

Verification Worksheet- Custom/Aggregate Verification Groups

Your 2020-2021 Free Application for Federal Aid (FAFSA) was selected for review in a process called verification. Before awarding federal financial aid, we must ask you to confirm the information you reported on your FAFSA. Please carefully read all sections of this worksheet and print, complete, and physically sign this form. Do not leave any sections blank.

Step 1: Student Information

Student's Legal Name (First, MI, Last)

Student ID#

Street Address (include apt. #)

City

State

Zip Code

Date of Birth

Student's Primary Phone # (include area code)

Student's Primary E-mail Address

Step 2. High School Completion Status

Provide **one** of the following documents that indicate the student's high school completion status when the student will begin college in 2020-2021:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

Step 3. Identity/Statement of Educational Purpose

Identity and Statement of Educational Purpose

(To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at Gwynedd Mercy University to verify his or her identity, the student must provide the institution:

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Gwynedd Mercy University for 2020-2021.

Student’s Signature

Date

Please return this original form & legible photocopy of your valid government-issued ID to:
Gwynedd Mercy University, 1325 Sumneytown Pike, P.O. Box 901, Gwynedd Valley, PA 19437

THIS FORM CANNOT BE FAXED OR EMAILED

Sample of a Notary's Certificate of Acknowledgement

Notary's certification may vary by State

State of _____

City/County of _____

On _____, before me, _____,

(Date)

(Notary's name)

Personally appeared, _____, and proved to me

(Printed name of signer)

on basis of satisfactory evidence of identification _____

(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Seal)

Signature of Notary

My commission expires on _____

Date

Please return this original form & legible photocopy of your valid government-issued ID to:
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