  Ancient Philosophy (3)
This course examines the emergence of Greco-Roman philosophy. It can cover the Pre-Socratic thinkers, the founders of Greek philosophy such as Socrates, Plato, and Aristotle, and the Roman philosophers and ancient Neo-Platonists.

PHL 202 Medieval Thought (3)
This course examines the philosophical contributions made by Jewish, Christian, and Muslim scholastics and their ancient predecessors. The discussion focuses on the preoccupations traditionally associated with the medieval thinkers, e.g., God, Divine revelation, the relationship between faith and reason, the problem of evil, and the respective provinces of philosophy and theology.

PHL 207  19th Century Continental Philosophy (3)
This course covers the key thinkers associated with German Idealism and Romanticism and their reception. Philosophers covered may include Schiller, Fichte, Schelling, Schopenhauer, Hegel, Kierkegaard or Nietzsche.

PHL 211 Philosophy of Love (3)
This course focuses on the internal relation between love and meaning in human existence. It explores this major philosophical theme in Platonism, existentialism, or other traditions.

PHL 225 Film Theory and Philosophy (3)
This course addresses issues relating to the philosophy of film and film theory. Topics include theories of film evaluation, definitions of film, emotional responses to motion pictures, using film to illustrate philosophy, films as thought experiments, and using movies to make substantive philosophical claims.
Prerequisite: PHL 2000

PHL 231 Philosophy of Law (3)
A philosophical inquiry into the nature of law and legal systems. An examination of the philosophical elements of law and the connections between these elements and criminal justice policy and practice. By reading works from classical and modern authors, students analyze notions such as legal obedience, human rights, responsibility, personal liberty, punishment, a just (or unjust) constitution, just laws, and the relation between law and morality.

PHL 234 Philosophy of Globalization (3)
This course surveys some global problems: hunger, depletion or inequitable distribution of resources, violence. It identifies the ethical values involved and provides a philosophical consideration of some possible solutions.

PHL 240 Logic (3)
This course introduces the study and practice of inductive and deductive reasoning with consideration given to such topics as truth, validity, and propositional logic.

PHL 250 Philosophy of Science (3)
This course examines the nature of science and its relationship to technology and human responsibility as revealed in the works of scientists and philosophers.

PHL 299 Selected Topics in Philosophy (3)
This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.
PHL 302 St. Augustine’s Confessions (3)
This course will focus on Augustine’s Confessions in its entirety. It will provide an extensive analysis covering a variety of philosophical branches and topics that converge on the problem the human condition and the relationship of the self to others and God. Topics include the nature of conversion, free will, the internal conflict of the soul, the nature of conscience, the problem of evil, the relationship between temporality and eternity, and love.

PHL 305 Contemporary Philosophy (3)
This course studies the thought of contemporary philosophers such as Sartre, Heidegger, Wittgenstein, Rorty and Quine. It can take either a philosopher-based approach or a thematic approach concerning issues in epistemology, metaphysics, and related areas.

PHL 308 Political Philosophy (3)
This course looks critically at political democracy. Readings from philosophy and the social sciences explore political institutions, individualism and attempts to renew community life. (May be taken for sociology credit).

PHL 310 Philosophy of Education (3)
This course offers a philosophical investigation of the basic principles, aims and human values involved in the process of education. It examines major educational philosophies as well as contemporary issues in this area.

PHL 313 Modern Philosophy (3)
This course analyses the works of authors such as Descartes, Spinoza, Leibniz, Locke, Hume, Kant and Hegel. It examines notions such as certainty, freedom, substance, concepts, and sensations in the modern period. The latter is discussed as a response to medieval and Renaissance philosophy.

PHL 314 Kant’s Philosophy of History and Humankind (3)
This course analyzes Kant’s lesser-known but important writings about biology, nature, history, and humankind. We read his moral, aesthetic, anthropological, political and historical essays, lectures, and notes. Knowledge of Kant’s three Critique’s will be helpful, since we will refer to them while explaining his views of nature and humanity.

PHL 325 Philosophy of Religion (3)
The course studies the shared philosophical themes that emerge in different religious traditions. Readings include works by philosophers and from Eastern, Western, and Native American religions.

PHL 330 The Healing Journey (3)
Healing involves social forces, personal attitudes and patterns of meaning which allow us to re-establish an authentic wholeness in the context of illness and suffering. Readings in the social sciences and philosophy are used to investigate these issues. (May be taken for sociology credit.)

PHL 420 Philosophy in Italy (3)
This course focuses on philosophy that developed in the Italian territory. It covers ancient, medieval, and modern philosophy in Italy, including ancient Rome. It discusses philosophers such as Epictetus, Seneca, Boethius, Aquinas, and Machiavelli.
PHL 430  Asian Philosophy (3)
The goal of this course is to understand the major principles and practices of Taoism and Zen and to see the value and viability of these principles and practices. Topics include: approaches to creativity, aesthetics and spiritual mastery.

PHL 437  Special Topics (3)
Investigation of a selected topic designed to integrate and deepen the student’s comprehension and application of philosophy.

PHL 439  Independent Study (3)
Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of involved faculty and the permission of the Dean of Arts and Sciences, the Chairperson and the Vice President for Academic Affairs.

PHL 4000  Capstone Seminar (3)
The capstone allows students to demonstrate their mastery of philosophy by defending a thesis that examines key philosophical texts and draws upon secondary literature on the topic. The seminar’s purpose is to give philosophy majors experience in presenting research in a symposium setting.
Prerequisite: Philosophy majors with senior standing or permission of the chairperson of the Humanities Division.

PHYSICAL EDUCATION

PE 101  Conditioning/Weight Training (1)
This class teaches basic principles of weight training. Types of weight training exercises and nutrition and fitness concepts are introduced which instruct students to design their own personal program.

PE 102  Aerobics (1)
This is a group aerobic exercise class that will also provide information on cardiovascular fitness, weight control, stress management and benefits of exercise.

PE 103  Beginning Tennis (1)
This course is designed for the beginner participant. Students will have the opportunity to gain the necessary skills and knowledge which will enable them to take part in the game of tennis as leisure-time activity.

PE 104  Beginning Racquetball (1)
This course will include strokes, strategy and basic concepts of this indoor racquet sport. Through a combination of play and instruction, the student will be prepared for life-long participation in an aerobic and social sport.

PE 111  Karate/Self Defense (1)
An introductory course in the history, terminology and skills of this martial art. Classes are taught by professional black belt martial artists.

PE 113  Lifetime Recreational Activities I (1)
A culmination of lifetime activities that are played throughout the year. Examples include: volleyball, wallyball, pickle-ball, power walking, racquetball, bocce ball, and horseshoes. Students will be instructed on rules and techniques, then tested on the material at the end of the 8 week session.
PE 114  Lifetime Recreational Activities II (1)
This course is a continuation of Recreation Activities I. Five or six various lifetime activities are
presented. Activities will vary due to the weather conditions. Part I is not a pre-requisite.

PE 120  Introduction to Yoga (1)
Students learn to breathe, strengthen and relax through a basic posture series scientifically
designed and time-tested in bringing about the union of the body, mind and spirit - the essence of
yoga. Various other styles of yoga are also explored.

PHYSICS

PHY 111  Physics for Allied Health Sciences (3)
Students will learn basic physical principles with applications to the measurement, analysis and
treatment of human beings. The structure and function of biomedical instrument systems
specific to the field of cardiovascular technology, radiation therapy, radiologic technology and
respiratory care will be explored.  3 lecture hours per week in the spring semester. Not accepted as
credit towards the biology major.

PHY 111L  Physics for Allied Health Sciences Lab (1)
This course is designed to provide the student with an understanding of basic physics
principles, methods and terminology, with application to the measurement, analysis and
treatment of human beings. Physics principles and terminology will focus on the fields of
radiation therapy and radiologic technology.  3 laboratory hours. Offered in the spring semester.
Corequisite:  PHY 111.

PHY 241 General Physics I (3)
Principles of classical mechanics for science and mathematics majors. Topics include one and two
dimensional kinematics, vector analysis, dynamics, work and energy, energy and
momentum conservation, rotational motion of rigid bodies, mechanical properties of matter.
Mathematical level requires a working knowledge of differential and integral calculus. 3 lecture hours
and 1 recitation hour. Offered in the fall semester.
Corequisite:  PHY 241L.
Prerequisites:  MTH 245.

PHY 241L General Physics Laboratory I (1)
A course in which the student is exposed first hand to the observational nature of science and
the basic measurement techniques of experimental physics. Collection of raw data and its reduction
via graphical analysis are stressed. Subject matter is drawn from the concurrent lecture course.
3 laboratory hours. Offered in the fall semester.
Corequisite:  PHY 241.

PHY 242 General Physics II (3)
Continuation of PHY 241. Topics include heat, first and second laws of thermodynamics, vibrations,
analysis of wave motion, sound, electrostatics, electrical circuits, electromagnetism, geometrical
optics, atomic and nuclear structure, radioactivity and topics in modern physics. 3 lecture hours and
1 recitation hour. Offered in the spring semester.
Corequisite:  PHY 242L.
Prerequisite:  PHY 241 with a grade of “C” or better.

PHY 242L  General Physics Laboratory II (1)
Continuation of PHY 241L. Experimentation focused upon topics covered in the concurrent lecture
course, including heat, thermodynamics, wave motion, sound, electrical circuits, electromagnetism, atomic structure, and radioactivity. 3 laboratory hours. Offered in the spring semester. **Corequisite:** PHY 242.

**PHY 299 Selected Topics in Physics (3)**
A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

**POLITICAL SCIENCE**

**POL 101 American Government (3)**
This course analyzes the American form of government, its functions and current problems along with reflections upon comparative governments around the world.

**POL 211 Constitution of the United States (3)**
This course provides a basic understanding of the philosophical, historical, and political roots of the United States Constitution, its structure, provisions and interpretations and includes a study of notable Supreme Court controversies.

**POL 212 State and Local Government (3)**
This course offers an understanding of the structure and functioning of the Pennsylvania state legislature, courts, municipal governments and school boards within the context of federalism and discusses their impact upon the state’s history and the daily lives of its citizens.

**POL 255 Law and Social Justice (3)**
(For description see SOC 255.)

**POL 299 Selected Topics in Political Science (3)**
The course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

**POL 437 Special Topics (3)**
This course allows for a special investigation of a topic in political science that is not adequately covered in any of the courses listed above. It may be repeated if the topic is different.

**PSYCHOLOGY**

**PSY 100 General Psychology (3)**
Introduction to fundamental concepts of psychology, including memory, development, learning, personality, and abnormal psychology.

**PSY 111 Statistics (3)**
Introduction to descriptive and inferential statistics with applications to educational and psychological research: frequency distributions, probability, binomial and normal distributions, graphic comparisons, correlation, chi square, analysis of variance, and distribution. **Prerequisite:** Gwynedd Mercy University Mathematics Assessment Test, Level 3.

**PSY 150 Social Psychology (3)**
Study of human behavior as influenced by group situations, interpersonal relations, attitudes,
and opinions; groups and group conflicts, language and communication as social products. (May be taken for sociology credit.)

**Prerequisite:** PSY 100.

**PSY 200 Developmental Psychology (3)**
Theories, issues and research concerning changes in physical, intellectual, emotional and social development across the life-span are examined and applied to specific social issues.

**Prerequisite:** PSY 100 or permission of instructor.

**PSY 202 Human Development for Nursing (3)**
This course provides an introduction to the theoretical perspectives of human development and fundamental concepts concerning the brain and behavior, memory, motivation and emotion, personality development and social behavior. In addition, it examines changes in cognitive, emotional and social development across the life span and how they are impacted by the social environment. **Enrollment in this course is restricted to nursing majors. This course may not be substituted for PSY100 General Psychology, and PSY 200 Developmental Psychology, in programs that require these courses.**

**PSY 209 Dementia: Awareness, Understanding and Best Practices for Care (3)**
This course defines dementia and identifies characteristics of Alzheimer’s disease and related dementias. In addition, it examines the many different aspects of dementia: assessment and diagnosis, communication and behavior management, and end-of-life care. It also, focuses on best practices for care and provides practical resources for working with individuals with dementia that can be applied to professional careers in the field of geriatrics.

**Prerequisite:** PSY 100, 200

**PSY 210 Abnormal Psychology (3)**
Study of abnormal personality development and psychopathology; includes etiology, diagnosis, prognosis and treatment of disorders.

**Prerequisite:** PSY 100.

**PSY 211 Fundamentals of Biopsychology (3)**
An introduction to biological bases of behavior in humans and animals. Topics include basic neuroanatomy, neurophysiology, information transmission, neuropathology, sensory-motor functions, biochemical processes, and psychopharmacology, with applications to human behavior and intervention.

**Prerequisite:** PSY 100.

**PSY 212 Counseling and Communication Skills (3)**
The course is an integrated approach to the study of communication styles, communication skills, basic counseling skills and elements of helping relationships. It includes exploration of the nature and dynamics of the helping encounter, interpersonal communication, and opportunities for increased self-awareness and skill development.

**Prerequisite:** PSY 100, 200.

**PSY 221 Child Psychology (3)**
Study of the successive stages of growth and development from conception through adolescence: social, emotional, intellectual, moral, perceptual, behavioral, and physical development. (Cross-referenced – See EDU 221)

**Prerequisite:** PSY 100.

**PSY 222 Adolescent Psychology (3)**
Learning and personality theory of adolescent period; emphasis on problems arising out of physical
development, sensory changes, mental growth and emotional maturity. (Cross-referenced – See EDU 222) (Fall course)

**Prerequisite:** PSY 100.

**PSY 232 Psychology of Gender (3)**
An analysis of the male and female personality; special consideration given to biological, intellectual, motivational, and achievement characteristics; current role dimensions with home and community examined. Prerequisite: One of the following: PSY 100, PSY 200, PSY 221 or PSY 222.

**PSY 246 Issues in Gerontology (3)**
(For description see SOC 246.)

**Prerequisite:** PSY 100.

**PSY 260 Death and Dying (3)**
(For description see SOC 260.)

**PSY 285 Therapeutic Activities for the Elderly (3)**
This course is designed to acquaint students with various forms of activities structured to meet the physical, social, and intellectual needs of the aging population. (May be taken for Sociology credit.) Enrollment limited to behavioral and social gerontology majors.

**Prerequisite:** PSY 100.

**PSY 299 Selected Topics in Psychology (3)**
This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.

**PSY 301 Educational Psychology (3)**
(For description see EDU 301.)

**PSY 312 Research Methods (3)**
Examination of aims and methods of behavioral and social scientists; theory and practice in the techniques of scientific research and scientific writing.

**Prerequisite:** PSY 100 and 111 (Fall course)

**PSY 314 Ethical Issues in the Behavioral and Social Sciences (3)**
Study of major current ethical and controversial issues in the behavioral and social sciences with emphasis on providing a framework for the development of an appreciation of the issues and the ability to evaluate the issues analytically and critically. (May be taken for Sociology credit.)

**Prerequisite:** PSY 100 (Fall course). Enrollment limited to psychology and human services majors or non-majors with instructor's permission.

**PSY 320 Experimental Psychology (3)**
Introduction to fundamental techniques of psychological experimentation; theoretical and laboratory examination of processes underlying behavior.

**Prerequisites:** PSY 100, 111 and 312 (Spring course).

**PSY 321 Group Processes (3)**
Introductory analysis of group interaction with focus on the theory and practice of group models in education and social psychology; survey of current trends in groups; opportunities for the student to examine personal behaviors in group interaction. (May be taken for Sociology credit.)

**Prerequisite:** PSY 100.
PSY 322 Psychology of Personality (3)  
A study of the normal personality including structure, dynamics and theoretical approaches, exploration of patterns of adjustment, and the methods of personality assessment.  
Prerequisite: PSY 100.

PSY 331 The Middle Adult Years (3)  
Survey of the psychological and social aspects; examination of selected topics: perspectives and theories of adulthood, tasks and lifestyles of the young adult, transition to middle age with its tasks and characteristics, preparation for later maturity. (May be taken for Sociology credit.)  
Prerequisite: PSY 100.

PSY 341 Social Psychology of Aging (3)  
(For description see SOC 341.)  
Prerequisite: PSY 100, SOC 100.

PSY 350 Counseling Theory and Practice (3)  
An integrated approach to the study of basic helping relationships utilizing theory, practice, and case applications; exploration of the nature and dynamics of the helping encounter in addition to strategies and interviewing techniques. (Spring course)  
Prerequisite: PSY 100, 200, 212.

PSY 370 History of Psychology (3)  
Comprehensive investigation of historical antecedents of contemporary psychology.

Philosophical roots and major theorists and paradigms are examined. Enrollment limited to juniors and seniors psychology majors.  
Prerequisite: PSY 100.

PSY 435 Psychology Practicum (3-4)  
With the permission of the psychology faculty, advanced psychology major students will be provided direct experience in selected supervised settings. The practicum allows students to put theory into practice and enables them to acquire the skills, experience and knowledge necessary for making a career choice. Students must consult with the division chairperson during the semester prior to the time the practicum will be completed.  
Prerequisite: Permission of the practicum instructor.

PSY 437 Special Topics (3)  
Investigation of a selected topic or topics designed to integrate and deepen the students’ comprehension and application of psychology.

PSY 439 Independent Study (1-3)  
Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of involved faculty and permission of the Chairperson, the Dean of the School of Arts and Sciences and the Vice President for Academic Affairs.

PSY 450 Research Seminar (3)  
Research under the direction of a faculty mentor on a topic chosen by faculty and/or students. Work is reported orally and in writing.  
Prerequisites: PSY 215 and permission of the instructor.

PSY 4000 Capstone (3)  
Regular class meetings will involve reading and discussing seminal works in the field. Under the direction of the faculty member, students will select a topic relevant to their discipline for in-
depth research and report the results of their work orally and in writing. In addition, students will be required to engage in a service project congruent with their research. (Psychology majors with senior status only.)

RADIATION THERAPY

RTS 100 Introduction to Radiation Therapy (3)
This course will acquaint the student with the history of radiation therapy and the terminology associated with diagnosis, evaluation and treatment of the cancer patient as well as those terms that relate to radiation dosage and radiation protection. 3 hours lecture/lab per week.
Prerequisite(s): Acceptance into the Radiation Therapy Program; BIO 107, 107L 108; CIS 101, MTH 141 or 142.
Corequisite: HS 100.

RTS 101 Orientation to Clinical Education I (2)
This course is designed to provide the aspiring radiation therapist with a general overview of the day-to-day activities in a modern radiation oncology department as well as observation of diagnostic imaging procedures pertinent to the practice of radiation therapy. 7.5 hours per day, 2 days per week. One hour recitation is scheduled per week.
Prerequisite: HS 100; RTS 100.
Corequisite(s): RTS 107, 308; PHY 111.

RTS 107 Principles of Medical Imaging and Radiographic Positioning (3)
This course will introduce the student to the fundamentals of medical imaging and radiographic positioning. Topics covered include: various imaging modalities pertinent to radiation therapy, accessory equipment, body planes/sections, digital imaging, radiographic positioning as it is related to radiation therapy procedures and related terminology
Prerequisite: RTS 100; HS 100
Corequisite: RTS 101, 308; PHY 111

RTS 110 Orientation to the Clinical Education II (3)
Continuation of RTS 101 with emphasis on patient care, simulation and treatment procedures performed daily in the Radiation Oncology department.
8 hours per day, 5 days per week.
Prerequisites: RTS 101, 107, 308; PHY 111

RTS 200 Radiation Biology (3)
This course covers cell biology and the biological effects of ionizing radiation on cells in culture, small animal models, and humans, including the factors that influence and determine cellular radiosensitivity. 3 lecture hours per week
Prerequisites: RTS 110.
Corequisites: RTS 202, 203, 204, 208, 209, 307

RTS 202 Principles of Radiation Oncology Patient Care (2)
This course will provide the student with concepts and principles of patient care to include: assessment and evaluation of patient vital signs; types of treatment reactions; care of treatment reactions; pharmacology; psychological needs of the patient; venipuncture; emergency care. 2 hours lecture/lab per week
Prerequisites: RTS 110.
RTS 203 Principles of Technical Radiation Therapy (2)
This course introduces the student to factors governing the choice of modality for treatment as well as principles of simulation. Also, includes factors affecting dosage delivery from both the physical and mechanical standpoint. 2 hours lecture.
Prerequisites: RTS 110.

RTS 204 Clinical Education I (3)
Orientation to the clinical area with particular emphasis on patient care, simulation techniques, treatment positioning, charting, and setting of treatment parameters on console. 8 hours daily, 3 days per week. One hour of recitation is scheduled per week.
Prerequisites: RTS 110.

RTS 208 Technical Radiation Therapy I (3)
This course covers the technical aspects of radiation therapy treatment techniques, as well as a review of relevant clinical oncology. Includes: site specific simulation and treatment set-up parameters; treatment reactions; procedure specific treatment aids. 3 hours lecture/lab per week.
Prerequisites: RTS 110.

RTS 209 Clinical Oncology I (1)
This course covers the clinical aspects of radiation oncology and the multidisciplinary approach in the treatment of the cancer patient. Topics covered are: site specific epidemiology, etiology, clinical work-up and diagnosis, anatomy & physiology, histopathology, staging and grading, rationale for treatment selection and prognosis. 1.5 lecture hours per week.
Prerequisites: RTS 110.

RTS 303 Clinical Education II (3)
The student therapist engages in the daily activities of the radiation oncology department while participating in the medical dosimetry, brachytherapy, treatment unit and simulation rotations. 8 hours per day, 3 days per week. One hour of recitation per week.
Prerequisite: RTS 200, 202, 203, 204, 208, 209, 307.
Corequisite: RTS 304, 305, 306.

RTS 304 Technical Radiation II (3)
Continuation of Technical Radiation I. The technical aspects of radiation therapy treatment technique as well as a review of relevant clinical oncology are discussed. 3 lecture/lab hours per week.
Prerequisites: RTS 200, 202, 203, 204, 208, 209, 307.
Corequisites: RTS 303, 305, 306.

RTS 305 Clinical Oncology II (1)
Continuation of Clinical Oncology I. Clinical aspects of radiation oncology and the multidisciplinary approach in the treatment of the cancer patient are discussed. 1.5 lecture hours per week.
Prerequisites: RTS 200, 202, 203, 204, 208, 209, 307.
Corequisites: RTS 303, 304, 306.
RTS 306 Applied Radiation Physics I (3)
This course covers the basic principles of classical and modern physics including atomic structure, electrostatics, electrodynamism, magnetism and electromagnetism. Concepts of matter and energy interactions and radionuclide decay, principles of radiation protection and radiation oncology treatment modalities are discussed. 3 lecture hours per week.
Prerequisites: RTS 200, 202, 203, 204, 208, 209, 307.
Corequisites: RTS 303, 304, 305.

RTS 307 Principles of Medical Dosimetry (3)
This course covers basic calculations in detail, methods of contouring, beam modifying devices and immobilization aids. The student is instructed in all aspects of treatment planning to include contouring, hand-drawn isodose summations and calculations of dose. This is augmented by computerized treatment planning in the clinical area. 3 lecture hours per week.
Prerequisites: RTS 110.
Corequisites: RTS 200, 202, 203, 204, 208, 209.

RTS 308 Cross-Sectional Anatomy (2)
This course will introduce the students to the cross-sectional and topographic anatomy of the specific body systems and will discuss the relevance to the practice of radiation therapy. 2 lecture hours per week.
Prerequisites: RTS 100, HS 100.
Corequisites: RTS 101, 107; PHY 111.

RTS 320 Clinical Education III (3)
The student therapist engages in the daily activities of the radiation oncology department while participating in treatment unit, simulation, mold room and patient care rotations. 8 hours per day, 4 days per week
Corequisites: HS 208.

RTS 400 Technical Radiation Therapy III (1)
Continuation of Technical Radiation Therapy II. The technical aspects of emerging radiation therapy techniques and adjuvant therapies are discussed. 1.5 lecture/lab hours per week.
Prerequisites: RTS 320, HS 208.
Corequisite: RTS 402, 403, 404; HS 305; PSY 111.

RTS 402 Applied Radiation Physics II (3)
Sequential continuation of Radiation Physics I, dealing with quantity and quality of ionizing radiation. Physical concepts of radiation dosimetry are covered in detail as well as methods of calibration of treatment equipment. 3 lecture hours per week.
Prerequisite: RTS 320; HS 208.
Corequisite: RTS 400, 403, 404; HS 305; PSY 111.

RTS 403 Clinical Education IV (3)
The student therapist engages in the daily activities of the radiation oncology department while participating in treatment unit, simulation, dosimetry and brachytherapy rotations. 8 hours per day, 3 days per week.
Prerequisites: RTS 320; HS 208.
Corequisites: RTS 400, 402, 404; HS 305; PSY 111.

RTS 404 Advanced Medical Dosimetry (2)
This course covers dosimetry of complex treatment planning and brachytherapy. Topics include: 3-D treatment planning, TBI, electron beam IMRT and irregular field calculations. 2 lecture hours per week.
Prerequisites: RTS 320; HS 208.
Corequisites: RTS 400, 402, 403; HS 305; PSY 111.

RTS 406 TQM in Radiation Oncology (1)
This course will discuss the development and implementation of quality control programs in providing quality patient care. 15 lecture hours.
Prerequisites: RTS 400, 402, 403, 404; HS 305; PSY 111.
Corequisites: RTS 407, 408, 409, 410; HS 403.

RTS 407 Clinical Education V (4)
The student therapist engages in the daily activities of the radiation oncology department while participating in quality assurance, quality management, advanced treatment techniques, simulation and brachytherapy rotations. 8 hours per day, 4 days per week
Prerequisites: RTS 400, 402, 403, 404, HS 305, PSY 111.
Corequisites: RTS 406, 408, 409, 410; HS 403.

RTS 408 Applied Physics of Advanced Treatment Techniques (2)
This course will cover the physics of advanced radiation oncology procedures. Topics include: HDR brachytherapy, stereotactic radiosurgery, TBI, CT simulation, conformal radiation therapy and advanced treatment techniques. 2 lecture hours per week.
Prerequisites: RTS 400, 402, 403, 404, HS 305; PSY 111.
Corequisites: RTS 406, 407, 409, 410; HS 403.

RTS 410 Capstone Seminar in Radiation Therapy (2)
A review of radiation therapy concepts included in the American Registry of Radiologic Technologists certifying examination. Concepts covered include: radiation protection, quality assurance, treatment planning and delivery, and patient care, management and education. Students are required to successfully complete a comprehensive examination in radiation therapy to complete their program of study as well as submit a portfolio of their work. 3 lecture hours per week, 8 weeks.
Prerequisites: RTS 400, 402, 403, 404, HS 305; PSY 111.
Corequisites: RTS 406, 407, 409, 410; HS 403.

RTS 4000 Capstone Research Project (3)
A research course for students designed to demonstrate understanding of the malignant process and its control. Students will be required to research a randomly selected RTOG Clinical Trial, write a paper and give an oral presentation on the subject to their classmates and the ACR personnel. Additionally, they will write a reflection paper of the experience and how it will impact the practice of their profession and their patients. 3 hours per week
Prerequisites: RTS 400, 402, 403, 404, HS 305; PSY 111.
Corequisites: RTS 406, 407, 408, 410; HS 403.

RADIOLOGIC TECHNOLOGY
Radiologic Technology course are only open to junior and senior student who have been accepted into a JRCERT accredited certificate based School of Radiologic Technology. RDS courses are
offered off campus. A grade of incomplete (I) will be recorded until the affiliate sends a grade report for courses, which are not completed at the report time. The final transcript will have grades according to the following courses and credits.

**RDS 300 Orientation/Introduction to Radiologic Technology (2)**
This course is designed to provide an overview of the foundations in radiography and the practitioner’s role in the health care delivery system. Principles, practices and policies of the health care organization(s) are examined and discussed in addition to the professional responsibilities of the radiographer. An overview of the AMH or other program policies, functional components of healthcare delivery systems and radiology administration are also introduced.

**RDS 301 Patient Care (3)**
This course is designed to provide the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified.

**RDS 302 Radiographic Procedures I and Related Anatomy (3)**
This course will prepare the student to perform routine radiographic procedures of the chest, abdomen, upper extremities and shoulder girdle in the clinical setting. This will be accomplished by presentation of the required anatomy and discussion and demonstration of the radiographic positioning. The student will be assessed on competency on performance of the procedures.

**RDS 303 Film Screen Image Acquisition and Processing (3)**
This course is designed to provide a knowledge base of factors that govern and influence the production and recording of radiologic images. Film, image production, and related accessories will be discussed. In addition, a basis for analyzing radiographic images will be provided. A discussion of imaging standards, problem solving techniques and factors that affect image quality using actual images will be included.

**RDS 305 Radiographic Procedures II (3)**
The student learns to perform routine radiographic procedures of the bony thorax, pelvis, hip and spring. This will be accomplished by presentation of the required anatomy and discussion and demonstration of the radiographic positioning. The student will be assessed on competency on performances of the procedures.

**RDS 306 Digital Image Acquisitions and Display (3)**
This course is designed to impart an understanding of the components, principles and operation of digital imaging systems found in diagnostic radiology. Factors that impact image acquisition, display, archiving and retrieval are discussed. Guidelines for selecting exposure factors and evaluating images within a digital system assist students to bridge between film-based and digital imaging systems. Principles of digital system quality assurance and maintenance are presented.

**RDS 307 Radiation Physics (3)**
This course provides the student with a comprehensive study of radiation physics covering atomic structure, electricity, magnetism, electromagnetic radiation, electric motors, operators, transformers, generators, rectification and the x-ray tube. Also includes an in depth study of the production of x-radiation and it’s interaction with matter.

**RDS 309 Clinical Education II (2)**
Continuation of clinical education rotations in general radiography and fluoroscopy occur in this
course. Observation and application of the principles and procedures introduced in general radiography and fluoroscopy are on-going throughout the course with opportunities for the student to perform initial competencies in the areas of chest, abdomen, upper extremities and shoulder girdle.

RDS 310 Clinical Education III (3)
Continuation of clinical experience rotations give the student the opportunity to gain knowledge and practice in performing the radiographic procedures learned in the classroom. The student will continue to gain confidence in their skills. The student is required to demonstrate competency in lower extremities, bony thorax, pelvis and spine.

RDS 311 Clinical Education I (2)
Students participate in clinical education in an affiliate hospital performing procedures in accordance with the clinical competency evaluation system. Beginning rotations occur at the front desk, transportation, general radiography and fluoroscopy areas of the department.

RDS 320 Radiation Physics II (3)
This course is a continuation of Physics I. This section will deal with the principles of operation for radiographic equipment and the electrical circuitry.

RDS 321 Ethics/Medical Law/Human Diversity (3)
This basis of ethics and ethical behavior will be introduced, as well as, solving ethical dilemmas found in the clinical setting. An introduction to legal terminology and concepts will also be presented. Informed consent and proper documentation is presented. Human diversity is addressed with the idea of promoting better understanding of patients and their families in order to provide better patient care.

RDS 402 Radiographic Procedures III (3)
This course will provide the student with the ability to perform skull and facial bones studies in the clinical setting. Anatomy and positioning of the skull and facial bones will be presented. In addition, instruction will be given about pediatrics, trauma and mobile exams. The student will be assessed as to competency on performance of the procedures.

RDS 403 Radiation Biology and Protection (2)
Principles of radiation biology, including the interaction of radiation with living tissue and the methods used to protect the patient, radiographer and others are the major topics covered within this course. Radiation effects on molecules, cells, tissues and the body as a whole are presented. Factors affecting biological response are discussed, including acute and chronic effects of radiation. An overview of protection is presented. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies and health care organizations are incorporated.

RDS 404 Advanced Imaging Techniques (2)
This course is designed to provide radiography students with principles related to Computed Tomography (CT) imaging and sectional anatomy.

RDS 407 Clinical Education IV (3)
Continuation of clinical education rotations gives the student the opportunity to gain knowledge and practice in the procedures learned in the classroom. The student will continue to advance in their skills and confidence. At the conclusion of the semester, they must demonstrate competence in the following exams: skull, arches, nasal bones, facial bones, orbits, mandible and TMJs.

RDS 408 Radiographic Pathology (3)
This course is designed to provide the student with an introduction to pathology related to medical-
surgical diseases and injury. Diseases that are demonstrated using radiographic procedures are the primary focus. The various modalities used to demonstrate pathologies are also discussed. **Prerequisites:** RDS 302, 303, 305, 306, 402, 403, 404, 406  
**Corequisites:** RDS 403, 409, 413

**RDS 409 Advanced Imaging Techniques II (3)**  
This course is designed to enhance the knowledge base of general radiographic equipment requirements and design. Included topics include: Image intensification, viewing and recording systems, digital fluoroscopy, linear tomography, mobile units and AEC devices.

**RDS 410 Radiographic Procedures IV (2)**  
Various forms of contrast media and its delivery are reviewed in this course. The procedures involving the digestive, urinary and biliary systems are studied in detail.

**RDS 412 Quality Assurance Testing (3)**  
This course provides the student with the effective and corrective measures to ensure production of high quality radiographs. Applicable state and federal and non-governmental regulations are also presented.

**RDS 413 Clinical Education V (3)**  
Continuation of clinical education rotations gives the student the opportunity to gain skill in the procedures learned in the classroom. At this point in time, the student should be confident in performing all basic radiographic procedures. Routine contrast media exams of the urinary, digestive and biliary systems are required competencies at the end of the semester.

**RDS 415 Clinical Education VI (3)**  
Continuation of clinical education rotations gives the student the opportunity to ensure that a broad knowledge and comfort level in performing all radiographic procedures has been attained before graduation. The terminal competencies are required at the conclusion of the semester.

**RDS 416 Radiographic Procedures (3)**  
Additional contrast media exams are covered in this semester. The procedure and image analysis of myelograms, venograms, hysterosalpingography, arthrograms and other contrast media exams are presented.

**RDS 420 Pharmacology and Drug Administration (2)**  
This course is designed to provide basic concepts of pharmacology. The theory and practice of basic techniques of venipuncture and administration of contrast agents and/or intravenous medications is included. The appropriate delivery of patient care during these procedures is emphasized.

**RDS 4000 Registry Review - Capstone (3)**  
A culminating course for students in the Radiologic Technologic Program designed to prepare students for the American Registry of Radiologic Technologists (ARRT) examination. Preparation for this examination is a crucial part of the Radiologic Technology program. Review of all five sections of the examination will be reviewed utilizing learning aids from all previously taught courses in the professional curriculum as well as two recent editions of Radiography Prep workbooks.  
Students enrolled in this capstone course will review the general education and science courses including professional development and lifelong learning as it relates to healthcare. Research, image analysis and review of case studies will also be discussed.
RELIGIOUS STUDIES
Requirements for baccalaureate degree: RS 2000 and one elective religious studies course or one upper-level philosophy course.

RS 2000  Encountering Sacred Writings (3)
This course introduces students to the issues involved in reading and understanding sacred texts, whether one reads texts as a believer or not. Given the nature of Gwynedd Mercy University, the biblical texts of the Old and New Testament form the core of the course. To provide comparisons and contrasts with the Judeo-Christian biblical tradition, some selective writings from other major religions will be examined in a limited manner.

RS 101  Introduction to the Old Testament (3)
Various religious themes are examined, such as covenant, messianism, eschatology, redemption and prayer. Students are encouraged to appreciate the various writing genres of Old Testament literature, such as its creation stories, prophetic literature, apocalyptic and wisdom motifs expressed in Hebrew poetry.

RS 102  Introduction to the New Testament (3)
Situating New Testament books within covenantal expectations is established as a foundation. The various genres of New Testament literature are explored, such as gospel writing, letters, and apocalyptic and theological history. Religious motifs from the various genres are selected for deeper analysis, such as justification in the Pauline letters.

RS 105  Life and Meaning of Jesus (3)
A portrait of the historical Jesus provides the foundation for the course. From this basis, various theological doctrines are studied, such as the nature of resurrection, explanations of redemption and salvation and the ecumenical implications of Christological statements.

RS 111  History of Christianity (3)
The course examines the development of Christianity from after the New Testament period until the present century. It will focus upon the major events, persons, and doctrines that have shaped this development and which also explain the current situation of separated churches within Christianity.

RS 112  Sacraments & Spirituality (3)
The relationship between the Christian spiritual life and the sacramental and liturgical life of the Church is examined. The differences between Protestant and Roman Catholic understandings of sacraments are explored for ecumenical implications. The course concludes with the implications of sacramental life for moral decision-making.

RS 115  World Religions (3)
The six major religions of the world, Hinduism, Buddhism, Judaism, Christianity, Islam and the Chinese religions are examined in a comparative manner. The course focuses on the historical developments of each religion and their respective treatments of common themes, such as sacred literature, moral behavior, salvation motifs and the role of prophetic figures.

RS 120  Contemporary Moral Problems (3)
The basic principles of Christian moral decision-making and their application to current issues are examined. Some contemporary moral issues discussed include sexual behavior, racism, sexism, just war theories, capital punishment, among others.
RS 147  Christian Faith (3)
This course examines the features of religious faith that are common to Protestant and Catholic Christianity. Basic Christian beliefs, characteristics of adult faith development, commitment to one’s Christian faith in a contemporary world are treated in an ecumenically sensitive manner.

RS 160  Religions in America (3)
This course treats the major religions found in the United States today. Their historical developments and the large diversity of beliefs and practices are examined both in a critical manner and with their ecumenical implications.

RS 165  Foundations of Christian Spirituality (3)
Through an examination of the basic tenets of Christina faith, this course proceeds to explore the foundational elements of spirituality within a Christian context. Various themes, movements and figures from the Christian spiritual tradition across the centuries are examined and brought into dialogue with contemporary Christian living.

RS 200  Paul and His Theology (3)
The life and missionary activities of Paul the Apostle are reconstructed from both biblical and non-biblical sources. While Pauline theology is examined mainly from the authentic Pauline letters, Pauline thought from the entire corpus of letters traditionally attributed to Paul is studied.

RS 201  Writings of John (3)
The literature of Johannine Christianity, which includes a gospel, three letters and an apocalyptic work, is the primary subject matter of this course. Comparisons and contracts with the Synoptic tradition are also examined.

RS 203  The Synoptic Gospels (3)
The gospels of Mathew and Mark and the two-part work consisting of the gospel of Luke and Acts of the Apostles, provide the primary subject matter of the course. The Synoptic Problem of interdependence and the primary emphases of the Synoptic tradition are examined.

RS 218  Meaning and Practice of Prayer (3)
The three monotheistic religions, Judaism, Christianity and Islam, offer rich and varied approaches to prayer. The basic beliefs of these three major religions are examined in light of their unique approaches to prayer practices.

RS 220  The Prophets (3)
Because the prophetic literature of the Old Testament is so vast, this more specialized course treats biblical prophecy in detail. A survey of the books of the major and minor prophets forms the foundation of the course. Biblical prophecy and its relationship to messianic expectations are explored, as is the recurring issues of false vs. true prophets.

RS 226  Social Spirituality (3)
This course provides students with a scriptural, theological and spiritual base from which to examine contemporary social issues. Particular emphasis is given to the place of compassion in one’s everyday life, such as organ donation. Contemporary topics of euthanasia and genetic engineering are also examined.

RS 231  Morality and Contemporary Health Care (3)
This course grounds its ethical foundation on the Judeo-Christian understanding of sanctity of life.
Ethical principles and practices of decision-making, as influenced by the Roman Catholic moral tradition, are applied to specific medical-moral questions.

**RS 241  Theology of Suffering (3)**
As an exploration of the theological issues that arise in the face of human suffering, this course addresses questions about God and the human condition. Particular attention is given to various kinds of suffering, to how people find meaning in the face of suffering and to sources of hope within the Judeo-Christian tradition.

**RS 252  Contemporary Catholicism (3)**
After placing into a fuller context the Second Vatican Council of the Roman Catholic Church, this course examines the significant topics that have characterized more contemporary Roman Catholic discussions and aspirations since the Council ended in 1965.

**RS 256  Christian Feminism (3)**
The course examines the emergent Christian feminist movement in the churches and it examines the implications of feminist theology for all persons in the churches today, both in a critical and an appreciative manner.

**RS 264  Theology of Marriage and the Family (3)**
In Roman Catholic understanding, the family is the basic unit of secular society and is also essential to a proper self-understanding of the nature of the church. From biblical, ecclesial and pastoral perspectives, the course reflects upon the gift and challenges of committed love, parenting, widowhood, marriage breakdown and various roles of lay ministry. The church annulment process is examined, as are various pre-marriage preparation programs.

**RS 299  Selected Topics in Religion (3)**
This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

**RS 437  Special Topics (3)**
Specialized topics, not covered in the range of topics above are chosen by a professor for presentation on an ad hoc basis.

**RS 439  Independent Study (1-3)**
Qualified students may request an independent study in areas not covered by existing courses. Initial permission from the faculty member and from the chairperson of the humanities division and Vice President for Academic Affairs is required.

**RESPIRATORY CARE**

**RC 200  Introduction to Allied Health (2)**
The core component of the course will include an overview of the health care system, the allied health professional, basic safety, infection control techniques and basic patient care skills and procedures. Students will become CPR certified and competent in assessment of vital signs.

**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.

**Corequisites:** all first semester RC 200 level courses.
RC 210 Medical Terminology (1)
This course will provide an in-depth study of the terminology associated with the human body. Emphasis will be placed on the prefixes, suffixes and roots associated with terminology necessary to function in today's health care environment.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all first semester RC 200 level courses.

RC 230 Respiratory Theory I (4)
Study of the principles and theory in the administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment. An overview of basic sciences applicable to respiratory care will also be provided.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all first semester RC 200 level courses, CHM 111.

RC 231 Respiratory Theory II (3)
This course will continue with the basic concepts of physical assessment and include cardiac assessment and basic pediatric and neonatal assessment. It will address basic concepts of pulmonary diagnostics and include: arterial blood gas analysis and pulmonary function testing.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all second semester RC 200 level courses, BIO 111, 111L.

RC 232 Respiratory Theory III (3)
This course will serve as an introduction to the care and management of the patient’s airway. Additionally, it will provide an introduction to the design, development, initiation, management and discontinuation of continuous mechanical ventilation.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all second semester RC 200 level courses, BIO 111, 111L.

RC 233 Respiratory and Cardiac Physiology (3)
This course will provide in-depth coverage of the anatomy and physiology of the cardiopulmonary system. Particular emphasis will be placed on pulmonary mechanics, control of breathing and gas exchange. General characteristics of obstructive and restrictive lung disease will be addressed.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all first semester RC 200 level courses, CHM 111.

RC 234 Respiratory Pharmacology (3)
This course will address the principles of cardiopulmonary pharmacology. It will address pharmacological agents used in the care and treatment of common cardiac and respiratory disease and conditions. It will specifically cover the mechanism of action, dosages, indications, and hazards of common cardio-respiratory medications. Routes of administration and calculation of drug dosages will be addressed.
Prerequisites:  BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites:  all first semester RC 200 level courses, CHM 111.
RC 240 Respiratory Laboratory Procedures I (1)
The application of principles and theory covered in RC 230 will be provided in a campus laboratory setting. Laboratory exercises will include: administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment.
**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.
**Corequisites:** all first semester RC 200 level courses, CHM 111.

RC 241 Respiratory Laboratory Procedures II (1)
The application of principles and theory covered in RC 231 will be provided in a campus laboratory setting. Laboratory exercises will include: a continuation of practice in physical assessment of the adult, practice in cardiac assessment, basic pediatric and neonatal assessment and pulmonary diagnostics. Pulmonary diagnostic exercises will include: arterial blood gas analysis and pulmonary function testing.
**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
**Corequisites:** all second semester RC 200 level courses, BIO 111, 111L.

RC 242 Respiratory Laboratory Procedures III (1)
The application of principles and theory covered in RC 232 will be provided in a campus laboratory setting. Laboratory exercises will include: care and management of the patient’s airway and extensive hands-on experiences with a variety of mechanical ventilators. Emphasis will be placed on set up, maintenance and adapting/modifying the ventilator to specific circumstances.
**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
**Corequisites:** all second semester RC 200 level courses, BIO 111, 111L.

RC 250 Respiratory Clinical Practice I (3)
The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 230, RC 231, RC 240 and RC 241 courses. The specific competencies will entail: the administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment.
**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; CHM 111; PSY 100; PHY 111; any 2 designated Signature Courses.
**Corequisites:** all second semester RC 200 level courses.

RC 251 Respiratory Clinical Practice II (3)
The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 230, RC 231, RC 240 and RC 241. The student will continue observation, practice and competency development of administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy and basic physical assessment. Additionally, the student will observe, practice and develop competency in the care and management of the patient’s airway as well as the set-up, maintenance and adapting/modifying of the ventilator to specific patient conditions and circumstances. Clinical competency of all designated procedures, skills, modalities is a requirement for graduation from this portion of the program.
**Prerequisites:** BIO 107, 107L, BIO 108, 108L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses.
Corequisites: all second semester RC 200 level courses, BIO 111, 111L.

RC 330 Advanced Respiratory Theory I (3)
This course will address advanced topics in physical assessment of the adult, child and newborn. It will provide more detailed coverage of the care and management of pediatric and neonatal patient. Additionally, it will address the issues of pulmonary rehabilitation, and the role of the respiratory therapist in alternative sites such as skilled nursing facilities and home care.
Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature courses; CHM 111; and all RC 200 level courses.
Corequisites: all first semester RC 300 level courses; PSY 111.

RC 331 Advanced Respiratory Theory II (3)
This course will address advanced topics in critical care medicine. It will specifically cover advanced topics in airway care and management, hemodynamic monitoring and all phases of mechanical ventilation, to include: pneumatic, electric, microprocessor, fluidic, high frequency, and noninvasive ventilators.
Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.
Corequisites: all first semester RC 300 level courses; PSY 111.

RC 332 Advanced Respiratory Theory III (3)
This course will address advanced topics in the area of pulmonary diagnostics and advanced cardiology. It will specifically cover body phethysmography, methacholine challenge testing, cardiopulmonary stress testing, bronchoscopy, sleep studies and assisting in emergency interventions; such as, thoracentesis, chest tubes and advanced cardiac support.
Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.
Corequisites: all second semester RC 300 level courses, COM 101.

RC 333 Respiratory Pathophysiology (3)
This course will continue the work of the respiratory and cardiac physiology course (RC 233) and provide a more detailed account of selected cardio-respiratory diseases and conditions. It will specifically address: the definition, etiology, clinical manifestations, pathology, radiographic, diagnostic and laboratory findings, prevention, prognosis and treatment of common cardio-respiratory diseases and conditions. Emphasis will be placed on care plans and respiratory protocols.
Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.
Corequisites: all first semester RC 300 level courses; PSY 111.

RC 335 Respiratory Seminar (3)
Discussion and presentation of professional issues and topics related to the field of respiratory care. Special emphasis will be placed on preparing students for employment by engaging in job selection process, personal needs assessments, resume writing, and interviewing skills. Additionally, the course will serve as a review and a preparation for the credentialing process. Extensive coverage of computerized clinical simulations and case studies will be provided.
Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; ENG 101; MTH 136; PSY 100, 111; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level
courses.

Corequisites: all second semester RC 300 level courses, COM 101.

RC 340 Advanced Respiratory Laboratory Procedures I (1)
The application of principles and theory covered in RC 330 will be provided in a campus laboratory setting. Laboratory exercises will include: advanced topics in physical assessment of the adult, child and newborn, care and management of the pediatric and neonatal patient, and equipment and procedures employed in pulmonary rehabilitation, skilled nursing facilities and home care.

Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.

Corequisites: all first semester RC 300 level courses; COM 101.

RC 341 Advanced Respiratory Laboratory Procedures II (1)
The application of principles and theory covered in RC 331 will be provided in a campus laboratory setting. Laboratory exercises will include: airway care, all phases of mechanical ventilation, hemodynamic monitoring and advanced cardiology. Additionally, it will address assisting in emergency interventions; such as, thoracentesis, chest tubes and advanced cardiac life support.

Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.

Corequisites: all second semester RC 300 level courses, PSY 111.

RC 342 Advanced Respiratory Laboratory Procedures III (1)
The application of principles and theory covered in RC 332 will be provided in a campus laboratory setting. Laboratory exercises will include: advanced topics in the area of pulmonary diagnostics; such as, body plethysmography, methacholine challenge testing, cardio-pulmonary stress testing, bronchoscopy and sleep studies.

Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100, 111; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.

Corequisites: all first semester RC 300 level courses; COM 101.

RC 350 Advanced Respiratory Clinical Practice I (2)
The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 330, RC 331, RC 340 and RC 341. While skill development and refinement will continue for all previously covered topics, the focus of this course will be advanced topics in physical assessment of the adult, child and newborn, care and management of the pediatric and neonatal patient, equipment and procedures employed in pulmonary rehabilitation, skilled nursing facilities and home care, and advanced topics in the area of pulmonary diagnostics, bronchoscopy and sleep studies.

Prerequisites: BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; COM 101; ENG 101; MTH 136; PSY 100, 111; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses.

Corequisites: all first semester RC 300 level courses; PSY 111.

RC 351 Advanced Respiratory Clinical Practice II (3)
The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 330, RC 331, RC 340 and RC 341. While skill development and refinement will continue for all previously covered topics, the focus of this course will be: airway care, all phases of mechanical ventilation, hemodynamic monitoring, advanced cardiology, and assisting in emergency interventions; such
as, thoracentesis, chest tubes and advanced cardiac life support. **Prerequisites:** BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; ENG 101; MTH 136; PSY 100; PHY 111; and 2 designated Signature Courses; CHM 111; and all RC 200 level courses. **Corequisites:** all second semester RC 300 level courses, COM 101.

**RC 4000 Respiratory Research - Capstone (3)**
This course will address the principles and practice of performing/conducting research. The course will help the student identify, review and intelligently describe the results of selected cardiopulmonary journals and articles, as well as culminate in the provision of a comprehensive research project. Additionally, as a capstone course, it will address the following issues: health promotion, community service, ethical and professional issues, GMERCYU learning outcomes, and core values of a distinctive Mercy graduate. **Prerequisites:** BIO 107, 107L, BIO 108, 108L, BIO 111, 111L; CIS 101; ENG 101; MTH 136; PSY 100; PHY 111; any 2 designated Signature Courses; CHM 111; and all RC 200 level courses. **Corequisites:** all second semester RC 300 level courses, COM 101.

**SCIENCE**

**SCI 2000 From Telescope to Microscope (3)**
This course is a scientific look at the natural world through the lens of social responsibility, considering the interrelationship of science, mathematics and technology in light of our stewardship of the universe and of each other. This course is research and writing intensive. **Prerequisite:** ENG 101

**SCI 100 The Environment (3)**
This course is designed to make the student aware of the environment in which we live and its impact on the quality of life. Human influence on the environment will also be examined. 3 lecture hours per week. *Not accepted as credit towards the biology major.*

**SCI 105 The Science in Forensics (3)**
An introduction to the principles of physics, chemistry and biology, illustrated with laboratory experiences and examples from the field of forensics. Emphasis is on the scientific foundations of forensic investigation. 2 lecture hours and 2 laboratory hours per week. *Not accepted as credit towards the biology major.*

**SCI 299 Selected Topics in Science (3)**
A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.

**SCI 4000 Planet Earth (3)**
This is the science signature course for students matriculated in the Biology program and it is additionally a component of the Biology capstone experience. This course examines the relationship between planet Earth and its inhabitants. Drawing from the fields of astronomy, geology, meteorology, hydrology and environmental science, this course looks at planet earth through the lens of social responsibility; it considers the interrelationship between the physical characteristics of the planet and the characteristics and welfare of its inhabitants in light of our stewardship of the universe and of each other. The course is research and writing intensive. 3 lecture hours per week. **Prerequisite:** ENG 101; CHM 151/152; BIO 203/204; PHY 241/242 or permission of the instructor. **Corequisite:** BIO 4000.
SECONDARY EDUCATION
(See Education Section)

Signature Seminar

SEM111 The Many Faces of Imprisonment (3)
This course focuses on women which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism and immigration. Students will learn about the many ways in which women are imprisoned by the social conditions of our time: poverty, food insecurity, domestic violence, human trafficking and incarceration. The course will examine the experience of women and those whom the love, particularly their children. This course meets the University’s definition of writing intensive.
Prerequisite: ENG 101.

SEM 112 Sustainability (3)
Sustainability is the ability of a system to continue to function as it is. In terms of human society on planet Earth, sustainability is the ability of humans to survive in their surrounding environment. This course provides an overview of the considerations and problems of sustainability in our modern society. Sustainability and resilience will be studied in terms of science, society, economics, morality, and culture. Students will be required to use critical thinking in a dynamic systems context to discuss the diverse aspects of sustainability. In-depth discussions will be held on the topics of globalization, finite resource depletion, ecosystem degradation, social justice, education, climate change, energy, and diversity. Readings and lectures will be used to lay the foundations of knowledge, while discussions will allow students to explore their own opinions of sustainability problems and their potential solutions. During the last few weeks of class, students will work together to form step-by-step solutions to several modern issues.
This course focuses on Earth, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.
Prerequisite: ENG 101.

SEM 162 Rise of Atlantic World (3)
Through a careful analysis of primary sources and interpretive essays, this course examines developments in the Atlantic World across four continents (Europe, Africa, North America, and South America) throughout the period from about 1450 to about 1830. It takes a comparative cross-cultural and transnational approach that emphasizes ideas and institutions. Some of the topics covered are: the origins of the Atlantic world; European colonial expansion; the Columbian exchange; migrations of peoples; Atlantic economies; religion, culture, and society; imperial conflicts; and independence movements. A colloquium approach is used rather than a lecture format. Students will actively read, reflect upon, and respond to course material. This course focuses on Racism, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.
Prerequisite: ENG 101.

SEM 191 Psychology of Spirituality
This course draws on an interdisciplinary approach to explore various spiritualties with a particular focus on women in the context of psychological and developmental theory and research. It examines the relationship between psychology, religion, and spirituality as well as various spiritual practices. This course focuses on Women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s
**SEM 192 Middle East Conflict: Exile & Belonging (3)**
This course focuses on the Middle East conflict in exploring issues and dynamics of exile and belonging in Israel and Palestine through the lens of religion. In exploring these issues and dynamics, we will examine alternative ideas and perceptions in particular contemplation of non-violence in this conflict. This will open up different ways to consider the religious problems of exile and belonging in regard to co-existence in Israel and Palestine. The course focuses on non-violence, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s definition of writing intensive.

**Pre-requisite:** ENG 101

**SEM 213 Literature & Environment (3)**
This course explores the human connection to the natural environment, in mostly British and American literature from the eighteenth through twentieth centuries. This exploration will combine readings in fiction, poetry, and non-fiction sources to understand better our connection to the world around us and our function within it. In addition to exploring this in literature, students will be asked to develop and express an understanding of their own connection to the environment and the choices they make about it, based on the value systems studied. This course focuses on the earth, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s definition of writing intensive.

**Pre-requisite:** ENG 101

**SEM 214 Divas of Music: From Bingen to Beyonce (3)**
This course is an interdisciplinary survey of the history of women in music, illuminating the contribution of women composers, conductors, patrons, and performers and the ways in which they have influenced Western and American musical traditions (including classical and popular music). Some key figures to be covered will include Hildegard von Bingen, Fanny Mendelssohn Hensel, Clara Schumann, Nadia Boulanger, Marian Anderson, Madonna and Beyonce. The course will investigate depictions of women in music as well as culture, reinforcing one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s definition of writing intensive.

**Pre-requisite:** ENG 101

**SEM 215 The Bible as Literature (3)**
This course explores the Bible as a work of literature, including its mythical, historical and cultural contexts, using appropriate critical concepts. Readings will be in the major books of the Old and New Testaments (New Revised Standard Version). This course focuses on women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s definition of writing intensive.

**Pre-requisite:** ENG 101

**SEM 216 Role of Women in the Graphic Novel (3)**
This course examines the roles and representations of women in graphic novels from the comic book archetypes to complex female characters and contemporary authorial voices. This course focuses on women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University’s definition of writing intensive.
Pre-requisite: ENG101

SEM 315 Personal Finance (3)
This course introduces the student to the subject of personal finance and the importance of financial planning. The course intends to raise student awareness of the many financial challenges that will affect their lives. Proper preparation will be the focus. Key areas of credit management, insurance and retirement planning will be included the topics covered. The course will emphasize the value of short and long-term financial planning. This course focuses on sustainability/earth which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.
Pre-requisite: ENG101.

SEM 361 Embracing Indiv w Sp Needs Prof Practice (3)
Current trends require the development of strategies and services to meet the needs of the growing adult populations of special needs individuals who live in the mainstream community. Meeting these needs presents unique challenges. This course focuses on the understanding, inclusion, and appreciation of people with special needs and their families in order to support the integration of people with disabilities into community life. The objectives provide for evidence-based practices that allow professionals to best meet the needs of these individuals and their families in a variety of disciplines. Since this course focuses on increasing the quality of life for an often oppressed segment of our society, it addresses the critical concern of non-violence of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.
Pre-requisite: Eng101 is a pre-requisite.

SEM 407 Human Trafficking (3)
This course draws on the work of Viktor Frankl and uses a philosophical lens to explore human trafficking in its assault on human dignity, human rights and human flourishing. We will do this through the historical, social, political and economic contexts of human trafficking. This course focuses on Women, which is one of the five concerns of the Sisters of Mercy: Women, earth, nonviolence, racism and immigration. This course meets the University's definition of writing intensive.
Pre-requisite: ENG 101.

SEM 453 Caring & Human Experience in Society (3)
This course explores the experience of human caring through the contributions and perspectives of multiple scholars, utilizing a multicultural lens. Nonviolence, one of the Critical Concerns of the sisters of Mercy, is a central focus. Students will engage in complex examination of the meaning of human caring and human responses. Human Caring Science, humanities-based learning activities and an interdisciplinary approach will be incorporated. Critical thinking, creativity, empathy and personal development will be emphasized. This course focuses on Nonviolence, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.
Pre-requisite: ENG101.

SEM 454 Global Learning: Why does it matter? (3)
This course explores global learning through a multifaceted lens incorporating a variety of social, cultural, historical, economic, ethical and political perspectives. The implications of these perspectives as well as the interconnectivity of all humanity are addressed. Selected local and global challenges are discussed. The requisite knowledge, attitudes and skills for living in a global, humane world are emphasized. This course focuses on Earth, which is one of the five critical
concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University’s definition of writing intensive.

**Pre-requisite:** ENG101.

**SOCIOLGY**

**SOC 2000 Society and Global Diversity (3)**
This course is designed to expand students’ understanding of the social and psychological dimensions of global communities, while learning to relate and interact with those of different viewpoints and experiences. Topics of diversity and community will be explored in light of Mercy values, such as “dignity of each person” and “social responsibility”.

**Prerequisite:** ENG 101

**SOC 100 Principles of Sociology (3)**
Analysis of basic structures of human societies in order to understand human social behavior in the modern world and in one’s own society with emphasis on social institutions and social change.

**SOC 101 Social Problems (3)**
Analysis of social factors in the persistent problems of disorganization, conflict, and culture lag. Attention to problem resolution and social policies.

**Prerequisite:** SOC 100

**SOC 102 Introduction to Criminal Justice (3)**
(Cross-referenced – for description see CRJ 102.)

**SOC 120 Cultural Anthropology (3)**
Investigation of nature and function of human culture with stress on interrelationship of social institutions within cultural systems and emphasis on operation of them in non-Western societies.

**Prerequisite:** SOC 100

**SOC 150 Social Psychology (3)**
(Cross-referenced - for description see PSY 150.)

**SOC 201 Introduction to Human Services (3)**
This course will present an overview of the elements which define human services. The history of human services, values, and ethics will be discussed. Basic counseling techniques and an overview of the various agencies of human services will be covered providing a strong overview of generalist human services practice. This course requires a short social service volunteer experience. (Fall semester only).

**Prerequisite:** SOC 100

**SOC 203 History and Culture of New Orleans (3)**
New Orleans is an American city unlike any other in the United States. Because of its location at the mouth of the Mississippi River, New Orleans became the most cosmopolitan city in the country in the late 1800s. As a result, the city became a culture unto itself through its Creole food, its language, and through its blend of cultural music that became Jazz. This course will explore the culture of New Orleans and what makes it unique through a study of food, music, architecture, Mardi Gras, and geography, as well as its dark side of the slave trade and red light district known as Storyville.

**SOC 240 Pluralism in American History (3)**
(Cross-referenced - for description see HIS 240.)
SOC 241 Marriage and the Family (3)
Historical and cultural evolution of family structures and functions with particular emphasis on interpersonal relations; comparative sociological analysis of traditional and changing roles of parents in contemporary American society.

SOC 246 Issues in Gerontology (3)
Survey of current social issues regarding the aging population. Topics such as social needs, delivery of services, legislation, advocacy, and ethics and legal issues will be covered. (May be taken for psychology credit.)
Prerequisite: SOC 100

SOC 255 Law and Social Justice (3)
Constitutional principles will be examined and their relationships to selected issues of social justice in America explored. (May be taken for political science credit.)

SOC 260 Death and Dying (3)
Survey of dying as a social act; examination of selected topics; social concepts and attitudes on death and dying; social methods of dealing with death, effects of death on social groups, demographic concepts, euthanasia, legal aspects. (May be taken for psychology credit.)

SOC 280 Ethical Issues in the Behavioral and Social Sciences (3)
(For description see PSY 280.)

SOC 299 Selected Topics in Sociology (3)
This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.

SOC 302 Human Services Practice (3)
Principles of methods of practice in all areas of human services will be explored including techniques in casework, group work, community organization, planning and administration. Field observations will be held in various human services settings throughout the metropolitan suburban area. (Spring course).
Prerequisite: SOC 201

SOC 311 Sociology of Medicine (3)
Examination of the social organization of modern science-based medicine. Emphasis on health and disease as social processes influenced by social roles, community factors and cultural values.

SOC 321 Group Processes (3)
(For description see PSY 321.)

SOC 325 Social Stratification (3)
Examination of the distribution of power, prestige, and property in modern societies; of age, sex, race and ethnicity as factors in social status; and of functions and consequences of social inequality.
Prerequisite: SOC 100

SOC 330 The Healing Journey (3)
(For description see PHL 330.)

SOC 331 The Middle Adult Years (3)
(For description see PSY 331.)
SOC 335 Human Service Administration (3)
Student will learn management and administration skills to prepare them for work in human service agencies. Course will examine the various agencies composing the human service delivery system and their administrative needs such as hiring, state and federal regulations, and team building. Areas of study will include planning, goal setting, decision making, leadership, conflict resolution, budgeting and fiscal management.

SOC 338 Global Perspectives on Women (3)
This course explores women’s issues in international law and policy, in third world development, and in cross-cultural and multi-cultural contexts.

SOC 341 Social Psychology of Aging (3)
Study of the social definitions of and responses to aging as they relate to personal adaptation, changing family patterns, quality of life issues, retirement, and reactions to loss and death. (May be taken for psychology credit.)
Prerequisite: PSY 100 and SOC 100

SOC 400 Social Research Methods (3)
A critical examination of research methods found in both quantitative and qualitative sociology. Foundations of research, including research design, ethics, conceptualization, measurement and the logic of sampling, leading to the creation of a proposal for original research by the student. Outside exercises also familiarize students with different research methods, techniques of observation and the reading and evaluation of published research. (Offered Fall semester only.)

SOC 410 Social Data Analysis (3)
This course introduces the logic and practice of secondary data analysis in social research. It focuses on five topics: (1) how to formulate research problems based on literature review; (2) how to turn research problems into hypotheses that are empirically testable; (3) how to test research hypotheses through statistical analysis of survey data; (4) how to use a mixed methodology with both interview and survey data, and (5) how to present research findings in written as well as oral form.

SOC 435 Sociology – Human Services Practicum I (4)
With the permission of the sociology faculty, advanced students will be provided direct experience in selected supervised settings including social, educational, personnel and organizational facilities, agencies and programs. The practicum aims to provide a service to the community and enable the student to acquire the skills, experience, and knowledge necessary for the choice of a career.
Prerequisite: SOC 201 and permission of the instructor. Students must complete 40 documented hours of work for each credit earned.

SOC 436 Sociology – Human Services Practicum II (4)
A continuation of SOC 435. with the permission of the sociology faculty, advanced students will be provided direct experience in selected supervised settings including social, educational, personnel and organizational facilities, agencies and programs. The practicum aims to provide a service to the community and enable the student to acquire the skills, experience and knowledge necessary for the choice of a career.
Prerequisite: SOC 435 and permission of the instructor. Students must complete 40 documented hours of work for each credit earned.
SOC 437 Special Topics (3)
Investigation of a selected topic designed to integrate and deepen the students’ comprehension and application of sociology.

SOC 439 Independent Study (1-3)
Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of the involved faculty and permission of the Division Chairperson, the Dean of Arts and Sciences, and the Vice President for Academic Affairs.

SOC 442 Gerontology Field Placement I (3-4)
With the permission of the chairperson, senior students will participate, under supervision, in a direct experience in selected facilities/programs/agencies serving older adults. The field experience aims at increasing the student’s knowledge of facilities, programs and agencies serving older persons, developing the student’s interpersonal relations with co-workers and supervisors and enhancing the student’s personal and professional growth.
Prerequisite: Permission of the instructor.

SOC 443 Gerontology Field Placement II (3-4)
See description of SOC 442. Permission of the instructor.

SOC 4000 Capstone (3)
The capstone class is designed as a way for students to demonstrate skills learned in the human service degree program, develop a portfolio of their knowledge, and contribute to the field through a service project. Through writings, role plays, lectures, and site visits, portfolio development, and a service project, students will demonstrate their mastery of the program goals of the human services degree program.

SPANISH

SPA 101 Basic Spanish I (3)
This beginning course introduces the Spanish language. The four basic skills of listening, speaking, reading, and writing are taught. No prerequisites.

SPA 102 Basic Spanish II (3)
This continues to build upon the basic foundations established in SPA 101. A more in-depth study of the grammatical structures and how they function in the language is emphasized.
Prerequisite: SPA 101 or prior study of the language.

SPA 210 Spanish for Health Personnel I (3)
This course emphasizes basic communication necessary for medical personnel. Listening, speaking and pronunciation skills will be the primary concern. Topics to be covered include: the human body, foods, illnesses, patient’s medical and personal background, useful expressions. Students must have a command of basic Spanish to take this course.

SPA 299 Selected Topics in Spanish (3)
This course provides students who have completed SPA 101 and 102 or the equivalent the opportunity to explore Spanish language, culture, literature, history and other topics as selected by the instructor. Course may be repeated if the topic changes.
Prerequisites: SPA 101, 102 or the equivalent and additional courses as indicated by the instructor.

SPA 439 Independent Study (3)
Qualified students may arrange independent study in areas not covered by existing courses.
Topics are to be determined by consultation with instructor.

**Prerequisites:** SPA 101 and 102.

**SPECIAL EDUCATION**

The competencies in these courses are reflective of the professional education standards for special education certification candidates set forth by the Pennsylvania Department of Education.

**SPE 205 Exceptional Person (3)**

The course will require students to demonstrate knowledge of the fundamental concepts of teaching students with cognitive, behavioral and/or physical health disabilities ages 0-21. This will include: philosophical, historical and legal foundations of education, current identification criteria, legal and educational definitions, etiology, incidence and prevalence figures, as well as cognitive, behavioral and physical characteristics for students with disabilities. The course will present models and theories of typical/atypical growth and behavior across age groups, as well as disabilities. Field experience is required.

**SPE 215 Exceptional Person for Secondary Education (3)**

This course requires students to demonstrate knowledge of the fundamental concepts of teaching students with cognitive, behavioral and/or physical health disabilities in the seventh through twelfth grades inclusive setting. This includes: philosophical, historical and legal functions of special education; current identification criteria; legal and educational definitions; etiology; incidence and prevalence figures; cognitive, behavioral and physical characteristics for high school students with disabilities. Field experience is required.

**SPE 231 Mild/Moderate Disabilities (3)**

Educational and medical definitions, etiology, identification criteria and current incidence and prevalence rates for students with learning disabilities, emotional/behavioral disorders and mild mental retardation are presented. This course will review major theoretical models associated with the study of these conditions. Field experience is required.

**Prerequisite:** SPE 205.

**SPE 232 Students with Complex Needs in the Educational Setting (3)**

This course presents the causative factors, atypical cognitive, physical, psychological, medical, psychological and psychosocial conditions of students with complex needs. Collaborative relationships within the educational, rehabilitative, social welfare and medical systems; as well as with professional organizations and advocacy groups are stressed.

**Prerequisite:** SPE 205.

**SPE 331 Implementing Inclusionary Practices for the Mild/Moderate Population (3)**

Applications of fundamental concepts for teaching students with mild to moderate disabilities are presented. Students will examine norm-referenced, criterion-referenced and curriculum-based instruments and procedures for assessing and diagnosing students who are experiencing learning and behavior problems in school. Students will conduct curriculum-based assessments to identify students’ academic strengths and weaknesses. Students will also learn to create an environment conducive to learning through an applied behavior analysis perspective.

**Prerequisites:** SPE 205, SPE 231.

**SPE 332 Assessment and Instruction for Students with Complex Needs – (3)**

Authentic and alternative assessment techniques used with students with complex needs are presented. The assessments are the basis for the development of best practices in curriculum development and instructional delivery, including IEP and SDI construction. Emphasis is on
identifying strengths and needs and monitoring the progress of students with complex needs. Students will develop a systematic approach to the modification/adaptation planning for instruction within a curriculum. Practical, ethical, legal and philosophical approaches to inclusion are included.

**Prerequisite:** SPE 205; SPE 232.

**SPE 405 Research and Field Experience in Special Education (1-3)**
By pre-arrangement with the Coordinator of Special Education, a student may be awarded up to three academic credits for participation in activities and completing related research. This experience allows students who have demonstrated competencies in other required courses to enhance their professional knowledge and skills on an advanced level.

**Pre-requisite:** Permission of the School of Education through the undergraduate coordinator of special education.

**Teacher Assistant Program (TAP) (No Credit)**
The Gwynedd Mercy University teacher assistant program (TAP) schedules time for all freshmen, sophomores, juniors and transfer students to assist in classroom management and to observe teaching techniques in local schools weekly.
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Reference Librarian
Reference Librarian
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Assistant Director, Hobbit House

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Health and Wellness Center  
Coordinator

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Director of Health and Wellness Center

Resident Life  
Director of Resident Life

Bryan Dunphy-Culp, MA  
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Rouseline Emmanuel-Frenel, MEd

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## Radiation Therapy

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification</th>
<th>Program</th>
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<tbody>
<tr>
<td>Lisa Anderson</td>
<td>RT (R) (T) ARRT</td>
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<tr>
<td>Sheri Beamesderfer</td>
<td>RT (R)(T) ARRT</td>
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<tr>
<td>Robert Beecher, MBA</td>
<td>RT (R) (T) ARRT</td>
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<tr>
<td>Christina Blake, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Maria Clark, RT (R) (T)</td>
<td>ARRT</td>
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<tr>
<td>Theresa Clark, RT (R) (T)</td>
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<tr>
<td>Mary Cohen, BS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Donna M. Davis, MA</td>
<td>RT (R)(T) ARRT</td>
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<tr>
<td>Emily Gores, BS</td>
<td>RT (R) (T) ARRT</td>
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<td>Dionne Graves, RT (R) (T)</td>
<td>ARRT</td>
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<tr>
<td>Melissa Hable, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Lori Hanson Denittis, AAS</td>
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<td>CMD</td>
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<tr>
<td>Robert Hogan, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Daniel Jenkins, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Kathleen Kelley, RT</td>
<td>(R) (T) ARRT</td>
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<tr>
<th>Name</th>
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<tr>
<td>Kimberly Leinenbach, BS</td>
<td>BS, RT (R) (T) ARRT</td>
<td></td>
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<tr>
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<tr>
<td>Denise Melvin, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Mark Miller, AS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Patricia Miller-Wilson, BS</td>
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<tr>
<td>Carol Moffo, RT (R) (T)</td>
<td>ARRT</td>
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<tr>
<td>Beth Monaghan, RT (R) (T)</td>
<td>ARRT</td>
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<tr>
<td>Linda Philip, AS</td>
<td>RT (R) (T) ARRT</td>
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<tr>
<td>Claude Russell, BS</td>
<td>RT (T) ARRT</td>
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<tr>
<td>Tracey Selvaggio, BA</td>
<td>RT</td>
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<tr>
<td>Maria Singer, RT (R ) (T)(M) ARRT</td>
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<tr>
<td>Barbara Sims, BS</td>
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<td>Patricia Smeltz, RT (R ) (T) ARRT</td>
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<td>Kristine Spadaccino, RT</td>
<td>(R) (T) ARRT</td>
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<tr>
<td>William Tynan, AS</td>
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<td>BS, RT (R) (T), ARRT</td>
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## Respiratory Care

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Chris Anderson, BS</td>
<td>BS, RRT</td>
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</tr>
<tr>
<td>Kristin Bower, BS</td>
<td>BS, RRT</td>
<td></td>
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<tr>
<td>Loretta Brown, RRT</td>
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<tr>
<td>William Bucher, RRT</td>
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<tr>
<td>Matt Buffler, RRT</td>
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<tr>
<td>Sheryl Collette, CRT</td>
<td>RRT</td>
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<tr>
<td>Sue Craemer, RRT</td>
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<tr>
<td>David Domzinski, RRT</td>
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<tr>
<td>Lee Greenspan, MD</td>
<td>MD</td>
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<tr>
<td>Margie Pierce, MS</td>
<td>MS, RRT, CPFT</td>
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<tr>
<td>Ken Miller, BS</td>
<td>BS, RRT</td>
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<tr>
<td>Marianne Moll, CRT</td>
<td>CRT</td>
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<tr>
<td>Thomas Myer, MD</td>
<td>MD</td>
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<tr>
<td>Donald Peterson, MD</td>
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<tr>
<td>Mao Pezzalla, MBA</td>
<td>MBA, RRT</td>
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<tr>
<td>Kathy Punzo, RRT</td>
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<tr>
<td>Monica Purcell, BS</td>
<td>BS, RRT</td>
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<tr>
<td>Marc Schlessinger, BS</td>
<td>BS, RRT</td>
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</tbody>
</table>
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Veronica Jamison, RRT
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School of Arts & Sciences
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  BA in Behavioral & Social Gerontology
  BS in Criminal Justice
  BS in Criminal Justice – Private Security
  BA/BS in Human Services
  BA/BS in Psychology

Humanities Division
  BA in History
  BA in History w/secondary education
  BA in Philosophy
  AA in Liberal Studies

Language, Literature & Fine Arts Division
  BA in Communication
  BA in English
  BA in English w/secondary education

Natural and Computational Sciences Division
  BS in Biology
  BS in Biology w/secondary Education
  BS in Computer Information Sciences
    (Business, Forensics, or Web Design)
  BS in Mathematics
  BS in Mathematics w/secondary education
  AS in Natural Science
School of Business
2016-2017 Curriculum Sheets

BS in Accounting
BS in Accounting – 4+1 MBA
BS in Accounting – CPA Track
BS in Accounting – CPA Track – 4+1 MBA

BS in Finance
BS in Finance – 4+1 MBA

BS in Management
BS in Management – 4+1 MBA

BS in Marketing
BS in Marketing – 4+1 MBA

BS in Human Resource Management
BS in Human Resource Management – 4+1 MBA

BS in Sports Management
BS in Sports Management – 4+1 MBA
School of Education
2016-2017 Curriculum Sheets

BS in Educational Studies
BS in Education – Early & Special Education
BS in Education – Middle Level – Science & Math
BS in Education – Middle Level – Special Education
School of Graduate & Professional Studies
2016-2017 Curriculum Sheets

BS in Applied Psychology

AS in Business Administration

BS in Business Administration
  Health Administration or Organizational Management

BS in Nursing – degree completion
Frances M. Maguire
School of Nursing & Health Professions
2016-2017 Curriculum Sheets

BS in Nursing
BS in Nursing ABSN 2nd Degree
BS in Nursing Weekend Option

BS in Medical Laboratory Science
BS in Radiation Therapy
BS in Radiologic Technology

BHS in Radiation Therapy
BHS in Respiratory Care
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in Social Gerontology. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

**Skills for Exploring - 6 Credits**
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

**Signature Seminar - 6 Credits**
- Seminar 3
- Seminar 3

**Exploring Society and Global Diversity - 9 Credits**
- PSY100 General Psychology 3
- SOC100 Principles of Sociology 3
- HIS Elective 3

**Exploring the Natural World, Mathematics & Technology - 9**
- BIO115 Biology of Aging 3
- MTH Elective 3
- CIS Elective 3

**Exploring the Spiritual World - 9 Credits**
- PHL Elective 3
- RS Elective 3
- RS elective or PHL elective 3

**Exploring the Arts and the Imagination - 12 Credits**
- COM101 Public Speaking 3
- Foreign Language 3
- Foreign Language 3
- ENG Elective 3

### Open Electives -20 Credits
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 2

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 125 credits is required for this degree.

Students must take two semesters of the same foreign language.

### MAJOR

**Psychology - 30 Credits**
- PSY111 Statistics 3
- PSY200 Developmental Psychology 3
- PSY209 Dementia 3
- PSY212 Counseling & Communication Skills 3
- PSY283 Therapeutic Activities for the Elderly 3
- PSY312 Research Methods 3
- PSY314 Ethical Issues in BSS 3
- PSY320 Experimental Psychology 3
- PSY 4000 Capstone 3
- PSY Elective 3

**Sociology - 24-26 Credits**
- SOC201 Introduction to Human Services 3
- SOC246 Issues in Gerontology 3
- SOC260 Death & Dying 3
- SOC335 Human Services Administration 3
- SOC341 Social Psychology of Aging 3
- SOC442 Gerontology Field I 3-4
- SOC443 Gerontology Field II 3-4
- SOC Elective 3

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: __________________________ Date: __________________________

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in Gerontology by completing 18 credits in Psychology and Sociology.

A minimum of 18 credits is required for the minor in Gerontology. A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIO115</td>
<td>Biology of Aging</td>
<td>3</td>
</tr>
<tr>
<td>PSY260</td>
<td>Death and Dying</td>
<td>3</td>
</tr>
<tr>
<td>PSY285</td>
<td>OR</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Therapeutic Activities for the Elderly</td>
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</tr>
<tr>
<td>SOC201</td>
<td>OR</td>
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<tr>
<td></td>
<td>Introduction to Social Work</td>
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</tr>
<tr>
<td>SOC246</td>
<td>Issues in Gerontology</td>
<td>3</td>
</tr>
<tr>
<td>SOC341</td>
<td>OR</td>
<td></td>
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<tr>
<td></td>
<td>Social Psychology of Aging</td>
<td>3</td>
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</tbody>
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Signature: [Handwritten Signature]

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Criminal Justice. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CRJ102</td>
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</tr>
<tr>
<td>CRJ215</td>
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</tr>
<tr>
<td>CRJ220</td>
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<td>CRJ327</td>
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<tr>
<td>CRJ435</td>
<td>3-6</td>
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<tr>
<td>CRJ4000</td>
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### Criminal Justice - 60-66 Credits

#### MAJOR

<table>
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<tbody>
<tr>
<td>CRJ102</td>
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<td>CRJ215</td>
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<tr>
<td>CRJ220</td>
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<td>CRJ225</td>
<td>3</td>
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<td>CRJ435</td>
<td>3-6</td>
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<td>CRJ4000</td>
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#### Signature Seminar - 6 Credits

<table>
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<tbody>
<tr>
<td>Seminar</td>
<td>3</td>
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</tbody>
</table>

#### Exploring Society and Global Diversity - 9 Credits

| HIS Elective | 3 |
| PSY100 | 3 |
| SOC100 | 3 |

#### Exploring the Natural World, Mathematics & Technology - 9 Credits

| BIO, CHM, PHY, or SCI Elective | 3 |
| MTH Elective | 3 |
| CIS Elective | 3 |

#### Exploring the Spiritual World - 9 Credits

| PHL Elective | 3 |
| RS Elective | 3 |
| RS Elective or PHL Elective | 3 |

#### Exploring the Arts and the Imagination - 9 Credits

| COM101 Public Speaking | 3 |
| ENG Elective | 3 |
| ENG, MUS, ART or Language Elective | 3 |

#### Open Electives - 17 Credits

| Elective | 3 |
| Elective | 3 |
| Elective | 3 |
| Elective | 3 |
| Elective | 2 |

**Grade/GPA Requirement** - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 125 credits is required for the bachelor degree.

**Highest math completed with C or better**

Exempt from math placement **yes** **no**

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ___________________________ Date: ___________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Criminal Justice. Additional policies and procedures may be found in the current University Catalog.

**GMC: Growing Mercy Connections**

**GENERAL EDUCATION AND CORE CURRICULUM**

### Skills for Exploring - 6 Credits
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

### Signature Seminar - 6 Credits
- Seminar 3
- Seminar 3

### Exploring Society and Global Diversity - 9 Credits
- HIS Elective 3
- PSY100 General Psychology 3
- SOC100 Principles of Sociology 3

### Exploring the Natural World, Mathematics &Technology - 9 Credits
- BIO, CHM, PHL or SCI Elective 3
- MTH Elective 3
- CIS Elective 3

### Exploring the Spiritual World - 9 Credits
- PHL Elective 3
- RS Elective 3
- RS Elective or PHL Elective 3

### Exploring the Arts and the Imagination - 9 Credits
- COM101 Public Speaking 3
- ENG Elective 3
- ENG, MUS, ART or Language Elective 3

### Open Electives - 17 Credits
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 2

**Criminal Justice - 51 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>CRJ102</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ215</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CRJ220</td>
<td>Ethics in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ225</td>
<td>Juvenile Delinquency</td>
<td>3</td>
</tr>
<tr>
<td>CRJ250</td>
<td>Police &amp; Law Enforcement in America</td>
<td>3</td>
</tr>
<tr>
<td>CRJ301</td>
<td>Introduction to Private Security</td>
<td>3</td>
</tr>
<tr>
<td>CRJ310</td>
<td>Introduction to Criminal Justice Research</td>
<td>3</td>
</tr>
<tr>
<td>CRJ320</td>
<td>Forensics: Crime Scene Investigation</td>
<td>3</td>
</tr>
<tr>
<td>CRJ326</td>
<td>Criminal Procedures</td>
<td>3</td>
</tr>
<tr>
<td>CRJ327</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>CRJ337</td>
<td>Corrections</td>
<td>3</td>
</tr>
<tr>
<td>CRJ401</td>
<td>Theories of Crime &amp; Deviance</td>
<td>3</td>
</tr>
<tr>
<td>CRJ405</td>
<td>Criminal Investigations</td>
<td>3</td>
</tr>
<tr>
<td>CRJ410</td>
<td>Courts in America</td>
<td>3</td>
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<td>CRJ435</td>
<td>Criminal Justice Internship</td>
<td>3-6</td>
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<tr>
<td>CRJ4000</td>
<td>CRJ Capstone</td>
<td>3</td>
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<tr>
<td>CRJ</td>
<td>Elective</td>
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**Private Security - 9 Credits**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>CRJ355</td>
<td>Terrorism &amp; Hate Groups</td>
<td>3</td>
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<tr>
<td>CRJ425</td>
<td>White Collar Crime</td>
<td>3</td>
</tr>
<tr>
<td>CRJ455</td>
<td>Issues in Private &amp; Corporate Security</td>
<td>3</td>
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</tbody>
</table>

Grade/GPA Requirement - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 125 credits is required for the bachelor degree.

Highest math completed with C or better ___________. Exempt from math placement ____ yes ____ no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ___________________________ Date: ___________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

### MINOR

Students accepted into the baccalaureate program other than Criminal Justice may earn a minor in Criminal Justice by completing 18 credits.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CRJ102</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ215</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CRJ250</td>
<td>Police &amp; Law Enforcement in America</td>
<td>3</td>
</tr>
<tr>
<td>CRJ326</td>
<td>Criminal Procedures</td>
<td>3</td>
</tr>
<tr>
<td>CRJ401</td>
<td>Theories of Crime and Deviance</td>
<td>3</td>
</tr>
<tr>
<td>CRJ</td>
<td>Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

A minimum of 18 credits is required for the minor in Criminal Justice.
A maximum of 6 credits may be transferred from another University.
All prerequisites for the chosen courses must be satisfied.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts & Science in Human Services. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

#### Skills for Exploring - 6 Credits
- **FYE1000** First Year Experience 2
- **FYE1001** First Year Experience Service 1
- **ENG101** College English 3

#### Signature Seminar - 6 Credits
- Seminar 3
- Seminar 3

#### Exploring Society and Global Diversity - 9 Credits
- **HIS** Elective 3
- **PSY100** General Psychology 3
- **SOC100** Principles of Sociology 3

#### Exploring the Natural World, Mathematics & Technology - 9 Credits
- **BIO, CHM, PHY or SCI Elective** 3
- **CIS Elective** 3
- **MTH Elective** 3

#### Exploring the Spiritual World - 9 Credits
- **PHL Elective** 3
- **RS Elective** 3
- **RS Elective or PHL Elective** 3

#### Exploring the Arts and the Imagination

**BS requires - 9 credits**
- **COM101** Public Speaking 3
- **ENG Elective** 3
- **ENG, MUS, ART or Language Elective** 3

**BA requires - 12 credits**
- **ENG, MUS, ART or Language Elective** 3

1 **BA students must take two semesters of a same foreign language.**

#### Open Electives

**BS requires - 12 credits**
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3

**BA requires - 18 credits**
- Elective 3
- Elective 3

---

**Grade/GPA Requirement** - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 125 credits is required for the bachelor degree.

**Highest math completed with C or better** __________. Exempt from math placement ____ yes ____ no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________

---

**Office of the Registrar**
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in human services with 18 credits.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

All students complete all of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PSY100</td>
<td>General Psychology</td>
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<tr>
<td>PSY212</td>
<td>Counseling &amp; Communication Skills</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOC101</td>
<td>Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>SOC201</td>
<td>Introduction to Human Services</td>
<td>3</td>
</tr>
</tbody>
</table>

And one of the following:

SOC241, 246, 260, 335 or 321
# Psychology

## Bachelor of Arts or Science

### Pre-Law Option Available

<table>
<thead>
<tr>
<th>2016-2017 Curriculum</th>
</tr>
</thead>
</table>

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## General Education and Core Curriculum

### Skills for Exploring - 6 Credits

- FYE1000: First Year Experience 2
- FYE1001: First Year Experience Service 1
- ENG101: College English 3

### Signature Seminar - 6 Credits

- Seminar 3
- Seminar 3

### Exploring Society and Global Diversity - 9 Credits

- PSY100: General Psychology 3
- SOC100: Principles of Sociology 3
- HIS Elective 3

### Exploring the Natural World, Mathematics & Technology - 9 Credits

- BIO, CHM, PHY, or SCI Elective 3
- MTH Elective 3
- CIS Elective* 3

### Exploring the Spiritual World - 9 Credits

- PHL Elective 3
- RS Elective 3
- RS Elective or PHL Elective 3

### Exploring the Arts and the Imagination

**BS requires - 12 credits**

- COM101: Public Speaking 3
- ENG, MUS, ART or Language Elective 3
- ENG, MUS, ART or Language Elective (BA only) 3
- ENG Elective 3
- ENG Elective 3

**BA requires - 15 credits**

- ENG, MUS, ART or Language Elective (BA only) 3
- ENG Elective 3
- ENG Elective 3

---

**Open Electives**

**BS requires 20 credits**

- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 2

**BA requires 23 credits**

- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 2

---

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 125 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better ____________________ . Exempt from math placement ____ yes ____ no

Processed by: ___________________________ Date: ___________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program may earn a minor in Psychology by completing 18 credits in Psychology.

<table>
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<th>Course Name</th>
<th>Credits</th>
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<td>General Psychology</td>
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<td>PSY111</td>
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<td>PSY</td>
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<tr>
<td>PSY</td>
<td>Psych Elective</td>
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</table>

A minimum of 18 credits is required for the minor in Psychology.
A maximum of 6 credits may be transferred from another University.
All prerequisites for the chosen courses must be satisfied.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

[Signature]

Office of the Registrar
3/14/2016
## History - Bachelor of Arts

Pre-Law Option Available  
2016-2017 Curriculum

### GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits
- **FYE1000** First Year Experience  
- **FYE1001** First Year Experience Service  
- **ENG101** College English  

**Signature Seminar - 6 Credits**
- Seminar  
- Seminar  

#### Exploring Society and Global Diversity - 15 Credits
- **POL101** American Government  
- **PSY100** General Psychology  
- **ECN** Economics Elective  
- **GEO** Geography Elective  
- **SOC** Elective  
- **CIS** Elective  
- **MTH** Elective  
- **BIO, CHM, PHY, or SCI** Elective  

#### Exploring the Natural World, Mathematics & Technology - 9 Credits
- **CIS** Elective  
- **MTH** Elective  
- **BIO, CHM, PHY, or SCI** Elective  

#### Exploring the Spiritual World - 9 Credits
- **PHL** Elective  
- **RS** Elective  
- **RS** Elective or PHL Elective  

#### Exploring the Arts and the Imagination - 9 Credits
- **COM101** Public Speaking  
- **LLFA** Foreign Language
- **LLFA** Foreign Language

1. *must be two semesters of the same foreign language (SPA201 does not fulfill this requirement)*

#### Open Electives - 38 Credits
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  
- Elective  

#### Credit Requirements
- A minimum of 125 credits is required for this degree.
- **Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history program.

#### Internship
- The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

#### INTERNSHIP
- The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in History. Additional policies and procedures may be found in the current University Catalog. See Pre-Law Curriculum Sheet for option requirements.

Grade/GPA Requirement

- The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history program.

Credit Requirements

- A minimum of 125 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in History with Secondary Education Certification and Special Education Certification. Additional policies and procedures may be found in the current University Catalog.

**GMC: Growing Mercy Connections**

**GENERAL EDUCATION AND CORE CURRICULUM**

### Skills for Exploring - 6 Credits

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<th>Credits</th>
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<tbody>
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<tr>
<td>FYE1001</td>
<td>First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101</td>
<td>College English</td>
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</table>

### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Seminar</th>
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<tr>
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### Exploring Society and Global Diversity - 15 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFN100</td>
<td>Economic Elective</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>GEO</td>
<td>Geography Elective</td>
<td>3</td>
</tr>
<tr>
<td>POL101</td>
<td>American Government</td>
<td>3</td>
</tr>
<tr>
<td>PSY100</td>
<td>General Psychology</td>
<td>3</td>
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</table>

### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
<tr>
<th>Elective</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CIS, BIO, CHM, PHY or SCI</td>
<td>3</td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>RS Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>RS Elective or PHL Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>LLFA</td>
<td>Foreign Language^</td>
<td>3</td>
</tr>
<tr>
<td>LLFA</td>
<td>Foreign Language^</td>
<td>3</td>
</tr>
</tbody>
</table>

^must be two semesters of the same foreign language (SPA201 does not fulfill this requirement).

### History - 33 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS107</td>
<td>World History I</td>
<td>3</td>
</tr>
<tr>
<td>HIS109</td>
<td>World History II</td>
<td>3</td>
</tr>
<tr>
<td>HIS131</td>
<td>American Civilization to 1877</td>
<td>3</td>
</tr>
<tr>
<td>HIS132</td>
<td>American Civilization from 1877</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS449</td>
<td>Historiography</td>
<td>3</td>
</tr>
<tr>
<td>HIS4000</td>
<td>Research Seminar Capstone</td>
<td>3</td>
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</table>

### PA State Certification in Social Studies - 48 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>EDU100</td>
<td>Education in America</td>
<td>3</td>
</tr>
<tr>
<td>EDU222</td>
<td>Adolescent Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU300</td>
<td>Pre-Student Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDU301</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU319</td>
<td>Selected Topics in Sec Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU325</td>
<td>Secondary Methods &amp; Materials</td>
<td>3</td>
</tr>
<tr>
<td>EDU351</td>
<td>Meeting the Needs of English Language Learners</td>
<td>3</td>
</tr>
<tr>
<td>EDU490</td>
<td>Student Teaching &amp; Professional Seminar</td>
<td>12</td>
</tr>
<tr>
<td>SPE215</td>
<td>Exceptional Person for Secondary Students</td>
<td>3</td>
</tr>
<tr>
<td>SPE231</td>
<td>Mild/Moderate Disabilities in the Inclusionary Setting</td>
<td>3</td>
</tr>
<tr>
<td>SPE232</td>
<td>Severe/Profound Population in the Education Setting</td>
<td>3</td>
</tr>
<tr>
<td>SPE331</td>
<td>Implementing Inclusionary Practices for Mild/Moderate Population</td>
<td>3</td>
</tr>
<tr>
<td>SPE332</td>
<td>Research-based Practices in the Assessment &amp; Instruction of Severe/Profound Population</td>
<td>3</td>
</tr>
</tbody>
</table>

*Students must apply for approval through the School of Education at the beginning of the spring semester (January/February) before the academic year they intend to take this course.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

### Highest math completed with C or better ____________ Exempt from math placement____ yes ____ no

**Education Requirement** - A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history major.

**Credit Requirements** - A minimum of 135 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ___________________________ Date: ___________________________
### History - 33 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS107</td>
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<td>World History II</td>
<td>3</td>
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<td>3</td>
</tr>
<tr>
<td>HIS132</td>
<td>American Civilization from 1877</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>HIS</td>
<td>Elective</td>
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</tr>
<tr>
<td>HIS449</td>
<td>Historiography</td>
<td>3</td>
</tr>
<tr>
<td>HIS4000</td>
<td>Research Seminar Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

### Exploration Society and Global Diversity - 15 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN</td>
<td>Economic Elective</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>GEO</td>
<td>Geography Elective</td>
<td>3</td>
</tr>
<tr>
<td>POL101</td>
<td>American Government</td>
<td>3</td>
</tr>
</tbody>
</table>

### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS, BIO, CHM, PHY or SCI Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
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<tr>
<td>MTH Elective</td>
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</tbody>
</table>

### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Elective</td>
<td>3</td>
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<tr>
<td>RS Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>RS Elective or PHL Elective</td>
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</tr>
</tbody>
</table>

### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>LLFA</td>
<td>Foreign Language</td>
<td>3</td>
</tr>
<tr>
<td>LLFA</td>
<td>Foreign Language</td>
<td>3</td>
</tr>
</tbody>
</table>

*must be two semesters of the same foreign language (SPA201 does not fulfill this requirement).*

### Internship
- The school of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

### Highest Math Completed
- Highest math completed with C or better 
- Exempt from math placement: yes [ ] no [ ]

### Education Requirement
- A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

### Grade/GPA Requirement
- The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history program.

### Credit Requirements
- A minimum of 129 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

### MINOR

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS107</td>
<td>World History I</td>
<td>3</td>
</tr>
<tr>
<td>HIS109</td>
<td>World History II</td>
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<td>3</td>
</tr>
<tr>
<td>HIS Elective</td>
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<td>3</td>
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<tr>
<td>HIS Elective</td>
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<td>3</td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

Office of the Registrar
3/14/2016
## Philosophy Bachelor of Arts
### 2016-2017 Curriculum

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th>Philosophy - 30 Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>PHL201 Ancient Philosophy</td>
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<tr>
<td>FYE1001 First Year Experience Service</td>
<td>PHL202 Medieval Philosophy</td>
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<tr>
<td>ENG101 College English</td>
<td>PHL240 Logic</td>
</tr>
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<td></td>
<td>PHL305 Contemporary Philosophy</td>
</tr>
<tr>
<td>Signature Seminar - 6 Credits</td>
<td>PHL313 Modern Philosophy</td>
</tr>
<tr>
<td>Seminar</td>
<td>PHL Elective (200-level or higher)*</td>
</tr>
<tr>
<td>Seminar</td>
<td>PHL Elective (200-level or higher)*</td>
</tr>
<tr>
<td>Exploring Society and Global Diversity - 18 Credits</td>
<td>PHL Elective (200-level or higher)*</td>
</tr>
<tr>
<td>SOC100 Principles of Sociology</td>
<td>PHL Elective</td>
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<tr>
<td>PSY100 General Psychology</td>
<td>PHL Elective (200-level or higher)*</td>
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<tr>
<td>SOC150 Social Psychology</td>
<td>PHL Elective (200-level or higher)*</td>
</tr>
<tr>
<td>HIS Elective</td>
<td>PHL4000 Capstone Seminar</td>
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<tr>
<td>SOC Elective</td>
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<tr>
<td>HIS, GEO, ECO, POL Elective</td>
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<tr>
<td>Exploring the Natural World, Mathematics &amp;Technology - 9 Credits</td>
<td></td>
</tr>
<tr>
<td>CIS Elective</td>
<td></td>
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<td>MTH Elective</td>
<td></td>
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<tr>
<td>BIO, CHM, PHY or SCI Elective</td>
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<tr>
<td>Exploring the Spiritual World - 9 Credits</td>
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<td>PHL Elective</td>
<td></td>
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<tr>
<td>RS Elective</td>
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<tr>
<td>RS or PHL Elective</td>
<td></td>
</tr>
<tr>
<td>Exploring the Arts and the Imagination - 15 Credits</td>
<td></td>
</tr>
<tr>
<td>COM101 Public Speaking</td>
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<tr>
<td>Foreign Language¹</td>
<td></td>
</tr>
<tr>
<td>Foreign Language²</td>
<td></td>
</tr>
<tr>
<td>ENG, MUS, or ART Elective</td>
<td></td>
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<tr>
<td>ENG, MUS, or ART Elective</td>
<td></td>
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<tr>
<td>Open Electives - 32 Credits</td>
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</tbody>
</table>

*Choose from the following options: PHL201, 211, 225, 234, 250, 299, 308, 310, 314, 325, 330, 420, 430, 437, 439.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in Philosophy. Additional policies and procedures may be found in the current University Catalog. See Pre-Law Curriculum Sheet for option requirements.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 125 credits is required for this degree.

Submit all
Highest math completed with C or better __________________. Exempt from math placement ____ yes ____ no

Processed by: ___________________________ Date: __________________________

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program may earn a minor in Philosophy by completing 18 credits in Philosophy.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL2000</td>
<td>Encountering Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHL201</td>
<td>Ancient Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHL313</td>
<td>Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHL240</td>
<td>Logic</td>
<td>3</td>
</tr>
<tr>
<td>PHL</td>
<td>PHL Elective</td>
<td>3</td>
</tr>
<tr>
<td>PHL</td>
<td>PHL Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

A minimum of 18 credits is required for the minor in Philosophy.  
A maximum of 6 credits may be transferred from another University.  
All prerequisites for the chosen courses must be satisfied.  
A minimum grade of "C" must be earned for each course.  
"C-" is not acceptable.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Arts in Liberal Studies. Additional policies and procedures may be found in the current University Catalog.

**GMC: Growing Mercy Connections**

**GENERAL EDUCATION AND CORE CURRICULUM**

### Skills for Exploring - 6 Credits
- **FYE1000** First Year Experience 2
- **FYE1001** First Year Experience Service 1
- **ENG101** College English 3

### Signature Seminar - 6 Credits
- **Seminar** 3
- **Seminar** 3

### Exploring Society and Global Diversity - 3 Credits
- **SOC Elective** 3

### Exploring the Natural World, Mathematics & Technology - 3 Credits
- **BIO, CHM, PHY or SCI Elective** 3

### Exploring the Spiritual World - 6 Credits
- **PHL Elective** 3
- **RS Elective** 3

### Exploring the Arts and the Imagination - 6 Credits
- **ENG, MUS, ART or Language Elective** 3
- **ENG, MUS, ART or Language Elective** 3

### Open Electives - 12 Credits
- **Elective** 3
- **Elective** 3
- **Elective** 3
- **Elective** 3

**Grade/GPA Requirement** - The minimum passing grade within the concentration is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 63 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better ___________________________. Exempt from math placement ___ yes ___ no

Processed by: __________________________ Date: __________________________
## Communication - Bachelor of Arts

Pre-Law Option Available

2016-2017 Curriculum

**COM**

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Skill</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Skills for Exploring - 6 Credits</strong></td>
<td></td>
</tr>
<tr>
<td>FYE1000 First Year Experience</td>
<td>2</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>3</td>
</tr>
</tbody>
</table>

| Seminar                                 | 3       |

| **Signature Seminar - 6 Credits**        |         |
| Seminar                                 | 3       |

| **Exploring Society and Global Diversity - 9 Credits** |
| HIS Elective                              | 3       |
| PSY Elective                              | 3       |
| SOC Elective                              | 3       |

| **Exploring the Natural World, Mathematics and Technology - 9 Credits** |
| CIS Elective                             | 3       |
| CIS, SCI, or MTH Elective                | 3       |
| BIO, CHM, PHY or SCI Elective            | 3       |

| **Exploring the Spiritual World - 9 Credits** |
| PHL Elective                             | 3       |
| RS Elective                              | 3       |
| RS Elective or PHL Elective              | 3       |

| **Exploring the Arts and the Imagination - 12 Credits** |
| ART Elective                              | 3       |
| Foreign Language¹                         | 3       |
| Foreign Language²                         | 3       |
| MUS Elective                              | 3       |

| **Open Electives - 14 Credits**           |         |
| Elective²                                | 3       |
| Elective                                | 3       |
| Elective                                | 3       |
| Elective                                | 2       |

¹must be two semesters of the same foreign language (SPA201 does not fulfill this requirement)

²COM407 - Internship for Non-Profit Entities is recommended

### Degree Requirements

- **Grade/GPA Requirement**: The minimum passing grade within the major is C (a grade of C- is not acceptable).
- **Credit Requirements**: A minimum of 125 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better: ___________________________. Exempt from math placement: yes ___ no ___

Processed by: ___________________________ Date: ___________________________

Office of the Registrar

3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

**MINOR**

Students accepted into a baccalaureate program other than Communication may earn a minor in Communication by completing 6 courses (18 credits) in Communication.

<table>
<thead>
<tr>
<th>SIX COM COURSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM</td>
<td>3</td>
</tr>
<tr>
<td>COM</td>
<td>3</td>
</tr>
<tr>
<td>COM</td>
<td>3</td>
</tr>
</tbody>
</table>

And two of the following:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM</td>
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<td>COM</td>
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<tr>
<td>COM</td>
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</tbody>
</table>

Any six courses with no more than four below the 300-level.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in English. Additional policies and procedures may be found in the current University Catalog. Pre-Law Option Requirements may be found on the Pre-Law Curriculum Sheet.

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th>ENGLISH - 42 Credits</th>
<th>MAJOR</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>ENG105 Grammar Review</td>
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<tr>
<td>FYE1001 First Year Experience Service</td>
<td>ENG201 British Literature I</td>
<td>3</td>
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<tr>
<td>ENG101 College English</td>
<td>ENG202 British Literature II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>ENG216 American Literature I</td>
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<tr>
<td></td>
<td>ENG217 American Literature II</td>
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<tr>
<td></td>
<td>ENG230 History of English</td>
<td>3</td>
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<tr>
<td></td>
<td>ENG301 or 302 World Masterpieces I or II</td>
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<tr>
<td></td>
<td>ENG310 Criticism in the Arts</td>
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<tr>
<td></td>
<td>ENG401 Chaucer and His Contemporaries</td>
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<tr>
<td></td>
<td>ENG Shakespeare Elective</td>
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<tr>
<td></td>
<td>ENG Novel Elective</td>
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<td></td>
<td>ENG4000 Senior Seminar - Capstone</td>
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<td>ENG Elective</td>
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<td>ENG 400-Level Elective</td>
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**Signature Seminar - 6 Credits**

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**Exploring Society and Global Diversity - 9 Credits**

<table>
<thead>
<tr>
<th>Exploring Society and Global Diversity</th>
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</thead>
</table>

**Exploring the Natural World, Mathematics &Technology - 9 Credits**

<table>
<thead>
<tr>
<th>Exploring the Natural World, Mathematics &amp;Technology</th>
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</table>

**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
<tr>
<th>Exploring the Spiritual World</th>
<th>9</th>
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</thead>
</table>

**Exploring the Arts and the Imagination - 15 Credits**

<table>
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**Open Electives - 29 Credits**

<table>
<thead>
<tr>
<th>Open Electives</th>
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</table>

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 125 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better _________________. Exempt from math placement____ yes ____ no

Processed by: ______________________ Date: ____________________

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

### MINOR

Students accepted into a baccalaureate program other than English/Theater may earn a minor in English/Theater by completing 6 courses (18 credits) in English.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENG103</td>
<td>Play Production</td>
<td>3</td>
</tr>
<tr>
<td>ENG210</td>
<td>Introduction to Theater</td>
<td>3</td>
</tr>
<tr>
<td>ENG400</td>
<td>Tutorial in Acting</td>
<td>3</td>
</tr>
<tr>
<td>ENG416</td>
<td>Shakespearean Tragedy</td>
<td>3</td>
</tr>
<tr>
<td>ENG430</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>ENG461</td>
<td>Modern Drama</td>
<td>3</td>
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</table>

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

Signature: [Signature]

Date: 3/14/2016
## GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

### Skills for Exploring - 6 Credits
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

### Signature Seminar - 6 Credits
- Seminar 3
- Seminar 3

### Exploring Society and Global Diversity - 9 Credits
- HIS History Elective 3
- PSY222 Adolescent Psychology 3
- PSY301 Educational Psychology 3

### Exploring the Natural World, Mathematics & Technology - 9 Credits
- SCI or CIS Elective 3
- MTH Elective 3
- MTH Elective 3

### Exploring the Spiritual World - 9 Credits
- RS or PHL Elective 3
- PHL Elective 3
- RS Elective 3

### Exploring the Arts and the Imagination - 15 Credits
- COM101 Public Speaking 3
- Foreign Language
  - English 3
- Foreign Language
  - Spanish 3
- ART115 Art History 3
- MUS104 Music Appreciation 3

---

**English - 42 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG105</td>
<td>Grammar Review</td>
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<tr>
<td>ENG201</td>
<td>British Literature I</td>
<td>3</td>
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<tr>
<td>ENG202</td>
<td>British Literature II</td>
<td>3</td>
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<tr>
<td>ENG216</td>
<td>American Literature I</td>
<td>3</td>
</tr>
<tr>
<td>ENG217</td>
<td>American Literature II</td>
<td>3</td>
</tr>
<tr>
<td>ENG230</td>
<td>History of English</td>
<td>3</td>
</tr>
<tr>
<td>ENG301 or 302</td>
<td>World Masterpieces I or II</td>
<td>3</td>
</tr>
<tr>
<td>ENG310</td>
<td>Criticism in the Arts</td>
<td>3</td>
</tr>
<tr>
<td>ENG401</td>
<td>Chaucer and His Contemporaries</td>
<td>3</td>
</tr>
<tr>
<td>ENG</td>
<td>Theater/Media Elective</td>
<td></td>
</tr>
<tr>
<td>ENG</td>
<td>Shakespeare Elective</td>
<td></td>
</tr>
<tr>
<td>ENG</td>
<td>Novel Elective</td>
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<td>ENGL450</td>
<td>Senior Seminar - Capstone</td>
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</table>

### Education Requirements - 42 Credits

<table>
<thead>
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<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDU110</td>
<td>Education in America</td>
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</tr>
<tr>
<td>EDU300</td>
<td>Pre-Student Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDU319</td>
<td>Selected Topics in Sec Ed</td>
<td>3</td>
</tr>
<tr>
<td>EDU325</td>
<td>Methods &amp; Materials</td>
<td>3</td>
</tr>
<tr>
<td>EDU351</td>
<td>Meeting the Needs of English Language</td>
<td>3</td>
</tr>
<tr>
<td>EDU390</td>
<td>Student Teaching &amp; Professional Seminar</td>
<td>12</td>
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<tr>
<td>SPE215</td>
<td>Exceptional Person for Secondary Students</td>
<td>3</td>
</tr>
<tr>
<td>SPE231</td>
<td>Mild/Moderate Disabilities in the Inclusionary Setting</td>
<td>3</td>
</tr>
<tr>
<td>SPE232</td>
<td>Severe/Profound Population in the Education Setting</td>
<td>3</td>
</tr>
<tr>
<td>SPE331</td>
<td>Implementing Inclusionary Practices for Mild/Moderate Population</td>
<td>3</td>
</tr>
<tr>
<td>SPE332</td>
<td>Research-based Practices in the Assessment &amp; Instruction of Severe/Profound Population</td>
<td>3</td>
</tr>
</tbody>
</table>

### Education Requirement - A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

### Highest math completed with C or better __________________________ Exempt from math placement ___ yes ___ no

### Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

### Credit Requirements - A minimum of 138 credits is required for this degree.

---

Processed by: __________________________ Date: __________________________

Office of the Registrar

3/21/2016
## General Education and Core Curriculum

### English - 42 Credits
- **ENG105** Grammar Review 3
- **ENG201** British Literature I 3
- **ENG202** British Literature II 3
- **ENG216** American Literature I 3
- **ENG217** American Literature II 3
- **ENG230** History of English 3
- **ENG301 or 302** World Masterpieces I or II 3
- **ENG310** Criticism in the Arts 3
- **ENG401** Chaucer and His Contemporaries 3
- **ENG** Theater/Media Elective 3
- **ENG** Shakespeare Elective 3
- **ENG** Novel Elective 3
- **ENG450** Senior Seminar - Capstone 3
- **ENG** English Elective 3

### Signature Seminar - 6 Credits
- **ENG301 or 302** Seminar 3
- **ENG310** Seminar 3

### Exploring Society and Global Diversity - 9 Credits
- **HIS** History Elective 3
- **PSY222** Adolescent Psychology 3
- **PSY301** Educational Psychology 3

### Exploring the Natural World, Mathematics & Technology - 9 Credits
- **SCI or CIS Elective** 3
- **MTH Elective** 3
- **MTH Elective** 3

### Exploring the Spiritual World - 9 Credits
- **RS or PHL Elective** 3
- **PHL Elective** 3
- **RS Elective** 3

### Exploring the Arts and the Imagination - 15 Credits
- **COM101** Public Speaking 3
- **Foreign Language** 3
- **Foreign Language** 3
- **ART115** Art History I 3
- **MUS104** Music Appreciation 3

1. Must be two semesters of the same foreign language (SPA210 does not fulfill this requirement)
2. Or ART116 Art History II

### Education Requirements - 36 Credits
- **EDU100** Education in America 3
- **EDU300** Pre-Student Teaching 3
- **EDU319** Selected Topics in Sec Ed 3
- **EDU325** Methods & Materials 3
- **EDU351** Meeting the Needs of English Language Learners 3
- **EDU490** Student Teaching & Professional Seminar 12
- **SPE215** Exceptional Person for Secondary Students 3
- **SPE231** Mild/Moderate Disabilities in the Inclusionary Setting 3
- **SPE331** Implementing Inclusionary Practices for Mild/Moderate Population 3

*Students must apply for approval through the School of Education at the beginning of the Spring semester (January & February) before the academic year they intend to take this course.

*English/Sec Ed major students do not need prerequisites for SPE232 or 332; SPE205 can substitute for SPE215, per Dean of the School of Education

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

### Education Requirement
- A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

### Highest Math Completed
- Completed with C or better. Exempt from math placement ___ yes ___ no

### Grade/GPA Requirement
- The minimum passing grade within the major is C (a grade of C- is not acceptable).

### Credit Requirements
- A minimum of 132 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ______________________________ Date: ______________________________

Office of the Registrar 3/21/2016
MINOR

Students accepted into a baccalaureate program other than English by completing 6 courses (18 credits) in English.

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
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</tr>
<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
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<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENG 200, 300 or 400 Level Literature</td>
<td>3</td>
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</tbody>
</table>

or Writing Elective
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Biology. Additional policies and procedures may be found in the current University Catalog.

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
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<tr>
<td>FYE1001 First Year Experience Service</td>
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<tr>
<td>ENG101 College English</td>
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#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Seminar</th>
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<tr>
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#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>HIS Elective</td>
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<tr>
<td>PSY or SOC Elective</td>
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<td>HIS, PSY, SOC, POL or GEO Elective</td>
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#### Exploring the Natural World, Mathematics & Technology - 10 Credits

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<tbody>
<tr>
<td>SCI4000 Planet Earth</td>
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<tr>
<td>MTH234 Probability &amp; Statistics</td>
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<td>MTH245 Calculus I</td>
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#### Exploring the Spiritual World - 9 Credits

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<td>RS or PHL Elective</td>
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#### Exploring the Arts and the Imagination - 9 Credits

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<tr>
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<td>ENG, MUS, ART or Language elective</td>
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#### Open Electives - 7-10 Credits

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### MAJOR

#### Biology - 35-37 Credits

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<tr>
<td>BIO203 General Biology I</td>
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<tr>
<td>BIO203L General Biology I Lab</td>
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<td>BIO204 General Biology II</td>
<td>3</td>
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<tr>
<td>BIO204L General Biology II Lab</td>
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<tr>
<td>BIO230 Principles of Ecology</td>
<td>2</td>
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<tr>
<td>BIO230L Principles of Ecology Lab</td>
<td>1</td>
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<tr>
<td>BIO251 Genetics</td>
<td>3</td>
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<td>BIO251L Genetics Techniques Lab</td>
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<tr>
<td>BIO402 Molecular Biology of Cell</td>
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<td>BIO402L Molecular Biology of Cell Lab</td>
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<td>BIO415 Developmental Biology</td>
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<td>BIO415L Developmental Biology Lab</td>
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<td>BIO421 Biology Research*</td>
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<td>BIO Elective</td>
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#### Chemistry - 23 Credits

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<tbody>
<tr>
<td>CHM151 Principles of Chemistry I</td>
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<td>CHM151L Principles of Chemistry I Lab</td>
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<tr>
<td>CHM152 Principles of Chemistry II</td>
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<td>CHM152L Principles of Chemistry II Lab</td>
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<tr>
<td>CHM203 Organic Chemistry I</td>
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<tr>
<td>CHM203L Organic Chemistry I Lab</td>
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<td>CHM204 Organic Chemistry II</td>
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<tr>
<td>CHM204L Organic Chemistry II Lab</td>
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<tr>
<td>CHM301 Biochemistry</td>
<td>3</td>
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<tr>
<td>CHM301L Biochemical Techniques Lab</td>
<td>1</td>
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<tr>
<td>CHM302 Biochemistry II</td>
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#### Physics - 8 Credits

<table>
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<tbody>
<tr>
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<td>PHY241L General Physics I Lab</td>
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<td>PHY242 General Physics II</td>
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<tr>
<td>PHY242L General Physics II Lab</td>
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</table>

Students are required to take the Biology Field Test as a requirement for consideration for graduation.

### Highest math completed with C or better ___________________________. Exempt from math placement ___ yes ___ no

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH234 and 245.

Credit Requirements - A minimum of 125 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________
GMC: Growing Mercy Connections

<table>
<thead>
<tr>
<th>GENERAL EDUCATION AND CORE CURRICULUM</th>
</tr>
</thead>
</table>

**Skills for Exploring - 6 Credits**
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

**Signature Seminar - 6 Credits**
- Seminar 3
- Seminar 3

**Exploring Society and Global Diversity - 9 Credits**
- PSY222 Adolescent Psychology 3
- PSY301 Educational Psychology 3
- HIS Elective 3

**Exploring Natural World, Mathematics & Technology - 10 Credits**
- SCI4000 Planet Earth 3
- MTH234 Probability & Statistics 3
- MTH245 Calculus I 4

**Exploring the Spiritual World - 9 Credits**
- PHL Elective 3
- RS Elective 3
- RS or PHL Elective 3

**Exploring the Arts and the Imagination - 9 Credits**
- ENG Elective 3
- ENG, MUS, ART or Language Elective 3

Students are required to take the Biology Field Test as a requirement for consideration for graduation.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH234 AND 245.

**Credit Requirements** - A minimum of 142 credits is required for this degree.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

**Highest math completed with C or better _____________.
Exempt from math placement_____ yes _____ no**

Processed by: __________________________ Date: __________________________

Office of the Registrar
3/21/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Biology with Secondary Education Certification and Special Education Certification. Additional policies and procedures may be found in the current University Catalog.

**General Biology I**

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
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**Biochemistry**

<table>
<thead>
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<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
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</tbody>
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**Principles of Ecology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
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**Principles of Ecology Lab**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
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**Exploring the Spiritual World**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PHL Elective</td>
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**Exploring the Natural World, Mathematics & Technology**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>SCH4000 Planet Earth</td>
<td>3</td>
</tr>
<tr>
<td>MTH234 Probability &amp; Statistics</td>
<td>3</td>
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<tr>
<td>MTH245 Calculus I</td>
<td>4</td>
</tr>
</tbody>
</table>

**Exploring the Arts and the Imagination**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENG Elective</td>
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**Secondary Methods**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>EDU325</td>
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</table>

**Meeting the Needs of English Language Learners**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>EDU351</td>
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</table>

**Exceptional Person for Secondary Education**

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>SPE215</td>
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**Exceptional Person for Inclusionary Setting**

<table>
<thead>
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<tbody>
<tr>
<td>SPE231</td>
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**Severe/Profound Population in the Education Setting**

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<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SPE232</td>
<td>3</td>
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</table>

**Curriculum, Instruction & Assessment for Mild/Moderate**

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<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>SPE331</td>
<td>3</td>
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</tbody>
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**Curriculum, Instruction & Assessment for Severe/Profound**

<table>
<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>SPE332</td>
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**Student Teaching & Professional Seminar**

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<th>Course</th>
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<tbody>
<tr>
<td>EDU490</td>
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</table>

**The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH234 AND 245.**

**A minimum of 148 credits is required for this degree.**

**Students are required to take the Biology Field Test as a requirement for consideration for graduation.**

**Students must apply for approval through the School of Education at the beginning of the spring semester (January/February) before the academic year they intend to take this course.**

**Education Courses require C+ or better.**

**Exempt from math placement _______yes _______no**

**Exempt from math placement by Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.**

**Submit all transcripts prior to enrollment for accurate transfer evaluation.**

**Processed by: ___________________ Date: ____________**
**MINOR**

Students accepted into a baccalaureate program other than Biology may earn a minor in Biological Sciences by completing 20-24 credits in Biology and Chemistry.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIO203</td>
<td>General Biology I</td>
<td>3</td>
</tr>
<tr>
<td>BIO203L</td>
<td>General Biology I Lab</td>
<td>1</td>
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<tr>
<td>BIO204</td>
<td>General Biology II</td>
<td>3</td>
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<tr>
<td>BIO204L</td>
<td>General Biology II Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIO 300 or 400 Level Elective*</td>
<td>3-4</td>
<td></td>
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<tr>
<td>BIO 300 or 400 Level Elective*</td>
<td>3-4</td>
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<tr>
<td>BIO 300 or 400 Level Elective</td>
<td>3-4</td>
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*may include BIO230/230L and BIO251/251L
GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits
FYE1000 First Year Experience 2
FYE1001 First Year Experience Service 1
ENG101 College English 3

Signature Seminar - 6 Credits
Seminar 3
Seminar 3

Exploring Society and Global Diversity - 9 Credits
HIS Elective 3
PSY Elective 3
SOC Elective 3

Exploring the Natural World, Mathematics & Technology - 9 Credits
MTH231 Discrete Mathematics 3
MTH234 Probability & Statistics 3
MTH (200-level elective) 3

Exploring the Spiritual World - 9 Credits
PHL Elective 3
RS Elective 3
RS Elective or PHL Elective 3

Exploring the Arts and Imagination - 9 Credits
COM101 Public Speaking 3
ART, MUS or Language Elective 3
ENG Elective 3

Open Electives - 15 Credits
Elective 3
Elective 3
Elective 3
Elective 3
Elective 3

MAJOR

Computer Information Science - 48 Credits
CIS104 Programming I 3
CIS110 Information Systems 3
CIS114 Web Design I 3
CIS203 Systems Analysis & Design 3
CIS204 Programming II 3
CIS215 Intro to Relational Databases 3
CIS230 Intro to Networking 3
CIS301 Algorithms & Data Structures 3
CIS304 Event-Driven Programming 3
CIS321 Computer Organization 3
CIS325 Database Administration & Security 3
CIS330 Network Administration & Security 3
CIS410 Operating Systems 3
CIS Elective 3
CIS Elective 3
CIS4000 Capstone 3

Business - 15 Credits
ACC105 Principles of Accounting I 3
ACC106 Principles of Accounting II 3
BUS101 Business Theory 3
Business Elective 3
Business Elective 3

INTERNSHIP - The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 126 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better _________________. Exempt from math placement____ yes ____ no

Processed by: ____________________________ Date: ____________________________

Office of the Registrar
3/14/2016
# School of Arts and Sciences

## Computer Information Science

### Bachelor of Science

With Computer Forensics Prof Option

### GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
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#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>Seminar</td>
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#### Exploring Society and Global Diversity - 9 Credits

<table>
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<th>Course</th>
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<tbody>
<tr>
<td>HIS Elective</td>
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<tr>
<td>PSY Elective</td>
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<tr>
<td>SOC Elective</td>
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#### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
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<th>Course</th>
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<tbody>
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<td>MTH234</td>
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#### Exploring the Spiritual World - 9 Credits

<table>
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<th>Course</th>
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<tbody>
<tr>
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<tr>
<td>RS Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS Elective or PHL Elective</td>
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#### Exploring the Arts and Imagination - 9 Credits

<table>
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<tr>
<th>Course</th>
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#### Open Electives - 21 Credits

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<tbody>
<tr>
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#### Computer Information Science - 48 Credits

<table>
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<td>CIS110</td>
<td>3</td>
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<tr>
<td>CIS114</td>
<td>3</td>
</tr>
<tr>
<td>CIS203</td>
<td>3</td>
</tr>
<tr>
<td>CIS204</td>
<td>3</td>
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<tr>
<td>CIS215</td>
<td>3</td>
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<tr>
<td>CIS230</td>
<td>3</td>
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<td>CIS240</td>
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<td>CIS301</td>
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<td>CIS304</td>
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<td>CIS321</td>
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<td>CIS330</td>
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<td>CIS</td>
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<td>CIS4000</td>
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#### MAJOR

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Programming I</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>Web Design I</td>
<td>3</td>
</tr>
<tr>
<td>Systems Analysis &amp; Design</td>
<td>3</td>
</tr>
<tr>
<td>Programming II</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Relational Databases</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Networking</td>
<td>3</td>
</tr>
<tr>
<td>Cybercrime</td>
<td>3</td>
</tr>
<tr>
<td>Algorithms &amp; Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>Event-Driven Programming</td>
<td>3</td>
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<tr>
<td>Computer Organization</td>
<td>3</td>
</tr>
<tr>
<td>Network Administration &amp; Security</td>
<td>3</td>
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<tr>
<td>Computer Forensics</td>
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<tr>
<td>Operating Systems</td>
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#### Computer Forensics Professional - 9 Credits

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<tbody>
<tr>
<td>CRJ102</td>
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<td>CRJ320</td>
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<tr>
<td>CRJ405</td>
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</table>

#### Internship

- The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

#### Grade/GPA Requirement

- The minimum passing grade within the major is C (a grade of C- is not acceptable).

#### Credit Requirements

- A minimum of 126 credits is required for the bachelor degree.

#### Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better _____________. Exempt from math placement____ yes ____ no

Processed by: ___________________________ Date: ___________________________

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Computer Information Science. Additional policies and procedures may be found in the current University Catalog.

**GMC: Growing Mercy Connections**

**GENERAL EDUCATION AND CORE CURRICULUM**

**Skills for Exploring - 6 Credits**
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

**Signature Seminar - 6 Credits**
- Seminar 3
- Seminar 3

**Exploring Society and Global Diversity - 9 Credits**
- HIS Elective 3
- PSY Elective 3
- SOC, Elective 3

**Exploring the Natural World, Mathematics & Technology - 9 Credits**
- MTH231 Discrete Mathematics 3
- MTH234 Probability & Statistics 3
- MTH (200-level elective) 3

**Exploring the Spiritual World - 9 Credits**
- PHL Elective 3
- RS Elective 3
- RS Elective or PHL Elective 3

**Exploring the Arts and Imagination - 9 Credits**
- COM101 Public Speaking 3
- ART, MUS or Language Elective 3
- ENG Elective 3

**Open Electives - 21 Credits**
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3
- Elective 3

**Communication - 6 Credits**
- COM202 Visual Communication 3
- COM205 Media Technology 3

**Computer Information Science - 51 Credits**
- CIS104 Programming I 3
- CIS110 Information Systems 3
- CIS114 Web Design I 3
- CIS203 Systems Analysis & Design 3
- CIS204 Programming II 3
- CIS215 Intro to Relational Databases 3
- CIS230 Intro to Networking 3
- CIS301 Algorithms & Data Structures 3
- CIS304 Event-Driven Programming 3
- CIS321 Computer Organization 3
- CIS330 Network Administration & Security 3
- CIS350 Multimedia I 3
- CIS410 Operating Systems 3
- CIS424 Web Design II 3
- CIS450 Multimedia II 3
- CIS4000 Capstone 3
- CIS Elective 3

**Communication - 6 Credits**
- COM202 Visual Communication 3
- COM205 Media Technology 3

**INTERNSHIP** - The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 126 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better _________________. Exempt from math placement ___ yes ___ no
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CIS104</td>
<td>Programming I</td>
<td>3</td>
</tr>
<tr>
<td>CIS114</td>
<td>Web Design I</td>
<td>3</td>
</tr>
<tr>
<td>CIS215</td>
<td>Intro to Relational Databases</td>
<td>3</td>
</tr>
<tr>
<td>CIS321</td>
<td>Computer Organization</td>
<td>3</td>
</tr>
<tr>
<td>CIS</td>
<td>Elective (200 level or higher)</td>
<td>3</td>
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</tbody>
</table>

A minimum of 18 credits is required for the minor in CIS.
A maximum of 6 credits may be transferred from another University.
All prerequisites for the chosen courses must be satisfied.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

Course substitutions will be considered at the discretion of the Program Coordinator.

[Signature]

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Mathematics. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

**Skills for Exploring - 6 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000</td>
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<td>FYE1001</td>
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<tr>
<td>ENGL101</td>
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**Signature Seminar - 6 Credits**

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
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<td>Seminar</td>
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<td></td>
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**Exploring Society and Global Diversity - 9 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
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<td>HIS, PSY or SOC, POL or GEO</td>
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<tr>
<td>PSY or SOC Elective</td>
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**Exploring the Natural World, Mathematics & Technology - 11 Credits**

<table>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CIS, SCI, BIO, CHM, or PHY Elective</td>
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<td>3</td>
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<tr>
<td>PHY241</td>
<td>General Physics I</td>
<td>3</td>
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<tr>
<td>PHY241L</td>
<td>General Physics Lab</td>
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<tr>
<td>PHY242</td>
<td>General Physics II</td>
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<td>PHY242L</td>
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**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>PHL Elective</td>
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<tr>
<td>RS Elective</td>
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<tr>
<td>RS Elective or PHL Elective</td>
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**Exploring the Arts and the Imagination - 9 Credits**

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
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<td>Public Speaking</td>
<td>3</td>
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<tr>
<td>ENG Elective</td>
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<td>3</td>
</tr>
<tr>
<td>ENG, MUS, ART or Language Elective</td>
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**Open Electives - 31 Credits**

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<tbody>
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**Mathematics - 44 Credits**

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<td>MTH231</td>
<td>Applications of Discrete Math</td>
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<tr>
<td>MTH234</td>
<td>Probability and Statistics</td>
<td>3</td>
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<tr>
<td>MTH235</td>
<td>Linear Algebra</td>
<td>3</td>
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<tr>
<td>MTH245</td>
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<td>MTH246</td>
<td>Calculus II</td>
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<td>MTH261</td>
<td>Programming for Mathematics</td>
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<tr>
<td>MTH301</td>
<td>Multivariable Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MTH304</td>
<td>Number Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH305</td>
<td>Sets, Relations &amp; Functions</td>
<td>3</td>
</tr>
<tr>
<td>MTH401</td>
<td>Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MTH407</td>
<td>Probability Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH 300-400 Level Elective</td>
<td></td>
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<tr>
<td>MTH 300-400 Level Elective</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

**MTH4000** Math Seminar- Capstone 3

**Exploring the Natural World, Mathematics & Technology - 11 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS, SCI, BIO, CHM, or PHY Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>PHY241</td>
<td>General Physics I</td>
<td>3</td>
</tr>
<tr>
<td>PHY241L</td>
<td>General Physics Lab</td>
<td>1</td>
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<tr>
<td>PHY242</td>
<td>General Physics II</td>
<td>3</td>
</tr>
<tr>
<td>PHY242L</td>
<td>General Physics II Lab</td>
<td>1</td>
</tr>
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</table>

**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>RS Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>RS Elective or PHL Elective</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

**Exploring the Arts and the Imagination - 9 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>ENG Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>ENG, MUS, ART or Language Elective</td>
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</table>

**Open Electives - 31 Credits**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td></td>
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<tr>
<td>Elective</td>
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<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
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<td>3</td>
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<tr>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes all required Math & Physics courses.

**Credit Requirement** - A minimum of 125 credits is required for this degree.

**Highest math completed with C or better**  
Exempt from math placement  
**yes**  
**no**

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________  Date: ________________________________
School of Arts and Sciences
Mathematics
Secondary Education
Bachelor of Science

2016-2017 Curriculum
MTHSED

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Mathematics with Secondary Education Certification. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

#### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>2</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>3</td>
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</tbody>
</table>

#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Seminar</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS Elective</td>
<td>3</td>
</tr>
<tr>
<td>PSY222 Adolescent Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY301 Educational Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Exploring the Natural World, Mathematics & Technology - 11 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS, SCI, BIO, CHM, or PHY Elective</td>
<td>3</td>
</tr>
<tr>
<td>PHY241 General Physics I</td>
<td>3</td>
</tr>
<tr>
<td>PHY241L General Physics Lab</td>
<td>1</td>
</tr>
<tr>
<td>PHY242 General Physics II</td>
<td>3</td>
</tr>
<tr>
<td>PHY242L General Physics II Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS Elective or PHL Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101 Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>ENG Elective</td>
<td>3</td>
</tr>
<tr>
<td>ENG, MUS, ART or Language Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

### MAJOR

**Mathematics - 44 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH231 Applications of Discrete Math</td>
<td>3</td>
</tr>
<tr>
<td>MTH234 Probability and Statistics</td>
<td>3</td>
</tr>
<tr>
<td>MTH235 Linear Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MTH245 Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MTH246 Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MTH261 Programming for Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MTH301 Multivariable Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MTH303 College Geometry</td>
<td>3</td>
</tr>
<tr>
<td>MTH304 Number Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH305 Sets, Relations &amp; Functions</td>
<td>3</td>
</tr>
<tr>
<td>MTH401 Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MTH407 Probability Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH400 Math Seminar- Capstone</td>
<td>3</td>
</tr>
<tr>
<td>MTH 300-400 Level Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**Education - 36 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU100 Education in America</td>
<td>3</td>
</tr>
<tr>
<td>EDU300 Pre-Study Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDU319 Selected Topics in Sec Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU325 Secondary Methods &amp; Materials</td>
<td>3</td>
</tr>
<tr>
<td>EDU351 Meeting the Needs of English Language Learners</td>
<td>3</td>
</tr>
<tr>
<td>EDU490 Student Teaching and Professional Seminar</td>
<td>12</td>
</tr>
<tr>
<td>SPE215 Exceptional Person for Secondary Students</td>
<td>3</td>
</tr>
<tr>
<td>SPE231 Curriculum, Instruction &amp; Assessment for Mild/Moderate Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>SPE232 Curriculum, Instruction &amp; Assessment for Severe/Profound Disabilities</td>
<td>3</td>
</tr>
</tbody>
</table>

**INTERNSHIP** - The school of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes all required Math & Physics courses.

**Credit Requirements** - A minimum of 130 credits is required for this degree.

**Education Requirement** - A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

Students are required to take the Mathematics Field Test as a requirement of graduation.

**Highest math completed with C or better _____________ Exempt from math placement____ yes ____ no**

Processed by: ___________________________ Date: ___________________________

---

1 Students must apply for approval through the School of Education at the beginning of the spring semester (January/February) before the academic year they intend to take this course.

2 Education courses require a C+ or better.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.
MINOR

Students accepted into a baccalaureate program other than Mathematics may earn a minor in Mathematics by completing 20 credits in Mathematics.

A maximum of 8 credits may be transferred from another University. All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH245</td>
<td>Calculus I</td>
</tr>
<tr>
<td>MTH246</td>
<td>Calculus II</td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
</tr>
<tr>
<td>MTH Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

12 credits of electives selected from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH231 Discrete Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MTH234 Probability and Statistics</td>
<td>3</td>
</tr>
<tr>
<td>MTH235 Linear Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MTH301 Multivariable Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MTH302 Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>MTH303 University Geometry</td>
<td>3</td>
</tr>
<tr>
<td>MTH304 Number Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH305 Sets, Relations and Functions</td>
<td>3</td>
</tr>
<tr>
<td>MTH401 Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MTH407 Probability Theory</td>
<td>3</td>
</tr>
<tr>
<td>MTH437 Special Topics</td>
<td>3</td>
</tr>
</tbody>
</table>

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Science in Natural Science. Additional policies and procedures may be found in the current University Catalog.

<table>
<thead>
<tr>
<th>GMC: Growing Mercy Connections</th>
<th>MAJOR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GENERAL EDUCATION AND CORE CURRICULUM</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| | Chemistry - 16 Credits |
| | | CHM151 Principles of Chemistry I 3 |
| | | CHM151L Principles of Chemistry I Lab 1 |
| | | CHM152 Principles of Chemistry II 3 |
| | | CHM152L Principles of Chemistry II Lab 1 |
| | | CHM203 Organic Chemistry I 3 |
| | | CHM203L Organic Chemistry I Lab 1 |
| | | CHM204 Organic Chemistry II 3 |
| | | CHM204L Organic Chemistry II Lab 1 |

<table>
<thead>
<tr>
<th>Exploring Society and Global Diversity - 3 Credits</th>
<th>Exploring the Natural World, Mathematics &amp; Technology - 7 Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS, PSY or SOC 3</td>
<td>MTH234 Probability &amp; Statistics 3</td>
</tr>
<tr>
<td></td>
<td>MTH245 Calculus I 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exploring the Spiritual World - 6 Credits</th>
<th>Exploring the Arts and the Imagination - 3 Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Elective 3</td>
<td>ENG or COM Elective 3</td>
</tr>
<tr>
<td>RS Elective 3</td>
<td></td>
</tr>
</tbody>
</table>

**Credit Requirements** - A minimum of 62 credits is required for this degree.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Highest math completed with C or better ________________. Exempt from math placement ___ yes ___ no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ___________________________ Date: ___________________________

Office of the Registrar
3/14/2016
### MINOR

Students accepted into a baccalaureate program may earn a minor in Chemistry by completing 23 credits in Chemistry.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM151</td>
<td>Principles of Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM151L</td>
<td>Principles of Chemistry I Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM152</td>
<td>Principles of Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHM152L</td>
<td>Principles of Chemistry II Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM203</td>
<td>Organic Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM203L</td>
<td>Organic Chemistry I Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM204</td>
<td>Organic Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>CHM204L</td>
<td>Organic Chemistry II Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM301</td>
<td>Biochemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHM301L</td>
<td>Biochemical Techniques Lab</td>
<td>1</td>
</tr>
<tr>
<td>CHM302</td>
<td>Biochemistry II</td>
<td>3</td>
</tr>
</tbody>
</table>

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

### MINOR

Students accepted into a baccalaureate program other than Biology may earn a minor in General Sciences by completing 18 credits in Biology and Chemistry and Physics.

<table>
<thead>
<tr>
<th>Course</th>
<th>Elective</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>CHM</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>PHY</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>BIO, CHM, PHY or SCI Elective</td>
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<td></td>
</tr>
<tr>
<td>BIO, CHM, PHY or SCI Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BIO, CHM, PHY or SCI Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.
## MINOR

Students accepted into a baccalaureate program other than Biology may earn a minor in Human Biology by completing 20 credits in Biology.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO107</td>
<td>Anatomy and Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>BIO107L</td>
<td>Anatomy and Physiology I Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIO108</td>
<td>Anatomy and Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIO108L</td>
<td>Anatomy and Physiology II Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIO317</td>
<td>Advanced Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>BIO318</td>
<td>Advanced Physiology II</td>
<td>3</td>
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</table>

### 6 credits selected from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO114</td>
<td>Human Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BIO115</td>
<td>Biology of Aging</td>
<td>3</td>
</tr>
<tr>
<td>BIO313</td>
<td>Immunology*</td>
<td>3</td>
</tr>
<tr>
<td>PHA101</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
</tbody>
</table>

*BIO203 is a prerequisite for this course
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

**MINOR**

Students accepted into a baccalaureate program may earn a minor in microbiology by completing 19 credits in biology.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO305</td>
<td>Biology of Microorganisms</td>
<td>3</td>
</tr>
<tr>
<td>BIO305L</td>
<td>Biology of Microorganisms Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIO311</td>
<td>Virology</td>
<td>3</td>
</tr>
<tr>
<td>BIO307</td>
<td>Eukaryotic Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>BIO 313</td>
<td>Immunology</td>
<td>3</td>
</tr>
<tr>
<td>BIO 414</td>
<td>Infectious Disease</td>
<td>3</td>
</tr>
<tr>
<td>BIO421 or BIO440</td>
<td>Biology Research or Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

1. BIO305 and 305L must be taken together.
2. Internship or Research must be in microbiology research.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

### MINOR

Students accepted into a baccalaureate program may earn a minor in Music by completing 18 credits in Chemistry.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS100</td>
<td>Glee Club</td>
<td>3</td>
</tr>
<tr>
<td>MUS104</td>
<td>Music Appreciation I</td>
<td>3</td>
</tr>
<tr>
<td>MUS105</td>
<td>Music Appreciation II</td>
<td>3</td>
</tr>
<tr>
<td>MUS107</td>
<td>Music Therapy</td>
<td>3</td>
</tr>
<tr>
<td>MUS203</td>
<td>Intro to Broadway Musicals</td>
<td>3</td>
</tr>
</tbody>
</table>

If 3 credits in Glee Club - the following course is required:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS204</td>
<td>Advanced Music Theory and Composition</td>
<td>3</td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

---

D. Scully, Jr.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

## MINOR

Students accepted into a baccalaureate program may earn a minor in Religious Studies by completing 6 courses (18 credits) in Religious Studies.

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RS2000</td>
<td>Encountering Sacred Writings</td>
<td>3</td>
</tr>
<tr>
<td>RS111</td>
<td>History of Christianity</td>
<td>3</td>
</tr>
<tr>
<td>RS231</td>
<td>Morality &amp; Contemporary Health Care</td>
<td>3</td>
</tr>
</tbody>
</table>

**Select one of the following**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RS105</td>
<td>Life &amp; Meaning of Jesus</td>
<td>3</td>
</tr>
<tr>
<td>RS120</td>
<td>Contemporary Moral Problems</td>
<td>3</td>
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**Select one of the following**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>RS241</td>
<td>Theology of Suffering</td>
<td>3</td>
</tr>
<tr>
<td>RS256</td>
<td>Christian Feminism</td>
<td>3</td>
</tr>
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</table>

**Select one of the following**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RS115</td>
<td>Comparative Religions</td>
<td>3</td>
</tr>
<tr>
<td>RS160</td>
<td>Religions in America</td>
<td>3</td>
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</tbody>
</table>
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University catalog.

**MINOR**

Students accepted into a baccalaureate program may earn a minor in Interdisciplinary Women's Studies by completing 6 courses (18 credits) in Psychology, Sociology, Religious Studies, History and English.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG104</td>
<td>World of Ideas</td>
<td>3</td>
</tr>
<tr>
<td>ENG212</td>
<td>Women Authors</td>
<td>3</td>
</tr>
<tr>
<td>HIS246</td>
<td>Women in American History</td>
<td>3</td>
</tr>
<tr>
<td>RS256</td>
<td>Christian Feminism</td>
<td>3</td>
</tr>
<tr>
<td>PSY323</td>
<td>Psychology of Women</td>
<td>3</td>
</tr>
<tr>
<td>SOC338</td>
<td>Global Perspectives on Women</td>
<td>3</td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Accounting with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th>MAJOR - Prerequisites - 15 Credits</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>ACC105 Principles of Accounting I</td>
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<tr>
<td>FYE1001 First Year Experience Service</td>
<td>ACC106 Principles of Accounting II</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>BUS101 Business Theory</td>
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<tr>
<td></td>
<td>ECN102 Microeconomics</td>
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<td></td>
<td>ECN103 Macroeconomics</td>
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<table>
<thead>
<tr>
<th>Signature Seminar - 6 Credits</th>
<th>Accounting Core - 27 Credits</th>
</tr>
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<tbody>
<tr>
<td>Seminar</td>
<td>ACC205 Intermediate Accounting I</td>
</tr>
<tr>
<td>Seminar</td>
<td>ACC206 Intermediate Accounting II</td>
</tr>
<tr>
<td></td>
<td>ACC301 Managerial Accounting</td>
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<td>ACC315 Personal Taxes</td>
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<td></td>
<td>ACC316 Investment &amp; Business Taxation</td>
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<tr>
<td></td>
<td>ACC405 Advanced Accounting</td>
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<td></td>
<td>ACC406 Auditing</td>
</tr>
<tr>
<td></td>
<td>ACC407 Fraud Auditing</td>
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<table>
<thead>
<tr>
<th>Exploring Society and Global Diversity - 9 Credits</th>
<th>Management Core - 24 Credits</th>
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<tbody>
<tr>
<td>HIS History Elective</td>
<td>BUS207 Principles of Marketing</td>
</tr>
<tr>
<td>PSY100 General Psychology</td>
<td>BUS230 Business Law</td>
</tr>
<tr>
<td>SOC100 Principles of Sociology</td>
<td>BUS205 Principles of Management</td>
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<td></td>
<td>BUS214 Business Ethics</td>
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<td></td>
<td>BUS209 Business Statistics I</td>
</tr>
<tr>
<td></td>
<td>BUS310 Principles of Finance</td>
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<tr>
<td></td>
<td>BUS340 Business Statistics II</td>
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<tr>
<td></td>
<td>BUS4000 Seminar: Business Policies and Strategies</td>
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<table>
<thead>
<tr>
<th>Exploring the Natural World, Mathematics &amp;Technology - 9 Credits</th>
<th>MBA 4+1 Option - 12 Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
<td>MBA610 Strategic Management</td>
</tr>
<tr>
<td>MTH136 Topics of Math^1</td>
<td>MBA620 Accounting for Decision Makers</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>MBA630 Marketing Planning</td>
</tr>
<tr>
<td>^1 or higher math</td>
<td>MBA640 Managing Business Operations</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Exploring the Spiritual World - 9 Credits</th>
<th>MBA 4+1 Option - 12 Credits</th>
</tr>
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<tbody>
<tr>
<td>PHL Philosophy Elective</td>
<td>MBA610 Strategic Management</td>
</tr>
<tr>
<td>RS Religious Studies Elective</td>
<td>MBA620 Accounting for Decision Makers</td>
</tr>
<tr>
<td>RS or PHL Elective</td>
<td>MBA630 Marketing Planning</td>
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</table>

<table>
<thead>
<tr>
<th>Exploring the Arts and the Imagination - 9 Credits</th>
<th>MBA 4+1 Option - 12 Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101 Public Speaking</td>
<td>MBA610 Strategic Management</td>
</tr>
<tr>
<td>ENG ENG Elective</td>
<td>MBA620 Accounting for Decision Makers</td>
</tr>
<tr>
<td>ENG, MUS, ART, or Language</td>
<td>MBA630 Marketing Planning</td>
</tr>
<tr>
<td>Open Elective or Internship</td>
<td>MBA640 Managing Business Operations</td>
</tr>
<tr>
<td>Open Elective or Internship</td>
<td></td>
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<table>
<thead>
<tr>
<th>Open Electives - 6 Credits</th>
<th>MBA 4+1 Option - 12 Credits</th>
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</thead>
<tbody>
<tr>
<td>Open Elective or Internship</td>
<td>MBA610 Strategic Management</td>
</tr>
<tr>
<td>Open Elective or Internship</td>
<td>MBA620 Accounting for Decision Makers</td>
</tr>
</tbody>
</table>

Highest math completed with C or better _____________________ . Exempt from math placement____ yes ____ no

INTERNSHIP - The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 126 credits is required for the BS degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ______________________ Date: ____________________________
### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
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<td>FYE1000</td>
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<td>FYE1001</td>
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<tr>
<td>ENG101</td>
<td>3</td>
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</table>

### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>Seminar</td>
<td>3</td>
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### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>HIS</td>
<td>3</td>
</tr>
<tr>
<td>PSY100</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
<td>3</td>
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</table>

### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>BIO, CHM, Phy, or SCI</td>
<td>3</td>
</tr>
<tr>
<td>MTH136</td>
<td>3</td>
</tr>
<tr>
<td>CIS101</td>
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### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>PHL</td>
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<td>RS</td>
<td>3</td>
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</table>

### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>3</td>
</tr>
<tr>
<td>ENG</td>
<td>3</td>
</tr>
</tbody>
</table>

### Open Electives - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
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### CPA Track Option - 18 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>ACC207</td>
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</tr>
<tr>
<td>ACC317</td>
<td>3</td>
</tr>
<tr>
<td>ACC408</td>
<td>3</td>
</tr>
<tr>
<td>BUS313</td>
<td>3</td>
</tr>
<tr>
<td>BUS314</td>
<td>3</td>
</tr>
</tbody>
</table>

### MBA 4+1 Option - 12 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>MBA610</td>
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<tr>
<td>MBA620</td>
<td>3</td>
</tr>
<tr>
<td>MBA630</td>
<td>3</td>
</tr>
<tr>
<td>MBA640</td>
<td>3</td>
</tr>
</tbody>
</table>

### Grade/GPA Requirement
- The minimum passing grade within the major is C (a grade of C- is not acceptable).

### Credit Requirements
- A minimum of 144 credits is required for the BS degree.

### Additional Policies and Procedures
- A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Accounting with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

### Grade/GPA Requirement
- The minimum passing grade within the major is C (a grade of C- is not acceptable).

### Credit Requirements
- A minimum of 144 credits is required for the BS degree.

### Submit all transcripts prior to enrollment for accurate transfer evaluation.

### Processed by: __________________________ Date: __________________________
**Accounting**  
Bachelor of Science  
2016-2017 Curriculum  
ACCPA  
(CPA Track)

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Accounting. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

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<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>2</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Signature Seminar - 6 Credits</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
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<tr>
<td>Seminar</td>
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<table>
<thead>
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<tbody>
<tr>
<td>HIS History Elective</td>
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<td>SOC100 Principles of Sociology</td>
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<thead>
<tr>
<th>Exploring the Natural World, Mathematics &amp;Technology - 9 Credits</th>
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<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
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</tr>
<tr>
<td>MTH136 Topics of Math1 or higher-level math</td>
<td>3</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>3</td>
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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>PHL Philosophy Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS Religious Studies Elective</td>
<td>3</td>
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<td>RS or PHL Elective</td>
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<table>
<thead>
<tr>
<th>Exploring the Arts and the Imagination - 9 Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG ENG Elective</td>
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</tr>
<tr>
<td>COM101 Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>ENG, MUS, ART, or Language</td>
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</tr>
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**MAJOR**

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<th>Prerequisites - 15 Credits</th>
<th>MAJOR</th>
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<tbody>
<tr>
<td>ACC105 Principles of Accounting I</td>
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<tr>
<td>ACC106 Principles of Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>BUS101 Business Theory</td>
<td>3</td>
</tr>
<tr>
<td>ECN102 Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECN103 Macroeconomics</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Accounting Core - 27 Credits</th>
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<tbody>
<tr>
<td>ACC205 Intermediate Accounting I</td>
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</tr>
<tr>
<td>ACC206 Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC301 Managerial Accounting</td>
<td>3</td>
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<td>ACC407 Fraud Auditing</td>
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<table>
<thead>
<tr>
<th>Management Core - 24 Credits</th>
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</thead>
<tbody>
<tr>
<td>BUS207 Principles of Marketing</td>
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</tr>
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<td>BUS205 Principles of Management</td>
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</tr>
<tr>
<td>BUS209 Business Statistics I</td>
<td>3</td>
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<tr>
<td>BUS310 Principles of Finance</td>
<td>3</td>
</tr>
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<td>BUS340 Business Statistics II</td>
<td>3</td>
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<td>BUS4000 Seminar: Business Policies &amp; Strategies - Capstone</td>
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<thead>
<tr>
<th>CPA Track Option - 24 Credits</th>
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<tbody>
<tr>
<td>ACC207 Intermediate Accounting III</td>
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</tr>
<tr>
<td>ACC317 Accounting Information Systems</td>
<td>3</td>
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<td>ACC408 Advanced Accounting II</td>
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<td>ACC441 Internship in Public Accounting</td>
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</tr>
<tr>
<td>BUS313 Investments</td>
<td>3</td>
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<td>BUS314 International Finance</td>
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<td>BUS318 Operations Management</td>
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<td>BUS212 International Business</td>
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<tbody>
<tr>
<td>ACC440 Internship</td>
<td>0-6</td>
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</table>

**Credit Requirements**

- A minimum of 150 credits is required for the BS degree.

**Grade/GPA Requirement**

- The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Highest math completed with C or better**

Exempt from math placement **yes**  **no**

**Certify**

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________

Office of the Registrar  
3/21/2016
### Accounting

**Bachelor of Science (Non-CPA Track)**

**2016-2017 Curriculum**

**ACCM**

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#### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

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<tr>
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<td>ACC105</td>
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</tr>
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<td>ACC106</td>
<td>Principles of Accounting II</td>
<td>3</td>
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<tr>
<td>BUS101</td>
<td>Business Theory</td>
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</tr>
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<td>ECN103</td>
<td>Macroeconomics</td>
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#### Skills for Exploring - 6 Credits

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<tr>
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<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000</td>
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<td>ENG101</td>
<td>College English</td>
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</table>

#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Seminar</td>
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<td>3</td>
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</table>

#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS</td>
<td>History Elective</td>
<td>3</td>
</tr>
<tr>
<td>PSY100</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
<td>Topics of Math</td>
<td>3</td>
</tr>
<tr>
<td>CIS101</td>
<td>Intro to Desktop Computing</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL</td>
<td>Philosophy Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS</td>
<td>Religious Studies Elective</td>
<td>3</td>
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<tr>
<td>RS or PHL Elective</td>
<td></td>
<td>3</td>
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</tbody>
</table>

#### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>ENG</td>
<td>ENG Elective</td>
<td>3</td>
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<tr>
<td>ENG, MUS, ART, or Language</td>
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</table>

#### Open Electives - 6 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td>Open Elective or Internship</td>
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<td></td>
<td>Open Elective or Internship</td>
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</table>

### Accounting Core - 27 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ACC205</td>
<td>Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC206</td>
<td>Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC301</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC305</td>
<td>Cost Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC315</td>
<td>Personal Taxes</td>
<td>3</td>
</tr>
<tr>
<td>ACC316</td>
<td>Investment &amp; Business Taxation</td>
<td>3</td>
</tr>
<tr>
<td>ACC405</td>
<td>Advanced Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC406</td>
<td>Auditing</td>
<td>3</td>
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<tr>
<td>ACC407</td>
<td>Fraud Auditing</td>
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</table>

### Management Core - 24 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS207</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS230</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS205</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS214</td>
<td>Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>BUS209</td>
<td>Business Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>BUS310</td>
<td>Principles of Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS340</td>
<td>Business Statistics II</td>
<td>3</td>
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<tr>
<td>BUS4000</td>
<td>Seminar: Business Policies and Strategies</td>
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</table>

### MBA 4+1 Option - 12 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA610</td>
<td>Strategic Management</td>
<td>3</td>
</tr>
<tr>
<td>MBA620</td>
<td>Accounting for Decision Makers</td>
<td>3</td>
</tr>
<tr>
<td>MBA630</td>
<td>Marketing Planning</td>
<td>3</td>
</tr>
<tr>
<td>MBA640</td>
<td>Managing Business Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

Highest math completed with C or better ___________. Exempt from math placement ___ yes ___ no

**INTERNSHIP** - The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements** - A minimum of 126 credits is required for the BS degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________

Office of the Registrar
Revised 3/21/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Business. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than Accounting may earn a minor in Accounting by completing 6 courses (18 credits) in Accounting.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC105</td>
<td>Principles of Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC106</td>
<td>Principles of Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC205</td>
<td>Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC206</td>
<td>Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC300 or 400 Level Elective</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ACC300 or 400 Level Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

[Signature]

Office of the Registrar
3/22/2016
Admission Requirement

MBA Gwynedd Valley Campus - Students must have an earned bachelor degree from a regionally accredited institution with a minimum cumulative GPA of 3.0.

An evaluation of transcripts will be necessary to determine the required coursework.

Grade Requirements
The minimum grade point average is 3.0 (B). Two “Cs” are permitted but a 3.0 grade point average must be maintained throughout the program. A third “C” will cause dismissal from the program. Additional, any grade below a “C” will result in dismissal from the MBA program.

A minimum of 30 credits is required for the MBA.

Foundation Requirements
Financial Accounting
Principles of Economics
Principles of Marketing
Principles of Finance
Statistics
Management

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Master of Business Administration (MBA). Additional policies, procedures and requirements may be found in the current Graduate University Catalog.

### Core Courses - 21 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA600</td>
<td>Ethical Decision Making and Corporate Social Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>MBA610</td>
<td>Strategic Management</td>
<td>3</td>
</tr>
<tr>
<td>MBA620</td>
<td>Accounting for Decision Makers</td>
<td>3</td>
</tr>
<tr>
<td>MBA630</td>
<td>Marketing Planning</td>
<td>3</td>
</tr>
<tr>
<td>MBA640</td>
<td>Managing Business Operations</td>
<td>3</td>
</tr>
<tr>
<td>MBA650</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>MBA660</td>
<td>Capstone Business Plan</td>
<td>3</td>
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</tbody>
</table>

### Students select one of these options:

#### Strategic Management and Leadership Option - 9 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA700</td>
<td>Organization Theory &amp; Design</td>
<td>3</td>
</tr>
<tr>
<td>MBA710</td>
<td>Global Management</td>
<td>3</td>
</tr>
<tr>
<td>MBA720</td>
<td>Managing Human Capital</td>
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#### Healthcare Administration - 9 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MBA730</td>
<td>Healthcare Budgeting, Planning &amp; Finance</td>
<td>3</td>
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<tr>
<td>MBA740</td>
<td>Managing Healthcare Delivery Systems</td>
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</tr>
<tr>
<td>MBA750</td>
<td>Healthcare Information Systems</td>
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</table>

#### Sustainability Management - 9 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MBA760</td>
<td>Ecopreneurship</td>
<td>3</td>
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<tr>
<td>MBA770</td>
<td>Sustainability Marketing</td>
<td>3</td>
</tr>
<tr>
<td>MBA780</td>
<td>Sustainability and Supply Chain Management</td>
<td>3</td>
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</tbody>
</table>

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Finance. Additional policies and procedures may be found in the current University Catalog. Pre-Law Option Requirements may be found on the Pre-Law curriculum sheet.

### General Education and Core Curriculum

#### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>FYE1000</td>
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<tr>
<td>FYE1001</td>
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<tr>
<td>ENG101</td>
<td>3</td>
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</table>

#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Seminar</td>
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</tbody>
</table>

#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS</td>
<td>3</td>
</tr>
<tr>
<td>PSY100</td>
<td>3</td>
</tr>
<tr>
<td>SOC100</td>
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</table>

#### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
<td>3</td>
</tr>
<tr>
<td>MTH136 Topics of Math¹</td>
<td>3</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>3</td>
</tr>
</tbody>
</table>

¹ or higher-level math

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL</td>
<td>3</td>
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<tr>
<td>RS</td>
<td>3</td>
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</table>

#### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>3</td>
</tr>
<tr>
<td>ENG</td>
<td>3</td>
</tr>
<tr>
<td>ENG, MUS, ART, or Language</td>
<td>3</td>
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#### Open Elective - 14 credits

<table>
<thead>
<tr>
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<tbody>
<tr>
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<tr>
<td>Elective</td>
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<tr>
<td>Elective</td>
<td>2</td>
</tr>
<tr>
<td>Internship</td>
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</table>

#### Internship - The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

#### Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

#### Credit Requirements - A minimum of 125 credits is required for the bachelor degree.

#### Exempt from math placement

---

**Processed by:** ___________________________  **Date:** ___________________________
**Finance**  
Bachelor of Science  
2016-2017 Curriculum  
MBA4+1

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Finance with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

**GMC: Growing Mercy Connections**  
**GENERAL EDUCATION AND CORE CURRICULUM**

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>2</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>3</td>
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<table>
<thead>
<tr>
<th>Signature Seminar - 6 Credits</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Exploring Society and Global Diversity - 9 Credits</th>
<th></th>
</tr>
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<tbody>
<tr>
<td>HIS History Elective</td>
<td>3</td>
</tr>
<tr>
<td>PSY100 General Psychology</td>
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<tr>
<td>SOC100 Principles of Sociology</td>
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<table>
<thead>
<tr>
<th>Exploring the Natural World, Mathematics &amp; Technology - 9 Credits</th>
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<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
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</tr>
<tr>
<td>MTH136 Topics of Math*</td>
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<tr>
<td>CIS101 Intro to Desktop Computing</td>
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<table>
<thead>
<tr>
<th>Exploring the Spiritual World - 9 Credits</th>
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</thead>
<tbody>
<tr>
<td>PHL Philosophy Elective</td>
<td>3</td>
</tr>
<tr>
<td>RS Religious Studies Elective</td>
<td>3</td>
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<td>RS or PHL Elective</td>
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<table>
<thead>
<tr>
<th>Exploring the Arts and the Imagination - 9 Credits</th>
<th></th>
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<tbody>
<tr>
<td>COM101 Public Speaking</td>
<td>3</td>
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<td>ENG ENG Elective</td>
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<td>ENG, MUS, ART, or Language</td>
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<table>
<thead>
<tr>
<th>Open Elective - 9 credits</th>
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<tbody>
<tr>
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<td>Open Elective or Internship</td>
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<tr>
<td>Open Elective</td>
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**MAJOR**

<table>
<thead>
<tr>
<th>Prerequisites - 15 Credits</th>
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<tbody>
<tr>
<td>ACC105 Principles of Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC106 Principles of Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>BUS101 Business Theory</td>
<td>3</td>
</tr>
<tr>
<td>ECN102 Microeconomics</td>
<td>3</td>
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<td>ECN103 Macroeconomics</td>
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<table>
<thead>
<tr>
<th>Management Core - 30 Credits</th>
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<tbody>
<tr>
<td>ACC301 Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS207 Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS230 Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS205 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS214 Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>BUS209 Business Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>BUS318 Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS212 International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS340 Business Statistics II</td>
<td>3</td>
</tr>
<tr>
<td>BUS4000 Seminar: Business Policies &amp; Strategies</td>
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<thead>
<tr>
<th>Finance Concentration - 18 Credits</th>
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<tbody>
<tr>
<td>BUS310 Principles of Finance</td>
<td>3</td>
</tr>
<tr>
<td>Select 5 of the following 3-credit courses -15 Credits</td>
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</tr>
<tr>
<td>ACC315 Personal Taxes</td>
<td>3</td>
</tr>
<tr>
<td>ACC316 Investment &amp; Business Taxation</td>
<td>3</td>
</tr>
<tr>
<td>BUS311 Money, Banking &amp; Financial Institutions</td>
<td>3</td>
</tr>
<tr>
<td>BUS312 Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS313 Investments</td>
<td>3</td>
</tr>
<tr>
<td>BUS314 International Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS352 Sport Business &amp; Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS375 Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS410 E-Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS421 Corporate Studies I</td>
<td>3</td>
</tr>
<tr>
<td>BUS422 Corporate Studies II</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>MBA 4+1 Option - 12 Credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA610 Strategic Management</td>
<td>3</td>
</tr>
<tr>
<td>MBA620 Accounting for Decision Makers</td>
<td>3</td>
</tr>
<tr>
<td>MBA630 Marketing Planning</td>
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<tr>
<td>MBA640 Managing Business Operations</td>
<td>3</td>
</tr>
</tbody>
</table>

- Highest math completed with C or better _______________________. Exempt from math placement ____ yes ____ no

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: __________________________ Date: __________________________

Office of the Registrar  
3/14/2016
### Major: Growing Mercy Connections

<table>
<thead>
<tr>
<th>General Education and Core Curriculum</th>
<th>Major</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Skills for Exploring - 6 Credits</strong></td>
<td><strong>Prerequisites - 15 Credits</strong></td>
</tr>
<tr>
<td>FYE1000 First Year Experience</td>
<td>ACC105 Principles of Accounting I</td>
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<tr>
<td>ENG101 College English</td>
<td>BUS101 Business Theory</td>
</tr>
<tr>
<td><strong>Signature Seminar - 6 Credits</strong></td>
<td>ECN101 Microeconomics</td>
</tr>
<tr>
<td><strong>Exploring Society and Global Diversity - 9 Credits</strong></td>
<td>ECN103 Macroeconomics</td>
</tr>
<tr>
<td>HIS History Elective</td>
<td>BUS126 Business Ethics</td>
</tr>
<tr>
<td>PSY100 General Psychology</td>
<td>BUS209 Business Statistics I</td>
</tr>
<tr>
<td>SOC100 Principles of Sociology</td>
<td>BUS310 Principles of Finance</td>
</tr>
<tr>
<td><strong>Exploring the Natural World, Mathematics &amp; Technology - 9 Credits</strong></td>
<td>BUS318 Operations Management</td>
</tr>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
<td>BUS212 International Business</td>
</tr>
<tr>
<td>MTH136 Topics of Math*</td>
<td>BUS340 Business Statistics II</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>BUS4000 Seminar: Business Policies &amp; Strategies</td>
</tr>
<tr>
<td><strong>Exploring the Spiritual World - 9 Credits</strong></td>
<td><strong>Management Core - 30 Credits</strong></td>
</tr>
<tr>
<td>PHL Philosophy Elective</td>
<td>ACC301 Managerial Accounting</td>
</tr>
<tr>
<td>RS Religious Studies Elective</td>
<td>BUS207 Principles of Marketing</td>
</tr>
<tr>
<td>RS or PHL Elective</td>
<td>BUS230 Business Law</td>
</tr>
<tr>
<td><strong>Exploring the Arts and the Imagination - 9 Credits</strong></td>
<td>BUS214 Business Ethics</td>
</tr>
<tr>
<td>COM101 Public Speaking</td>
<td>BUS209 Business Statistics I</td>
</tr>
<tr>
<td>ENG ENG Elective</td>
<td>BUS310 Principles of Finance</td>
</tr>
<tr>
<td>ENG, MUS, ART, or Language</td>
<td>BUS318 Operations Management</td>
</tr>
<tr>
<td><strong>Open Elective - 14 credits</strong></td>
<td>BUS212 International Business</td>
</tr>
<tr>
<td><strong>Elective</strong></td>
<td>BUS340 Business Statistics II</td>
</tr>
<tr>
<td><strong>Credit Requirements</strong></td>
<td>BUS4000 Seminar: Business Policies &amp; Strategies</td>
</tr>
<tr>
<td><strong>Grade/GPA Requirement</strong></td>
<td><strong>Management - 18 Credits</strong></td>
</tr>
<tr>
<td>The minimum passing grade within the major is C (a grade of C- is not acceptable).</td>
<td>BUS205 Principles of Management</td>
</tr>
<tr>
<td><strong>Credit Requirements</strong></td>
<td>Select 5 of the following 3-credit courses -15 Credits</td>
</tr>
<tr>
<td>A minimum of 125 credits is required for the bachelor degree.</td>
<td>BUS230 Small Business Management</td>
</tr>
<tr>
<td>An internship requires approval of the Dean.</td>
<td>BUS350 Prin of Sports Management</td>
</tr>
<tr>
<td><strong>INTERNSHIP -</strong> The School of Business recommends that all students</td>
<td>BUS213 Principles of Human Resources Mgt</td>
</tr>
<tr>
<td>complete a minimum of one internship for the bachelor degree program.</td>
<td>BUS375 Risk Management</td>
</tr>
<tr>
<td><strong>Grade/GPA Requirement</strong> - The minimum passing grade within the major is C (a grade of C- is not acceptable).</td>
<td>BUS381 Organizational Theory &amp; Behavior</td>
</tr>
<tr>
<td><strong>Credit Requirements</strong> - A minimum of 125 credits is required for the bachelor degree.</td>
<td>BUS405 Marketing Management</td>
</tr>
<tr>
<td><strong>Submit all transcripts prior to enrollment for accurate transfer evaluation.</strong></td>
<td>BUS410 e-Business</td>
</tr>
<tr>
<td><strong>Highest math completed with C or better</strong></td>
<td>BUS421 Corporate Studies I</td>
</tr>
<tr>
<td>Exempt from math placement**</td>
<td>BUS422 Corporate Studies II</td>
</tr>
<tr>
<td>yes</td>
<td>BUS436 International Management</td>
</tr>
<tr>
<td>no</td>
<td></td>
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</tbody>
</table>

*or higher-level math

Processed by: __________________________ Date: ________________________________
School of Business

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Management with MBA 4+1 Option. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

**Skills for Exploring - 6 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>FYE1000</td>
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<tr>
<td>FYE1001</td>
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<td>ENG101</td>
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**Signature Seminar - 6 Credits**

<table>
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<th>Course</th>
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<tbody>
<tr>
<td>Seminar</td>
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<td>Seminar</td>
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**Exploring Society and Global Diversity - 9 Credits**

<table>
<thead>
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<th>Course</th>
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<tbody>
<tr>
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<td>SOC100</td>
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<td>HIS Elective</td>
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**Exploring the Natural World, Mathematics & Technology - 9 Credits**

<table>
<thead>
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<tr>
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<td>MTH136</td>
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<td>CIS101</td>
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**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
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<th>Course</th>
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**Exploring the Arts and the Imagination - 9 Credits**

<table>
<thead>
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<th>Course</th>
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<tbody>
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<td>COM101</td>
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<td>ENG</td>
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<td>ENG, MUS, ART, or Language</td>
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**Open Electives - 9 Credits**

<table>
<thead>
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<tbody>
<tr>
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**MAJOR**

**Prerequisites - 15 Credits**

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<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>ACC105</td>
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<td>ECN102</td>
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**Management Core - 30 Credits**

<table>
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<tbody>
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<td>BUS207</td>
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<td>BUS214</td>
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<td>BUS209</td>
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<td>BUS310</td>
<td>3</td>
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<tr>
<td>BUS318</td>
<td>3</td>
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<tr>
<td>BUS212</td>
<td>3</td>
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<tr>
<td>BUS340</td>
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<td>BUS4000</td>
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**Management Core - Seminar - 30 Credits**

<table>
<thead>
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<td>Seminar: Business Policies &amp; Strategies</td>
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**Management Core - 18 Credits**

<table>
<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>BUS205</td>
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<td>Select 5 of the following 3-credit courses -15 Credits</td>
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<td>BUS320</td>
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<td>BUS350</td>
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<td>BUS375</td>
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<td>BUS381</td>
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<td>BUS405</td>
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<td>BUS410</td>
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<td>BUS421</td>
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<td>BUS422</td>
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<td>BUS436</td>
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**Open Electives - 9 Credits**

<table>
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<tbody>
<tr>
<td>MBA610</td>
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<td>MBA620</td>
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<td>MBA630</td>
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<td>MBA640</td>
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**MBA 4+1 Options - 12 Credits**

<table>
<thead>
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<tbody>
<tr>
<td>Strategic Management</td>
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<tr>
<td>Accounting for Decision Makers</td>
<td>3</td>
</tr>
<tr>
<td>Marketing Planning</td>
<td>3</td>
</tr>
<tr>
<td>Managing Business Operations</td>
<td>3</td>
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</table>

INTERNSHIP: The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 126 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better ________________. Exempt from math placement ____ yes ____ no

Processed by: __________________________ Date: ________________

Office of the Registrar
Revised 3/14/2016
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### GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
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<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
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#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar</td>
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<tr>
<td>Seminar</td>
<td>3</td>
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#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>HIS History Elective</td>
<td>3</td>
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<tr>
<td>PSY100 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC100 Principles of Sociology</td>
<td>3</td>
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#### Exploring the Natural World, Mathematics &Technology - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
<td>3</td>
</tr>
<tr>
<td>MTH136 Topics in Math&lt;sup&gt;1&lt;/sup&gt;</td>
<td>3</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>3</td>
</tr>
</tbody>
</table>

<sup>1</sup> or higher-level math

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>PHL Philosophy Elective</td>
<td>3</td>
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<tr>
<td>RS Religious Studies Elective</td>
<td>3</td>
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<td>RS or PHL Elective</td>
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#### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>COM101 Public Speaking</td>
<td>3</td>
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<tr>
<td>ENG ENG Elective</td>
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<tr>
<td>ENG, MUS, ART, or Language</td>
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#### Open Elective - 14 credits

<table>
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<tr>
<td>Elective</td>
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</tr>
<tr>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>Internship</td>
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### MAJOR

#### Prerequisites - 15 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>ACC105 Principles of Accounting I</td>
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<tr>
<td>ACC106 Principles of Accounting II</td>
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<tr>
<td>BUS101 Business Theory</td>
<td>3</td>
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<tr>
<td>ECN102 Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECN103 Macroeconomics</td>
<td>3</td>
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</table>

#### Management Core - 30 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC301 Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS230 Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS205 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS214 Business Ethics</td>
<td>3</td>
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<tr>
<td>BUS209 Business Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>BUS310 Principles of Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS318 Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS212 International Business</td>
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</tr>
<tr>
<td>BUS340 Business Statistics II</td>
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<tr>
<td>BUS4000 Seminar: Business Policies &amp; Strategies-Capstone</td>
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#### Marketing - 18 Credits

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>BUS207 Principles of Marketing</td>
<td>3</td>
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<tr>
<td>BUS210 Marketing &amp; Consumer Behavior</td>
<td>3</td>
</tr>
<tr>
<td>BUS211 Principles of Retailing</td>
<td>3</td>
</tr>
<tr>
<td>BUS333 Advertising</td>
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<td>BUS334 Consumer Behavior</td>
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<td>BUS335 Creative Selling</td>
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<td>BUS336 International Marketing</td>
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<td>BUS351 Sports Marketing</td>
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<td>BUS405 Marketing Management</td>
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<td>BUS407 Marketing Research</td>
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<td>BUS410 e-Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS421 Corporate Studies I</td>
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<tr>
<td>BUS422 Corporate Studies II</td>
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#### Select 5 of the following 3-credit courses -15 Credits

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
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<td>BUS211 Principles of Retailing</td>
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<tr>
<td>BUS212 International Business</td>
<td>3</td>
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<td>BUS213 Principles of Finance</td>
<td>3</td>
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<tr>
<td>BUS214 Business Ethics</td>
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<td>BUS215 Business Law</td>
<td>3</td>
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<tr>
<td>BUS216 Business Strategy</td>
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<td>BUS217 Business Policy</td>
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<td>BUS218 Business Planning</td>
<td>3</td>
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<td>BUS219 Business Administration</td>
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<td>BUS220 Business Information Systems</td>
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<td>BUS221 Business Management</td>
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<tr>
<td>BUS222 Business Law &amp; Economics</td>
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<td>BUS223 Business Finance</td>
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<td>BUS224 Business Marketing</td>
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<td>BUS225 Business Policy</td>
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<td>BUS226 Business Strategy</td>
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<td>BUS228 Business Information Systems</td>
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<td>BUS231 Principles of Management</td>
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<td>BUS241 Corporate Studies I</td>
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<td>BUS242 Corporate Studies II</td>
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Processed by: ___________________________ Date: ____________________________

Office of the Registrar
3/14/2016
GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

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<tr>
<td>ENG101</td>
<td>3</td>
</tr>
</tbody>
</table>

Signature Seminar - 6 Credits
| Seminar    | 3       |
| Seminar    | 3       |

Exploring Society and Global Diversity - 9 Credits
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS</td>
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</tr>
<tr>
<td>PSY100</td>
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<tr>
<td>SOC100</td>
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</table>

Exploring the Natural World, Mathematics & Technology - 9 Credits
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIO, CHM, PHY, or SCI</td>
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</tr>
<tr>
<td>MTH136 Topics in Math</td>
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<tr>
<td>CIS101 Intro to Desktop Computing</td>
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Exploring the Spiritual World - 9 Credits
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<thead>
<tr>
<th>Course</th>
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<td>RS or PHL Elective</td>
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Exploring the Arts and the Imagination - 9 Credits
<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
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<td>ENG</td>
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<tr>
<td>ENG, MUS, ART, or Language</td>
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Open Elective - 9 credits
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
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<td>Open Elective or Internship</td>
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<tr>
<td>Open Elective</td>
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Management Core - 30 Credits
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC105</td>
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</tr>
<tr>
<td>ACC106</td>
<td>3</td>
</tr>
<tr>
<td>BUS101</td>
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<tr>
<td>ECN102</td>
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<tr>
<td>ECN103</td>
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Marketing - 18 Credits
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<tbody>
<tr>
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<td>BUS340</td>
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<td>BUS4000</td>
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MBA 4+1 Option - 12 Credits
<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>MBA610</td>
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<td>MBA630</td>
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<tr>
<td>MBA640</td>
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</table>

Internship - The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable).

Credit Requirements - A minimum of 126 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better ________________________ Exempt from math placement ____ yes ____ no

Processed by: ___________________________ Date: ______________________

Office of the Registrar
Revised 3/21/2016
## GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYE1000</td>
<td>First Year Experience</td>
<td>2</td>
</tr>
<tr>
<td>FYE1001</td>
<td>First Year Experience Service</td>
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</tr>
<tr>
<td>ENGL101</td>
<td>College English</td>
<td>3</td>
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#### Signature Seminar - 6 Credits

<table>
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<tbody>
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<td>Seminar</td>
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#### Exploring Society and Global Diversity - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS100</td>
<td>History Elective</td>
<td>3</td>
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<tr>
<td>PSY100</td>
<td>General Psychology</td>
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</tr>
<tr>
<td>SOC100</td>
<td>Principles of Sociology</td>
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#### Exploring the Natural World, Mathematics & Technology - 9 Credits

<table>
<thead>
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<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>MTH136</td>
<td>Topics of Math(^1)</td>
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<tr>
<td>CIS101</td>
<td>Intro to Desktop Computing</td>
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\(^1\) or higher-level math

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
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<td>Philosophy Elective</td>
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<td>RS100</td>
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#### Exploring the Arts and the Imagination - 9 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM101</td>
<td>Public Speaking</td>
<td>3</td>
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<tr>
<td>ENGL101</td>
<td>ENG Elective</td>
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<tr>
<td>ENGL102</td>
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#### Open Elective- 14 credits

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<td>Elective</td>
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### MAJOR

#### Prerequisites - 15 Credits

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>ACC105</td>
<td>Principles of Accounting I</td>
<td>3</td>
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<tr>
<td>ACC106</td>
<td>Principles of Accounting II</td>
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</tr>
<tr>
<td>ECN103</td>
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#### Management Core - 30 Credits

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
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<tr>
<td>BUS207</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS230</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS214</td>
<td>Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>BUS209</td>
<td>Business Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>BUS310</td>
<td>Principles of Finance</td>
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</tr>
<tr>
<td>BUS318</td>
<td>Operations Management</td>
<td>3</td>
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<tr>
<td>BUS312</td>
<td>International Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS340</td>
<td>Business Statistics II</td>
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<tr>
<td>BUS4000</td>
<td>Seminar: Business Policies &amp; Strategies-Capstone</td>
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#### Human Resource Management - 18 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS205</td>
<td>Principles of Management</td>
<td>3</td>
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</table>

#### Select 5 of the following 3-credit courses -15 Credits

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>BUS213</td>
<td>Principles of Human Resources Mgt</td>
<td>3</td>
</tr>
<tr>
<td>BUS373</td>
<td>Labor &amp; Industrial Relations</td>
<td>3</td>
</tr>
<tr>
<td>BUS374</td>
<td>Employment Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS375</td>
<td>Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS376</td>
<td>Employee Benefits</td>
<td>3</td>
</tr>
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<td>BUS377</td>
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<td>BUS379</td>
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<tr>
<td>BUS421</td>
<td>Corporate Studies I</td>
<td>3</td>
</tr>
<tr>
<td>BUS422</td>
<td>Corporate Studies II</td>
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</tr>
</tbody>
</table>

**INTERNSHIP**

The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Grade/GPA Requirement**

The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements**

A minimum of 125 credits is required for the bachelor degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ___________________ Date: __________________

Office of the Registrar
3/14/2016
## GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

**Prerequisites - 15 Credits**

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<tbody>
<tr>
<td>ACC105</td>
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</tr>
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**Open Elective or Internship - 9 credits**

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**Management Core - 30 Credits**

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<tbody>
<tr>
<td>ACC301</td>
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<td>BUS207</td>
<td>Principles of Marketing</td>
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<td>BUS422</td>
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**MBA 4+1 Option - 12 Credits**

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<tbody>
<tr>
<td>MBA610</td>
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<td>MBA620</td>
<td>Accounting for Decision Makers</td>
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<td>MBA630</td>
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<tr>
<td>MBA640</td>
<td>Managing Business Operations</td>
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</table>

**GMC: Growing Mercy Connections**

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Human Resource Management with MBA 4+1 Option. Additional policies and procedures may be found in the current University Catalog. Pre-Law Option Requirements may be found on the Pre-Law curriculum sheet.

**Grade/GPA Requirement**

The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements**

A minimum of 126 credits is required for the bachelor degree.

**INTERNSHIP**

The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Credit Requirements**

A minimum of 126 credits is required for the bachelor degree.

**Submit all transcripts prior to enrollment for accurate transfer evaluation.**

Processed by: ________________________________ Date: ________________________________

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Office of the Registrar
Revised 3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Sports Management. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th>MAJOR</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
<td>ACC105 Principles of Accounting I</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>ACC106 Principles of Accounting II</td>
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<tr>
<td>ENG101 College English</td>
<td>BUS101 Business Theory</td>
</tr>
<tr>
<td></td>
<td>ECN102 Microeconomics</td>
</tr>
<tr>
<td></td>
<td>ECN103 Macroeconomics</td>
</tr>
</tbody>
</table>

**Signature Seminar - 6 Credits**

- Seminar 3
- Seminar 3

**Exploring Society and Global Diversity - 9 Credits**

- HIS History Elective 3
- PSY100 General Psychology 3
- SOC100 Principles of Sociology 3

**Exploring the Natural World, Mathematics & Technology - 9 Credits**

- BIO, CHM, PHY, or SCI 3
- MTH136 Topics of Math 3
- CIS101 Intro to Desktop Computing 3

1 or higher-level math

**Exploring the Spiritual World - 9 Credits**

- PHL Philosophy Elective 3
- RS Religious Studies Elective 3
- RS or PHL Elective 3

**Exploring the Arts and the Imagination - 9 Credits**

- COM101 Public Speaking 3
- ENG ENG Elective 3
- ENG, MUS, ART, or Language 3

**Open Elective - 14 credits**

- Elective 3
- Elective 3
- Elective 3
- Internship 3
- Internship 3

**Management Core - 30 Credits**

- ACC301 Managerial Accounting 3
- BUS207 Principles of Marketing 3
- BUS230 Business Law 3
- BUS214 Business Ethics 3
- BUS209 Business Statistics I 3
- BUS310 Principles of Finance 3
- BUS318 Operations Management 3
- BUS212 International Business 3
- BUS340 Business Statistics II 3
- BUS4000 Seminar: Business Policies & Strategies-Capstone 3

**Sports Management - 18 Credits**

- BUS205 Principles of Management 3
- BUS350 Princ of Sports Management 3

Select 4 of the following 3-credit courses - 12 Credits

- BUS351 Sport Marketing 3
- BUS352 Sport Business & Finance 3
- BUS353 Sport Law 3
- BUS354 Athletics Administration 3
- BUS355 Facility Management 3
- BUS410 E-Business 4
- BUS455 Sports Management Seminar 3

**Grade/GPA Requirement**

- The minimum passing grade within the major is C (a grade of C- is not acceptable).

**Credit Requirements**

- A minimum of 125 credits is required for the bachelor degree.

- Highest math completed with C or better __________. Exempt from math placement ____ yes ____ no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: __________________________ Date: __________________________

Office of the Registrar

3/14/2016
### GMC: Growing Mercy Connections
### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 Credits
- **FYE1000** First Year Experience 2
- **FYE1001** First Year Experience Service 1
- **ENG101** College English 3

#### Signature Seminar - 6 Credits
- Seminar 3
- Seminar 3

#### Exploring Society and Global Diversity - 9 Credits
- **HIS** History Elective 3
- **PSY100** General Psychology 3
- **SOC100** Principles of Sociology 3

#### Exploring the Natural World, Mathematics & Technology - 9 Credits
- **BIO, CHM, PHY, or SCI** 3
- **MTH136** Topics of Math\(^1\) 3
- **CIS101** Intro to Desktop Computing 3
\(^{1}\) or higher-level math

#### Exploring the Spiritual World - 9 Credits
- **PHL** Philosophy Elective 3
- **RS** Religious Studies Elective 3
- **RS or PHL Elective** 3

#### Exploring the Arts and the Imagination - 9 Credits
- **COM101** Public Speaking 3
- **ENG** ENG Elective 3
- **ENG, MUS, ART, or Language** 3

#### Open Elective - 9 credits
- Open Elective or Internship 3
- Open Elective or Internship 3
- Open Elective 3

**Prerequisites - 15 Credits**
- ACC105 Principles of Accounting I 3
- ACC106 Principles of Accounting II 3
- BUS101 Business Theory 3
- ECN102 Microeconomics 3
- ECN103 Macroeconomics 3

**Management Core - 30 Credits**
- ACC301 Managerial Accounting 3
- BUS207 Principles of Marketing 3
- BUS230 Business Law 3
- BUS214 Business Ethics 3
- BUS209 Business Statistics I 3
- BUS310 Principles of Finance 3
- BUS318 Operations Management 3
- BUS212 International Business 3
- BUS340 Business Statistics II 3
- BUS4000 Seminar: Business Policies & Strategies-Capstone 3

**Sports Management - 18 Credits**
- BUS205 Principles of Management 3
- BUS350 Princ of Sports Management 3
- Select 4 of the following 3-credit courses - 12 Credits
  - BUS351 Sport Marketing 3
  - BUS352 Sport Business & Finance 3
  - BUS353 Sport Law 3
  - BUS354 Athletics Administration 3
  - BUS355 Facility Management 3
  - BUS410 E-Business 3
  - BUS455 Sports Management Seminar 3

**MBA Option - 12 Credits**
- MBA610 Strategic Management 3
- MBA620 Accounting for Decision Makers 3
- MBA630 Marketing Planning 3
- MBA640 Managing Business Operations 3

**Credit Requirements**
- A minimum of 126 credits is required for the bachelor degree.

**Grade/GPA Requirement**
- The minimum passing grade within the major is C (a grade of C- is not acceptable).

**INTERNSHIP**
- The School of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

**Submit all transcripts prior to enrollment for accurate transfer evaluation.**

**Processed by: __________________________ Date: __________________________**
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Business. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program other than business may earn a minor in Health Care Administration by completing 6 courses (18 credits).

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
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<tr>
<td>BUST03</td>
<td>Business Theory</td>
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<tr>
<td>ECN103</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>HA301</td>
<td>Health Care Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>HA302</td>
<td>Health Care Administration</td>
<td>3</td>
</tr>
<tr>
<td>HA401</td>
<td>Health Care Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>HA402</td>
<td>Legal Issues in Health C</td>
<td>3</td>
</tr>
</tbody>
</table>

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each course. "C-" is not acceptable.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Education Studies. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

### GENERAL EDUCATION AND CORE CURRICULUM

#### Skills for Exploring - 6 credits
- **FYE 1000** First Year Experience 2
- **FYE 1001** First Year Experience Service 1
- **ENG 101** College English 3

#### Signature Seminar - 6 credits
- Seminar 3
- Seminar 3

#### Exploring Society and Global Diversity - 12 credits
- **HIS131 or 132** American Civilization 3
- **PSY 200** Developmental Psychology 3
- **SOC** Sociology Elective 3
- **GEO** Geography Elective 3

#### Exploring the Natural World, Mathematics and Technology - 9 credits
- **SCI** Science Elective 3
- **MTH 103** Fundamentals of Math I 3
- **MTH 104** Fundamentals of Math II 3

#### Exploring the Spiritual World - 9 credits
- **PHL** Philosophy Elective 3
- **RS** Religious Study Elective 3
- **RS/PHL** RS elective OR PHL upper level elective 3

#### Exploring the Arts and the Imagination - 9 credits
- **LLFA** Elective 3
- **LLFA** Literature Elective* 3
- **MUS 104** Music Appreciation** 3

*must be ENG201, 216 or 217
**or ART115 or 116

#### Open Electives 15 credits
- Elective 3
- Elective 3
- Elective 3
- Elective 3

### Core Courses for BS in Education Studies - 54 Credits

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td><strong>EDU100</strong> Education in America</td>
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<tr>
<td><strong>EDU104</strong> Health &amp; Motor Development Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU216</strong> Foundations of Teaching &amp; Learning Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU226</strong> Reading Sequence I</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU227</strong> Math Methods for Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU229</strong> Art and Humanities</td>
<td>3</td>
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<tr>
<td><strong>EDU301</strong> Educational Psychology</td>
<td>3</td>
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<tr>
<td><strong>EDU305</strong> Children's Literature</td>
<td>3</td>
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<tr>
<td><strong>EDU309</strong> Technology Integration in Education Pre K-8</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU315</strong> Curriculum, Instruction, Assessment</td>
<td>3</td>
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<tr>
<td><strong>EDU351</strong> Meeting the Needs of English Language Learners</td>
<td>3</td>
</tr>
<tr>
<td><strong>EDU395</strong> Field Experience I</td>
<td>6</td>
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<tr>
<td><strong>SPE205</strong> Exceptional Person</td>
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<tr>
<td><strong>SPE231</strong> Mild/Moderate Disabilities in the Inclusionary Setting</td>
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<tr>
<td><strong>EDU495</strong> Field Experience II</td>
<td>6</td>
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<tr>
<td><strong>EDU4000</strong> Capstone Seminar</td>
<td>3</td>
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</tbody>
</table>

### Credit Requirements
- A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

### PA Certification Requirement
- Students interested in Pennsylvania Certification will apply for Official entry into the Teacher Professional Core curriculum on or before the 48 credit mark by succeeding with one of the four Basic Skills test options and an appropriate GPA of 3.0 or higher. The minimum passing grade within the major is C+ to move into the certification track. Students who do not successfully meet all of the Basic Skills Testing requirements will not be accepted into the Professional Core Major at that time, and, based on Departmental discretion, may be advised to choose another program, Education Studies or an Arts & Science program at the University.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education.

Grade/GPA Requirement - A minimum cumulative GPA of 2.0 is required to be considered in good academic standing and remain a student within the Education Studies Program.

Credit Requirements - A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better ____________ Exempt from math placement ___ yes ___ no

Course substitutions may be made at the discretion of the School.

Processed by: __________________________ Date: __________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Early Education with Pre-K-4 Certification. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

### Core Courses for BS in Early Education - 69 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
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<td>EDU100</td>
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</tr>
<tr>
<td>EDU104</td>
<td>Health &amp; Motor Development Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU216</td>
<td>Foundations of Teaching &amp; Learning Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU223</td>
<td>Teaching Science Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU224</td>
<td>Teaching Social Studies Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU226</td>
<td>Reading Sequence I - Foundation of Early Literacy Research</td>
<td>3</td>
</tr>
<tr>
<td>EDU227</td>
<td>Math Methods for Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU228</td>
<td>Art and Humanities</td>
<td>3</td>
</tr>
<tr>
<td>EDU229</td>
<td>Reading Sequence II - Lang. Dev. &amp; Early Literacy Instruction &amp; Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDU309</td>
<td>Technology Integration in Education Pre K-8</td>
<td>3</td>
</tr>
<tr>
<td>EDU314</td>
<td>Reading Sequence III - Early Literacy Instruction &amp; Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDU316</td>
<td>Reading Sequence IV - Literacy Instruction, Assessment &amp; Intervention</td>
<td>3</td>
</tr>
<tr>
<td>EDU351</td>
<td>Meeting the Needs of English Language Learners</td>
<td>3</td>
</tr>
<tr>
<td>SPE205</td>
<td>Exceptional Person</td>
<td>3</td>
</tr>
<tr>
<td>SPE231</td>
<td>Mild/Moderate Disabilities in the Inclusionary Setting</td>
<td>3</td>
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<tr>
<td>SPE331</td>
<td>Curriculum, Instruction &amp; Assessment Methods for Mild/Moderate Disabilities</td>
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<tr>
<td>EDU414</td>
<td>Classroom Management for Pre K-4</td>
<td>3</td>
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<tr>
<td>EDU415</td>
<td>Pre-Student Teaching PreK-8</td>
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<tr>
<td>EDU460</td>
<td>Student Teaching Pre-K-8</td>
<td>12</td>
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<tr>
<td>EDU4000</td>
<td>Capstone Seminar</td>
<td>3</td>
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</tbody>
</table>

### Major Courses (69 credits)

- **Skills for Exploring - 6 credits**
  - FYE1000 First Year Experience 2
  - FYE1001 First Year Experience Service 1
  - ENG101 College English 3

- **Signature Seminar - 6 Credits**
  - Seminar 3
  - Seminar 3

- **Exploring Society and Global Diversity - 12 Credits**
  - SOC Elective 3
  - PSY200 Developmental Psychology 3
  - HIS131 American Civilization to 1877 3
  - GEO Geography Elective 3

- **Exploring the Natural World, Mathematics & Technology - 9 Credits**
  - SCI Elective 3
  - MTH103 Fundamentals of Math I 3
  - MTH104 Fundamentals of Math II 3

- **Exploring the Spiritual World - 9 Credits**
  - PHL Elective 3
  - RS Elective 3
  - RS/PHL Elective 3

- **Exploring the Arts and the Imagination - 9 Credits**
  - ENG Elective 3
  - Literature Elective 3
  - MUS104 Music Appreciation 3

1 must be ENGL201, 216 OR 217
2 or ART105 or ART116

PA Certification - To qualify for Pennsylvania instructional I certification a student must complete all certification specific coursework, pass required qualifying tests (Pearson: PAPA & PECT), and validate clearances.

Higher math completed with C or better _______________. Exempt from math placement ___ yes ___ no

Grade/GPA Requirement - The minimum passing grade within the major is C+. A minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

Credit Requirements - A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

Course substitutions may be made at the discretion of the School.

Processed by: __________________ Date: __________________

Office of the Registrar
3/14/2016
### General Education and Core Curriculum

**Skills for Exploring - 6 credits**

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<th>Course</th>
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<td>ENG101</td>
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**Signature Seminar - 6 Credits**

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<td>Seminar</td>
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</tr>
<tr>
<td>Seminar</td>
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</table>

**Exploring Society and Global Diversity - 12 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SOC</td>
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<tr>
<td>PSY200</td>
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</tr>
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<td>HIS131</td>
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<tr>
<td>GEO</td>
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**Exploring the Natural World, Mathematics & Technology - 9 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SCI</td>
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<td>MTH103</td>
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<tr>
<td>MTH104</td>
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</table>

**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tr>
<td>PHL</td>
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<tr>
<td>RS</td>
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<td>RS Elective</td>
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**Exploring the Arts and the Imagination - 9 Credits**

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<th>Course</th>
<th>Credits</th>
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<td>ENG</td>
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<td>MUS104</td>
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</table>

1 must be ENG201, 216 OR 217
2 or ART115 or ART116
3 or HIS132 American Civilization from 1877

### Major

**PreK-4 and PreK-8 Special Education - 75 credits**

<table>
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<tbody>
<tr>
<td>EDU100 Education in America</td>
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<tr>
<td>EDU104 Health &amp; Motor Development Pre K-4</td>
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<tr>
<td>EDU216 Foundations of Teaching &amp; Learning Pre K-4</td>
<td>3</td>
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<tr>
<td>EDU223 Teaching Science Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU224 Teaching Social Studies Pre K-4</td>
<td>3</td>
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<tr>
<td>EDU226 Reading Sequence I - Foundation of Early Literacy Research</td>
<td>3</td>
</tr>
<tr>
<td>EDU227 Math Methods for Pre K-4</td>
<td>3</td>
</tr>
<tr>
<td>EDU228 Art and Humanities</td>
<td>3</td>
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<tr>
<td>EDU229 Reading Sequence II - Lang Dev. &amp; Early Literacy</td>
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<tr>
<td>EDU309 Technology Integration in Education Pre K-8</td>
<td>3</td>
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<tr>
<td>EDU314 Reading Sequence III - Early Literacy Instruction &amp; Assessment</td>
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<td>EDU316 Reading Sequence IV - Literacy Instruction, Assessment &amp; Intervention</td>
<td>3</td>
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<tr>
<td>EDU351 Meeting with Needs of English Language Learners</td>
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<tr>
<td>SPE205 Exceptional Person</td>
<td>3</td>
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<tr>
<td>SPE231 Mild/Moderate Disabilities in the Inclusionary Setting</td>
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<tr>
<td>SPE232 Students with Complex Needs in the Educational Setting</td>
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<tr>
<td>SPE331 Implementing Inclusionary Practices for Mild/Moderate Population</td>
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<td>SPE332 Research-Based Practices in the Assessment and Instruction of Students</td>
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<td>EDU415 Pre-Student Teaching PreK-8</td>
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<tr>
<td>EDU460 Student Teaching Pre K-8</td>
<td>12</td>
</tr>
<tr>
<td>EDU4000 Capstone Seminar</td>
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**Exploring the Reading Sequence I - Foundation of Early Literacy Research**

<table>
<thead>
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<tbody>
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**Meeting with Needs of English Language Learners**

<table>
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<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
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**Exploring the Reading Sequence II - Language Development & Early Reading**

<table>
<thead>
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<th>Course</th>
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</table>

**Exploring the Reading Sequence III - Early Literacy Instruction & Assessment**

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
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</table>

**Exploring the Reading Sequence IV - Literacy Instruction, Assessment & Intervention**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDU226</td>
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**Exploring the Natural World, Mathematics & Technology - 9 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SCI</td>
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<td>MTH103</td>
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<tr>
<td>MTH104</td>
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</table>

**Exploring the Spiritual World - 9 Credits**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL</td>
<td>3</td>
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<tr>
<td>RS</td>
<td>3</td>
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<tr>
<td>RS Elective</td>
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**Exploring the Arts and the Imagination - 9 Credits**

<table>
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<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>MUS104</td>
<td>3</td>
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</tbody>
</table>

1 must be ENG201, 216 OR 217
2 or ART115 or ART116
3 or HIS132 American Civilization from 1877

### Credit Requirements

- A minimum of 126 credits is required for this degree
- Highest math completed with C or better ________ Exempt from math placement ____ yes ____ no
- Course substitutions may be made at the discretion of the School.

**Grade/GPA Requirement**

- The minimum passing grade within the major is C+. A minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

**PA Certification**

- To qualify for Pennsylvania instructional I certification a student must complete all certification specific coursework, pass required qualifying tests (Pearson: PAPA & PECT), and validate clearances.

**Curriculum Sheets**

- Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

**Grade/GPA Requirements**

- The minimum passing grade within the major is C+. A minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

**Credit Requirements**

- A minimum of 126 credits is required for this degree
- Highest math completed with C or better ________ Exempt from math placement ____ yes ____ no
- Course substitutions may be made at the discretion of the School.

**Processed by:** _____________________________  **Date:** _____________________________

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**Office of the Registrar**

3/14/2016
## General Education and Core Curriculum

**Skills for Exploring - 6 credits**

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**Exploring Society and Global Diversity - 12 Credits**

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<td>HIS131</td>
<td>American Civilization to 1877</td>
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<td>Cultural Geography</td>
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**Exploring the Natural World, Mathematics & Technology - 45 Credits**

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**Exploring the Spiritual World - 9 Credits**

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**Exploring the Arts and the Imagination - 9 Credits**

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<td>ENG203</td>
<td>Introduction to Poetry</td>
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<td>ENG</td>
<td>Literature Elective^</td>
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^ENG203, 216 OR 217

## Major

**Grades 4-8 Math & Science PreK-8 Special Education - 51 Credits**

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<td>Philosophical Foundation of Education</td>
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<td>EDU245</td>
<td>Methods &amp; Materials for Middle Grades: Reading Across Curriculum</td>
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<td>EDU372</td>
<td>Math Methods for the Middle Level Grades 4-8</td>
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<td>EDU373</td>
<td>Methods &amp; Materials for Middle Grades: Science</td>
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<td>EDU374</td>
<td>Methods &amp; Materials for Middle Grades: Social Studies</td>
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<td>EDU351</td>
<td>Meeting the Needs of English Language Learners</td>
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<td>SPE205</td>
<td>Exceptional Person</td>
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<td>SPE231</td>
<td>Mild/Moderate Disabilities in the Inclusionary Setting</td>
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<td>SPE232</td>
<td>Students with Complex Needs in the Educational Setting</td>
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<td>SPE331</td>
<td>Implementing Inclusionary Practices for the Mild/Moderate Population</td>
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<td>Research-Based Practices in the Assessment and Instruction of Students with Complex Needs</td>
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## Grade/GPA Requirement

- The minimum passing grade within the major is C+. A minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

## Credit Requirements

- A minimum of 138 credits is required for this degree.
- Highest math completed with C or better [ ] , Exempt from math placement [ ] yes [ ] no
- Course substitutions may be made at the discretion of the School.

Processed by: __________________________ Date: __________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Middle Level Education Grade 4-8, with mathematics/science concentration. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

GMC: Growing Mercy Connections

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Grade/GPA Requirement: The minimum passing grade within the major is C+. A minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

Credit Requirements: A minimum of 132 credits is required for this degree.

Highest math completed with C or better ____________ Exempt from math placement ____ yes ____ no

Course substitutions may be made at the discretion of the School.

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### GMercyU: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

##### Skills for Exploring - 3 credits

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##### Exploring Society and Global Diversity - minimum of 6 credits

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<tbody>
<tr>
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<tr>
<td>RS120</td>
<td>Contemporary Moral Problems</td>
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### MAJOR

#### Business - 28 Credits

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<td>Microeconomics</td>
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<td>Marketing and Consumer Behavior</td>
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### Exploring the Natural World, Mathematics and Technology - minimum of 9 credits

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### Exploring the Arts and the Imagination - minimum of 6 credits

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</tr>
<tr>
<td>ENG105</td>
<td>Grammar Review</td>
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### Credit Requirement

A minimum of 64 credits is required for the associate degree.
A minimum of 30 credits completed at GMercyU is required for the associate degree.

### Grade Requirement

The minimum passing grade within the major is C (a grade of C- is not acceptable).

### Notations

1. BAS100 - Introduction to Adult Studies is a required course for all students entering the ASBA Program with less than 30 credits.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Business Administration with a Concentration in Health Administration. Additional policies and procedures may be found in the current University Catalog.

GMercyU: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

<table>
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<th>General Education - 45 credits</th>
<th>MAJOR</th>
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<td>ENG101 College English</td>
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<td>ECN103 Macroeconomics</td>
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Credit Requirement
A minimum of 120 credits is required for this degree.
A minimum of 45 credits completed at GMercyU is required for the bachelor degree.

Grade Requirement
The minimum passing grade within the major is C. A grade of C- is not acceptable.

Notations
1 Pre and co-requisites may be satisfied through transfer credits, course completion, challenge examinations, and/or portfolio analysis.
3 MTH120 Contemporary Math for Business (or an equivalent mathematics course) is a pre-requisite for BUS310 Principles of Finance.
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**GMercyU: Growing Mercy Connections**

**GENERAL EDUCATION AND CORE CURRICULUM**

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**Open Electives - 29 credits**

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**Business Pre-Requisite - 12 credits**

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**Business Core - 34 credits**

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### PRE/CO-REQUISITE REQUIREMENTS - 80 CREDITS

**GENERAL EDUCATION - 38 CREDITS**

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<th>Language, Literature, and Fine Arts - 12 Credits&lt;sup&gt;a&lt;/sup&gt;</th>
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</thead>
<tbody>
<tr>
<td>ENG101 College English 3</td>
</tr>
<tr>
<td>ENG2001 Arts and Ideas&lt;sup&gt;a&lt;/sup&gt; 3</td>
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<td>LLFA Elective 3</td>
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<table>
<thead>
<tr>
<th>Humanities - 6 Credits&lt;sup&gt;b&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>PHL2000 Encountering Ethics&lt;sup&gt;a&lt;/sup&gt; 3</td>
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<td>Humanities Elective 3</td>
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<thead>
<tr>
<th>Behavioral and Social Sciences - 9 Credits&lt;sup&gt;a&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>SOC2000 Society and Global Diversity&lt;sup&gt;a&lt;/sup&gt; 3</td>
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<tr>
<td>BSS Elective 3</td>
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<thead>
<tr>
<th>Natural &amp; Computational Sciences - 11 Credits</th>
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<tbody>
<tr>
<td>BIO107 Anatomy &amp; Physiology I 3</td>
</tr>
<tr>
<td>BIO107L Anatomy &amp; Physiology I Lab 1</td>
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<tr>
<td>BIO108 Anatomy &amp; Physiology II 3</td>
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<tr>
<td>BIO108L Anatomy &amp; Physiology II Lab 1</td>
</tr>
<tr>
<td>BIO121 Microbiology for Health Sciences 3</td>
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<thead>
<tr>
<th>Open Electives - 42 Credits&lt;sup&gt;a&lt;/sup&gt;</th>
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<tr>
<td>NUT200 Principles of Nutrition 3</td>
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<tr>
<td>Elective 3</td>
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**DEGREE COMPLETION REQUIREMENTS - 46 CREDITS**

<table>
<thead>
<tr>
<th>Humanities - 6 Credits</th>
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<tbody>
<tr>
<td>RS2000 Encountering Sacred Writings&lt;sup&gt;a&lt;/sup&gt; 3</td>
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<tr>
<td>HIS2000 Conflict &amp; Consensus in History&lt;sup&gt;a&lt;/sup&gt; 3</td>
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<th>Economics - 3 Credits</th>
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<th>Behavioral/Social Sciences - 3 Credits</th>
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<tr>
<td>PSY111 Statistics</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>BIO317 Advanced Physiology I 3</td>
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<td>BIO318 Advanced Physiology II 3</td>
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<th>MAJOR - 28 CREDITS</th>
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<td>NUR323 Professional Issues in Nursing 3</td>
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<tr>
<td>NUR322 Health Assessment II 3</td>
</tr>
<tr>
<td>NUR311 Community Hlth Nursing: Ind&amp;Family 4</td>
</tr>
<tr>
<td>NUR321 Community Hlth Nursing: Comm as Client 4</td>
</tr>
<tr>
<td>NUR430 Genomics in Nursing 3</td>
</tr>
<tr>
<td>NUR412 Research Proc in Nursing Practice 4</td>
</tr>
<tr>
<td>NUR415 Selected Nursing Problems 3</td>
</tr>
<tr>
<td>NUR4000 Leadership &amp; Mgmt in Prof. Nursing 4</td>
</tr>
</tbody>
</table>

**Note**

- Pre and co-requisites may be satisfied through transfer credits, course completion, challenge examinations, and/or portfolio analysis.
- To include 3 credits of College English and 9 credits from the fields of literature, communication, drama, media, art, music, foreign language, or English.
- To be from the fields of philosophy, religious studies, history, political science, or geography.
- To be from the fields of psychology, sociology or gerontology.
- To include A.S.N.-level courses
- If 30-59 accrued credits from previous collegiate work, four Signature courses plus Senior Capstone course are required. At 60 and above credits accrued from previous collegiate work, three Signature courses plus capstone course are required.

### Notes to Student:

All course requirements left blank above, not indicating transfer credits, must be completed.


Anatomy & Physiology I & II, Microbiology, and Nutrition required

Institution: x credits applied
Institution: x credits applied
Institution: x credits applied

---

Processed by: _____________________ Date: ____________

Office of the Registrar
3/14/2016
# Nursing
## Bachelor of Science
### 2016-2017 Curriculum

## GMC: Growing Mercy Connections

### GENERAL EDUCATION AND CORE CURRICULUM

**Skills for Exploring - 6 Credits**
- FYE1000 First Year Experience 2
- FYE1001 First Year Experience Service 1
- ENG101 College English 3

**Signature Seminar - 6 Credits**
- SEM Seminar I 3
- SEM Seminar II 3

**Exploring Society and Global Diversity - 12 Credits**
- SOC* Sociology Elective 3
- PSY202 Developmental Psychology 3
- HIS History Elective 3
- PSY111 Statistics 3

*Select SOC100 or SOC2000

**Exploring the Natural World, Mathematics &Technology - 22 Credits**
- MTH103 Fundamentals of Mathematics I 3
- CHM115 Chemistry for Health Professions I 3
- CHM115L Chemistry for Health Professions I Lab 1
- CHM116 Chemistry for Health Professions II 3
- CHM116L Chemistry for Health Professions II Lab 1
- BIO107 Anatomy & Physiology I 3
- BIO107L Anatomy & Physiology I Lab 1
- BIO108 Anatomy & Physiology II 3
- BIO108L Anatomy & Physiology II Lab 1
- BIO121 Microbiology for Health Sciences 3

**Nutrition - 3 Credits**
- NUT200 Principles of Nutrition** 3

**Exploring the Spiritual World - 9 Credits**
- PHL Philosophy Elective 3
- RS231 Morality & Contemporary Health Care 3
- RS or PHL Religious Studies or Philosophy Elective 3

**Exploring the Arts and the Imagination - 9 Credits**
- ENG, MUS, ART or Language 3
- ENG English Elective 3
- ENG, MUS, ART or Language 3

---

**Credit Requirements**
- A minimum of 132 credits is required for the BSN.
- A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Nursing. Additional policies and procedures may be found in the current University Catalog. Refer to The Student Guide Book for policies regarding progression.

---

**MAJOR Requirements - 65 Credits**

- NUR208 Introduction to Professional Nursing 1
- NUR209 Fundamentals of Nursing Practice 4
- NUR212 Health Assessment in Nursing 3
- NUR213 Evidence Based Practice in Nursing 2
- NUR307 Nursing Care of Adults 6
- NUR313 Contemporary Issues in Professional Nursing 2
- NUR314 Pharmacology 2
- NUR315 Pathophysiology 3
- NUR316 Nursing Care of Clients with Alterations in Behavioral Health 4
- NUR317 Nursing Care of Women, Children & Families 5
- NUR319 Nursing Care of Adults with Complex Health Care Problems 5
- NUR413 The Older Adult 2
- NUR417 Genomics in Nursing 3
- NUR419 Synthesis of Learning for Nursing Practice 6
- NUR422 Health and Illness in the Community 6
- NUR431 Nursing Research 3
- NUR4001 Leadership and Management in Professional Nursing - Capstone 3
- NUR Nursing Elective 3

**Nutrition must be taught by a Registered Dietician. Submit Verification of instructor’s credentials.**

**Science Must Be Within 5 years Old**

**Virtual labs for required sciences are not transferrable.**

---

**Grade/GPA Requirement**
- The minimum passing grade within the major is C (a grade of C- is not acceptable). A minimum grade of C (C- is not acceptable) must also be earned in nutrition and all natural science requirements.

---

**Credit Requirements**
- A minimum of 132 credits is required for the BSN.

**Submit all transcripts prior to enrollment for accurate transfer evaluation.**

**Highest math completed with C or better _______________. Exempt from math placement_____ yes _____ no**

**Processed by: __________________________ Date: __________________________**

---

Office of the Registrar
2/18/2016
## Frances M. Maguire School of Nursing and Health Professions

**GMC: Growing Mercy Connections**  
**GENERAL EDUCATION AND CORE CURRICULUM**

### Skills for Exploring - 6 Credits
- **FYE1000** First Year Experience 2
- **FYE1001** First Year Experience Service 1
- **ENG101** College English 3

### Signature Seminar - 6 Credits
- **SEM** Seminar I 3
- **SEM** Seminar II 3

### Exploring Society and Global Diversity - 12 Credits
- **SOC** Sociology Elective 3
- **PSY202** Developmental Psychology 3
- **HIS** History Elective 3
- **PSY111** Statistics 3

### Exploring the Natural World, Mathematics & Technology - 22 Credits
- **MTH103** Fundamentals of Mathematics I 3
- **CHM115** Chemistry for Health Professions I 3
- **CHM115L** Chemistry for Health Professions I Lab 1
- **CHM116** Chemistry for Health Professions II 3
- **CHM116L** Chemistry for Health Professions II Lab 1
- **BIO107** Anatomy & Physiology I 3
- **BIO107L** Anatomy & Physiology I Lab 1
- **BIO108** Anatomy & Physiology II 3
- **BIO108L** Anatomy & Physiology II Lab 1
- **BIO121** Microbiology for Health Sciences 3

### Nutrition - 3 Credits
- **NUT200** Principles of Nutrition** 3

### Exploring the Spiritual World - 9 Credits
- **PHL** Philosophy Elective 3
- **RS231** Morality & Contemporary Health Care 3
- **RS or PHL** Religious Studies or Philosophy Elective 3

### Exploring the Arts and the Imagination - 9 Credits
- **ENG** English Elective 3
- **ENG** English Elective 3

### Credit Requirements
- A minimum of 132 credits is required for the BS.
- Submit all transcripts prior to enrollment for accurate transfer evaluation.
- Highest math completed with C or better............ Exempt from math placement... yes... no

**MAJOR**

### Requirements - 65 Credits
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
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<td>NUR209</td>
<td>Fundamentals of Nursing Practice</td>
<td>4</td>
</tr>
<tr>
<td>NUR212</td>
<td>Health Assessment in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NUR213</td>
<td>Evidence Based Practice in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NUR307</td>
<td>Nursing Care of Adults</td>
<td>6</td>
</tr>
<tr>
<td>NUR313</td>
<td>Contemporary Issues in Professional Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NUR314</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>NUR315</td>
<td>Pathophysiology</td>
<td>3</td>
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<tr>
<td>NUR316</td>
<td>Nursing Care of Clients with Alterations in Behavioral Health</td>
<td>4</td>
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<tr>
<td>NUR317</td>
<td>Nursing Care of Women, Children &amp; Families</td>
<td>5</td>
</tr>
<tr>
<td>NUR319</td>
<td>Nursing Care of Adults with Complex Health Care Problems</td>
<td>6</td>
</tr>
<tr>
<td>NUR413</td>
<td>The Older Adult</td>
<td>2</td>
</tr>
<tr>
<td>NUR417</td>
<td>Genomics in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NUR419</td>
<td>Synthesis of Learning for Nursing Practice</td>
<td>6</td>
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<tr>
<td>NUR422</td>
<td>Health and Illness in the Community</td>
<td>6</td>
</tr>
<tr>
<td>NUR423</td>
<td>Global Health &amp; Health Policy</td>
<td>2</td>
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<tr>
<td>NUR431</td>
<td>Nursing Research</td>
<td>3</td>
</tr>
<tr>
<td>NUR4001</td>
<td>Leadership and Management in Professional Nursing - Capstone</td>
<td>3</td>
</tr>
<tr>
<td>NUR</td>
<td>Nursing Elective</td>
<td>3</td>
</tr>
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</table>

**Nutrition must be taught by a Registered Dietician. Submit Verification of instructor’s credentials.**

**Sciences Must Be Within 5 years Old**

Virtual labs for required sciences are not transferrable.

**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). A minimum grade of C (C- is not acceptable) must also be earned in nutrition and all natural science requirements.

**Office of the Registrar**  
2/18/2016
# GMC: Growing Mercy Connections

## GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
<th>MAJOR - 65 Credits</th>
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<tbody>
<tr>
<td>FYE1000  First Year Experience</td>
<td>NUR208  Introduction to Professional Nursing</td>
</tr>
<tr>
<td>FYE1001  First Year Experience Service</td>
<td>NUR209  Fundamentals of Nursing Practice</td>
</tr>
<tr>
<td>ENG101   College English</td>
<td>NUR212  Health Assessment in Nursing</td>
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<thead>
<tr>
<th>Signature Seminar - 6 Credits</th>
<th>MAJOR - 65 Credits</th>
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<tbody>
<tr>
<td>SEM  Seminar I</td>
<td>NUR213  Evidence Based Practice in Nursing</td>
</tr>
<tr>
<td>SEM  Seminar II</td>
<td>NUR207  Nursing Care of Adults</td>
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## Exploring Society and Global Diversity - 12 Credits

<table>
<thead>
<tr>
<th>SOC  Sociology Elective</th>
<th>MAJOR - 65 Credits</th>
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<tbody>
<tr>
<td>PSY202  Developmental Psychology</td>
<td>NUR313  Contemporary Issues in Professional Nursing</td>
</tr>
<tr>
<td>HIS  History Elective</td>
<td>NUR314  Pharmacology</td>
</tr>
<tr>
<td>PSY111  Statistics</td>
<td>NUR315  Pathophysiology</td>
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## Exploring the Natural World, Mathematics & Technology - 22 Credits

<table>
<thead>
<tr>
<th>MTH103  Fundamentals of Mathematics I</th>
<th>MAJOR - 65 Credits</th>
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<tbody>
<tr>
<td>CHM115  Chemistry for Health Professions I</td>
<td>NUR316  Nursing Care of Clients with Alterations in Behavioral Health</td>
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<tr>
<td>CHM115L  Chemistry for Health Professions I Lab</td>
<td>NUR317  Nursing Care of Women, Children &amp; Families</td>
</tr>
<tr>
<td>CHM116  Chemistry for Health Professions II</td>
<td>NUR319  Nursing Care of Adults with Complex Health Care Problems</td>
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<tr>
<td>CHM116L  Chemistry for Health Professions II Lab</td>
<td>NUR413  The Older Adult</td>
</tr>
<tr>
<td>BIO107  Anatomy &amp; Physiology I</td>
<td>NUR417  Genomics in Nursing</td>
</tr>
<tr>
<td>BIO107L  Anatomy &amp; Physiology I Lab</td>
<td>NUR419  Synthesis of Learning for Nursing Practice</td>
</tr>
<tr>
<td>BIO108  Anatomy &amp; Physiology II</td>
<td>NUR422  Health and Illness in the Community</td>
</tr>
<tr>
<td>BIO108L  Anatomy &amp; Physiology II Lab</td>
<td>NUR423  Global Health &amp; Health Policy</td>
</tr>
<tr>
<td>BIO121  Microbiology for Health Sciences</td>
<td>NUR431  Nursing Research</td>
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**Nutrition must be taught by a Registered Dietician. Submit Verification of instructor’s credentials.**

## Nutrition - 3 Credits

<table>
<thead>
<tr>
<th>NUT200  Principles of Nutrition**</th>
<th>MAJOR - 65 Credits</th>
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## Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>PHL  Philosophy Elective</th>
<th>MAJOR - 65 Credits</th>
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<tbody>
<tr>
<td>RS231  Morality &amp; Contemporary Health Care</td>
<td>NUR4001  Leadership and Management in Professional Nursing - Capstone</td>
</tr>
<tr>
<td>RS or PHL  Religious Studies or Philosophy Elective</td>
<td>NUR4001</td>
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## Exploring the Arts and the Imagination - 9 Credits

<table>
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<tr>
<th>ENG, MUS, ART or Language</th>
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<tbody>
<tr>
<td>ENG  English Elective</td>
<td>NUR  Nursing Elective</td>
</tr>
<tr>
<td>ENG, MUS, ART or Language</td>
<td>NUR  Nursing Elective</td>
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**Sciences Must Be Within 5 years Old**

Virtual labs for required sciences are not transferrable.

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**Grade/GPA Requirement** - The minimum passing grade within the major is C (a grade of C- is not acceptable). A minimum grade of C (C- is not acceptable) must also be earned in nutrition and all natural science requirements.

**Credit Requirements** - A minimum of 132 credits is required for the BS. Submit all transcripts prior to enrollment for accurate transfer evaluation.

**Highest math completed with C or better  ________________. Exempt from math placement____ yes _____ no**

Processed by: ___________________________ Date: ___________________________
### General Education and Core Curriculum

**Skills for Exploring - 6 Credits**
- FYE1000  First Year Experience  2
- FYE1001  First Year Experience Service  1
- ENG101*  College English  3

**Signature Seminar - 6 credits**
- SEM  Seminar I  3
- SEM  Seminar II  3

**Exploring Society and Global Diversity - 9 Credits**
- HIS  Elective  3
- PSY100  General Psychology  3
- PSY111*  Statistics  3

**Exploring the Natural World, Mathematics & Technology - 3 Credits**
- MTH136**  Topics of Math  3

**Exploring the Spiritual World - 9 Credits**
- PHL  Elective  3
- RS  Elective  3
- RS elective or PHL upper level elective  3

**Exploring the Arts and Imagination - 9 Credits**
- ENG  Elective*  3
- LFA Elective  3
- LFA Elective  3

*must be ENG102, 201, 202, 203, 210, 212, 216, 217, 218, 270-89, 290, 301, 302 or 330.

**Open Electives - 0 - 30 Credits**
Only students with an associate degree in Medical Laboratory complete 30 credits of open electives.
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3
- Elective  3

*Students transferring to Thomas Jefferson University must take 70 credits for 3+1 and 55 credits for 2+2. All starred* courses plus 26 credits for 3+1. All starred* courses plus 11-12 credits for 2+2.

**Natural & Computational Sciences - 38-43 Credits**
- BIO203*  General Biology I  3
- BIO203L*  General Biology I Lab  1
- BIO402  Molecular Biology of Cells  3
- BIO402L  Molecular Biology of Cells Lab  1
- BIO305*  Biology of Microorganisms  4
- BIO313  Immunology  3
- CHM151*  Principles of Chemistry I  3
- CHM151L*  Principles of Chemistry I Lab  1
- CHM152*  Principles of Chemistry II  3
- CHM152L*  Principles of Chemistry II Lab  1
- CHM203*  Organic Chemistry I  3
- CHM203L*  Organic Chemistry I Lab  1
- CHM204*  Organic Chemistry II  3
- CHM204L*  Organic Chemistry II Lab  1
- CHM301  Biochemistry  3
- CHM301L  Biochemistry Lab  1

**Requirement for students who possess an associate degree in Medical Laboratory Technology (3 Credits)**
- BIO103  Human Anatomy  3

**Requirement for students who do not possess an associate degree in Medical Laboratory Technology (8 Credits)**
- BIO107*  Anatomy & Physiology I  3
- BIO107L*  Anatomy & Physiology I Lab  1
- BIO108*  Anatomy & Physiology II  3
- BIO108L*  Anatomy & Physiology II Lab  1

**Credit Requirements** - A minimum of 120 credits is required for this degree.

Grade/GPA Requirement - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable).

Highest math completed with C or better, exempt from math placement yes no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: ____________________________ Date: ____________________________
GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
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<td>FYE1001 First Year Experience Service</td>
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<tr>
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<table>
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<tr>
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<tbody>
<tr>
<td>FYE1001 First Year Experience Service</td>
<td>1</td>
</tr>
<tr>
<td>ENG101 College English</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Exploring Society and Global Diversity - 9 Credits</th>
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</thead>
<tbody>
<tr>
<td>HIS Elective</td>
<td>3</td>
</tr>
<tr>
<td>PSY100 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY110* Statistics</td>
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</table>

<table>
<thead>
<tr>
<th>Exploring the Natural World, Mathematics &amp; Technology - 14 credits</th>
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<tbody>
<tr>
<td>MTH 141 OR 142</td>
<td>3</td>
</tr>
<tr>
<td>BIO107 Anatomy &amp; Physiology I</td>
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<td>BIO107L Anatomy &amp; Physiology I Lab</td>
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<tr>
<td>BIO108 Anatomy &amp; Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIO108L Anatomy &amp; Physiology II Lab</td>
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<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>3</td>
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<thead>
<tr>
<th>Exploring the Spiritual World - 9 Credits</th>
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<tbody>
<tr>
<td>PHL</td>
<td>3</td>
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<tr>
<td>RS Elective</td>
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<tr>
<td>RS Elective or PHL Upper Level Elective</td>
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<tr>
<th>Exploring the Arts and Imagination - 9 Credits</th>
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<tbody>
<tr>
<td>COM101 Public Speaking</td>
<td>3</td>
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<tr>
<td>LLFA Elective</td>
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<tr>
<td>ENG Literature Elective*</td>
<td>3</td>
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</tbody>
</table>

1 must be ENG102, 201, 202, 203, 210, 212, 216, 217, 218, 270-89, 290, 301, 302 or 330.

<table>
<thead>
<tr>
<th>Online labs for required sciences are not transferrable.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade Requirement: The minimum passing grade is C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and Technology and the major.</td>
</tr>
<tr>
<td>Credit Requirements - A minimum of 131 credits is required for this degree.</td>
</tr>
</tbody>
</table>

Submit all transcripts prior to enrollment for accurate transfer evaluation. 

Completed College Level Math Course -

Processed by: ___________________________ Date: ___________________________

Office of the Registrar
3/14/2016
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Radiologic Technology. Additional policies and procedures may be found in the current University Catalog.

<table>
<thead>
<tr>
<th>GMC: Growing Mercy Connections</th>
<th>MAJOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL EDUCATION AND CORE CURRICULUM</td>
<td>Radiological Technology - 62 Credits</td>
</tr>
<tr>
<td>Skills for Exploring - 6 Credits</td>
<td>HS109  Medical Terminology &amp; Acute Care Record 3</td>
</tr>
<tr>
<td>FYE1000 First Year Experience 2</td>
<td>RDS300  Orientation/Intro to Rad Tech 2</td>
</tr>
<tr>
<td>FYE1001 First Year Experience Service 1</td>
<td>RDS301  Patient Care 3</td>
</tr>
<tr>
<td>ENG101 College English 3</td>
<td>RDS302  Radiographic Procedures I 3</td>
</tr>
<tr>
<td>Signature Seminar - 6 Credits</td>
<td>RDS303  Film Screen Image Acq. &amp; Processing 3</td>
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<tr>
<td>Seminar 3</td>
<td>RDS311  Clinical Education I 2</td>
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<tr>
<td>Seminar 3</td>
<td>RDS305  Radiographic Procedures II 3</td>
</tr>
<tr>
<td>Exploring Society and Global Diversity - 12 Credits</td>
<td>RDS306  Digital Image Acq. &amp; Display 3</td>
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<tr>
<td>SOC Elective 3</td>
<td>RDS307  Radiation Physics 3</td>
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<tr>
<td>HIS Elective 3</td>
<td>RDS309  Clinical Education II 2</td>
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<tr>
<td>PSY100 General Psychology 3</td>
<td>RDS310  Clinical Education III 3</td>
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<tr>
<td>PSY111 Statistics 3</td>
<td>RDS321  Ethics/Medical Law/Human Diversity 3</td>
</tr>
<tr>
<td>Exploring the Natural World, Mathematics &amp; Technology - 18 credits</td>
<td>RDS402  Radiographic Procedures III 3</td>
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<tr>
<td>BIO107 Anatomy &amp; Physiology I 3</td>
<td>RDS403  Radiation Biology &amp; Protection 2</td>
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<tr>
<td>BIO107L Anatomy &amp; Physiology I Lab 1</td>
<td>RDS404  Advanced Imaging Techniques I 2</td>
</tr>
<tr>
<td>BIO108 Anatomy &amp; Physiology II 3</td>
<td>RDS407  Clinical Education IV 3</td>
</tr>
<tr>
<td>BIO108L Anatomy &amp; Physiology II Lab 1</td>
<td>RDS408  Radiographic Pathology 3</td>
</tr>
<tr>
<td>CIS101 Intro to Desktop Computing 3</td>
<td>RDS409  Advanced Imaging Techniques II 3</td>
</tr>
<tr>
<td>MTH* 141 or 142 3</td>
<td>RDS410  Radiographic Procedures IV 2</td>
</tr>
<tr>
<td>PHY111 Physics for Allied Health 3</td>
<td>RDS413  Clinical Education V 3</td>
</tr>
<tr>
<td>PHY111L Physics for Allied Health Lab 1</td>
<td>RDS415  Clinical Education VI 3</td>
</tr>
<tr>
<td>Students who plan on making application to Thomas Jefferson University need MTH141 AND 142. Some hospital programs may also require two math courses and students need to check the admissions requirements of programs to which they are planning to apply. Student must have taken two years of high school algebra and score a “4” on the placement test in order to be eligible for MTH141 or 142. If a student does not meet these requirements, the student will need to complete math modules in the Academic Resource Center prior to enrolling in MTH141 or 142 OR take MTH002.</td>
<td></td>
</tr>
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Please note: No more than one (1) Seminar Course may be taken in any semester. Also, all GMercyU general education requirements must be completed prior to attending an accredited Radiologic Technology Program.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Radiologic Technology. Additional policies and procedures may be found in the current University Catalog.

**Exploring the Spiritual World - 9 Credits**

| | |
| PHL Elective 3 | |
| RS231  Morality & Contemporary Health Care 3 | |
| RS Elective 3 | |

**Exploring the Arts and the Imagination - 9 Credits**

| | |
| LLFA Elective 3 | |
| COM101  Public Speaking 3 | |
| ENG  Literature Elective 3 | |

Highest math completed with C or better ____________. Exempt from math placement ____ yes ____ no

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and Technology and the major.

Credit Requirements - A minimum of 122 credits is required for this degree.

Must take 36 credits minimum at GMercyU.

Submit all transcripts minimum at GMercyU.

Submit all transcripts minimum at GMercyU.

Processed by: __________________________ Date: ____________________

Office of the Registrar
3/14/2016
## Radiologic Technology - 62 Credits

### MAJOR

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>HSI09</td>
<td>Medical Terminology &amp; Acute Care Record</td>
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<td>Orientation/Intro to Rad Tech</td>
<td>2</td>
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<tr>
<td>RDS301</td>
<td>Patient Care</td>
<td>3</td>
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<tr>
<td>RDS302</td>
<td>Radiographic Procedures I</td>
<td>3</td>
</tr>
<tr>
<td>RDS303</td>
<td>Film Screen Image Acq. &amp; Processing</td>
<td>3</td>
</tr>
<tr>
<td>RDS311</td>
<td>Clinical Education I</td>
<td>2</td>
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<td>RDS305</td>
<td>Radiographic Procedures II</td>
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<td>RDS306</td>
<td>Digital Image Acq. &amp; Display</td>
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<tr>
<td>RDS307</td>
<td>Radiation Physics</td>
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<td>RDS309</td>
<td>Clinical Education I</td>
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<td>RDS310</td>
<td>Clinical Education III</td>
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<td>RDS321</td>
<td>Ethics/Medical Law/Human Diversity</td>
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<td>RDS402</td>
<td>Radiographic Procedures III</td>
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<tr>
<td>RDS403</td>
<td>Radiation Biology &amp; Protection</td>
<td>2</td>
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<tr>
<td>RDS404</td>
<td>Advanced Imaging Techniques I</td>
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<td>RDS405</td>
<td>Clinical Education IV</td>
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<td>RDS406</td>
<td>Radiographic Pathology</td>
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<td>RDS409</td>
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<td>RDS410</td>
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<td>RDS413</td>
<td>Clinical Education V</td>
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<td>RDS415</td>
<td>Clinical Education VI</td>
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<td>RDS420</td>
<td>Pharmacology &amp; Drug Administration</td>
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<td>RDS4000</td>
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### Jefferson Prerequisites - 20 credits

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<td>CHM151</td>
<td>Principles of Chemistry I</td>
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<td>CHM151L</td>
<td>Principles of Chemistry I Lab</td>
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<td>CHM151R</td>
<td>Principles of Chemistry I Rec</td>
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<td>CHM152</td>
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<td>CHM 152L</td>
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<td>Calculus I</td>
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<td>PHY241**</td>
<td>General Physics I</td>
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<td>PHY241L**</td>
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<td>PHY241R**</td>
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<td>PHY242**</td>
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<td>PHY242L**</td>
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<td>PHY242R**</td>
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*PHY242L replaces PHY111 from above.

### General Education and Core Curriculum

#### Skills for Exploring - 6 Credits

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<th>Course Title</th>
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<tr>
<td>FYE1000</td>
<td>First Year Experience</td>
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<td>FYE1001</td>
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<tr>
<td>ENG101</td>
<td>College English</td>
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#### Signature Seminar - 6 Credits

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td>Seminar</td>
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#### Exploring Society and Global Diversity - 12 Credits

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<tbody>
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<td>SOC</td>
<td>Elective</td>
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<tr>
<td>HIS</td>
<td>Elective</td>
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<tr>
<td>PSY100</td>
<td>General Psychology</td>
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<tr>
<td>PSY111</td>
<td>Statistics</td>
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#### Exploring the Natural World, Mathematics & Technology - 18 credits

<table>
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<th>Course Title</th>
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<td>BIO107</td>
<td>Anatomy &amp; Physiology I</td>
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<td>BIO107L</td>
<td>Anatomy &amp; Physiology I Lab</td>
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<tr>
<td>BIO108</td>
<td>Anatomy &amp; Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIO108L</td>
<td>Anatomy &amp; Physiology II Lab</td>
<td>1</td>
</tr>
<tr>
<td>CIS101</td>
<td>Intro to Desktop Computing</td>
<td>3</td>
</tr>
<tr>
<td>MTH*</td>
<td>141 or 142</td>
<td>3</td>
</tr>
<tr>
<td>PHY111</td>
<td>Physics for Allied Health</td>
<td>3</td>
</tr>
<tr>
<td>PHY111L</td>
<td>Physics for Allied Health Lab</td>
<td>1</td>
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</tbody>
</table>

*Students who plan on making application to Thomas Jefferson University need MTH141 OR 142 AND MTH245. Some hospital programs may also require two math courses and students need to check the admissions requirements of programs to which they are planning to apply. Student must have taken two years of high school algebra and score a "4" on the placement test in order to be eligible for MTH141 or 142. If a student does not meet these requirements, the student will need to complete math modules in the Academic Resource Center prior to enrolling in MTH141 or 142 OR MTH002.

#### Exploring the Spiritual World - 9 Credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>PHL</td>
<td>Elective</td>
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<tr>
<td>RS231</td>
<td>Morality &amp; Contemporary Health Care</td>
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<tr>
<td>RS</td>
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#### Exploring the Arts and the Imagination - 9 Credits

<table>
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<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>LLFA</td>
<td>Elective</td>
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<tr>
<td>COM101</td>
<td>Public Speaking</td>
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<tr>
<td>ENG</td>
<td>Literature Elective</td>
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</table>

*Please note: No more than two (2) signature courses (HS2000, SOC2000, RS2000, PHL2000, ENG2001) may be taken in any semester. Only one (1) Seminar Course may be taken in any semester. Also, all GMC general education requirements must be completed prior to attending an accredited Radiologic Technology Program.

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and Technology and the major.

Credit Requirements - A minimum of 122 credits is required for this degree.

Must take 36 credits minimum at GMercyU.

Highest math completed with C or better ____________________. Exempt from math placement ___ yes ___ no

Submit all transcripts prior to enrollment for accurate transfer evaluation.
### GMC: Growing Mercy Connections

#### GENERAL EDUCATION AND CORE CURRICULUM

<table>
<thead>
<tr>
<th>Skills for Exploring - 6 Credits</th>
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<tbody>
<tr>
<td>FYE1000 First Year Experience</td>
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<td>FYE1001 First Year Experience Service</td>
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<tr>
<td>ENG101 College English</td>
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<thead>
<tr>
<th>Signature Seminar - 6 Credits</th>
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<thead>
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<th>Exploring Society and Global Diversity - 9 Credits</th>
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<td>HIS Elective</td>
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<tr>
<td>PSY100 General Psychology</td>
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<td>PSY111* Statistics</td>
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<thead>
<tr>
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<tbody>
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<td>BIO107 Anatomy &amp; Physiology I</td>
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<td>BIO108 Anatomy &amp; Physiology II</td>
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<td>BIO108L Anatomy &amp; Physiology II Lab</td>
<td>1</td>
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<tr>
<td>CIS101 Intro to Desktop Computing</td>
<td>3</td>
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<td>MTH 141 OR 142</td>
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<thead>
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<tbody>
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<tr>
<td>RS Elective</td>
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<td>RS Elective or PHL Upper Level Elective</td>
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<td>COM101 Public Speaking</td>
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<tr>
<td>LLFA Elective</td>
<td>3</td>
</tr>
<tr>
<td>ENG Literature Elective¹</td>
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</table>

¹ must be ENG102, 201, 202, 203, 210, 212, 216, 217, 218, 270-89, 290, 301, 302 or 330.

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<th>Open Electives - 30 Credits</th>
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<td>Physics</td>
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<tr>
<td>Radiography Courses &amp; AART Certification</td>
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#### MAJOR

#### Radiation Therapy Technology - 53 Credits

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<tr>
<th>RTS200 Radiation Biology</th>
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<tr>
<td>RTS202 Principles of Radiation Oncology Patient Care</td>
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<tr>
<td>RTS203 Principles of Technical RT</td>
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<td>RTS204 Clinical Education I</td>
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<td>RTS208 Tech Radiation Therapy I</td>
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<td>RTS209 Clinical Oncology I</td>
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<td>RTS303 Clinical Education II</td>
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<td>RTS304 Tech Radiation II</td>
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<td>RTS305 Clinical Oncology II</td>
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<td>RTS306 Applied Radiation Physics I</td>
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<tr>
<td>RTS307 Principles of Medical Dosimetry</td>
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<td>RTS308 Cross-Sectional Anatomy</td>
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<td>RTS320 Clinical Education III</td>
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<td>RTS400 Tech Radiation Therapy III</td>
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<td>RTS402 Applied Radiation Physics II</td>
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#### Additional Courses - 9 Credits

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<thead>
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<th>HS208 Basic Pathophysiology</th>
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<td>HS305 Teaching in Health Professions</td>
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<tr>
<td>HS403 Current Topics Healthcare</td>
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</table>

Online labs for required sciences are not transferrable.

**Grade/GPA Requirement** - The minimum passing grade is C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and Technology and the major.

**Credit Requirements** - A minimum of 145 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Highest math completed with C or better _____________. Exempt from math placement ___ yes ___ no

Processed by: ___________________________ Date: ___________________________
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Science and/or Bachelor of Health Science in Respiratory Care. Additional policies and procedures may be found in the current University Catalog.

### GMC: Growing Mercy Connections

**GENERAL EDUCATION AND CORE CURRICULUM**

#### Skills for Exploring - 6 Credits
- FYE1000* First Year Experience 2
- FYE1001* First Year Experience Service 1
- ENG101* College English 3

#### Signature Seminar - 6 Credits
- Seminar* 3
- Seminar 3

#### Exploring Society and Global Diversity - 9 Credits
- HIS, SOC, PSY, ECO, GEO, POL Elective 3
- PSY100* General Psychology 3
- PSY111* Statistics 3

#### Exploring the Natural World, Mathematics & Technology - 23 credits
- BIO107* Anatomy & Physiology I 3
- BIO107L* Anatomy & Physiology I Lab 1
- BIO108* Anatomy & Physiology II 3
- BIO108L* Anatomy & Physiology II Lab 1
- BIO121* Microbiology 3
- CIS101* Intro to Desktop Computing 3
- CHM115* Chemistry for Health Professions 3
- MTH136* Topics of Math 3
- PHY111* Physics for Allied Health 3

#### Exploring the Spiritual World - 9 Credits
- PHL* Elective 3
- RS* Elective 3
- RS Elective or PHL Upper Level Elective 3

#### Exploring the Arts and the Imagination - 9 Credits
- ENG* Eng Elective 3
- COM101* Public Speaking 3
- LLFA Elective 3


#### Respiratory Care - 63 Credits
- RC200* Introduction to AH 2
- RC210* Medical Terminology 1
- RC230* Respiratory Theory I 4
- RC231* Respiratory Theory II 3
- RC232* Respiratory Theory III 3
- RC233* Respiratory & Cardiac Physiology 3
- RC234* Respiratory Pharmacology 3
- RC240* Respiratory Procedures I 1
- RC241* Respiratory Procedures II 1
- RC242* Respiratory Procedures III 1
- RC250* Clinical Respiratory Care I 3
- RC251* Clinical Respiratory Care II 3
- RC330* Advanced Respiratory Theory I 3
- RC331* Advanced Respiratory Theory II 3
- RC332* Advanced Respiratory Theory III 3
- RC333* Respiratory Pathophysiology 3
- RC334* RC Research - Capstone 3
- RC335* Respiratory Seminar - Capstone 3
- RC340* Advanced Respiratory Procedures I 1
- RC341* Advanced Respiratory Procedures II 1
- RC342* Advanced Respiratory Procedures III 1
- RC350* Advanced Clinical Respiratory I 2
- RC351* Advanced Clinical Respiratory II 3
- HA/HS Elective 3
- HA/HS Elective 3
- HA/HS Elective 3

**Prerequisites:** English proficiency and high school chemistry or physics.

Courses are required for AS program.

Years 1, 2 and 3 qualify student for an Associate Degree in Respiratory Care and NBRC Certification and Registry Eligibility.

Online labs for required sciences are not transferrable.

### Grade/GPA Requirement
- The minimum passing grade is C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and the major.

### Credit Requirements
- A minimum of 98 credits is required for the AS. A minimum of 125 credits is required for the BHS.
- Highest math completed with C or better ____________  Exempt from math placement  yes  no

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Processed by: __________________________ Date: __________________________
Nutrition must be taught by a Registered Dietician. Submit Verification of instructor's credentials.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Nursing. Additional policies and procedures may be found in the current University Catalog. Refer to The Student Guide Book for policies regarding progression.
A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.
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MINOR

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School of Arts and Sciences

Office of the Registrar
3/14/2016
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