

Tuition & Fee Payment Policy at Gwynedd Mercy University

Statements

Statements for Fall will be available by the first week in July. The University will no longer send statements to your home. All statements will be available by viewing your self service account. If someone other than yourself, for example, your parents are paying your tuition then it is your responsibility to provide a copy of your invoice or give them parent/authorized user access to your Self-Service account. Statements for Spring are available middle of November.

Payments

Payments are accepted by mail or [online](#) through your self-service account . Gwynedd Mercy University accepts cash up to \$2500, checks, money orders, and credit cards. The Bursar's office will honor Master Card, VISA, AMEX and Discover. Gwynedd Mercy University reserves the right to apply late fees to any student account that is not paid in full by the due date. Late fees are \$100 per semester.

Please send payments to:

Gwynedd Mercy University
Bursar Office
1325 Sumneytown Pike
PO Box 901
Gwynedd Valley, PA 19437-0901

Due to COVID-19 pandemic the Bursar and Campbell Solution Center will not be open for walk-ins and the majority of the staff will be working remotely. If this changes, communication will be sent via the portal.

Delinquent Accounts

A student who is financially delinquent shall forfeit the privilege of attending classes, and the University will withhold grades, transcripts, and diploma/certificate until such indebtedness is paid. Students are not permitted to register for the next semester unless all outstanding debts, e.g., tuition, library fines, etc., are resolved. All debts must be resolved prior to registration and before graduation **regardless of pending financial aid**. Diplomas and transcripts will not be issued to any student with an outstanding debt.

Pending Financial Aid is not considered payment. Student accounts that are not resolved by the end of a semester will be placed with a collection agency. The student will be responsible for the full amount due to the University plus all associated collection and legal costs.

Resident Students Please Note: Room lottery deposits and room reservation deposits will not be accepted or processed for any student that has an outstanding balance on his/her student account.

Employer Reimbursement

Students who are reimbursed by an employer may be eligible to receive an extension for payment of a portion of the amount due. Prior to registration, a copy of the employer's policy and a statement from the employer stating the student's eligibility must be furnished to the Bursar's Office. Ten percent (10%) of

the tuition is then required at the registration, and the balance is due prior to the end of class/classes. For summer classes, tuition is payable in full at time of registration.

Right to adjust costs for New and Current Students

In view of rising costs, Gwynedd Mercy University reserves the right to increase charges each academic year. Tuition and fees charged by the University will not change during an academic year.